



ANNUAL REPORT
Town of Lancaster
NEW HAMPSHIRE

— 1949 —

Cover Photograph: Lancaster's "Future Citizens"
cross Main Street under the watchful eye of Police
Chief Hanson and Student Patrolman Andre Fon-
tain. Photo by Creston Studio

Annual Report

of the Town of

Lancaster

New Hampshire

For the Period

January 1, 1949

to

December 31, 1949

Inclusive

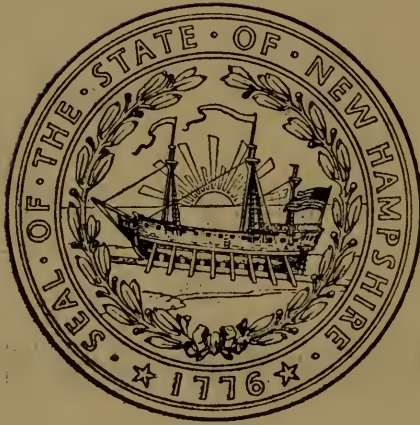


**WITH REPORTS OF LANCASTER'S
TWO SCHOOL DISTRICTS INCLUDED**

**THE DEMOCRAT PRESS
LANCASTER, N. H.**

ANNUAL REPORT

N
352.07
L 24
1949



TOWN OF LANCASTER

Town Officers

Moderator	Dana H. Lee
Selectmen	Leonard M. Savage Arthur F. Stickney John B. Evans
Town Manager	Allen L. Torrey
Town Clerk	Dorothy H. Cross
Town Treasurer	Dorothy H. Cross
Tax Collector	Allen L. Torrey
Overseer of the Poor	Frank L. Bailey
Town Counsel	John E. Gormley
Health Officer	William M. Bronson, M. D.
Supervisors of the Check List	Albert J. Kenney Edna B. Haley Lester E. Moses
Cemetery Committee	Jennie H. Twitchell Katharine B. Kent Fred C. Cleaveland
Trustees of Trust Funds	James L. Dow Enos G. Fay Daniel A. O'Brien
Library Trustees	Ethel E. McCarten Grace H. Bragg William H. Crouch
Zoning Board of Adjustment	O. Leo Connary Harry J. Whitcomb John L. Barnes John E. Gormley

ANNUAL REPORT

Budget Committee

Harold Alden
James L. Dow
Donald McGoff
Robert Hall
Wallace Martin
Harford A. Nay
Raymond C. McCaig
Wilbur M. Schurman
Raymond Whitecomb
Arthur F. Stickney
John Gormley
Herbert Mayberry

Col. Town Investment Committee

Harry J. Whitcomb
Herbert A. Moore
J. Wendell Kimball
O. Leo Connary
Daniel A. Sullivan
O'Neil Twitchell
Raymond W. McCaig

Col. Town Spending Committee

James A. Ferguson
Roxanna McCarten
Harford A. Nay
Sara R. Sherman
Margaret P. Guilmette
Carroll Stoughton
Marion M. Balch
Clinton L. White
George E. Hunter

Emmons Smith Fund Committee

Mertrude M. Cleaveland
Enos G. Fay
Mary H. Carey

TOWN OF LANCASTER

Town Warrant

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Lancaster in the County of Coos in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Lancaster on Tuesday, the fourteenth day of March, next, at ten of the clock in the forenoon; to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

2. To raise such sums of money as may be necessary to defray town charges for the ensuing year and to make appropriations of the same.

3. To direct how money raised for the above purposes be expended.

4. To see if the voters will authorize the Selectmen and Town Treasurer to borrow a sum or sums not exceeding in the aggregate \$80,000.00 in anticipation of the collection of taxes for the current municipal year, and to issue in the name and on the credit of the Town negotiable notes therefor, said notes to be repaid during the current municipal year from taxes collected within the current municipal year.

5. To see if the Town will vote to authorize the Selectmen to administer or dispose of any Real Estate acquired thru Tax Collector's deeds.

6. To see if the Town will vote to authorize the Selectmen to distribute the blank inventories at the time they examine and appraise the property to be taxed.

7. To see if the Town will vote to legalize the playing of "beano".

8. To see if the Town will vote to rescind the action taken at the 1949 Annual Town Meeting whereby the Selectmen and a special committee were authorized and directed to use the money appropriated for a Veterans' Memorial by erecting a bronze honor roll on a granite base on the Drew lot, so-called, located on the Northeast corner of Bunker Hill and Main Streets in said village of Lancaster.

ANNUAL REPORT

9. To see what action the town wishes to take, on report and recommendation of War Veterans' Memorial Committee.

10. To see if the voters will instruct the Selectmen to authorize the Colonel Town Spending Committee to administer and supervise the operation of the Col. Town property, so-called, consisting of the Community Field and Community Camp.

11. To see if the Town will vote to amend the Parking Meter By-Laws adopted May 1, 1948, to limit the use of the meters to the period May 1 to November 1 of each year, and to instruct the Selectmen to take necessary action to effect such an amendment.

12. To see if the Town will vote to allow movies to be shown on Sunday afternoon starting at 2:30 P. M.

13. To see if the Town will vote to resurface Main Street in the village of Lancaster commencing at the end of the concrete pavement approximately opposite the Connary Filling Station and extending to a point approximately opposite the Weeks Memorial Library at a cost not to exceed Fifteen Thousand Dollars (\$15,000).

14. To see if the Town will raise and appropriate not exceeding Fifteen Thousand Dollars (\$15,000) for the purpose of resurfacing Main Street in the village of Lancaster commencing at the end of the concrete pavement approximately opposite the Connary Filling Station and extending to a point approximately opposite the Weeks Memorial Library, and for this purpose to authorize the Selectmen to issue and sell notes or bonds of the Town in an aggregate amount not to exceed Fifteen Thousand Dollars (\$15,000) under and in accordance with the provisions of the Municipal Bond Statute, and any amendment thereof, or any other applicable statute, and to authorize the execution of such notes or bonds by the Selectmen and by the Town Treasurer, and to delegate to the Selectmen authority to fix the time and place of payment of the principal amount of such notes or bonds, and interest on the same, and to sell such notes or bonds; and to take such action as may be necessary or convenient in connection with any of the foregoing.

15. To see if the Town will vote to rescind the action taken at the 1948 Annual Town Meeting appropriating \$1,300 for the Whitefield Airport and authorize the Selectmen to use this money to reduce the town debt.

TOWN OF LANCASTER

16. To transact any other business that may legally come before said meeting.

Given under our hands and seal, this Twenty-third day of February, in the year of our Lord nineteen hundred and fifty.

LEONARD M. SAVAGE,
ARTHUR F. STICKNEY,
JOHN B. EVANS,
Selectmen of Lancaster

A true copy of Warrant—Attest:

LEONARD M. SAVAGE,
ARTHUR F. STICKNEY,
Selectmen of Lancaster

ANNUAL REPORT

Report of Town Manager

To the Selectmen and Citizens of Lancaster:

I take pleasure in submitting to you the Annual Report for the year 1949. Included with the Town Reports are the reports of the Union and Town School Districts. The report follows the same pattern as last year with a few exceptions. A report of the Police Department is included this year. Two graphs are included this year to show the rising costs of Welfare and Old Age Assistance.

This report will show that the Town went into the "red" about \$5,800.00 during 1949. This increase in our net debt does not directly affect our tax rate or our credit standing. Nevertheless, the reasons for this setback should be studied in order that it does not occur again. I find three factors directly responsible for the situation. They are as follows: (1) Net overdrafts of appropriations amounting to \$8,548.44. The budget did not allow enough leeway for the unexpected contingencies which arise during the course of a year and in the case of the Town Maintenance account an attempt was made to do more work than should have been done with the money available. (2) A much closer estimation of revenue other than real estate taxes than had been made in the past. In 1948 there was a net revenue surplus of over \$8,000.00 and this money was available to wipe out overdrafts of expenditures. In 1949 this surplus amounted to only \$4,000.00. (3) An overlay (which is the amount of money raised for the abatement and adjustment of tax bills) of only \$1,500.00. The total abatements made during the year amounted to \$5,140.81. Another year it would be well to increase the amount of this overlay considerably in order not to have the large overdraft. This item alone increased the net overdrafts by \$3,632.34.

In spite of this temporary setback the Town was able to accomplish a great deal towards maintaining and improving the services which your town provides for you. I wish to again point out to you that while your tax rate has increased

TOWN OF LANCASTER

slightly in 1949 the amount of the total rate that goes to the town decreased sharply. In 1948 \$2.32 out of the tax rate went to the town while in 1949 only \$2.14 went to the town. If the amount of the County tax and the money to support the schools is taken out of the rate there remains only \$1.61 out of every \$4.62 (average rate) to go to the Town of Lancaster for its normal operations.

Respectfully submitted,

ALLEN L. TORREY,

Town Manager

March 3, 1950

ANNUAL REPORT

Certificate of Audit

We have made an examination of the accounts and records of the Town of Lancaster for the fiscal year ended December 31, 1949 and, in our opinion, subject to the comments contained in the attached letter of transmittal included herewith reflect the true financial condition of the town as of December 31, 1949, together with the results of operations for the year ended on that date.

Respectfully submitted,

HAROLD G. FOWLER,

Director

Division of Municipal Accounting

State Tax Commission

Kenneth L. Cowan,

Auditor

John T. Flanders,

Accountant

Financial Report

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

Concord, New Hampshire

January 26, 1950

Board of Selectmen
Lancaster, New Hampshire
Gentlemen:

Submitted herewith is the report of an audit and examination of the accounts of the Town of Lancaster for the fiscal year ended December 31, 1949, which was made by this Division in accordance with the vote of the town. Exhibits as hereafter listed are included as part of the report.

Scope of Audit

Included in the audit and examination were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Trustees of Trust Funds, Col. F. L. Town Fund, Weeks Memorial Library, Overseer of the Poor, Public Health Nurse and Emmons S. Smith Relief Fund.

Financial Statements

Balance Sheets—Dec. 31, 1948-Dec. 31, 1949: (Exhibit A)

Comparative Balance Sheets as of December 31, 1948 and December 31, 1949, are presented in Exhibit A. As indicated therein the Net Debt increased by \$5,881.40 during the year 1949.

Analysis of Change in Financial Condition: (Exhibit B)

An analysis of the change in financial condition of the Town during the year is made in Exhibit B, with the factors which caused the change indicated therein.

Comparative Statements of Appropriations and Expenditures — Estimated and Actual Revenues: (Exhibits C & D)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1949, are presented in Exhibits C and D.

ANNUAL REPORT

As indicated by the budget summary (Exhibit D), a net overdraft of appropriations of 12,877.97, less a net revenue surplus of \$4,329.53, resulted in a net budget deficit of \$8,548.44.

Summary of Receipts and Expenditures: (Exhibit F)

A summary of receipts and expenditures for the fiscal year ended December 31, 1949, made up in accordance with the uniform classification of accounts, is included in Exhibit F. Proof of the Treasurer's balance as of December 31, 1949, is indicated in Exhibit G.

AUDIT PROCEDURE

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited. Vouchers and cancelled checks were compared with supporting invoices and payrolls as well as entries in the books of record. Receipts were checked by source insofar as was possible and totals of receipts and expenditures verified. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to delinquent taxpayers as indicated by the collector's records.

GENERAL COMMENTS

Current Deficit:

The balance sheet of December 31, 1949, (Exhibit A) indicates a current deficit of \$14,006.40 on that date. This represents an increase of \$8,201.89 over the current deficit at the close of the previous year as shown herein:

	Dec. 31, 1948	Dec. 31, 1949
Total Current Liabilities	\$45,101.57	\$55,153.53
Total Assets	39,297.06	41,147.13
Current Deficit	\$ 5,804.51	\$14,006.40

In explanation of the term "current liabilities", it may be stated that these consisted of "unexpended balances of appropriations", "reserve funds" and "accounts payable",— in other words all liabilities except long term notes or bonds.

To be in a sound financial condition a town should at all times have sufficient "assets" to meet its "current liabilities." Therefore, we must conclude that the financial condition of the Town of Lancaster is becoming serious. The factor chiefly responsible for this situation was the large

TOWN OF LANCASTER

budget deficit in 1949. This condition can be remedied only by more careful budget preparation and strict adherence to the appropriations which are authorized.

The current deficit, as of December 31, 1949, of \$14,000.00, should be taken care of either by —

(1) The issuance of refunding serial notes or bonds
(which would require special legislative authority)

or

(2) by special deficiency appropriations over a period of two, three or four years or until the current deficit is entirely liquidated.

APPROPRIATION OVERDRAFTS

The budget summary (Exhibit D) indicates:

Overdrafts of Appropriations	\$15,699.76
Unexpended Balances of Appropriations	2,821.79
	<hr/>
Net Overdraft of Appropriations	\$12,877.97

Section 5 of Chapter 52, Revised Laws of New Hampshire, known as the Municipal Budget Law (the provisions of which have been adopted by the Town of Lancaster) provides as follows:

“5. **Exceeding Appropriations.** In towns adopting the provisions of this chapter, no board of selectmen, school board, or other spending agency shall pay or agree to pay any money or incur any liability involving the expenditure of money for any purpose for which an appropriation has not been made, or in excess of any appropriation or allotment made to it except for the purpose of paying judgments rendered against a town or school district, provided, however, that in case of sudden and unexpected emergency the selectmen may on application to the tax commission and the school board on application to the state board of education after hearing be given a certificate of emergency authorizing them to make such expenditure or incur such liability; provided, further, that in cases arising during the year following a town meeting where changes occur which make it unnecessary to use the amount appropriated for a specific purpose, an unexpended balance may be transferred by boards of selectmen or school boards from one appropriation to another, provided the total amount expended for all purposes does not exceed the total amount appropriated at town or school meetings for all purposes.”

ANNUAL REPORT

It must be stated, therefore, that contrary to the provisions of this section of the Municipal Budget Law, (1) total expenditures exceeded budgetary appropriations and (2) no application was made to the Tax Commission for authority to exceed appropriations.

In this connection it is recommended that the budget committee give careful consideration to the matter of the costs of required and essential services when the budget is prepared this year. Appropriations should be adequate in amount to cover necessary expenditures. The overlay which is assessed by the Board of Selectmen should likewise be sufficient in amount to take care of all tax abatements which may have to be made.

Tax Accounts:

Exhibit K summarizes the Tax Collector's accounts as of December 31, 1949, indicating a net credit deficiency for the tax sale account and tax warrant accounts, for the levies of 1949 and prior years, of \$270.18. Reference to our report of the audit for the fiscal year ended December 31, 1948, Exhibit K-1, indicates net excess credits in the Tax Collector's accounts of \$192.89.

The Tax Collector was credited with all uncollected and unredeemed taxes, as indicated by his records, in balancing the tax warrant and tax sale accounts and arriving at the figures indicated herewith. Verification notices have been sent to each taxpayer whose account appeared to be delinquent as of December 31, 1949, according to the Collector's records. Exhibits H, I, J and K, which represent summarized statements of the Collector's tax warrant and tax sale accounts, as of December 31, 1949, are subject to changes which may be necessitated by the return of verification notices.

It is again called to your attention that more care should be exercised in posting individual tax collections and redemptions from tax sales to the proper accounts in the tax warrants and tax sale record book. All posting should be made promptly after tax payments and redemptions have been made.

Payrolls:

It is recommended that the serial numbers of individual checks issued to highway and police department employees be indicated on the payrolls. This will complete the payroll record and simplify the auditing procedure.

TOWN OF LANCASTER

Conclusion:

The provisions of Section 31, Chapter 211, of the Laws of 1939, require that this report or a summary of its essential features shall be published in the next annual town report.

We extend our thanks to the officials of the Town of Lancaster for their assistance during the course of the audit.

Yours very truly,

HAROLD G. FOWLER,

Director

Division of Municipal Accounting

State Tax Commission

Kenneth L. Cowan,

Auditor

John T. Flanders,

Accountant

ANNUAL REPORT

Budget for 1950

Estimates of Revenue and Expenditures for the ensuing Year January 1, 1950 to December 31, 1950 Compared with Estimated and Actual Revenue, Appropriations and Expenditures of the Previous Year January 1, 1949 to December 31, 1949.

Sources of Revenue	Estimated Revenue 1949	Actual Revenue 1949	Estimated Revenue 1950
From State:			
Interest & Dividends Tax	\$ 9,483.00	\$ 9,784.58	\$ 9,500.00
Railroad Tax	500.00	752.64	500.00
Savings Bank Tax	2,000.00	1,434.94	800.00
Reimbursement a/c State & Federal forest lands	100.00	171.18	100.00
National Forest Reserve		6.55	
From Local Sources Except Taxes:			
Dog Licenses		200.00	200.00
Business Licenses, Permits & Filing Fees	155.00	115.00	115.00
Fines and Forfeits, Municipal Court	270.00	270.00	520.00
Rent of Town Hall and Other Buildings	1,000.00	1,235.00	1,000.00
Interest Received on Taxes		517.09	
Motor Vehicle Permit Fees	7,000.00	9,187.77	8,000.00
Sale of Town Property		757.03	300.00
Parking Meters			2,000.00
From Local Taxes Other Than Property Taxes:			
Poll Taxes—Reg. @ \$2	1,500.00	1,882.00	1,500.00
Nat. Bank Stock Taxes	600.00	678.55	600.00
Added Taxes		588.83	
<hr/>			
Total Revenue from all Sources Except Property Taxes	\$20,508.00	\$24,837.53	\$25,135.00
Amount to be Raised by Property Taxes	69,527.85		76,492.30
<hr/>			
Total Revenues			\$101,627.30

TOWN OF LANCASTER

Purposes of Expenditures	Appro. 1949	Actual Expend. 1949	Estimated Expend. 1950
General Government:			
Town Officers' Salaries	\$ 6,050.00	\$ 7,768.34	\$ 7,035.00
Town Officers' Expenses	2,350.00	2,714.55	3,980.00
Election and Registration			
Expenses	160.00	160.10	450.00
Municipal Court Expenses	400.00	400.00	400.00
Expenses Town Hall and Other			
Town Buildings	3,675.00	5,203.19	5,100.00
Protection of Persons and Property:			
Police Department	4,200.00	6,601.19	6,300.00
Fire Department	1,350.00	1,350.00	2,000.00
Moth Exterm., Blister Rust	400.00	400.00	50.00
Health:			
Health Department, including			
Hospitals	4,500.00	3,000.00	4,500.00
Vital Statistics	250.00	221.25	250.00
Sewer Maintenance	500.00	625.45	700.00
Town Dump and Garbage Removal			
	1,300.00	1,298.59	1,400.00
Highways and Bridges:			
Town Maintenance	28,500.00	35,979.44	33,000.00
Street Lighting	7,400.00	8,126.82	7,500.00
Town Road Aid	627.17	627.17	627.93
Libraries	5,000.00	4,525.76	3,975.00
Public Welfare:			
Town Poor	3,500.00	5,070.47	4,500.00
Old Age Assistance	6,500.00	7,629.53	8,500.00
Patriotic Purposes:			
Memorial Day and Veterans' Associations			
	75.00	75.00	75.00
Veterans' Memorial	2,000.00		
Parks and Playgrounds, including Band Concerts			
	1,920.00	1,898.00	2,435.00
Cemeteries	300.00	281.00	225.00
Unclassified:			
Damages & Legal Expenses, including Dog Damage			
	100.00	154.97	160.00
Advertising & Regional Assn.	712.31	713.31	512.66

ANNUAL REPORT

Interest:			
On Temporary Loans	350.00	575.83	350.00
On Long Term Notes	162.43	162.43	81.22
New Construction and Improvements:			
Equip. Depreciation Fund	1,500.00		1,000.00
Sidewalk Construction	500.00	1,664.96	1,000.00
Sewer Construction	1,450.00	1,575.37	1,500.00
Town Cottage	1,500.00	2,186.53	
New Equipment	3,400.00	3,366.53	800.00
Payment on Prin. of Debt:			
Long Term Notes	2,320.49	2,320.49	2,320.49
Retirement Fund	500.00	356.90	900.00
Sewer Survey	200.00	191.44	
Total Expenditures	\$ 92,952.40	\$107,224.51	\$101,627.30

TOWN OF LANCASTER

Selectmen's Report

Below is a list of the taxable property found in Lancaster on April 1st, 1949. This year the Veterans' Exemptions passed the \$100,000.00 mark for the first time. In spite of the increase in exemptions the total taxable valuation shows a net increase of \$369,297.00.

Polls	1475 @ \$2.00	\$ 2,950.00
Real Estate		3,034,207.00
Growing Wood and Timber		45,340.00
Asses	2	100.00
Cows	1027	155,225.00
Fowl	1675	2,512.00
Goats	2	30.00
Hogs	5	100.00
Horses	214	22,475.00
Neat Stock	281	29,075.00
Sheep	86	1,235.00
Wood and Lumber		137,820.00
Gasoline Tanks and Pumps		3,530.00
Stock in Trade		517,948.00
Mills and Machinery		210,512.00
Electric Plants		257,083.00
Pipe Line		78,700.00
Total Valuation		\$4,495,892.00
Less Exemptions		118,940.00
Total Taxable Valuation		\$4,376,952.00
Valuation within Town School District		\$1,466,388.00
Valuation within Union School District		\$3,029,504.00

ANNUAL REPORT

BALANCE

Comparative Balance Sheet
As at December 31, 1948 and 1949

	Dec. 31, 1948	Dec. 31, 1949
ASSETS		
Cash:		
Treasurer	\$ 21,045.02	\$ 12,800.29
Overseer of Poor	148.03	111.74
Petty Cash Account	50.00	50.00
Accounts Due Town:		
State of N. H., Bounties	256.00	184.00
Municipal Court Fees	270.00	520.00
Rental of Grader		42.50
Lancaster Fire Precinct, Share of Town Manager's Salary	500.00	500.00
Damage by Dogs	133.50	
Uncollected Taxes:		
Levy of Current Year	11,715.89	21,965.38
Prior Years' Levies	2,928.57	2,663.54
Unredeemed Taxes	2,250.05	2,309.68
	<hr/>	<hr/>
Total Assets	\$ 39,297.06	\$ 41,147.13
Net Debt	10,445.49	16,326.89
	<hr/>	<hr/>
Total Assets and Net Debt	\$ 49,742.55	\$ 57,474.02

TOWN OF LANCASTER

SHEET

LIABILITIES

Dec. 31, 1948 Dec. 31, 1949

Unexpended Balances of Special Appropriations:		
Service Memorial	\$ 5,000.00	\$ 7,000.00
Sidewalk Construction	1,029.02	
New Equipment	193.02	
Airports	1,300.00	1,300.00
Reserve Funds:		
Depreciation, New Equipment	1,000.00	2,500.00
Parking Meter	1,526.37	124.36
Due to School District:		
Current Appropriation	34,155.94	42,987.03
Dog Licenses	93.60	443.97
National Forest Reserve	12.62	19.17
Due to State:		
Special \$3.00 Poll Taxes:		
Collected, Due State	380.00	419.00
Uncollected, Not yet Due	411.00	360.00
Long Term Notes:		
Trustees of Trust Funds	4,640.98	2,320.49
	<hr/>	<hr/>
Total Liabilities	\$ 49,742.55	\$ 57,474.02

ANNUAL REPORT

*Classified Summary of Receipts
and Expenditures*

Fiscal Year Ended December 31, 1949

Receipts

From Local Taxes:	
Levy of 1949:	
Property Taxes	\$178,812.29
Poll Taxes	1,882.00
National Bank Stock Taxes	678.55
	\$181,372.84
Previous Years:	
Property Taxes	\$ 7,939.12
Poll Taxes, Reg. @ \$2.	704.00
Special @ \$3.	39.00
Taxes Bought by Town	1,743.95
	10,426.07
Interest Received on Taxes and Redemptions	517.09
Tax Sales Redeemed	1,545.48
	\$193,861.48
From State:	
Interest & Dividend Tax	\$ 9,784.58
Railroad Tax	752.64
Savings Bank Tax	1,434.94
Reimbursement a c State & Federal Forest Lands	171.18
National Forest Reserve	13.10
Bounties	256.00
Town Road Aid Reimbursement	2,084.55
Reimbursement a c Old Age Assistance	249.27
Forest Fire Reimbursement	23.78
Blister Rust Refund	53.60

TOWN OF LANCASTER

Road Toll Refund	201.00	
		15,024.61

From Local Sources, Except Taxes:

Dog Licenses	\$ 626.99	
Business Licenses & Permits	115.00	
Fines and Forfeits		
Municipal Court	270.00	
Income from Trust Funds		
Cross Park	50.00	
Parking Meter Income (less		
\$2,000.00 to Police a/c	2,489.21	
Motor Vehicle Permits	9,187.77	
Sale of Histories	4.50	

Credits to Departments:

Town Officers' Salaries	500.00	
Town Officers' Expenses	121.60	
Parks and Playgrounds	243.20	
Sewer Maintenance	60.00	
Sidewalk Construction	135.94	
Police (including \$2,000.00		
from Meters)	2,006.75	
Cemetery	27.62	
Damage by Dogs	48.15	
Town Poor	209.95	
Town Hall	1,235.00	
Town Cottage	211.00	
Town Maintenance	886.59	
		18,429.27

Receipts Other Than Current Revenue:

Temporary Loans	\$ 70,000.00	
Interest on Temporary Loan	39.79	
Sale of Town Property	757.03	
		70,796.82

Total Receipts from All Sources	\$298,112.21	
Cash on Hand — Dec. 31, 1948	21,045.02	

Grand Total	\$319,157.23	
-------------	--------------	--

Expenditures

General Government:

Town Officers' Salaries	\$ 7,768.34	
Town Officers' Expenses	2,714.55	
Election & Registration	160.10	

ANNUAL REPORT

Municipal Court Expense	400.00	
Town Hall and Other Town		
Buildings	5,203.19	
Town Cottage	2,186.53	
	\$ 18,432.71	
 Protection of Persons & Property:		
Police Department	\$ 6,601.19	
Fire Department	1,350.00	
Moth Extermination - Blister Rust	400.00	
Bounties	184.00	
Damage by Dogs	324.77	
	8,859.96	
 Health:		
Health Department	\$ 2,000.00	
Hospital	1,000.00	
Vital Statistics	221.25	
Sewer Maintenance	625.45	
Garbage Collection	500.04	
Town Dump	798.55	
	\$ 5,145.29	
 Highways and Bridges:		
Town Road Aid	\$ 627.17	
Town Maintenance	35,979.44	
Street Lighting	8,126.82	
	44,733.43	
Libraries		4,525.76
 Public Welfare:		
Old Age Assistance	\$ 7,629.53	
Town Poor	5,070.47	
	12,700.00	
 Patriotic Purposes:		
Memorial Day		75.00
 Recreation:		
Parks & Playgrounds		1,898.00
 Public Service Enterprises:		
Cemeteries		281.00
 Unclassified:		
Damages and Legal	\$ 154.97	
Advertising & Regional Assn.	713.31	
Taxes Bought by Town	1,962.04	
Refunds on Taxes	116.00	
Motor Vehicle Permit Refund	5.98	
Employees Retirement	356.90	

TOWN OF LANCASTER

Parking Meters	140.25	
		3,449.45
Interest:		
On Temporary Loans	\$ 521.78	
On Long Term Notes	216.48	
		738.26
Outlay for New Construction & Permanent Improvements:		
Sewer Survey	\$ 191.44	
Sidewalk Construction	1,664.96	
Sewer Construction	1,575.37	
New Equipment:		
From General Funds	\$ 3,366.53	
From Parking Meter Reserve	1,526.37	
		4,892.90
Payments on a/c Parking Meters	2,224.60	
		10,549.27
Indebtedness:		
Temporary Loans	\$ 70,000.00	
Long Term Notes	2,320.49	
		72,320.49
Payments to Other Governmental Divisions:		
County Tax	\$ 22,992.38	
School District	99,655.94	
		122,648.32
Total Expenditures for All Purposes		\$306,356.94
Cash on Hand - Dec. 31, 1949		12,800.29
Grand Total		\$319,157.23

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES — TOWN OF LANCASTER, N. H.
FISCAL YEAR ENDED DECEMBER 31, 1949

Title of Appropriation	Appro.	Receipts & Reimburs. *Forward From 1948	Total Available	Expenditures	Balance	
					Unexpend.	Overdraft
Town Officers' Salaries	\$ 6,050.00	\$	\$ 6,050.00	\$ 7,768.34	\$	\$ 1,718.34
Town Officers' Expenses	2,350.00	121.60	2,471.60	2,714.55		242.95
Election & Registration	160.00		160.00	160.10		.10
Municipal Court Expenses	400.00		400.00	400.00		
Town Hall & Buildings	3,675.00		3,675.00	5,203.19		1,528.19
Police Department	4,200.00	2,006.75(a)	6,206.75	6,601.19		394.44
Fire Department	1,350.00	23.78	1,373.78	1,350.00		23.78
Blister Rust, Moth Extermination	400.00	53.60	453.60	400.00		53.60
Health Department	2,000.00		2,000.00	2,000.00		
Vital Statistics	250.00		250.00	221.25		28.75
Pension Fund	500.00		500.00	356.90		143.10
Town Road Aid	627.17		627.17	627.17		

Note: (a) Includes \$2,000.00 transferred from Parking Meter Revenue.

Town Maintenance	28,500.00	3,172.14	31,672.14	35,979.44	4,307.30
Weeks Memorial Hospital	2,500.00		2,500.00	1,000.00	1,500.00
Garbage Collection	500.00		500.00	500.04	.04
Sewer_Survey	200.00		200.00	191.44	8.56
Veterans' Memorial	2,000.00	* 5,000.00	7,000.00		
Street Lighting	7,400.00		7,400.00	8,126.82	726.82
Town Dump	800.00		800.00	798.55	1.45
Sidewalk Construction	500.00	135.94	1,664.96	1,664.96	
Sidewalk Construction		* 1,029.02			
Sewer Maintenance	500.00	60.00	560.00	625.45	65.45
Sewer Construction	1,450.00		1,450.00	1,575.37	125.37
Town Cottage	1,500.00	211.00	1,711.00	2,186.53	475.53
New Equipment	3,400.00	* 193.02	3,593.02	3,366.53	226.49
Libraries	5,000.00		5,000.00	4,525.76	474.24
Old Age Assistance	6,500.00	249.27	6,749.27	7,629.53	880.26
Town Poor	3,500.00	209.95	3,709.95	5,070.47	1,360.52
Memorial Day	75.00		75.00	75.00	
Parks & Playgrounds including	1,920.00	293.20	2,213.20	1,898.00	315.20
Band Concerts					

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES — TOWN OF LANCASTER, N. H.
FISCAL YEAR ENDED DECEMBER 31, 1949

Title of Appropriation	Appro.	Receipts & Reimburs. * Forward From 1948	Total Available	Expenditures	Balance	
					Unexpend.	Overdraft
Cemeteries	300.00	27.62	327.62	281.00	46.62	
Damages & Legal Expenses	100.00		100.00	154.97		54.97
Advertising & Regional Assn. including Information Booth	712.31		712.31	713.31		1.00
Interest	512.43	39.79	552.22	738.26		186.04
Payments on Principal of Debt	2,320.49		2,320.49	2,320.49		
County Tax	22,992.38		22,992.38	22,992.38		
Temporary Notes		70,000.00	70,000.00	70,000.00		
Special Polls due State of N. H.		39.00	419.00			
Special Polls due State of N. H.		* 380.00				
Depreciation Fund, New Equipment	1,500.00	* 1,000.00	2,500.00			
Airports		* 1,300.00	1,300.00			

Parking Meters	2,489.21	4,015.58	3,891.22
Parking Meters	* 1,526.37		
School District:			
1948-49 Appropriation	* 34,155.94	34,155.94	34,155.94
1949-50 Appropriation	108,487.03	108,487.03	65,500.00
Dog Licenses	626.99	720.59)	
Dog Licenses	* 93.60		
Less: Dog Damage	48.15	48.15)	324.77
National Forest Reserve	6.55	19.17	
National Forest Reserve	* 12.62		
Overlay, Abatements & Refund Bounties	1,508.37	1,508.37	5,140.81
			184.00
	\$ 79,814.54	\$351,145.29	\$ 2,821.79
* Forward from 1948	\$ 44,690.57		\$ 15,699.76
	\$226,640.18	\$309,413.73	

3,632.44

ANNUAL REPORT

*Analysis of Change in Financial
Condition*

Budget Summary

Overdrafts of Appropriations	\$ 15,699.76
Unexpended Bal. of Appropriations	2,821.79
	<hr/>
Net Overdrafts of Appropriations	\$ 12,877.97
Actual Revenues	\$ 24,837.53
Estimated Revenues	20,508.00
	<hr/>
Net Revenue Surplus	4,329.53
	<hr/>
Net Budget Deficit	\$ 8,548.44

Analysis of Increase in Net Debt
Fiscal Year Ended Dec. 31, 1949

Increases:

Net Budget Deficit	\$ 8,548.44
Refund of Motor Vehicle Permit (Trailer)	5.98
Reduction in Overseer of Poor Cash	36.29
Dec. 31, 1948 a/c Receivable (Mun. Court Fees)	
included in Estimated Revenue, 1949 Budget	270.00
Tax Collector's Net Deficiency of Credits	270.18
Damage by Dogs Receivable — Dec. 31, 1948	
(\$40.15 received, credited to Schools)	133.50
	<hr/>
Total Increases	\$ 9,264.39

Decreases:

Long Term Note Paid	\$ 2,320.49
Accounts Due Town — Dec. 31, 1949	
Precinct's Share Town Manager's	
1949 Salary	500.00
Rental of Grader	42.50
1949 Municipal Court Fines & Forfeits	520.00
	<hr/>
Total Decreases	3,382.99
	<hr/>
Increase in Net Debt	\$ 5,881.40

TOWN OF LANCASTER

Tax Collector's Report

Levy of 1949

Debits:	
Taxes Committed to Collector	\$ 205,466.05
National Bank Stock Tax	678.55
Added Taxes During Year	470.59
Interest Collected	.72
	<hr/>
Total	\$ 206,615.91
Credits:	
Remittances to Treasurer	\$181,373.56
By Abatement	3,498.15
Uncollected Taxes, Dec. 31, 1949	21,965.38
	<hr/>
	\$ 206,837.09
Less: Excess Credits	221.18
	<hr/>
Total	\$ 206,615.91

Previous Years' Levies
1948-1942

Debits:	
Taxes Committed to Collector	\$ 14,644.46
Added Taxes	76.60
Interest Collected	311.34
	<hr/>
Total	\$ 15,032.40
Credits:	
Remittances to Treasurer	\$ 10,737.41
By Abatement	1,082.85
Uncollected Taxes, Dec. 31, 1949	2,663.54
	<hr/>
	\$ 14,483.80
Plus: Credit Deficiency	548.60
	<hr/>
Total	\$ 15,032.40

ANNUAL REPORT

Town Clerks' Report

Summary of Motor Vehicle and Dog License Account

Debits

Motor Vehicle Permits:

1948 Permits	\$ 97.32	
1949 Permits	9,090.45	
	<hr/>	\$9,187.77

Dog Licenses:

1948 Licenses:

4 Males @ \$.84	\$ 3.36	
15 Males @ 1.00	15.00	
2 Males @ 1.17	2.34	
65 Males @ 2.00	130.00	
1 Female @ 2.09	2.09	
4 Females @ 5.00	20.00	
	<hr/>	\$ 172.79

1949 Licenses:

1 Male @ \$1.00	\$ 1.00	
222 Males @ 2.00	444.00	
15 Females @ 5.00	75.00	
	<hr/>	520.00

Less Fees Retained

\$ 692.79
65.80
<hr/>
626.99
<hr/>
\$9,814.76

Credits

Remittances to Treasurer	
Account Motor Vehicles	\$9,187.77
Account Dog Licenses	626.99
	<hr/>
	\$9,814.76

Respectfully submitted,
DOROTHY H. CROSS, Town Clerk

TOWN OF LANCASTER

Report of Overseer of Poor

Fiscal Year Ended December 31, 1949

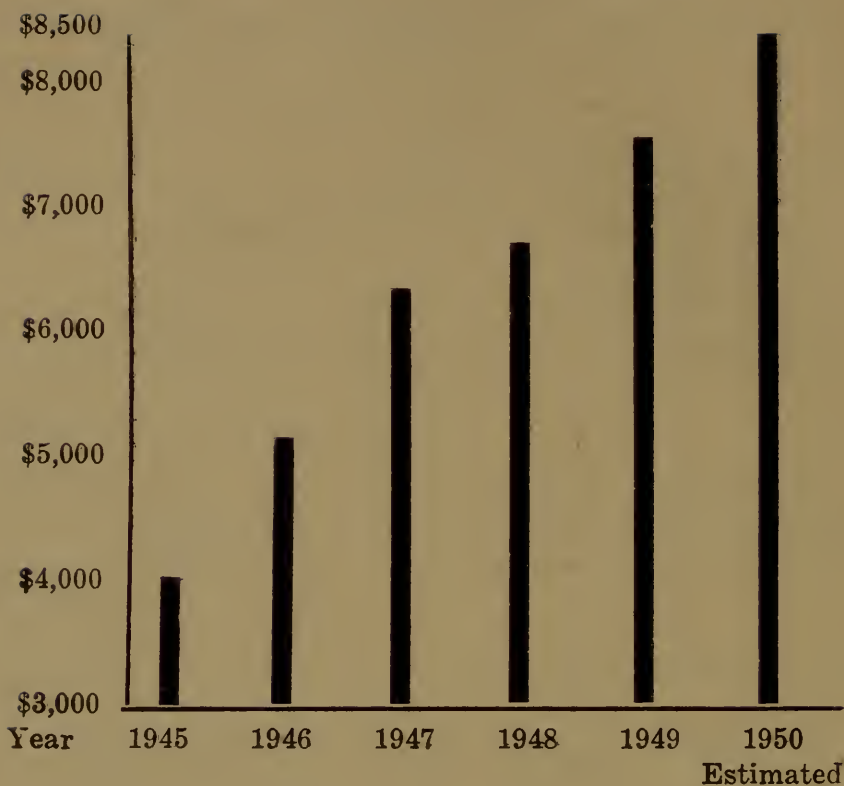
Balance on hand, Dec. 31, 1948		\$ 148.03
Receipts:		
Town Appropriation	\$ 12,700.00	
Reimbursements:		
State of New Hampshire	24.00	
Town Poor	487.00	
	<hr/>	13,211.00
		<hr/>
		\$ 13,359.03
Expenditures:		
a/c Town Poor	\$ 5,593.76	
a/c State Old Age Assistance	7,653.53	
	<hr/>	13,247.29
		<hr/>
Bal. on Hand, Dec. 31, 1949		\$ 111.74

COST OF DIRECT RELIEF (TOWN POOR)



ANNUAL REPORT

COST OF OLD AGE ASSISTANCE



Schedule of Town Property

Town Hall, Land and Buildings	\$ 100,000.00
Furniture and Equipment	1,000.00
Weeks Memorial Library	28,000.00
Highway Department, Lands & Buildings	9,470.00
Parks and Commons	2,000.00
Town Cottage, Land and Building	2,500.00
Town Dump	100.00
Davey Farm, Causeway	400.00
Paul Lot, Causeway	600.00
Blanchard Farm, Causeway	600.00
Bell Lot, Richardson Street	200.00
	\$ 144,870.00

TOWN OF LANCASTER

Municipal Court Report

To the Selectmen of the Town of Lancaster
Gentlemen:

Herein is a statement of the Receipts and Disbursements of the Lancaster Municipal Court for the calendar year of 1949:

Receipts

Blank writs	\$ 1.40
Fines and costs	1,315.06
Small claims	13.75
Bail forfeited	185.00

TOTAL RECEIPTS \$1,515.21

Expenditures

Motor Vehicle Department	\$ 714.50
Fish and Game Department	38.80
Officers' Fees	173.64
Special Justices' Fees	20.30
Witness Fees	26.04
Matron	7.00
Dr. W. M. Bronson	3.00
Miscellaneous Expenses	5.98
Town of Lancaster	525.95

TOTAL EXPENDITURES \$1,515.21

Respectfully submitted,

WALTER D. HINKLEY,
Justice . .

ANNUAL REPORT

Report of Police Department

Police Chief
RAMON HANSON

Night Officer
LESTER PIERCE

1949 Appropriation	\$ 4,200.00
Transfer from Parking Meter Fund	2,000.00
Other Credits	6.75
Total Available	\$ 6,206.75
Total Expended	6,601.19
Overdraft	\$ 394.44

Motor Vehicle accidents continue to be a serious problem in Lancaster. The Police Department was called on to investigate 73 motor vehicle accidents in 1949. Of those suffering personal injury in these accidents, five were minors. Most of the accidents were caused by excessive speed or negligent operating.

The motorist should bear in mind that a child on a bicycle or a pedestrian should not pay the penalty of death or hospitalization for chancing to be in his path when he is in a hurry. Only care and regard for others can improve our accident records.

Effort has been made to reduce the bicycle accidents and give the pedestrian a break. Last year the Police Department sponsored a bicycle safety club which registered over 200 members. Each member received a book of rules and regulations. A registration sticker was issued to each bicycle owner who passed a written examination and whose bicycle passed the inspection for brakes, lights, warning signal and rear reflector.

TOWN OF LANCASTER

Arrests

The following arrests were made during 1949:

Charge	Number
Intoxication and Disturbing the peace	15
Speeding	14
Assault	4
Driving while Intoxicated	8
Illegal Sale of Liquor	2
Noise and Brawl	5
Escapees	2
Reckless Driving	2
Operating with inadequate brakes	2
Operating so as to endanger	4
Operating without a license	5
Operating after revocation of license	5
Operating unregistered vehicle	1
Operating uninspected vehicle	1
Permitting unlicensed person to operate	2
Misuse of plates	2
Carrying concealed weapon (32 cal. revolver)	1
Gross Lewdness	1
Larceny from a person	1
Passing on highway where view was obstructed	1
Failure to keep right on highway	1
Possessing a loaded gun in a vehicle	1
Larceny	3
Cases involving Juveniles	2

Miscellaneous Services Performed

Transients (night lodgers and hoboes) lodged	161
Cases involving animals	18
Door found unlocked	37
Street fights stopped	7
Messages delivered to citizens	14
Missing persons located	5
Truancy cases investigated	6
Complaints requiring investigation	204

The small police department supported and maintained by the taxpayers of Lancaster consists of a regular officer and six special officers. It is ready day and night to assist citizens in matters within its jurisdiction and the public is cordially invited to inspect the department at any time.

The regular officer works six days a week from 7 p. m. to 4 a. m. On one night a week, one of the special officers

ANNUAL REPORT

takes over the duties of the regular officer. There is only one officer on duty at a time, except in the summer months, when a special officer assists the regular officer on Saturday nights from 7 p. m. to 11 p. m.

The police chief is on duty throughout the day and is on call 24 hours a day.

The duties of the officers include the following: 1. Investigation and settlement of complaints. 2. Patrolling and checking doors and windows in the business district. 3. Making arrests and reporting them. 4. Attending court. 5. Investigation of accidents. 6. Investigation for and reports to state, federal and local authorities. 7. Enforcement and repair of parking meters. 8. Locating missing persons and delivery of important messages and telegrams to citizens. 9. Assisting the school boy patrol at the primary building. 10. Various unclassified duties.

When Lancaster went onto the dial telephone system this fall a change had to be made in the method of locating the police officer in case of an emergency. Two extensions were added to the police line, one at the Chief's residence and one at the Western Union Office. These phones are connected to a light in the middle of the Business District. When the Police number is dialed the light begins to flash and continues flashing until the phone is answered. Since the officer is frequently out of reach of the telephone or the flashing light while carrying out his duties callers are urged to wait a reasonable time before hanging up the receiver and to call again within a few minutes if the first try is unsuccessful. The police number is 4 4 0 2.

TOWN OF LANCASTER

Report of Parking Meter Account

Fiscal Year Ended December 31, 1949

Balance - Dec. 31, 1948		\$ 1,526.37
Parking Meter Receipts During the Year	\$ 4,489.21	
Less: Transfers to Police Dept.	2,000.00	
	<u>2,489.21</u>	
		\$ 4,015.58
Less: Dec. 31, 1948 Balance Applied on Purchase of Snow Plow		1,526.37
		<u>\$ 2,489.21</u>

Expenditures:

Payments on Purchase of Meters	\$ 2,224.60	
Coin Wrapping Fee	82.70	
Advertising	5.50	
Maintenance & Repairs	52.05	
	<u>\$ 2,364.85</u>	

Balance - Dec. 31, 1949 \$ 124.36

**Analysis of Purchase Contract
Magee-Hale Park-O-Meter Co.**

Purchase of 126 Meters and Straightening Tool		\$ 8,230.00
Less: Payments to Magee-Hale Co. on Percentage of Meter Revenue:		
1947	\$ 1,463.44	
1948	2,203.50	
1949	2,224.60	
	<u>5,891.54</u>	

Balance Due Magee-Hale Park-O-Meter
Company at Dec. 31, 1949 to be Paid
from Future Meter Revenues \$ 2,338.46

ANNUAL REPORT

Report of Trust Funds

1949

Receipts

Cash on hand at close of last report	\$ 9,662.85
Received for perpetual care of lots	2,250.00
Interest from investments	4,402.22
Town of Lancaster note paid	2,320.49
Withdrawn from Siwooganock Guaranty Svgs. Bk.	18.59
Town of Lancaster special appropriation	75.00

\$ 18,729.15

Expenditures

Shirley M. Gardner, Supt.	\$ 4,400.00
411 share Manufacturers Trust Co. of N. Y. stock	18.59
Deposited in Siwooganock Guaranty Svgs. Bk.	5,670.49
Rev. E. M. Total	109.50
Lester Gray, Treas. Town School District	15.86
Christina Bennett, Treas. Union School District	37.00
Enos G. Fay, Treas. Emmons S. Smith Fund	627.76
Dorothy H. Cross, Treas. Weeks Memorial Library	373.33
Mrs. Glenn S. Sheridan, Historical Fund	35.00
Town of Lancaster, Care of Helen Wilder Cross Dennison lot	50.00
Cash on hand	7,391.62

\$ 18,729.15

Assets

Deposits:

Siwooganock Guaranty Savings Bank	\$ 25,491.70
Lancaster National Bank	7,391.62
Dartmouth Savings Bank	6,000.00
Cheshire County Savings Bank	5,000.00
Franklin Savings Bank	6,000.00
Laconia Savings Bank	5,000.00
Sugar River Savings Bank	4,000.00
United States Treasury Bonds	24,000.00
Public Service Co. of New Hampshire stock	12,050.00
Town of Lancaster, N. H. note	2,320.49

TOWN OF LANCASTER

County of Coos, bonds	10,257.68
City of Berlin, N. H. bonds	5,000.00
Manufacturers Trust Co. of N. Y., stock	9,824.84
First National Bank of Boston, stock	6,827.63
Continental Illinois Nat. Bank & Trust Co. stock	5,450.00
Central Maine Power Co. stock	7,181.25
Rockland Light & Power Co. stock	4,750.00
Miscellaneous stock, George M. Stevens Estate	2,250.00
Bank of Manhattan Co. stock	5,450.00
	\$ 154,245.21

Liabilities

George M. Stevens Trust 1948	\$ 56,879.02
George M. Stevens Trust earnings	4,063.53
Cemetery Trust	50,717.98
Cemetery Trust earnings	10,030.44
Emmons S. Smith Trust	15,000.00
Library Trust	10,735.35
School Trust	2,142.38
Historical Trust and earnings	1,001.27
Helen Wilder Cross Dennison Trust	2,620.00
Helen Wilder Cross Dennison Trust earnings	1,055.24
	\$ 154,245.21

TRUST FUND RECORD

Cemetery Trust

Principal	\$ 48,467.98
Received for perpetual care of lots, vis;	
James E. Robinson	\$ 200.00
Gertrude Noyes	150.00
Emilie P. Shurtleff	500.00
Wilfred J. Duquette	100.00
Michael Laughrey	200.00
George N. Emerson	100.00
Martha Brackett	200.00
Thomas Gormley	200.00
Matthew Monahan	200.00
Lenora and Frank Harris	100.00
Mrs. Merle De F. Cole	100.00
Charles L. Dolloff	200.00
	2,250.00
	\$ 50,717.98

ANNUAL REPORT

Unexpended from last report	\$ 9,874.85
Earnings 1949	\$ 1,331.24
Special appropriation	75.00
	1,406.24
	\$ 11,281.09

Expenditures	
Shirley Gardner, Supt.	\$ 1,141.15
Rev. E. M. Total	109.50
	1,250.65
	\$ 10,030.44

George M. Stevens Trust

Principal	\$ 56,879.02
Unexpended earnings from last report	\$ 5,434.97
Earnings 1949	1,887.41
	\$ 7,322.38
Paid Shirley M. Gardner	3,258.85
	\$ 4,063.53

Historical Trust

K. B. Fletcher Fund	\$ 1,000.00
Earnings 1949	\$ 36.27
Paid Mrs. Glenn S. Sheridan	35.00
	\$ 1.27

Weeks Memorial Library

Luella Joslin Fund	\$ 1,000.00
Laura Johnson Fund	2,864.73
Jacob Benton Fund	250.62
George M. Stevens Fund	5,000.00
Annette Jeffers Fund	120.00
Clara M. Kimball Fund	500.00
Minerva S. Congdon Fund	1,000.00
	\$ 10,735.35
Earnings 1949	\$ 373.33
Paid Mrs. Dorothy H. Cross, Treas.	373.33

School Trust

Chapin C. Brooks Fund	\$ 2,142.38
Earnings 1949	\$ 52.86

TOWN OF LANCASTER

Paid Treasurer:

Union School District	\$ 37.00	
Town School District	15.86	
	<hr/>	52.86

Emmons S. Smith Fund

Principal from last report		\$ 15,000.00
Earnings 1949	\$ 627.76	
Paid Enos G. Fay, Treas.	627.76	
	<hr/>	

Helen Wilder Cross Dennison Fund

Principal from last report		\$ 2,620.00
Unexpended from last report	\$ 1,011.89	
Earnings 1949	93.35	
	<hr/>	
	\$ 1,105.24	
Paid Town of Lancaster, care of grounds	50.00	
	<hr/>	
	\$ 1,055.24	

DAN O'BRIEN,
JAMES L. DOW,
ENOS FAY,

Trustees of Trust Funds
Town of Lancaster, N. H.

ANNUAL REPORT

Highway Department Report

Superintended by: **Town Manager**
Foremen: **Arthur White**
 Arthur Savage

The Highway Department is responsible for the maintenance and construction of our roads, streets, bridges, sidewalks, sewers and parks. During 1949 one employee, Joseph Wilder, became the first man to take advantage of the retirement system voted by the Town at the 1949 Town Meeting.

The 1944 Dodge truck was traded for a 1949 Dodge truck and has been equipped with a new one-way plow and wing. The engine of the grader was rebuilt and a new blade circle installed. The garage was reroofed by Arthur Stickney with a double thickness paper roof.

The individual accounts under the Highway Department are listed below:

TOWN MAINTENANCE

1949 Budget	\$ 28,500.00
1949 Credits	3,172.14
Total Available	31,672.14
Total Expended	35,979.44
Overdraft	4,307.30

The Town Maintenance account was heavily overdrawn during 1949. This was due to large unforeseen expenses and an attempt to do more work than there was money available. The 1950 budget allows a larger amount of money for highway work. The work accomplished during 1949 was considerable. All our roads were carefully maintained during summer and winter. New construction took place on sections of Water Street, Railroad Street, Mechanic Street, in the village. Currier Hill in East Lancaster was widened and surfaced making a great improvement. Almost 20,000 gallons of surfacing material was applied to our highways. This year for the first time asphalt was used on some streets instead of tar.

A total of \$3,135.85 was available under the Town Road Aid program this year. New gravel was put out on parts of

TOWN OF LANCASTER

Garland Road, Pleasant Valley Road and Martin Meadow Pond Road.

Snow removal during 1949 did not amount to too much. During the last two months snow fall was light but sand and salt were required in large quantities to combat the icy roads.

All the general expenses of the Highway Department are charged to the Town Maintenance account. Items such as sweeping the business section, repairing the equipment and putting a new roof on the Town Garage must all be charged to this account. Thus a large amount of this appropriation is used up on overhead expenses.

SIDEWALK CONSTRUCTION

1949 Budget	\$ 500.00
1949 Credits	1,164.96
Total Available	1,664.96
Total Expended	1,664.96

The completion of the sidewalk to the Weeks Memorial Hospital was the principal project under the Sidewalk Program. The surface of this sidewalk is asphalt hot-mix and has proven very satisfactory. The remainder of the sidewalk funds were spent on regular maintenance and several small repair jobs.

SEWER MAINTENANCE

1949 Budget	\$ 500.00
1949 Credits	60.00
Total Available	560.00
Total Expended	625.45
Overdraft	65.45

Although the sewer maintenance cost is down from 1948 it still represents an overdraft of \$65.45. It would appear from the last two years expenditures that the appropriation of \$500.00 to cover the sewer work is not sufficient. Therefore the amount of the 1950 appropriation has been raised to \$700.00. A new set of sewer rods was purchased in 1949.

SEWER CONSTRUCTION

1949 Budget	\$ 1,450.00
Total Available	1,450.00
Total Expended	1,575.37
Overdraft	125.37

The amount raised for sewer construction was expended on a new sewer line in Prospect Park to service three new homes built there and allow for future building. The work

ANNUAL REPORT

was undertaken at the same time as the laying of the new water mains in the area making a saving possible in the expense of renting a shovel and bulldozer.

PARKS AND PLAYGROUNDS

1949 Budget	\$ 1,920.00
1949 Credits	293.20
Total Available	2,213.20
Total Expended	1,898.00
Unexpended Balance	315.20

Of the total raised for the Parks and Playgrounds account \$800.00 is paid directly to the Lancaster Band for the summer concerts. Also included in this account was the sum of \$500.00 which was raised to help out Lancaster's Athletic Teams. This money was spent as follows:

Lancaster Rangers, Basketball Team	\$ 139.95
Lancaster Baseball Team	298.00
Unexpended from this account	62.05

The balance of the total expenditure, \$660.05 was spent for normal maintenance of parks such as mowing, raking, and cleaning up. The Dennison Trust Fund paid over \$50.00 to the town for maintenance of the Cross Park.

TOWN OF LANCASTER

Cemetery Report

Below is the Financial Report submitted by Shirley Gardner, Superintendent:

Receipts	
Cash on hand, Jan. 1, 1949	\$ 182.99
Sale of Lots	778.00
Care of Lots	367.00
Burials	331.00
Foundations	50.60
Corner Markers, Gravel, & Lawn Mower sold	8.90
Forwarded from Trust Fund	4,400.00
Town of Lancaster	100.00
Total	<hr/> \$ 6218.49
Disbursements	
Wages	\$ 3,625.09
Improvements	1,557.25
Supplies and Repairs	342.50
Equipment	287.10
Flowers	134.70
Compensation Insurance	27.62
Internal Revenue	16.40
Water Rent	13.34
Balance on Check Book, Dec. 31, 1949	214.49
Total	<hr/> \$ 6218.49

ANNUAL REPORT

Weeks Memorial Library

Balance on Hand Dec. 31, 1948	\$ 64.61
Receipts:	
Town Appropriations	\$3,700.00
Col. Town Spending Committee	600.00
Fines	196.00
Sale of Old Books	7.00
Encyclopedia Fund Turned Over	129.04
Interest on Hastings' Bond	13.75
Income from Trust Funds	310.60
Refund on Treasurer's Bond	5.86
	<u>\$4,962.25</u>
	<u>\$5,026.86</u>
Expenditures:	
Salaries	\$1,689.70
Heat	338.29
Lights and Telephone	177.65
Repairs and Fixtures	217.19
Insurance and Water	130.55
Printing, Postage, etc.	6.88
Equipment	100.00
Books and Periodicals	940.05
Reference	30.09
Binding	47.73
Dues	12.35
Petty Cash	50.00
Withholding Tax	196.80
	<u>\$3,937.28</u>
Juvenile Department	
Salaries	\$ 624.50
Books	281.80
Reference	94.24
	<u>1,000.54</u>
	<u>4,937.82</u>
	<u>\$ 89.04</u>

Respectfully submitted,
DOROTHY H. CROSS, Treasurer

TOWN OF LANCASTER

REPORT OF ADULT DEPARTMENT

WEEKS MEMORIAL LIBRARY — 1949

"I would like to borrow a book on Tempora painting."

"Have you a German grammar?"

"No, but we would be glad to borrow one for you from the State Library. In about three days time we will have a book for you."

These are typical questions asked almost daily at the Weeks Memorial Library.

Although Bookmobile service has been curtailed due to the State "Austerity Program," the rural schools and children's departments continue to be served. Many non-fiction books are borrowed from the State Library during each year to supplement the local book stock.

The major repair of the year was the roof. For several years it was in need of a thorough renovation and during the Fall this work was done. All further necessary repairs inside the building hinged on this work being accomplished.

On May 19th the first library "Neighborhood" meeting since the war was held in Whitefield. Two librarians and two trustees from Lancaster, attended. These meetings are of great benefit to the small libraries as the problems are so similar. Miss Catherine Pratt, Assistant State Librarian, attended and gave specific help in various fields.

Cooperation with the schools has continued. Several collections of books were reserved for use in Civics and English classes, compiled from lists made up by teachers and the librarian.

A new World Book encyclopedia was added to the reference collection and a new typewriter purchased.

The number of books added — 678. Of these, 215 were gifts, many from Miss Alice Corey. Gifts of pocket-edition books have been made exclusive of the above number. Number of books withdrawn — 83. Circulation of books — 19,300, about 950 more than 1948.

In purchasing of books many reading tastes must be considered. In addition to mysteries, westerns, light love stories, and serious non-fiction, some thought must be given to the High School readers.

Respectfully submitted,

ELAINE F. HICKEY,

Librarian

ANNUAL REPORT

1949 REPORT OF THE CHILDREN'S LIBRARIAN WEEKS MEMORIAL LIBRARY

Books acquired this year varied greatly in subject matter and age level; a few were favorites replacing or supplementing old copies of such stories as Little Women and The Secret Garden, now enjoying increased popularity as a result of moving pictures. The ever-present demand for mysteries, horse stories and stories of nursing and of sports was met whenever possible, and a number of the new books: Bible Days, Television Works Like This, A Picture Story of China and others, already have been used in class rooms. The librarian was aided in purchasing by suggestions of teachers and by the Publishers' Exhibit of new books which was lent to libraries by the Extension Division of the State Library.

Thirteen worn volumes were withdrawn and 284 books added. Of these, 57 were gifts, the majority being a collection of many worthwhile titles for younger children, presented by Priscilla Fabyan, a ten-year-old summer visitor, whose mother had attended Lancaster schools. Sixty-one additional children became registered borrowers. Two new bookcases of good size, and corresponding to those obtained last year, were purchased and provide space for some of the expanding book collection. The number of volumes in circulation among individual children, school-room groups, parents, teachers and others was 9533 — the largest annual circulation figure since the Juvenile Department was established.

The Colonel Town Spending Committee, which has sponsored the Children's Room as a separate department of the Library since its inception in 1930, felt that it could no longer continue its full support. For this year, however, the Committee supplied \$600.00 for librarian's salary, the remaining \$400.00 needed for buying books and shelves being made up by the town. It is hoped that it may be possible to redecorate the Children's Room. Aside from the fact that the walls badly need new paint, a fresh coat would do a great deal toward improving the lighting, a really important factor to be considered.

The combined first and second grades visited the Library in December to hear Christmas stories told by Mrs. Angue Moody. A number of Girl Scouts enjoyed numerous book-mending sessions with the librarian, and their efforts contributed materially to the longevity of many volumes.

TOWN OF LANCASTER

Though the Bookmobile made fewer trips than formerly, the Library book collection was sufficient to furnish some variety to the rural schools in the intervals. We all appreciate the fact that the Bookmobile will continue to provide wider choice in reading for children, both in the Library and the schools.

Respectfully submitted
FAITH KENT,
Children's Librarian



ANNUAL REPORT

Public Health Nursing Report

1949 - 1950

The volunteer Board Members of the Public Health Nursing Committee are made up of a representative group of ladies and gentlemen from organizations of this community. They are: Chairman, Mrs. William Crouch; Secretary, Mrs. Harold Lane; Treasurer, Mrs. William L. McCarten; Members, Mrs. John Amey, Mrs. O'Neil Twitchell, Mrs. Reynold Guilmette, Mrs. Ross Stanard, Mrs. Francis Haley, Dr. C. Newton Heath, Mrs. Elmer Haley, Mrs. Charles Balch, Mrs. Albion Buck, Mrs. Lynne Rand, Mrs. Lee Merrow, Mrs. Glenn Smith and the co-chairmen of the Dental Committee, Mrs. Alfred Piche, and Mrs. Herbert Woods. The committee met the second Wednesday of each month to give supervision of this work.

SECRETARY'S REPORT

The Lancaster Nursing Board met nine times during the year with the average attendance of six members. The officers remained the same as last year. Mrs. Dumont substituted for Mrs. Carey for the month of August as has been customary for some years.

The Board voted to have a Community Health Center at the new school building and to discontinue the use of the present office. Members from the Board worked with the Lay-Professional Committee to make plans for the new health center. These were submitted and accepted.

A great deal of time was given by our Public Health Nurse in connection with this and she feels that much can be accomplished at the new rooms with more modern equipment and more space to carry out the Health Program. The Board voted to ask the Red Cross to turn the Loan Closet over to the Community Center.

Respectfully submitted,

KATHERINE N. LANE,
Secretary

TREASURER'S REPORT

Receipts

Cash Fees:

From District Nursing \$ 398.90

TOWN OF LANCASTER

From Metropolitan Life Insurance	31.25
From T and A	30.00
For Transportation Crippled Children Service	14.77
Child Health Station	134.75
Dental Clinic	571.00
From Town of Lancaster	1,600.00
From Town School District	500.00
From Union School District	900.00

Total	\$4,180.67
--------------	-------------------

Expenditures

Pay for:

Clerical work	\$ 40.00
Regular staff including use of auto	3,000.00
Substitute staff including use of auto	200.00
Nursing supplies and equipment	8.54
Stationery and equipment	25.95
Telephone	92.70
Postage	4.54
Bond for Treasurer	6.25
N.O.P.H.N. dues for board membership	10.00
Transportation for Orthopedic Clinic, Berlin	14.77
Dental Clinic	571.00
Child Health Station	134.75
T. & A.	30.00

Total	\$4,138.50
--------------	-------------------

In addition to actual cash to carry on
the Public Health General Program:
The volunteer time is valued as follows:

Board members attending meeting	\$ 151.50
Dental Clinic Hostesses	161.00
Child Health Station	72.00
Office Rental donated by town	156.00
Cleaning of the office	39.50
Laundry Tissue paper	21.00
Volunteer Chauffeurs	12.00

Total	\$ 613.00
--------------	------------------

Grand Total of Services Rendered	\$4,751.50
----------------------------------	-------------------

Respectfully submitted:

ETHEL McCARTEN,
Treasurer

ANNUAL REPORT

CHILD HEALTH STATION

In July, 1938, policies were drawn up for a CHILD HEALTH STATION to be opened the third Friday of each month with a doctor in attendance. The support for this work was given by the Mahaney-Brisson Post No. 30 N. H. A. L. with the helpful assistance of the Auxiliary. The work was to be carried out with the cooperation of the Public Health Nursing and the State Board of Health, with the approval of the Lancaster physicians.

All parties mentioned have worked together, thus making a success of this worthwhile project. The following report is of the largest number given service at the Station any one year.

Total Cost of Project for the Year 1949

Attending Physicians	\$128.75	
Community House	6.00	
		————— \$134.75

Estimate of work and time donated:

Work of members of the Auxiliary estimated		
72 hours—if paid at least \$1 an hour		\$72.00
Laundry work donated—would be at least \$.04		
per piece for 400 pieces		16.00
Tissue paper donated		5.00

The Post and Unit are most grateful to the Colonel Town Committee for their financial assistance each year and to the State Board of Health for the immunization medical agents supplied

Total number of individuals attending	134	
Total number of infants admitted & examined—66 (infant—1 month to 1 year)		
Total No. of pre-school admitted & examined—68 (1 year to school age)		
No. of repeat examinations given to infants	120	
No. of repeat examinations given to pre-school	101	
Total No. of physical examinations	—————	355
Total No. of immunization treatments	163	
Total No. children immunized & completed	64	

Respectfully submitted:

MARY H. CAREY,
Child Welfare Chairman, Post No. 30
KATHLEEN B. STOUGHTON,
Child Welfare Chairman, Unit No. 30

TOWN OF LANCASTER

DENTAL CLINIC

The Dental Clinic Volunteer Committee include: Co-chairmen, Mrs. Alfred Piche and Mrs. Herbert Woods; Secretary, Mrs. Cleo Marshall; Treasurer, Mrs. Dana Lee; and

Mrs. D. J. Truland, Mrs. George Beecher, and Mrs. Franklin Twitchell. The committee and their friends conduct the clinics.

The School Year 1948-49

Number of pupils attending	164
Number of cleanings	129
Number of temporary teeth extracted	45
Number of permanent teeth extracted	none
Number of temporary teeth filled	151
Number of permanent teeth filled	86
Number of treatment fillings	27

From November 1 to December 31, 1949, eight dental clinics have been held. As is the custom, one year the Village School children come to the Dental Clinics first and on the next year the Rural School children are first. This year Stebbin Hill and South Lancaster schools have their dental work completed while students from the Gore School have attended one clinic.

November 1, 1949 to December 31, 1949

Number of pupils attending	46
Number of cleanings	41
Number of temporary teeth extracted	12
Number of permanent teeth extracted	none
Number of temporary teeth filled	44
Number of permanent teeth filled	21

Respectfully submitted:

MRS. ALFRED PICHE,
MRS. HERBERT WOODS,
Co-chairmen of the Committee

Treasurer's Report of Dental Clinic Committee—June 1949

Receipts

Balance on checking account, June 16, 1948	\$ 69.00
Town of Lancaster, October, 1948	200.00
Collected from children, School year '47-'48	31.74
Kiwanis Club, February 18, 1949	150.00
Total	————— \$450.74

Payments

Check book	\$ 1.00
------------	---------

ANNUAL REPORT

Dr. Chester Parker—for 30 clinics		
3 hours each at \$5 per hour	450.00	
Total	451.00	
Deficit		\$.26
Cash on hand:		
Collected from children, School year '48-'49	\$ 30.40	
Due from Town of Lancaster	200.00	
Total	230.40	
Total Available for 1949-1950		\$230.14
November 1 to December 31, 1949		
Receipts		
Collected from children		10.60
Balance		\$240.74
Payments		
Eight Clinics at \$15		120.00
Total Available for 1950		\$120.74
Respectfully submitted:		
GRACE LEE,		
Secretary		

DISTRICT NURSING

Number of patients admitted to service		354
Number of visits to or in behalf of these patients		1602
Total Field and Office visits		1956
Non-communicable disease visits	752	
Crippled Children Service visits	124	
Communicable Disease visits	77	
Maternity Service visits		
Pre-natal	40	
Post-partum	34	
Infant and Pre-school Health Service Visits		
Infants—1 month to 1 year	204	
Pre-school	206	
School Health Service Visits	193	
Adult Health Service Visits	53	
Social Service Visits	23	
Errands to or in behalf of patients	250	

In addition to the above, courtesy service is extended in preparing the Christmas lists for the Kiwanis and Rotary clubs. The Public Health Nursing Service cooperates with

TOWN OF LANCASTER

the following departments of the State Board of Health: Nutrition, Sanitary, Crippled Children, Educational and Nursing, especially in regard to their immunization program; with the departments of the State Board of Education; Welfare Service and School Health; and with the State Public Welfare Service, New Hampshire Tuberculosis Association, Hard of Hearing Society, Handicapped Persons and Crippled Children's Society, and Metropolitan Life Insurance Company.

SCHOOL HEALTH SERVICE REPORT SCHOOL YEAR, 1948—1949

Total number of students examined by school physician	585
Number absent	30
	615
Total	615
New defects found:	
Vision	4
Heart Murmur	5
Orthopedic	3
Dental	54
Tonsils and Adenoides	59
Glands	2
Speech	2
Mental	1
High Blood Pressure	1
Defects receiving treatment of correction:	
Vision	8
Heart cases	5
Orthopedic	3
Glands	2
Dental defects corrected	438
(Number of students—164)	
Causes of loss of school attendance:	
Chicken pox	58
Measles	115
Mumps	3
Colds and Flu	220
Sore Throats	62
Skin Diseases	15

For five years, the teachers have kept a check on why the student was away from school. Here, as elsewhere in the United States, chest conditions and so-called colds are the big offender. At a teachers' meeting, this was discussed. It was

ANNUAL REPORT

decided to ask cooperation of all parents, students, and teachers to have the students remove all outside clothing on entering the school rooms to prevent over-heating, one of the causes of many colds.

The usual elimination tests—Acuity, Hearing, Patch Testing, Chest Clinic, Tonsil and Adenoids, and Dental—are carried out each year in the school. The Acuity testing is very old fashioned—the twenty foot test. The only other way the Nurse has of finding out if the student has difficulty in reading distance is by history. The hearing tests are given whenever a testing audiometer can be had. Lancaster does not own either the Massachusetts Eye Testing Machine or the Maico Audiometer.

The School Health Program Covers:

1. The things we do for the CHILD
2. Self-activity of the CHILD
3. Parents' Education in Community Health

The program is carried out for the most part in the classroom. However, I must urge parents to take a more active interest in the home training of health habits.

The school work from July 1, to December 31, 1949 includes the following: All students weighed and measured, Patch tests given, a Chest Clinic was held on October 28, and all chest X-ray readings were healed or negative.

Rural school children were given physical examinations by Dr. William Bronson.

Defects found:

Tonsils and Adenoids	25
Dental	31
Heart Murmur	2

Defects receiving treatment or corrections:

Vision	3
Tonsils and Adnoids	5

Parents of first grade children are to be congratulated on the thoughtful care that was given to all the children entering first grade in September. Nearly every child had been given their yearly physical either by their own private doctor or at the Child Health Station. Nearly all vaccinations and Booster treatments on immunization had been given in the early Spring. A great many dental, tonsil, and eye defects had been corrected in the pre-school group.

The Speech Defect Clinic which was held in Lancaster with the cooperation of the State Board of Health, the Handi-

TOWN OF LANCASTER

Wounded Persons and Crippled Children's Society was worthwhile. But as with all worthwhile projects, it takes money.

The Physical Therapy Center continues with Miss Bullock and Miss Brassard in charge.

During the first half of the present school year, colds and so-called stomach upsets are the leading communicable disease, with one case of scarlet fever reported.

Respectfully submitted:

MARY H. CAREY,
Nurse Director

ANNUAL REPORT

The Francis L. Town Trust

REPORT OF INVESTMENT COMMITTEE

For the Year Ending December 31, 1949

Trust Fund Dec. 31, 1948	\$450,540.81
Income from investments	17,909.65
Premium from U. S. Treasury Bonds sold	1,494.07
	<hr/>
	\$469,944.53

Paid F. L. Town Spending Committee	\$ 17,743.82
Administration Expenses	165.83
Investments last report	\$450,540.81

Investments sold:

Collected from Svgs. Banks	\$30,042.22	
U. S. Treasury Bonds sold	45,000.00	
	<hr/>	75,042.22

\$375,498.59

New Investments:

670 shs. Eaton & Howard Balanced Fund	\$18,780.10	
803 shs. Incorporated Investors Trust	18,653.69	
650 shs. Mass. Investors Trust	18,655.00	
1430 shs Mass. Investors Trust 2nd Fund, Inc.	18,904.60	
911 shs. Mfgs. Trust Co.	41.83	
Deposit in Siwooganock Guaranty Savings Bank	1,500.68	
	<hr/>	76,535.90

Investments Dec. 31, 1949	\$452,034.49
Due from F. L. Town Spending Committee on overpayment of income	.39

\$469,944.53

Respectfully submitted,

D. A. SULLIVAN,

Treasurer

TOWN OF LANCASTER

REPORT OF SPENDING COMMITTEE

SECRETARY'S REPORT

The Spending Committee is comprised of the following members for the year:

Dr. J. A. Ferguson, Harford Nay, Mrs. Roxanna McCarten, Carroll Stoughton, Mrs. Margaret Guilmette, Mrs. Sally Sherman, Clinton L. White, George Hunter, and Mrs. Marion Balch.

Dr. Bronson was not a candidate for re-election this year. He served most conscientiously and faithfully on the committee since 1929, and as its chairman since 1944.

Leo Connary did not apply for re-election this year. He had put in many hours as treasurer since March 1944.

The two new members this year are Clinton L. White and George Hunter.

Dr. J. A. Ferguson was nominated and voted in as the Chairman; Mrs. Margaret Guilmette, as Treasurer; and Mrs. Marion Balch, as Secretary.

The Chairman appointed the following committees:

House: Mr. Nay, Ch.; Mrs. McCarten; Mrs. Margaret Guilmette.

Scholarship: Mr. Stoughton, Ch.; Mr. White; Mrs. Balch.

Community Camp: Mrs. Sherman, Ch.; Mr. Hunter; Dr. Ferguson.

Community Field: Mr. Hunter, Ch.; Mr. Stoughton; Mr. White.

The first vote of the year was to hold stated meetings on the 4th Thursday of March, June, October, and December, and special meetings whenever necessary. By so voting, any persons interested in presenting any requests for consideration would be enabled to do so before a stated meeting.

As usual this has been a busy year for the Community House, Field and Camp. There have been many requests; and appropriations have been made to the following: Col. Town School Prizes; Kiwanis Playground; Boy Scouts; Girl Scouts; Brownies; Outside School District; Juvenile Library; High School Activities; Skating Rink (for operation expenses and maintenance); Child Health Station; Mount Prospect Outing Club (for ski lessons only); Rotary Club Concert by Mountain View Orchestra; Golf Club (to defray expenses which is to be final payment). The Kiwanis Club turned over the fertilizer and grass seed left at the Golf Course to the

ANNUAL REPORT

committee to use on the Community Field. This was much appreciated.

Flowers were placed at the cemetery lot of Col. Town on Memorial Day and through the summer months.

There have been refunds for the use of the Community Hall during this year.

There have been special meetings held to consider setting up a budget, bearing in mind all fixed expenses, in view of an over-all picture of expenditures, so that there may be an emergency fund available at all times, to make for efficiency, and to meet fairly and justly all future requests.

To meet the fire-laws of the State, it has been necessary to expend on break-proof glass and other materials for added fire protection.

The Community started out early, to what promised to be the biggest year yet, and if it had not been for the lack of water for the cabins and at the pool, which necessitated closing them, we would have seen double the activity there. As it was, there were over 3,000 people who signed the register, and many more who did not.

Reports drifted back to the Spending Committee of the courtesy and thoughtfulness of the Caretakers, Mr. and Mrs. Henry Miller.

The grills needed repairs this year, but little was expended in new improvements, because there were so many requests to be met. It is the hope of the committee to gradually improve this property each year, as it is enjoyed by so many people.

Many students have again requested loans through the Scholarship Committee. It is always gratifying to the committee when the students express their appreciation of this fund and pay it back promptly, for it is only in this way that the fund is made available to more boys and girls who wish to take advantage of this opportunity.

All financial figures are available through the treasurer's and superintendent's reports.

We would say, in closing this report, that we were all saddened by the serious illness and passing of Micheal J. Daley. Lancaster lost a friend and a conscientious worker, who put in long hours at our Community House as superintendent since 1928.

Mrs. Daley has won our admiration in carrying on so well through those weeks of anxiety and loss. We appreci-

TOWN OF LANCASTER

ate that only her years of experience since 1928 could have made this possible.

The Community House involves much more than some Community Centers with its busy four floors, its halls and Community Field activities, which are varied and many. Sometimes we wonder how many people realize what a busy place the field is in the summer, with its playground, tennis, and ball park, and now is added the swimming pool.

The Committee thanks the townspeople, the Matron, and the Caretakers of Communtiy Camp for their interest and cooperation.

Respectfully submitted,
MARION M. BALCH,
Secretary

TREASURER'S REPORT

Receipts

Bal. on hand, Dec. 31, 1948		\$ 1,486.93
Col F. L. Town Trust Fund		17,743.82
Sarah M. Daley - House Money		
\$525 less \$3.48 envelopes	\$ 521.52	
Less: Refunds on Hall	72.00	
	<hr/>	449.52
Community Camp:		
Income from cabins	\$ 30.00	
Income from grills	19.17	
Telephone	.57	
	<hr/>	49.74
Rebate on Insurance		21.78
		<hr/>
TOTAL RECEIPTS		\$ 19,751.79

Disbursements

Appropriations:

Lancaster Country Club	\$ 613.25
Mt. Prospect Outing Club	200.00
Lancaster High School Activities	300.00
Lancaster High School Prizes	180.00
Weeks Mem. Library-Juvenile	600.00
Lancaster Brownies	75.00
Lane Flower Shop	63.00
Skating Rink	700.00
Lancaster Rotary Club - Mt. View	

ANNUAL REPORT

Orchestra	75.00	
Kiwanis Club - Playground	131.50	
C. Newton Heath - Rural Schools	500.00	
Boy Scouts - Troop 219	50.00	
Girl Scouts	50.00	
Child Health Station	75.00	
		\$ 3,612.75

Community House:

Supt's. Salary	\$ 604.58	
Matron's Salary	1,395.39	
Withholding on above	166.70	
House Labor for year	3,371.55	

Total Labor \$ 5,538.22

Fuel	1,151.60	
Insurance	946.22	
Lights and Telephone	640.47	
Water Rent	77.34	
Western Union Clock	38.88	
Supplies	351.08	
Gov. Tax on Alleys & Tables	100.00	
Parking Lot	25.20	
Snow Scoop	7.75	
Subscription to Globe	12.00	

Repairs:

Labor on Sewer	\$ 12.00	
Tuning Piano	6.00	
Fitzmorris - Motor	25.30	
Repairs on Faucet	2.25	
Waxing Gym floor	40.00	
Repairs to Electrolux	10.30	
Cement Paint - floors	19.17	
Material & Labor for roof	33.35	
Fitzmorris - Labor	32.15	
E. Whitcomb - electrical work	32.07	

Total Repairs 212.59

Total cost of Community House 9,101.35

Field:

Labor on Field	\$ 259.93	
Repairs on Mower	67.45	
Sand	5.00	

TOWN OF LANCASTER

Grading	20.00	
Painting - fixing grandstand	130.68	
Welding	.75	
Castings	4.53	
C. Jordan - work & materials	330.31	
Other work	8.40	
Total cost of Field		827.05
Community Camp:		
Caretaker's Salary	\$ 740.00	
Telephone	47.09	
Electric Lights	49.51	
Supplies	10.90	
Wood	60.00	
Repairs and Labor	308.10	
Victrola	5.00	
Total cost of Community Camp		1,220.60
TOTAL DISBURSEMENTS		\$ 14,761.75
Bank Bal. as per check book, Dec. 31, 1949		4,990.04
		\$ 19,751.79

Respectfully submitted,
MARGARET P. GUILMETTE,
Treasurer

SUPERINTENDENT'S REPORT

Receipts

Cash on Hand		\$ 12.16
Bowling and Pool	\$554.27	
House and Hall	290.00	
Telephone	32.32	
Tennis	5.75	
		882.34
		\$894.50

Expenditures

Paid Pin Boys		\$277.42
Express	\$ 2.86	
Sundries	14.82	
Supplies	47.89	
Repairs	7.00	
		72.57

ANNUAL REPORT

Col. Town Spending Committee	
(Margaret P. Gilmette, Treasurer)	525.00
Cash on Hand	19.51
	<hr/>
	\$894.50

A fairly accurate survey of the use made of the building discloses:

Patrons paid for and rolled 3850 strings on the alleys. Women rolled free of charge 809 strings. (These do not include the vast number rolled by the school pupils, for which no charge is made.)

The Hall has been used for Basketball games and practices a total of 618 hours.

The Building has been used for other activities a total of 631 hours.

Basketball games 78, Committee meetings 192, Dances 16, Parties 54.

Organizations and groups using the building during the year are as follows:

Unity Club, Girl Scouts, Red Cross, 4-H Club, Business and Professional Women's Club, Cub Scouts, St. Paul's Guild, North Country Nurses' Association, Tabernacle Society, Parent-Teachers Association, Brownies, Y-Teens, Chamber of Commerce, Arts and Crafts, Dramatic Club, Farm Bureau, Noyes Free Lecture Fund, Child Health Clinic, Salesmanship Course, Eastern Star Reception, Physical Therapy, Hi-Y Club and Hobby and Antique Show.

School Glee Club, Minstrel Show, Orchestra Concert, Mountain View Orchestra, Coronation Ball, Junior Prom, Senior Dance and all School Dances (except school socials) are held in the Auditorium.

The building was shown to many visitors during the year.

Tennis Courts were used a great deal during the past summer.

Respectfully submitted,
SARAH M. DALEY

TOWN OF LANCASTER

COL. TOWN SCHOLARSHIP LOAN FUND

1949

Balance Jan. 1, 1949 Siwooganock	
Savings Bank	\$ 2,606.04
Interest to Jan. 1, 1950	42.38
	<hr/>
	\$ 2,648.42
Repayments on loans granted	380.00
	<hr/>
	\$ 3,028.42
Loans granted 1949 (7)	1,150.00
	<hr/>
Balance Jan. 1, 1950 Siwooganock	
Savings Bank	\$ 1,878.42

CARROLL STOUGHTON,
Chairman

TOWN OF LANCASTER

Town School District

Officers of the Lancaster Town School District
SCHOOL BOARD

Clifford Gray Term Expires 1950
Herbert Mayberry Term Expires 1951
Ralph Shute Term Expires 1952

DISTRICT TREASURER

Lester F. Gray

MODERATOR

Theodore Lund

DISTRICT CLERK

Otis Martin

SCHOOL PHYSICIAN

Dr. W. M. Bronson

SCHOOL NURSE

Mary H. Carey

SCHOOL CENSUS

Mary England

SUPERINTENDENT OF SCHOOLS

C. Newton Heath

TEACHERS

Leola Hall, So. Lancaster No. 2—Plymouth Normal Sch.
M. Jennie O'Connell, Mt. Cabot No. 4—Keene Normal Sch.
Nellie Rogers, Grange No. 7—Plymouth Normal Sch.
Pearl Sunbury, Gore No. 9—Johnson Normal Sch.
Blanche Collins, Stebbins Hill No. 11—Plymouth Normal Sch.

ENROLLMENT BY GRADES AND SCHOOLS

School	1	2	3	4	5	6	7	8	Total
Gore	4	3	3	3	1	5	3	1	23
Stebbins Hill	4	5	4	3	2	2	4	0	24
So. Lancaster	4	5	5	3	2	1	2	1	23
Grange	1	7	2	4	0	0	2	2	18
Mt. Cabot	4	2	5	1	2	1	2	2	19
Totals	17	22	19	14	7	9	13	6	107

ANNUAL REPORT

SUPERINTENDENT'S REPORT

To the School Board and Citizens of Lancaster Town School District:

During the past few years certain factors regarding our Town District schools have been dealt with by your school board and superintendent. These I wish to bring to your attention in my second annual report:

Teaching Staff

No changes have been made in the teaching staff this past year. Additional teaching loads have been placed on some of the teachers due to the increase in school population in certain sections of the town. Your teachers are to be commended for the fine interest they have exhibited in helping boys and girls to meet their individual educational problems.

Teaching Materials

A new language series has been instituted in all grades. The social studies area has been expanded by a new geography text which now conforms to the state program of studies.

Tuition Rates Increased

A new law passed in the recent session of the legislature, provides that a district may now charge tuition based on the "total costs" rather than on "instruction" only.

In an attempt not to place an undue hardship on any single district or pupil, the school boards from Pittsburg to Littleton have established a uniform tuition rate for the next year. This new rate of \$175.00 for high school and \$125.00 for the grades, places an additional financial burden on the Town District but is still not unlike other districts in our area. You will note that this item above accounts for a rise of \$5550 in our proposed budget over the current budget.

To offset this rise in costs your school board has reviewed a number of different possibilities. It has considered the reopening of certain rural schools and transporting pupils from the village school to these schools. Thus far no plan has been worked out that would effect a savings financially by such an arrangement, but the matter is still being studied by the board and superintendent.

Repairs

Routine repairs and cleaning were completed last summer in all buildings. New fluorescent lighting was installed in the Stebbins Hill, Grange, and Gore Schools. This has greatly improved the seeing conditions for pupils.

School Lunch

TOWN OF LANCASTER

It did not appear advisable to operate the hot lunch program this year in our schools even though the Red Cross was again willing to assist with equipment. The financial condition of our budget due to increased enrollment of Town District pupils tuitioned into the Union District, prohibited us from expending public monies in excess of our total budget. I feel this has been a real loss as many pupils benefited from the hot soup or hot drink to supplement their regular lunches.

Col. Town Fund Donation

Again this year the Col. Town Fund has been made available to the rural schools to the extent of \$500. The visual and auditory aids provided last year have been widely used and appreciated. The visual materials will be expanded and new reference materials will be provided from the fund this year. The visual material will be in the form of modern maps and film strips; the reference material will be new encyclopedias where needed. The Town School Board wishes to hereby express its thanks to the Spending Committee for this substantial donation.

Needs

Probably first among our needs in the physical plant is the exterior painting of all our currently used school houses. This is contemplated for the ensuing year.

Playground equipment is needed at all schools excepting at Grange School, where an active parent group has done a most commendable job in providing playground facilities.

Our textbook situation, while much improved, still needs additional materials in the fields of Arithmetic, Science, Health, and History.

The educational program is certainly adequate in the first six grades, but in grades 7 and 8—practical arts work is seriously needed. The 7th and 8th grade pupils should be tuitioned into the Union District as soon as financially possible. It will do much to bridge the wide gap now existing between the rural school and the high school grades. It will also make for added improvement in the educational program for the first six grades remaining in the rural schools.

My appreciation is extended to the teachers, school board, and parents for their untiring efforts to make our rural schools so effective this past year.

Respectfully submitted,

C. NEWTON HEATH,
Superintendent

ANNUAL REPORT

ANNUAL REPORT OF DISTRICT TREASURER Fiscal Year Ending June 30, 1949 Summary

Cash on hand June 30, 1948 (Treasurer's bank balance)	\$ 2,385.07
Received from selectmen, appropriation for current year	\$ 21,791.48
Income from trust funds	15.29
Received from State Treasurer	12,350.31
Elementary Tuition	140.00
Received from all other sources	87.02
Received from Col. Town Fund	500.00
	<hr/>
	34,884.10
	<hr/>
Total amount available for fiscal year	\$ 37,269.17
Less School Board Orders Paid	36,156.55
	<hr/>
Balance on hand as of June 30, 1949 (Treasurer's bank balance)	\$ 1,112.62

LESTER E. GRAY,
Treasurer

AUDITOR'S CERTIFICATE

(Required by the State Board of Education
from all State Aided Districts)

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the School District of Lancaster Town, of which the above is a true summary for the fiscal year ending June 30, 1949 and find them correct in all respects.

EDNA S. MARTIN,
Auditor.

July 10, 1949

TOWN OF LANCASTER

SCHOOL CALENDAR
1950-1951

Terms	Begins	Ends	Half Day Sessions
Fall Term	Sept. 6, 1950	Dec. 20, 1950	146
Winter Term	Jan. 2, 1951	Feb. 16, 1951	68
Spring Term	Feb. 26, 1951	Apr. 20, 1951	78
Summer Term	Apr. 30, 1951	June 15, 1951	68
			<hr/> 360

Holidays

October 19, 20, 1950	Teachers Convention
Nov. 22, 23, 24, 1950	Thanksgiving
May 30, 1951	Memorial Day

Vacations

December 21, 1950 to January 1, 1951, inclusive
February 17, 1951 to February 25, 1951, inclusive
April 21, 1951 to April 29, 1951, inclusive

LANCASTER TOWN SCHOOL DISTRICT FINANCIAL REPORT & BUDGET 1950-51
EXPENDITURES

Item	Expended 1948-49	Adopted Budget 1949-50	Estimated Expenditures 1949-50	School Board's Budget 1950-51
Administration				
Salaries of District Officers	\$ 190.00	\$ 227.00	\$ 227.00	\$ 227.00
Superintendent's Salary & Travel	405.92	405.92	510.18	507.50
Tax for State Wide Supervision	430.00	466.00	466.00	478.00
Salaries of Other Personnel	34.50	30.00	30.00	228.80
Supplies and Expenses	256.82	196.43	183.86	15.00
Instruction				
Principals' & Teachers' Salaries	11,229.77	11,500.00	11,061.20	11,500.00
Books & Other Instructional Aids	300.93	200.00	415.44	300.00
Scholars' Supplies	485.56	480.00	488.15	400.00
Supplies and Other Expenses	90.62	50.00	85.14	50.00
Operation of School Plant				
Salaries of Janitors	338.31	325.00	325.00	325.00
Fuel and Heat	610.00	600.00	403.13	600.00
Water, Light & Janitors' Supplies	276.18	150.00	150.00	150.00
Maintenance of School Plant				
Repairs and Replacements	1,242.11	700.00	526.95	750.00

Auxiliary Agencies				
Health Supervision	595.52	600.00	600.00	600.00
Transportation	6,204.65	6,400.00	5,509.20	6,400.00
Special Activities	678.44	125.00	125.00	50.00
Tuition, high school	7,540.06	6,600.00	8,626.88	10,000.00
Tuition, elementary	4,785.00	6,600.00	6,416.76	8,750.00
Fixed Charges				
Retirement	402.16	570.00	380.00	355.00
Insurance	60.00	90.00	90.00	90.00
Contingency Fund				350.00
Total Current Expenses	<u>\$ 36,156.55</u>	<u>\$ 36,315.35</u>	<u>\$ 36,619.89</u>	<u>\$ 42,126.30</u>
Capital Outlay				
Additions and Improvements				
New Equipment		164.00	\$ 413.94	\$ 100.00
Total Capital Outlay		<u>\$ 164.00</u>	<u>\$ 413.94</u>	<u>\$ 100.00</u>
Total Expenditures	<u>\$ 36,156.55</u>	<u>\$ 36,479.35</u>	<u>\$ 37,033.83</u>	<u>\$ 42,226.30</u>

LANCASTER TOWN SCHOOL DISTRICT FINANCIAL REPORT & BUDGET 1950-51
RECEIPTS

Item	Receipts 1948-49	Adopted Budget 1949-50	Estimated Receipts 1949-50	School Board's Budget 1950-51
Balance	\$ 2,385.07	\$ 1,112.62	\$ 1,112.62	\$
State Aid	12,350.31			
Trust Funds	15.29		15.86	15.00
Elementary Tuition	140.00			
Other	587.02	100.00	500.00	500.00
Total Receipts	\$ 15,477.69	\$ 1,212.62	\$ 1,628.48	\$ 515.00
Direct assessment to be raised by Property Tax		35,266.73		41,711.30
Total Appropriation to be voted by School District for current expenses		\$ 36,479.35		\$ 42,226.30

TOWN OF LANCASTER

Lancaster Union School District

DISTRICT OFFICERS

MODERATOR

Irving Hinkley

CLERK

Edna Whyte

BOARD OF EDUCATION

Mrs. Roma D. Nay	Term Expires March 30, 1950
John Gormley	Term Expires March 30, 1951
Willard F. Bean	Term Expires March 30, 1952

TREASURER

Christina D. Bennett, Term Expires June 30, 1950

TRUANT OFFICER & CENSUS

Alpha Kingsley

AUDITORS

Laurence J. Paul Roger W. Rhodes

SUPERINTENDENT

C. Newton Heath

REPORT OF THE BOARD OF EDUCATION

Your Board of Education has had an unusually busy year in attempting to serve for you to the best interests of boys and girls, in the policy making end of school administration. We hope you will agree that real advance has been made.

We have met regularly in monthly stated meetings, and had many extra sessions to consider unusual problems.

The teaching staff of our schools is one in which we take great pride. We wish to take this opportunity of commending its many members for their fine work and congenial co-

ANNUAL REPORT

operation. We recognize the many trials imposed upon them by overloaded classes in inadequate rooms with limited supplies. We are currently busy making real progress in establishing a salary schedule for this group. We wish to commend the headmaster and superintendent for their fine guidance, and assistance in solving many problems.

We held one meeting with representatives of boards in school districts sending us tuition pupils. We feel the added enrollment a definite advantage to the pupils of our own district. Because of it we are able to offer a more varied High School Program than would otherwise be possible. We are anxious to cooperate in every way in making services rendered satisfactory, and feel such meetings may further this desire.

We held one meeting with the Board of Selectmen, Precinct Commissioners, Town Manager, and Gilbert Associates. This was held to discuss problems pertaining to a change of water and sewer lines on the new building sites. Through the helpful suggestions from these officials, and assumption for their departments of a share of expenses we were able to effect a substantial saving in construction cost. We appreciate this cooperation.

The Primary Building has required unexpected expenditures of funds due to leakage of the boiler. Such temporary repairs as possible were made to carry through the year. This required extra care and time on the part of the janitor, whom we wish to commend for his services.

The hiring of the Town Hall dining room proved a more expensive project than we had anticipated. The district paid for renovations in the way of cleaning, floor seal, and painting. It pays the janitor on an hourly basis. It pays the town a \$60 monthly rental.

Real progress has been made in the Academy building in bringing it to more nearly a good standard of maintenance. The Commercial Room has been completely renovated and proves a fine class room. The kitchen has been remodeled into sectional units for cooking classes. Extra electric stoves were secured through the generosity of the Public Service Company. Lack of funds prevented completion of floor finish and new refrigeration. This year we hope to add one room to this department.

The local Chapter of Red Cross is again helping us materially by paying for a helper in meal preparation of

TOWN OF LANCASTER

School Lunch Program. An arrangement to school advantage was made with the Congregational Church Society to use its kitchen and dining room facilities, thereby being able to serve many more pupils than formerly.

The Parent-Teachers Association has given splendid support to our efforts in establishing better schools. Their generous gift of a fine opaque projector is much appreciated.

The Lay-Professional Group has continued studies and given generously of their time to our efforts.

We cannot too highly praise the work of the Building Committee of our new school. Countless hours have been spent in long study of plans and ideas. Only after the most careful consideration did they select Gilbert Associates as architects. We are confident that the building being erected is the best possible one for our needs, with the amount of money we could expend. With keen anticipation we look to many years of adequate housing for our growing school population.

In preparing our budget for the ensuing year we have tried to eliminate all but the most vital necessities. Many things which we feel to be greatly needed have been shelved for the present time. We are well aware of the need of economy in facing our added debt in the new building, and believe we are presenting an austerity budget to the district. The loss of state aid has been a serious hinderance to our progress.

To all who have in so many ways assisted us in the direction of your school affairs we extend our sincere thanks.

School Committee,

WILLARD F. BEAN

ROMA D. NAY

JOHN GORMLEY

ANNUAL REPORT

SUPERINTENDENT'S REPORT

To the School Board and Citizens of the Union School District:

This past year has been a very active one for the school personnel of the Union School District. In this, my second annual report to you, I present the following as areas of special emphasis:

Teaching Staff

At the opening of school in September, Mr. Otis Martin was engaged as teacher of shop and high school mathematics. This newly created position became a necessity with the increased enrollment in shop subjects. It also enabled Mr. Jones to give full time for our federally aided courses in trades and industry. Mr. Martin, a resident of the Town District of Lancaster had previously taught in Gorham and Littleton. Vacancies to be filled included the following, Miss Allard, music teacher, left to teach in Brockton, Massachusetts, and her position was filled by Mrs. Ruth Wentworth, formerly a teacher in our schools, and presently teaching in Groveton. The music was reorganized so as to create a position on a teacher-supervisory basis, rather than a full-time teacher of music.

With the large enrollment in the grades it became necessary to assign Mrs. Elizabeth Moody to a full class and room rather than have her services as a helping teacher. She has taught a section of Grade 3.

Mrs. Ellen Moody resigned and her position was filled by Mrs. Margaret Horne as teacher of Grade 1 in the Quonset Hut.

Our entire teaching staff has been most successful while working under many handicaps. I am sure that the citizens recognize the fine work being done by their teachers in meeting the individual needs of boys and girls.

Housing and Enrollment

The opening of school in September necessitated the following class assignments:

Quonset Hut, Mrs. Horne	Grade 1	22
Primary Building, Mrs. McKinnon	Grade 1	35 57
Primary Building, Mrs. Carr	Grade 2	34
Primary Building, Mrs. Moody	Grade 3	26
Primary Building, Miss Enman	Grade 3	27 53
Town Hall, Mrs. Allin	Grade 4	40
Academy Building, Mrs. Burns	Grade 5	43
Academy Building, Miss McGinley	Grade 6	41

TOWN OF LANCASTER

Academy Building, Mrs. Ingerson	Grade 7	41
Academy Building, Mrs. Hartshorn	Grade 8	47
		356
Total Elementary school enrollment	Sept. 1949	356
	Sept. 1948	337
		19
	Increase	

The high school enrollment figures are included in the Headmaster's Report.

The space in the town hall dining room has been most satisfactory for routine classroom purposes. The group of fourth grade pupils have adjusted themselves well to this temporary housing situation. From a social point of view the pupils have missed much learning that comes from inter-class relationship. The willingness on the part of the town officials for pupil use of the main hall for recreation and assemblies has been greatly appreciated.

Report Cards

Our new pupil reporting system has been put into effect this year. The report card study by parents and teachers was very effective. It provided us with the data necessary for establishing a "Growth in Scholarship" and a "Growth in Habits and Attitudes," type of report in place of mere mathematical grading of pupils.

In order to provide definite standards for pupil success, individual pupil graphs have been prepared based on the Iowa Basic Skills test of achievement. These graphs, together with the mental maturity ratings of individual pupils, give us a relatively sound basis for reporting pupil growth in school work. This data provides the basis for our guidance program.

Repairs and Maintenance

During the past year the following repairs were made to our existing school plant:

1. Floors were sealed in the Hut and Primary Building.
2. A "Water-Feed" was installed on the boiler in the Primary Building.
3. A new bonded tar and gravel roof was laid over the Academy Auditorium.
4. The home economics room was reorganized into four unit kitchens.
5. The Commercial room was redecorated and new channel florescent lights installed.

ANNUAL REPORT

6. The following rooms were redecorated in the Academy: Chemistry Laboratory, science room, home economics room, mathematics room, French room, typing room and boys' basement.
7. Grade 4 room in the town hall dining room was redecorated.

The redecoration of classrooms in the academy this past year was the second year program of a five year plan to completely renovate the building.

Needs

Our greatest need, that of adequate housing, will have been met when school opens in September in our new elementary school.

There will be many minor items which should be postponed this year because of the many details which doubtless will present themselves when we adjust to our new building. We have felt that our 5 year maintenance program should be moved ahead one year thereby not causing an additional burden on the town this coming year.

Mr. Stoughton has indicated in his report the many changes in curriculum offerings in the high school. We still have a need for an agricultural course in this area. This fact was discussed by the school board representatives from surrounding towns. I believe that next year we should strive to include such a program in our high school.

By legislative act, our school building corridors and stairwells must be painted with fire-proof paint during the ensuing summer.

It is most important to the school program that the Wilcox land in front of the new school be purchased this summer. This will be developed as a playground area for the classrooms facing this land. An amount is included in the budget for this purpose.

Budget 1950-1951

Our budget for the coming year deserves your special consideration. I wish merely to point out that with the added cost of the new building in principal and interest payments amounting to \$16,670.00 and with our current operating budget basically the same as last year, we are requesting only \$8,886.16 in additional funds. We believe this is of extreme importance to the tax payers of Lancaster Union School District.

The basic reason for this is that tuition rates have been raised from Pittsburg to Littleton; all school districts along

TOWN OF LANCASTER

the line have the same rate. This added revenue helps definitely to offset our increased expenses.

I wish to express my appreciation to the citizens of Lancaster for their support in providing better schools for our boys and girls, to the school board, school faculty, janitors and community organizations for their interest and help in making our past year a success.

Respectfully submitted,
C. NEWTON HEATH,
Superintendent



HEADMASTER'S REPORT

Mr. C. Newton Heath
Superintendent of Schools
Dear Sir:

I herewith submit my report as headmaster of the Lancaster High School.

There were 43 in the graduating class of 1949. Of these seven boys and five girls are attending college or normal school. Five girls and two boys are doing some type of clerical work. Four boys are in the army, three are farming and three are following a trade. Two girls are in training, three are waitresses, four are married and two are working in a shoe factory. One girl is taking a course in hairdressing, one a post-graduate course, and one is at home.

With reference to size, it is interesting to note the increase in the average number in the graduating classes over a period of years. In the years from 1920 to 1930 the average number was in the twenties, from 1930 to 1940 it was in the

ANNUAL REPORT

thirties, and from 1940 to 1950 it has been in the forties. This year's senior class numbers 52 and judging from past records and present grade enrollments it would appear almost certain that the average for the years 1950 to 1960 will be in the fifties.

The attendance record for the year 1948-49 was 95 percent. The average number of tardinesses per pupil was 2.1. This number is higher than it normally should be but includes tardinesses which were due to buses and cars being late because of weather and traveling conditions.

During the year 1948-49 there were 95 failures, involving 49 pupils, in one or more marking periods of which there are six during the year. For the year, however, there were only three subject failures involving three pupils. This small number of failures for the year has been due, in part at least, to the fact that through conferences, tests, and a study of past records it has been possible to guide pupils into courses which better meet their individual needs and interests.

Following are tables with reference to this year's registration, classes and subjects:

Table I (by residence)

District	Grades					Total
	IX	X	XI	XII	P.G.	
Special District	23	27	20	29	1	100
Town District	16	13	15	13		57
Gilman	4	1	3	2		10
Guildhall	2	1		1		4
Jefferson	10	9	12	4		35
Lunenburg	2	7	7	3		19
Stark		1	1			2
	—	—	—	—	—	—
	57	59	58	52	1	227

Table II (by classes)

Class	Boys	Girls	Total
Senior	22	30	52
Junior	25	33	58
Sophomore	25	34	59
Freshman	35	22	57
Post-Graduate		1	1
	—	—	—
	107	120	227

TOWN OF LANCASTER

Table III (by subjects)

COMMERCE		INSTRUMENTAL	
Bookkeeping	25	MUSIC	40
Junior Business	14	ORCHESTRA	30
Economic Geography	25	MATHEMATICS	
Consumer Education	20	Algebra 9	31
Stenography I	17	Advanced Algebra	5
Stenography II	10	Geometry	13
Typing I	23	Trigonometry	5
Typing II	22	Shop Mathematics	17
Office Practice	18	DOMESTIC SCIENCE	
ENGLISH		The Family	15
English 9	57	Home Management	9
English 10	59	Foods & Nutrition	16
English 11	58	Clothing & Textiles	16
English 12	51	SCIENCE	
FRENCH I	36	General Science	26
LATIN II	15	Biology	46
SOCIAL SCIENCE		Physics	15
Civics	54	Chemistry	17
World History	37	MANUAL ARTS	
U. S. History 11	58	Trades & Industry	
U. S. History 12	52	(cabinet making)	21
GLEE CLUB	90	Trades & Industry	
		(practical mechanics)	32

The total high school enrollment for this year is 227 which is two less than last year's enrollment. Since the opening of school two pupils have transferred to other schools and one has left to go to work. The enrollment for the whole building, which originally had a home room seating capacity of 346, is 391.

The attendance for the first half year 1949-50 was 95.6 percent. The average number of tardinesses per pupil was 1.2.

During this time there were 47 subject failures involving 43 pupils in one or more marking periods.

The following changes have been made in the program for this year. Practical mechanics, which has previously been open to freshmen only and taught two forty-minute periods each day, has been changed to a three hour course in trades and industry and includes juniors as well as freshmen. General science for freshmen, consumer education for juniors and seniors, and a non-credit course in personal typing have

ANNUAL REPORT

been added to the program. All periods are now one hour in length except morning periods on Wednesdays and Fridays which are fifty minutes in order to make possible the scheduling of half hour activity periods on these days. Although the longer periods do not eliminate all outside study it should cut down on the amount of time necessary for home study.

The arrangement whereby hot lunches are served in the dining room at the Congregational Church is working out very satisfactorily and not only is beneficial to the hot lunch program but also to the home economics classes and the school in general. On an average, 60 from the high school are eating hot lunches there each day.

A study of past records and the result of questionnaires and conferences with members of the present student body indicate that from 20 to 30 percent of the graduates of Lancaster High School will go to post-secondary institutions which require special high school courses; that from 10 to 15 percent will go into fields in which preparation in commercial subjects taught in high school will be of especial value; and another 10 to 15 percent will go into a field of industry in which some special training such as that acquired in trades and industry is desirable. But the other 40 to 60 percent go into fields in which no special high school subjects are required. It is with this fact in mind that we try to arrange programs that will most effectively meet the individual needs of pupils. Such programs may mean following a straight academic course or it may mean selecting subjects from the different courses offered rather than following closely any particular one. Of course, all pupils need courses in the fields of English, History and Government, science, and mathematics but the extent and nature of subject matter covered in these fields need not be the same for all pupils. In brief the school through its courses and teaching procedures attempts to provide, not only for the common needs of all pupils enrolled, but also for individual differences in aptitudes, interests, aims, and hence needs. In so doing it hopes to help all pupils to become better and more effective citizens.

In closing I wish to thank all who have assisted both financially and otherwise in support of the school activities and, also, to express appreciation to the teaching staff and student body for their excellent support and cooperation.

Respectfully submitted,
CARROLL STOUGHTON,
Headmaster

TOWN OF LANCASTER

ELEMENTARY SCHOOL REPORT

To Mr. Heath and Members of the School Board:

The school year 1949-50 opened with another new housing arrangement, the fourth grade pupils no longer occupying their traditional classroom in the Primary Building, but rather being quite comfortably, if a bit exclusively, located in the dining room of the Town Building. This made another definite break in the social structure of the school program which could only partially be remedied by including the children in assembly groups frequently. In this way a room was made available for half of the large third grade. The first grade, which was equally large, was divided. The Quonset Hut served as a classroom for part of the group. The elementary grades attending classes under these conditions made adequate supervision difficult for a principal teaching full time.

In each of the upper grades the classes were large and the rooms crowded. Space for activities was limited. In the case of the eighth grade it was simply lacking altogether.

As soon as the plans for the new building were completed, the teachers met with the architects and all the details were explained and examined. Suggestions were offered and accepted. The general opinion was that the date when classes begin in the new building would be a momentous occasion in the educational history of the town.

During the first term achievement tests given at the close of the last school year were scored and charted by the teachers under the direction and with the help of Mr. Heath. These tests will be the beginning of a valuable profile of each child and will follow his progress yearly. They will serve as a basis for the individual study necessary with the new type of report card now being used. The charts will depict strong points and weakness of each group examined thereby helping adjust the curriculum to the needs of the children. These achievement tests will be followed by mental ability tests given at intervals throughout the grades making a more complete cumulative record.

When the progress reports were issued at the end of the first twelve-week period, they met with favorable comment in the majority of cases. Certain changes had been made upon the suggestions of all concerned.

Some new textbooks were added mostly to supplement books already in use except in English where a new program

ANNUAL REPORT

was begun extending throughout the system.

The new plan for music instruction begun this year is proving quite successful, namely: the teachers working with a music supervisor rather than a music teacher giving daily lessons.

The extension of the Hot Lunch Program to include the elementary children has meant that, daily, a large group of children has taken advantage of the hot noon meal—a definite advantage for the children coming in by bus particularly. The teachers have provided supervision through the noon hour. Milk for the morning recess through the winter months has been available, as in the past.

Attendance has been unusually good to date. This undoubtedly is due in part to the cooperation Mrs. Carey, the school nurse, and the teachers have had from parents in helping control the common cold. Mrs. Carey has repeatedly advocated that children's clothing be suitable for indoor living as well as for outdoors. This year children in the lower grades have been especially faithful in removing outdoor togs such as ski pants and slacks. In cases where heavy boots were worn, lighter shoes have been brought and left at school so that a change could be quickly made upon arrival in the classrooms. Parents are also making a wise decision in keeping children at home when they are showing symptoms of cold. This is a safeguard to others as well as to the child afflicted. The teachers have been reminded that a periodic check of ventilation and temperature is most important.

The projectors donated by the Parent-Teachers Association have not been utilized as much as possible due to the fact that darkening the rooms enough is practically impossible. The "projection room" as planned for the new building should overcome this difficulty.

Frequent staff meetings have been held at which times current problems or special topics have been discussed and plans made. There have been valuable outgrowths of these meetings which we hope will be further developed when we are all working together in one building.

Respectfully submitted,
GRACE ENMAN,
Principal

TOWN OF LANCASTER

PHYSICAL EDUCATION PROGRAM

Mr. C. Newton Heath
Superintendent of Schools

Dear Sir:

The Physical Education Program of the school of Lancaster goes into its second school year. The program has not changed much from last year except for a few additions to the program.

Many problems still exist because of lack of facilities and indoor play space. Our outdoor program has been very successful. We are using the skating rink to very good advantage, weather permitting. In the High School, we are having a more extensive health course than last year, and stressing current health problems.

Our corrective work is progressing very well. Our school nurse, Mrs. Carey, has done very much to make this work possible as well as our state orthopedic authorities.

We are looking forward to next year when we shall have our new building. It will have indoor facilities for an adequate physical education program which I am sure will bring rich returns for the youth of Lancaster.

Very respectfully yours,
LUTHER SMART

MUSIC SUPERVISOR'S REPORT

Mr. C. Newton Heath
Superintendent of Schools
Dear Sir:

I am pleased to submit to you a report of the vocal music in our schools, in the Lancaster Union School District.

Twice a week I teach in the first six grades, the teachers have music classes the other three days, thereby carrying the work right along. I have the seventh and eighth grades respectively, only one day during the week for approximately one half hour. For those who are very interested, it is not enough. At that age there are some who definitely do not feel the desire, or the need for more of it, even for the half hour once a week. A remedy I would recommend, would be to combine the two periods, and have it elective for those who really desire it.

On Columbus Day the first three grades got together in the auditorium in the High School building, and put on a very interesting program which consisted of all the songs learned

ANNUAL REPORT

since school started. This lasted approximately forty-five minutes.

The day before Thanksgiving the fourth grade entertained the first six grades, excluding themselves, at the Town Hall, by giving a Thanksgiving Operetta.

Before the Christmas vacation the fifth grade prepared a Christmas pageant to be given for the P. T. A. They not only gave it for the P. T. A., but for all the grades, through the sixth. When the children had their get-together, they sang the familiar Christmas carols, as well as many other Christmas songs. A group of girls from the 5th, 6th, 7th, and 8th grades also gave a Christmas program for the Daughters of Isabella, consisting of carols and stories of the carols.

At the present time the sixth grade is working diligently on the Operetta "Hansel and Gretel" (simplified version) to be given February 8th. In each of these programs we plan to have all of the children in that respective grade participating.

The above summary sounds as though all we did was to prepare programs. It really isn't, but I do believe it is most important to let each child have an opportunity, however small, to have the privilege to be able to say, "I had a part in a program at 'such and such' an occasion." How else can they acquire poise or confidence, if they do not have just such an opportunity, however small it may be? We concentrate on tone-matching, rote singing and rhythm and action songs in the first two grades. In the next four grades more emphasis is placed on the theoretical side, such as note reading, note valuations, and some music appreciation. The later will be more interesting when a more complete music appreciation course is provided in the way of new records and books. In the Junior High we have tried to learn songs used for good Community singing, mostly; and have had some music appreciation.

Last fall in the high school we asked for all those interested in joining the Glee Club to "sign up." A list of seventy-five names came in. This was a most pleasing response. This group has since been enlarged, so at present we have around ninety members. This group has been divided into three different sections, thereby allowing glee club rehearsals to be held during school time on Friday. By having the rehearsals during school time, many students who have to go home on busses are allowed the privilege of joining, this has been wonderful, as there is a large group of these students

TOWN OF LANCASTER

and we would hate awfully not to have their contribution. By having these three different groups, the students do not miss regular class periods, they use one of their study hall periods. There is an exception of a very few, who could not make it, so through the cooperation of their teacher, they are allowed to attend the rehearsal which is held during the period which is divided by the noon hour. They attend the rehearsal before the noon hour, and go to their class after the noon hour, thereby getting their assignment, etc. This has been most appreciated. After school on Fridays, the boys in the Glee Club remain and do extra work.

Two of the above groups combined and sang several selections at the North Country District Conference for the Women's Clubs, which was held here last October and also sang at a District Meeting of the P. T. A. The other group gave a Stephen Foster Program at a Unity Club meeting in the fall and also at an Assembly of the High School students in the High School auditorium, in December.

The Glee Club, in conjunction with the Orchestra are preparing a program for a "Pops" Concert to be given the second of March.

The Orchestra and Glee Club are sponsoring a concert to be given by the "A Cappella Choir" of Plymouth Teachers College, in the Community House, May 9th.

Five members of the Glee Club have been chosen to go to the New Hampshire State Music Festival at Manchester, March 16th and 17th.

A large number from the Glee Club will be represented at the North Country Sectional Music Festival which is to be held in Berlin, April 8th.

Respectfully submitted,
RUTH C. WENTWORTH

REPORT OF BUILDING COMMITTEE

The Building Committee, appointed at the annual school meeting, is proud and pleased to report that construction of the new Lancaster Elementary School has begun.

After an extensive study of plans presented by, and interviews with, a dozen architects the firm of Perley F. Gilbert Associates of Lowell, Mass. was chosen by them to design the school. This firm has given the Town of Lancaster, and more precisely, the School Board, Superintendent, and Building Committee as fine a building as will be found in modern school construction. The building will be entirely

ANNUAL REPORT

modern, and fireproof in every detail. Individual exits from each classroom, toilet facilities, lighting, and the entire construction of each room designed will make this building one of durability for many years to come.

Bonding has been handled through the First National Bank of Boston.

James J. Viette, of Littleton, low bidder on the general contract, has already started the foundation, and the building will be ready for occupancy this coming September.

The Committee, along with the Superintendent and the School Board, has met each time any problem arises. All decisions have been unanimous on any specific problem, and we feel that the best for the Town has been decided with each issue.

We extend our sincere thanks for the fine spirit of cooperation and feel sure that this building will be one of the show places in Lancaster, and one of which the Town can be well pleased.

Respectfully submitted,

JASON J. GESSNER, Chairman
WILBUR M. SCHURMAN, Member
BEATRICE FERGUSON, Member
ELMER W. BENNETT, Member
MARGARET P. GUILMETTE, Clerk

SCHOOL CALENDAR

1950-1951

Terms	Begins	Ends	Half Day Sessions
Fall Term	Sept. 6, 1950	Dec. 20, 1950	146
Winter Term	Jan. 2, 1951	Feb. 16, 1951	68
Spring Term	Feb. 26, 1951	Apr. 20, 1951	78
Summer Term	Apr. 30, 1951	June 15, 1951	68
			<hr/> 360

Holidays

October 19, 20, 1950 Teachers Convention
Nov. 22, 23, 24, 1950 Thanksgiving
May 30, 1951 Memorial Day

Vacations

December 21, 1950 to January 1, 1951, inclusive
February 17, 1951 to February 25, 1951, inclusive
April 21, 1951 to April 29, 1951, inclusive

TOWN OF LANCASTER

ANNUAL REPORT OF DISTRICT TREASURER

Fiscal Year Ending June 30, 1949
School District of Lancaster Special

Summary

Cash on hand June 30, 1948	
(Treasurer's Bank Balance)	\$ 2,445.60
Received from selectmen,	
appropriations for current year	\$ 54,364.46
Income from trust funds	35.66
Received from State Treasurer	14,853.91
Received from all other sources	24,850.39
	<hr/>
	94,104.42
	<hr/>
Total Amount Available for Fiscal Year	
Balance and Receipts	\$ 96,550.02
Less School Board Orders Paid	95,087.92
	<hr/>
Bal. on hand as of June 30, 1949	\$ 1,462.10
July 12, 1949	CHRISTINA D. BENNETT, District Treasurer

AUDITOR'S CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Lancaster Special, of which the above is a true summary for the fiscal year ending June 30, 1949 and find them correct in all respects.

ROGER W. RHODES,
LAURENCE J. PAUL,

July 12, 1949

Auditors

LANCASTER UNION DISTRICT NO. 1 FINANCIAL REPORT & BUDGET 1950-51
EXPENDITURES

Item	Expended 1948-49	Adopted Budget 1949-50	Estimated Expenditures 1949-50	School Board's Budget 1950-51
Administration				
Salaries of District Officers	\$ 240.00	\$ 240.00	\$ 240.00	\$ 240.00
Superintendent's Salary & Travel	1,159.54	1,159.54	1,457.40	1,685.62
Tax for State Wide Supervision	754.00	750.00	750.00	734.00
Salaries of Other Personnel	546.39	564.29	564.29	710.30
Supplies and Expenses	793.43	400.00	400.00	300.00
Instruction				
Principals' & Teachers' Salaries	59,972.83	69,200.00	65,410.11	69,200.00
Books & Other Instructional Aids	628.21	900.00	1,253.39	600.00
Scholars' Supplies	3,639.45	2,800.00	3,960.31	2,800.00
Salaries of Clerical Assistants	491.02	540.00	540.00	540.00
Supplies & Other Expenses	613.87	475.00	475.00	300.00
Operation of School Plant				
Salaries of Janitors	2,988.41	3,690.00	3,905.00	4,690.00
Fuel or Heat	3,119.40	2,500.00	2,500.00	3,000.00
Water, Light & Janitor's Supplies	2,078.78	1,900.00	1,900.00	1,900.00
Maintenance of School Plant				
Repairs & Replacements	3,842.47	3,650.00	3,980.83	1,075.00

Auxiliary Agencies					
Health Supervision		1,400.00	1,400.00	1,400.00	1,600.00
Tuition	1,208.77				
Special Activities	19.18	400.00	788.47	400.00	
Fixed Charges	3,199.37				
Retirement	2,022.96	2,240.48	2,342.50	2,788.50	
Insurance	725.88	916.93	944.36	578.04	
Contingency Fund				500.00	
Total Current Expenses	\$ 88,043.96	\$ 93,726.24	\$ 92,811.66	\$ 93,641.46	
Capital Outlay					
Additions and Improvements	\$ 1,543.32				\$ 4,100.00
New Equipment	3,395.64	1,700.00	620.29		
Total Capital Outlay	\$ 4,938.96	\$ 1,700.00	\$ 620.29	\$ 4,100.00	
Debt and Interest					
Principal of Debt	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 14,000.00	
Interest of Debt	105.00	105.00	105.00	4,670.00	
Total Debt and Interest	\$ 2,105.00	\$ 2,105.00	\$ 2,105.00	\$ 18,670.00	
Total Expenditures	\$ 95,087.92	\$ 97,531.24	\$ 95,536.95	\$ 116,411.46	

LANCASTER UNION DISTRICT NO. 1 FINANCIAL REPORT & BUDGET 1950-51
RECEIPTS

Item	Receipts 1948-49	Adopted Budget 1949-50	Estimated Receipts 1949-50	School Board's Budget 1950-51
Balance	\$ 2,445.60	\$ 1,462.10	\$ 1,462.10	
State Aid	14,853.91			
Federal Aid	1,338.84	1,338.84	1,338.84	\$ 1,900.00
Trust Funds	35.66			30.00
Tuition	20,616.21	20,775.00	20,775.00	31,375.00
Other Receipts	2,895.34	735.00	735.00	1,000.00
Total Receipts	\$ 42,185.56	\$ 24,310.94	\$ 24,310.94	\$ 34,305.00
District Assessment to be raised by Property Taxes		73,220.30		82,106.46
Total Appropriation to be voted by School District for current expenses		<u>\$ 97,531.24</u>		<u>\$ 116,411.46</u>

School Board:
WILLARD BEAN, Chairman
ROMA D. NAY
JOHN GORMLEY

Date: January 24, 1950

Report of the Forest Fire Warden

FOREST FIRES — OUR MOST SHAMEFUL WASTE

Everyone apparently fears fire but too many are careless with it. This is particularly true of fires in and near woodlands. Official figures show that more than 98 percent of all forest fires result from human carelessness and can be prevented. Consequently, we may say "Forest Fires are our most shameful waste."

Annual forest fire losses are tremendous and their effects far reaching. Such fires destroy the raw products of the forests, the protection forests provide for game and the supply of ground water. They upset local economies by drawing men from gainful employment and requiring the expenditure of public funds to extinguish them.

Our forest fire organization is doing a good job in keeping the size of fires small but the number of fires is increasing. In 1949 there were 100 more fires in New Hampshire than in 1948, but they burned 500 acres less. For the warden and his deputies to do the job they are capable of, they must have the cooperation of the public — YOU!

The primary objective of all fire fighters is PREVENTION — fire stoppage. This is the goal toward which your local fire warden and his deputies are constantly working. It can be achieved ONLY if YOU and YOU and YOU cooperate with them. It is worth YOUR effort and can be accomplished by:

1. Being careful with fire in or near woodland, being particularly careful with matches and cigarettes.
2. Securing the required written permit from the warden when the ground is not covered with snow.
3. Insisting that others be careful and comply with burning requirements.
4. Calling the warden promptly when fire is detected and aiding him to extinguish it.

Let's reduce the number of forest fires and eliminate our most shameful waste.

1949 Fire Record

Number of Fires — None Acreage Burned — None

HAROLD B. CHASE

District Chief

JASON GESSNER

Forest Fire Warden