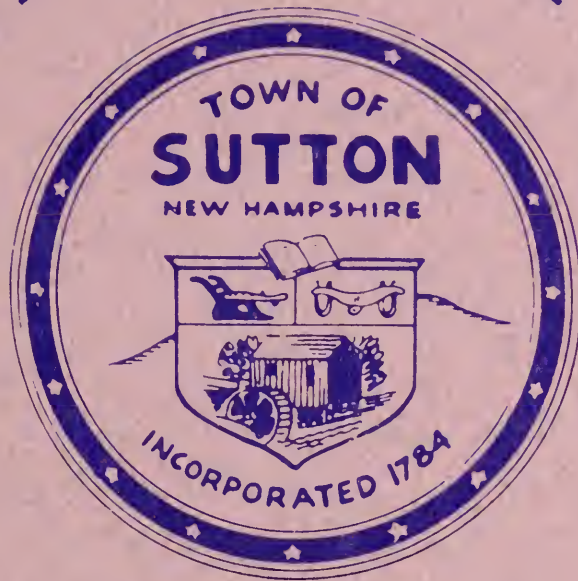


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# TOWN OF SUTTON



N.H.

## Annual Report

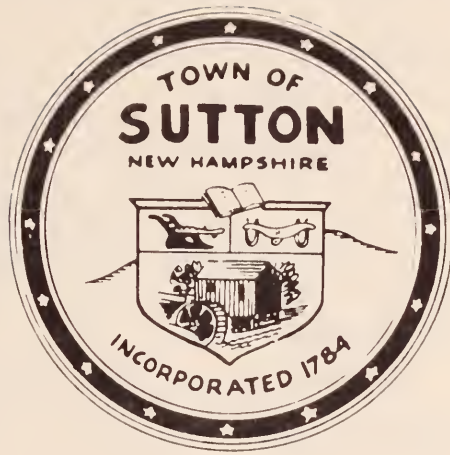
FOR THE YEAR ENDING

DECEMBER 31, 1993

*Dedicated to the Town's most valuable resource:*

## Our Volunteers





**ANNUAL REPORT**  
**of Town Officers and Committees**

**SUTTON**  
**NEW HAMPSHIRE**  
**and**  
**VITAL STATISTICS**

**1993 REPORT OF THE TOWN OF SUTTON, N.H.**

Newport Litho, Inc.  
Newport, New Hampshire

## TOWN OF SUTTON INFORMATION

<b>POLICE</b>	<b>927-4422</b>	<b>FIRE</b>	<b>927-4233</b>
<b>Sutton Rescue Squad</b>	526-2626	(New London Ambulance)	
<b>Bradford Rescue Squad</b>	938-2233		
<b>Town Clerk and Tax Collector</b>	Carol Curless	927-4575	
	P.O. Box 554 So. Sutton, NH 03273		
	<i>Tuesday and Thursday 9 a.m. to 2 p.m.</i>		
	<i>Wednesday 4 p.m. to 8 p.m.</i>		
<b>Selectmen's Office</b>	Heidi Carlson and Betsy Forsham	927-4416	
	<i>Monday, Wednesday and Friday 8 a.m. to 4:30 p.m.</i>		
	<i>closed 12:30 - 1:00 for lunch</i>		
<b>Selectmen's Meetings</b>	Monday evenings at 7:00 p.m.		
All items for the agenda must be submitted to the Selectmen's Office by <b>noon the Friday before</b> . Appointments only at meeting.			
<b>Building Inspector</b>	Richard "Buzz" Call	927-4080	
<b>Conservation Commission</b>	Eugene Aubert, Chair	526-6885	
	Meets 3rd Wednesday of the month at 7:30 p.m.		
<b>Fire Warden</b>	Pete Thompson	927-4440	
<b>Health Officer</b>	Barbara MacDonald	927-4930	
<b>Highway Department</b>	Bob Bennett, Road Agent	927-4411	
<b>Incinerator</b>	Ed Butler, Supervisor	927-4475	
	<i>Wednesday 12 noon to 5 p.m.</i>		
	<i>Friday 9 a.m. to 5 p.m.</i>		
	<i>Sunday 9 a.m. to 3 p.m.</i>		
<b>Library</b>	Jeanette Couch	927-4927	
	<i>Monday 1:30 - 4:00 p.m.</i>		
	<i>Wednesday 1:00 - 4:00 and 6:30 - 9:00 p.m.</i>		
	<i>Friday 7:00 - 9:00 p.m.</i>		
	<i>Saturday 1:00 - 4:00 p.m.</i>		
<b>Planning Board</b>	Naia Conrad, Applications Sec.	927-4637	
	P.O. Box 484 So. Sutton, NH 03273		
	Board meets 2nd and 4th Tuesday of the month at 7:30 p.m.		
	<b>Appointments only</b>		
<b>Welfare Overseer</b>	Courtney Haase	927-4176	
<b>Zoning Board</b>	Sarah Denz, Secretary	735-5413	
	RFD 1 Box 220		
	Andover, NH 03216		
Hearings held last Wednesday of month. Applications must be received by secretary <b>18 days</b> before the hearing date.			



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## TOWN OFFICERS

### *Moderator*

Robert E. Bowers, Jr.  
Gregory Gill

Resigned 1993  
Term Expires 1994

### *Selectmen*

Thaddeus C. Johnson  
Marjorie R. Knight  
Steven I. Lord  
Stanley L. LeBrun  
Richard L. King

Resigned January 19, 1993  
Term Expired March 12, 1993  
Term Expires 1994  
Term Expires 1995  
Term Expires 1996

### *Treasurer*

Robert S. Bristol  
Charles F. Whittemore

Deceased 1993  
Term Expires 1994

### *Deputy Treasurer*

William F. Kinnally  
Charles F. Whittemore  
Ralph C. Carroll

Deceased 1993  
To August 2, 1993  
Term Expires 1994

### *Town Clerk*

Carol P. Curless

Term Expires 1994

### *Deputy Town Clerk*

Courtney E. Haase

Term Expires 1994

### *Tax Collector*

Carol P. Curless

Term Expires 1994

### *Deputy Tax Collector*

Courtney E. Haase

Term Expires 1994

### *Highway Agent*

Robert W. Bennett

Term Expires 1994

### *Trustees of Trust Funds*

John F. Biewener  
Marjorie R. Knight  
George G. Wells  
William Uhl

Term Expires 1994  
Resigned 1993  
Term Expires 1994  
Term Expires 1995

### *Budget Committee*

Alan P. Harris	Term Expires 1994
Richard L. King (Ex-Officio)	Term Expires 1994
Walter Baker	Resigned 1993
Richard Reilein	Term Expires 1994
Charles G. Ash, III	Term Expires 1995
William I. Curless	Term Expires 1995
John F. Biewener	Term Expires 1996
Norman Forand	Term Expires 1996

### *Planning Board*

Margaret Forbes	Deceased 1993
Russell E. Breck, Jr.	Resigned 1993
Susan R. Uhl	Resigned 1993
Daniel Sundquist (Chairman)	Term Expires 1994
Richard L. King (Ex-Officio)	Term Expires 1994
Jean Vivian	Term Expires 1994
Nancy Bronder	Term Expires 1995
Naia Conrad (Applications Secretary)	Term Expires 1996
Anita N. Blakeman	Term Expires 1996
Bruce R. Denis	Term Expires 1996
Lorna Geggis (Alternate)	Term Expires 1996
Kenneth Uzdanovich (Alternate)	Term Expires 1996

### *Zoning Board of Adjustment*

C. Luke Heffernan (Alternate)	Resigned 1993
Andrew R. Supplee	Term Expires 1994
Stanley L. LeBrun (Ex-Officio)	Term Expires 1994
James Bridges (Alternate)	Term Expires 1995
Martha B. Denz	Term Expires 1995
William Hallahan (Chairman)	Term Expires 1995
Edward Mills (Alternate)	Term Expires 1995
Stephen Vallandigham	Term Expires 1996

### *Cemetery Commission*

Carroll L. Thompson	Term Expires 1994
Herman L. Foster	Term Expires 1995
Darrel Palmer	Term Expires 1996

### *Supervisors of the Checklist*

Dorothy Wright	Term Expires 1994
Jo Ann Meaney	Term Expires 1996
Marilyn Thompson	Term Expires 1998

*Overseer of Public Welfare*

Courtney E. Haase

Term Expires 1994

*Librarian*

Jeanette R. Couch

Term Expires 1994

*Trustees, Sutton Free Library*

Linda B. Sundquist

Term Expires 1994

Ann W. Lord

Term Expires 1994

Marsha Harrison

Term Expires 1995

Niki Tautkus

Term Expires 1995

Elizabeth Bennett

Term Expires 1996

Henry Nichols

Term Expires 1996

*Trustees, Old Store Museum*

Elizabeth R. Wells

Deceased 1993

Ann W. Lord

Term Expires 1994

Margaret Forand

Term Expires 1994

Donald C. Davis, Jr.

Term Expires 1995

Robert A. O'Neil

Term Expires 1995

Dorothy Wright

Term Expires 1996

George G. Wells

Term Expires 1996

*Conservation Commission*

Kathy Kirk Brown

Resigned 1993

Neil Chadwick

Term Expires 1994

William Whitehead

Term Expires 1994

Steven I. Lord (Ex-Officio)

Term Expires 1994

George G. Wells

Term Expires 1995

Charles F. Whittemore

Term Expires 1995

Eugene J. Aubert (Chairman)

Term Expires 1996

David Anderson

Term Expires 1996

Charles G. Ash (Advisory)

Robert L. Vivian (Advisory)

*Police Department*

John R. Lambert, Chief of Police

Term Expires 1994

Thomas W. Bates

Resigned 1993

Ginger M. Cloutier

Term Expires 1994

Robert D. Nelson

Term Expires 1994

Shawn P. Spooner

Term Expires 1994

Patrick Tighe

Term Expires 1994



*Building Inspector*

Wayne Grover	Resigned 1993
Richard “Buzz” Call	Term Expires 1994

*Health Officer*

*(Appointed by Selectmen and State Board of Health)*

Barbara J. MacDonald	Term Expires 1995
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*Solid Waste Committee*

Reva Bailey (Chair)	Term Expires 1994
Edward J. Butler	Term Expires 1994
Norman Forand	Term Expires 1994
Robert L. Nelson	Term Expires 1994
Howard W. Friel	Term Expires 1994

*Road Committee*

C. Luke Heffernan	Resigned 1993
Peter Blakeman	Term Expires 1994
Naia Conrad	Term Expires 1994
Alexander McKinnon	Term Expires 1994
Douglas H. Sweet	Term Expires 1994
Stanley L. LeBrun (Ex-Officio)	Term Expires 1994

*Emergency Management Director*

Alexander McKinnon	Term Expires 1994
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*Facilities and Space Needs Study Committee*

William Uhl	Term Expires 1994
Steven I. Lord	Term Expires 1994
Robert D. Nelson	Term Expires 1994
Jennifer Swett	Term Expires 1994
Carol P. Curless	Term Expires 1994
Stanley L. LeBrun	Term Expires 1994

*Supervisor-Highway Notification Program*

Charles F. Whittemore	Term Expires 1994
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**BOARD OF SELECTMEN: Richard King, Stanley LeBrun (Chair) and Steve Lord.**  
Photo taken by Heidi Carlson.

### **REPORT FROM THE ROUND ROOM - 1993**

This year's Town Report is being *mailed* directly to all Sutton residents in an effort to expose as many townspeople as possible to the details of Town business. It is our goal to increase participation at Town Meeting and perhaps the mailing of the Town Report will help. This year's Business Meeting will be held on Wednesday, March 9, 1994 at 7:00 p.m., in the Pillsbury Memorial Town Hall.

This Town Report is dedicated to our volunteers. We are grateful for the dedication and hard work of Sutton's many volunteers, without whose help this Town could not function. The numerous boards, organizations, commissions and committees, which work on both an ongoing and temporary basis, provide a valuable service to all Sutton's citizens. Through their efforts, these folks help to maintain the uniqueness and quality of life which we all value so highly and which makes Sutton such a special place in which to live. Sadly, 1993 has seen the passing of several of our most committed volunteers— Robert Bristol, Betty Wells, Margaret Forbes and Bill Kinnally. It is hoped that their legacy of interest in and love of the Town will be continued by new volunteers . . . by YOU.

And so we dedicate this 1993 Town Report to those of you who have given of your time and energies so generously. We know that your work has held both great satisfaction and rewards, as well as some frustrations. We are grateful for your contributions and look forward to your continuing involvement in our Town. We would also welcome some new hands and faces in the ranks of our most valuable resource . . . our volunteers. As you scan

the pages of this report and look at its pictures, please take a minute to recognize the names and faces of your friends and neighbors who so generously serve the Town.

The past year has been another busy one here at the Town Hall. It does seem that the business of running a town becomes more and more complex, as new mandates on both the state and federal levels and increasing expectations of its citizens combine to inflate the work load.

**SPENDING AND TAXES**

As was pointed out in last year’s Round Room Report, the Town portion of the annual property tax bills for the period 1985-1992 increased at a greater rate than did the School or County portions. This was the case again in 1993.

The State of New Hampshire has little other method of taxation outside of the local property tax. This is causing an ever increasing burden on taxpayers, as many of you have informed us. Our only rein on the tax rate is to control spending at Town and School District Meetings, which means that only by participating in these March meetings can you make your wishes known and have a direct influence on your taxes.

The components of the rate are broken down as follows:

	1993	1992	% Change
Town	\$ 6.25	\$ 5.17	+ 20%
School	14.76	13.61	+ 8%
County	2.26	1.86	+ 21%

Some of the larger Town increases for 1993 included a new Fire Department tanker truck, road upgrade monies and additional Police Department man-hours. Insurance premiums continued to rise, and a large amount of money was paid out as interest on tax anticipation notes. Our cash flow in 1993, however, was considerably better than in 1992.

The increase in the County portion of the tax rate resulted in Sutton paying \$39,885 more in taxes to Merrimack County. The County Commissioners attribute the largest share of that increase to \$350,000 in State-mandated services to children, the disabled, and the elderly.

The percentage of uncollected taxes for tax year 1993 improved slightly over the previous year, although collection of taxes in arrears worsened compared to one year ago.

**PILLSBURY MEMORIAL TOWN HALL DEDICATION**

On July 21st, the Hall was vibrant with the sound of patriotic music as the Henniker Community Band participated in the proceedings associated with the acceptance of Pillsbury Memorial Town Hall into the National Register of Historic Places. The building’s unique character and the preservation of nearly all of its original features factored into the approval process by the National Park Service. The event was well attended by townspeople and special guests, many of whom spoke to the gathering. Sutton’s Boston Post Cane





**Marge Knight, one of the guiding lights of the Pillsbury Memorial Town Hall Dedication Committee.**

holder, Mary Alice Bing, sent a personal note. Bob Bristol, whose love of the building was well known and who provided the impetus to begin the process of acceptance into the National Register, sent a letter as well. The Selectmen are currently working on plans to publish a small commemorative book of the celebration to compliment the book published in 1891 commemorating the Hall's original dedication.

### **PROPOSED IMPROVEMENTS TO THE TOWN HALL**

The proposed improvements to the Town Hall will fill a number of needs. The main floor of the building will be made handicap accessible by the construction of a ramp. A new office room will be created for the Town Clerk/Tax Collector. A unisex/handicap bathroom will be built on the main level, to the right of the stage. Much needed storage space will be added behind the stage. There will be minor cosmetic improvements made and needed office furniture and equipment will be purchased. All of the changes, to the maximum extent practical, will be in keeping with the historic designation of the building. The costs associated with the work are modest in comparison to previous proposals. Additional space needs will be addressed in the future.

If the renovations are approved by the voters, there is also a Warrant Article appropriating funds to purchase a computer system for automation of tax assessment, billing and collection functions. This system will change



much of how we “do business” here at the Town Hall. The data system we currently use, provided by a data holding company in Weare, NH, is antiquated. Costs in subsequent years will be reduced once the program is undertaken in-house. Tax billing will likely go to twice per year, thus saving thousands of dollars in tax anticipation notes.

### OTHER IMPROVEMENTS

Work continues at the Highway Garage. A new roof was put on the main building, as were more energy-efficient windows. The relocation of service and storage areas is currently underway. Additional landscaping and site work is scheduled for 1994.

The second phase of slate roof repairs at the Town Hall were completed late in the fall. The results were both aesthetically pleasing as well as efficient, as snow now slides off the roof with greater ease and no leaks have been detected.

A section of fencing at the North Sutton Cemetery was replaced during the year.

Using an innovative design, the Recycling Facility made improvements to the existing glass conveyor system so that it is now self-powered and can be driven around site as needed.

Although not an “improvement,” it is sadly noted that the beautiful, old elm tree at the Library has succumbed to Dutch Elm Disease and must be removed in 1994.



**SUTTON VOLUNTEER FIRE AND RESCUE Equipment Van. Cory Cochran (driving) and David LeBrun (passenger). Photo taken by Garrett Evans.**

## **PUBLIC SAFETY**

The Fire Department purchased a 1994 L9000 tanker truck this spring, which has now been in service for several months. The combined Fire/Rescue Equipment van is also serving its purpose well for both departments. The van was purchased in 1992 at no cost to taxpayers.

Work continued on Police Department policies and operating procedures. Of major significance is the Law Enforcement Extended Authority Agreement, commonly known as the mutual aid pact. Many questions were raised with the original document as presented to Sutton's Selectmen. After a lengthy review by Town Counsel, the Board made some changes to the agreement. Currently the towns of New London, Springfield, Warner and Wilmot have signed the revised agreement.

The 1994 Budget includes provisions for increasing the existing 30-hour police position to a full-time one. There has been a tremendous increase in activity for the Department due, in part, to activity at Kearsarge Regional High School.

We continue to make preparations for the state-wide Enhanced 911, which will become effective on July 1, 1995. This entails correlating previously issued street numbers with the correct resident information. The E911 system will bring a broader scope of emergency services to everyone in the state.

Fire, Rescue, Police and Highway personnel were involved with seeing Sutton through the blizzard weekend in March of 1993. The Town applied for and received \$4,321.00 in Federal and State Emergency Management grant funding following the storm. Emergency Management Director Alex McKinnon and others, in coordination with the State of NH Emergency Management Office, have also recently completed a contingency plan for the Town of Sutton in the case of an emergency or disaster.

## **ROAD UPGRADES**

The Highway Department was very busy upgrading roads this summer and fall. Some of the roads which saw major improvements were Baker, Cotton, Mastin, Corporation Hill, Wadleigh Hill, Roby, Bum Carter and North Roads. Also, the wooden bridge on Wadleigh Hill Road was completely replaced.

## **WARRANT ARTICLE NARRATIVE**

**BALLOT ARTICLES:** Tuesday, March 8, 1994 at the Fire Station  
Polls Open 10:00 a.m. to 7:00 p.m.

**Article 1:** Election of Town Officers for the ensuing year.

**Article 2:** This change was submitted via citizen petition of Charles P. Forsberg. Mr. Forsberg's explanation of the proposed zoning ordinance is as follows: "This addition to the Zoning Ordinance allows a limited procedure to be put into effect to handle non-conforming lots in a prescribed manner.



An existing lot may be adjusted downward in conformity to solve problems of septic, water supply or other good reason on an existing lot that adjoins the lot reduced in conformity with a permanent annexation required.” A public hearing concerning this proposal was held on January 12, 1994, at which time the Planning Board recommended approval of this amendment.

**Articles 3 and 4:** These Articles are mandatory changes to the Floodplain Ordinance if the Town wishes to remain a part of the National Flood Insurance Program. They define recreational vehicle and outline specifications for their placement in flood hazard zones. The Planning Board recommended approval of these amendments as well.

**BUSINESS MEETING:** Wednesday, March 9, 1994 at 7:00 p.m.  
Pillsbury Memorial Hall

### **Article 1**

The proposed amount of \$870,988 is for the Town’s 1994 Operating Budget exclusive of all Warrant Articles listed below. Increased items include a new copy machine for the Town Hall, the upgrading of the 30-hour Police Department position to a full-time position, preventative inoculations for employees and volunteers and modest increases in operating budgets in various departments. In addition, insurance premiums such as health insurance, disability insurance and workers’ compensation (a 12% increase) have continued to rise. Approximately \$130,000 of Article 1 is principal and interest on the long-term note associated with the five-year Road Improvement Bond, begun in 1989. The final payment on this bond will occur in 1994.

### **Articles 2, 3 and 4**

New legislation allows these Articles, if approved, to remain in effect until rescinded. Therefore, it will no longer be necessary to have these Articles placed on the Warrant every year. Article 2 allows the Selectmen to issue tax anticipation notes. Article 3 allows the Selectmen to apply for, accept and expend unanticipated monies which may become available. Article 4 allows the Library Trustees to apply for, accept and expend unanticipated monies which may become available.

### **Articles 5 and 6**

These are “boiler plate” Articles which appear every year and which provide the Selectmen with the authorization to both accept and convey property, as allowed by the respective RSAs.

### **Article 7**

This Article provides funding for major road improvement projects. The proposed amount is the same as was funded last year. The work involves upgrading roads to allow for safer travel for both our citizens and highway maintenance crew and equipment. In addition to new improvement projects, work will also involve sealcoating of roads in order to protect the integrity of previously completed projects. This work is in addition to regular road maintenance items.

## **Article 8**

For the past year, the Road Agent has been reimbursed the mileage costs for using his own personal vehicle for Town business. This Article provides funds for the purchase of a utility vehicle for Highway Department use. The Highway Department will look for a surplus vehicle to fill this need, at a minimum expense.

## **Articles 9, 10, 11, 12 and 13**

These Articles are all requesting supplements to Capital Reserve Funds. Bridges for \$8,000; Highway Equipment/Truck for \$10,000; Forest Fire Equipment for \$250; Police Cruiser for \$2,500; Incinerator Replacement for \$10,000. The Selectmen feel that Capital Reserve Funds are an important part of the budget. The reserves work hand-in-hand with long-term planning and replacement schedules and serve as a means to create a balanced effect on the tax rate.

## **Article 14**

This Article will change the Capital Reserve Fund previously called the Land Acquisition Fund to the Town Hall Renovation Fund. At this time it is not likely that the Town will purchase land for additional municipal buildings. Therefore, the Selectmen feel that it is appropriate to change the purpose of the fund to allow the money to be spent on the proposed renovations to the Town Hall.

## **Article 15**

The plan formulated by the Facilities and Space Needs Committee will provide for greater access to Town Officials and will bring the building more into compliance with ADA regulations and insurance requirements. It will add a unisex, handicap-accessible bathroom on the main floor of the Town Hall. It will create a new office for the Town Clerk/Tax Collector, to be located across the hall from the Selectmen's Office. A smoke alarm and personnel security system (panic button) will be installed. Other general improvements, such as new carpeting and painting, will be made. There are existing funds in the amount of approximately \$19,000 which may be available to offset the cost of this renovation. (See Article 14.)

## **Article 16**

If the additional office space as provided by Article 15 is approved, the Selectmen's Office and Tax Collector's Office would like to purchase a computer system. The municipal packages available handle tax assessment, including all property values and current use maintenance, as well as tax billing and collection. A voter registration system will also be included. The proposals obtained thus far are for multi-user systems, as both Selectmen's and Tax Collector's work must be kept separate and distinct. The Selectmen's Office is responsible for all areas of assessment of taxes and the Tax Collector is responsible for the billing and collection aspects. Having the system should allow us to do everything in-house and should save money in the long run, as well as increase efficiency.



## **Article 17**

This Article proposes to complete the project begun a few years ago by a dedicated group of volunteers known as the House Numbering Committee. The house numbers need to be linked to a tax map and lot number. The project will likely involve both volunteers and paid personnel. The finished product will be used for implementation of the Enhanced 911 system which is slated to go into effect in New Hampshire July 1, 1995.

## **Article 18**

Over one year ago, the Bradford Rescue Squad requested that Sutton share in the cost of a new ambulance to be purchased in 1994. Emergency responses in Sutton consisted of 14.6% of the Squad's ambulance runs for the period 1989-1993. The \$12,685 represents Sutton's share of the net cost of the ambulance, after trade-in, and monies collected through fund-raising efforts. The current ambulance is now ten years old.

## **Articles 19 and 20**

These Articles seek to establish Town Trust Funds. These are new funds allowed under new State statute, and they work much like Capital Reserve Funds. Town Trust Funds can be established as a method of saving and can be used for any purpose for which the Town can lawfully appropriate funds. We have begun the Employee Benefit Trust to set aside funds with which to pay for accumulated benefits accrued by Town employees, to be dispersed upon separation from employment. It is our hope to gradually build up this fund over the next several years. The Forest Fire Salary Fund will be similarly used to accumulate funds to be paid out in the event of a forest fire. This is the only case in which our volunteer firefighters receive compensation for their work. The State will reimburse the Town for half of any monies paid out for forest fires.

## **Article 21**

If the Preschool/Kindergarten is successful in their efforts to find an alternative home, \$1,000 has been requested to assist them with their moving expense.

## **Article 22**

This Article was submitted by petition, as was done in 1993. It requests \$650 for the Kearsarge Council on Aging to support their administrative and programming functions.

## **Article 23**

To transact any other business which may legally come before the meeting.

**TOWN OF SUTTON  
STATE OF NEW HAMPSHIRE  
TOWN WARRANT**

To the Inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs:

**You are hereby notified to meet at the Fire Station in said Sutton on Tuesday, the eighth day of March, 1994 next at ten of the clock in the forenoon to act upon the following subjects:**

**Article 1:** To choose all necessary Town Officers for the year ensuing.

**Article 2:** Are you in favor of adoption of Amendment 1 to the Sutton Zoning Ordinance as proposed by the citizen petition of Charles P. Forsberg:

**ADD to Article III, General Provisions, a new section:**

***Conforming to Non-Conforming Lot Changes with Annexation***

1. Except as authorized to the Planning Board, any reduction in one or more preexisting conforming or non-conforming lot(s) to less than conforming area and/or frontage for purpose of subdivision with annexation to a preexisting adjoining lot shall be approved by the Sutton Board of Adjustment if the following conditions are satisfied and no new setback violation(s) occur(s):
  - a. Any lot reduced in area shall obtain State subdivision approval for septic and water supply, if required;
  - b. That the newly annexed portion shall become a permanent deeded part of the adjoined lot; and
  - c. That the Rules of Special Exception shall apply.

(The Planning Board recommends approval of this amendment.)

**Article 3:** Are you in favor of adoption of Amendment 2 as proposed by the Sutton Planning Board for the Sutton Floodplain Ordinance as follows:

**ADD to ITEM 1. DEFINITION OF TERMS:**

“Recreational vehicle” means a vehicle which is (i) built on a single chassis, (ii) 400 square feet or less when measured at the largest horizontal projection, (iii) designed to be self-propelled or permanently towable by a light duty truck, and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.

(The Planning Board recommends approval of this amendment.)

**Article 4:** Are you in favor of adoption of Amendment 3 as proposed by the Sutton Planning Board for the Sutton Floodplain Ordinance as follows:

**ADD to ITEM VIII.2 as new paragraph (d):**

- d. Recreation vehicles placed on sites within zones A1-30, AH and AE shall be either (i) be on the site for fewer than 120 consecutive days, (ii) be fully licensed and ready for highway use, or (iii) meet all standards of Section 60.3 (b) (1) of the National Flood Insurance Program regulations and the elevation and anchoring requirements for “Manufactured Homes” in paragraph (c) (6) of Section 60.3.

Change existing paragraphs (d) and (e) of ITEM VIII.2 to (e) and (f), respectively.

(The Planning Board recommends approval of this amendment.)

Given under our hands and seal, this thirty-first day of January in the year of our Lord nineteen hundred and ninety-four.

*Stanley L. LeBrun*

*Steven I. Lord*

*Richard L. King*

Selectmen of Sutton, N.H.

A true copy of Warrant—Attest:

*Stanley L. LeBrun*

*Steven I. Lord*

*Richard L. King*

Selectmen of Sutton, N.H.

**TOWN OF SUTTON  
STATE OF NEW HAMPSHIRE  
TOWN WARRANT**

To the Inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs:

**You are hereby notified to meet at Pillsbury Memorial Hall in said Sutton on Wednesday, the ninth day of March, 1994 next at seven of the clock in the afternoon to act upon the following subjects:**

**Article 1**

To raise and appropriate the sum of \$870,988 for general municipal operations for the 1994 fiscal year.

4130 Executive .....	\$	60,659
4140 Election & Registration .....		1,450
4150 Financial Administration .....		48,730
4152 Revaluation of Property .....		5,000
4153 Legal Expense .....		10,000
4155 Employee Benefits .....		29,800
4191 Planning Board .....		3,000
4192 Zoning Board .....		1,600
4194 General Government Buildings .....		10,077
4195 Cemeteries .....		7,500
4196 Insurance .....		50,388
4197 Advertising & Regional Association .....		1,232
4210 Police Department .....		84,408
4215 Ambulance .....		3,500
4220 Fire Department .....		14,500
4225 Forest Fires .....		250
4230 Building Inspection .....		1,000
4240 Emergency Management .....		200
4312 Highway Department .....		257,249
4316 Street Lighting .....		6,000
4324 Incinerator Facility .....		54,397
4325 Solid Waste Committee .....		1,275
4411 Health Administration .....		5,100
4415 Health Agencies & Hospitals .....		6,866
4442 Direct Assistance .....		9,000
4443 Welfare Administration .....		3,676
4520 Kindergarten, Common, Churches .....		5,563
4550 Library .....		9,543
4583 Patriotic Purposes .....		425
4611 Conservation Commission .....		800
4711 Principal on Long-Term Notes .....		120,000
4721 Interest on Long-Term Notes .....		7,800
4723 Interest on Tax Anticipation Notes .....		50,000



## **Article 2**

Shall the Town accept the provision of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes?

## **Article 3**

Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? This authorization will remain in effect until rescinded by a vote of the municipal meeting.

## **Article 4**

Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

## **Article 5**

To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town gifts, legacies, and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

## **Article 6**

To see if the Town will vote to authorize the Selectmen to convey any real estate acquired by the Town by Tax Collector's deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice may require, pursuant to RSA 80:80.

## **Article 7**

To see if the Town will vote to raise and appropriate the sum of forty-five thousand dollars (\$45,000) for the upgrade of paved and gravel roads. (The Selectmen and Budget Committee recommend this appropriation.)

## **Article 8**

To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) for the purchase of a general utility vehicle for Highway Department use. (The Selectmen and Budget Committee recommend this appropriation.)

## **Article 9**

To see if the Town will vote to raise and appropriate the sum of eight thousand dollars (\$8,000) to be added to the Capital Reserve Fund for Town Bridges established in 1959, and further to see if the Town will vote to designate the Selectmen as agents to expend.

(The Selectmen and Budget Committee recommend this appropriation.)

## **Article 10**

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the 1993 Capital Reserve Fund for Highway Equipment/Truck.

(The Selectmen and Budget Committee recommend this appropriation.)

## **Article 11**

To see if the Town will vote to raise and appropriate the sum of two hundred fifty dollars (\$250) to be added to the 1980 Capital Reserve Fund for Fire Department Forest Fire Equipment.

(The Selectmen and Budget Committee recommend this appropriation.)

## **Article 12**

To see if the Town will vote to raise and appropriate the sum of two thousand five hundred dollars (\$2,500) to be added to the 1992 Capital Reserve Fund for a Police Cruiser.

(The Selectmen and Budget Committee recommend this appropriation.)

## **Article 13**

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the 1982 Capital Reserve Fund for Incinerator Replacement.

(The Selectmen and Budget Committee recommend this appropriation.)

## **Article 14**

To see if the Town will vote to change the purpose of an existing Land Acquisition Capital Reserve Fund to the Town Hall Reconstruction Capital Reserve Fund.

(2/3 vote required.)

## **Article 15**

To see if the Town will vote to raise and appropriate the sum of forty-four thousand dollars (\$44,000) for the purpose of reconstruction at the Town Hall and further to authorize the withdrawal of \$19,000 plus all accrued interest from the Town Hall Reconstruction Capital Reserve Fund for that purpose. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the reconstruction is completed or in two years, whichever is less.

(The Selectmen and Budget Committee recommend this appropriation.)

### **Article 16**

To see if the Town will vote to raise and appropriate the sum of twelve thousand dollars (\$12,000) for the purchase of computer hardware and a municipal software package for the Selectmen and Tax Collector. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the package is purchased or in two years, whichever is less.  
(The Selectmen and Budget Committee recommend this appropriation.)

### **Article 17**

To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) for the purpose of updating records and maps for the E911 system. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the E911 system is completed or in two years, whichever is less.  
(The Selectmen and Budget Committee recommend this appropriation.)

### **Article 18**

To see if the Town will vote to raise and appropriate the sum of twelve thousand six hundred eighty-five dollars (\$12,685) for the Bradford Rescue Squad for the purchase of a Road Rescue UltraMedic Ambulance.  
(The Selectmen and Budget Committee recommend this appropriation.)

### **Article 19**

To see if the Town will vote to create an expendable general trust fund under the provisions of RSA 31:19-a, to be known as the Forest Fire Salary Fund, for the payment of forest fire salaries and to raise and appropriate the sum of five hundred dollars (\$500) toward this purpose, and to designate the Selectmen as agents of this fund.  
(The Selectmen and Budget Committee recommend this appropriation.)

### **Article 20**

To see if the Town will vote to create an expendable general trust fund under the provisions of RSA 31:19-a, to be known as the Accrued Benefit Fund, for the purpose of accruing employee benefits and to raise and appropriate the sum of three thousand dollars (\$3,000) toward this purpose, and to designate the Selectmen as agents of this fund.  
(The Selectmen and Budget Committee recommend this appropriation.)

### **Article 21**

To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to help offset moving expenses of the Sutton Cooperative Preschool/Kindergarten.  
(The Selectmen and Budget Committee recommend this appropriation.)

### **Article 22**

To see if the Town will vote to raise and appropriate the sum of six hundred fifty dollars (\$650) for the purposes of funding and supporting the ad-

ministrative and programming functions of the Kearsarge Area Council on Aging, Inc.

(By Petition of Maryellen Ripley, and 31 others.)

(The Selectmen and Budget Committee do not recommend this appropriation.)

**Article 23**

To transact any other business which may legally come before this meeting.

Given under our hands and seal, this seventh day of February in the year of our Lord nineteen hundred and ninety-four.

*Stanley L. LeBrun*

*Steven I. Lord*

*Richard L. King*

Selectmen of Sutton, N.H.

A true copy of Warrant—Attest:

*Stanley L. LeBrun*

*Steven I. Lord*

*Richard L. King*

Selectmen of Sutton, N.H.



## **REPORT OF THE PLANNING BOARD**

### **For the Year Ending December 31, 1993**

The Planning Board meets on the second and fourth Tuesdays of the month at Pillsbury Town Hall at 7:30 p.m. Townspeople are invited to attend any of the meetings, all of which are open to the public. One position for alternate member is now open. Applications should be sent to the Board of Selectmen. All persons interested in becoming involved in committee work crucial to the planning process in Sutton should contact the Chairperson or the Board of Selectmen. There is a particular need to update the Capital Improvements Program in the coming year.

Much of the Board's time this year has been devoted to continued planning for and discussion of the idea of a Commercial Zone in the Town. Attention has been focused at Exit 10 on Interstate 89 in the Town with the concept of a multiple-use zone to serve highway business at the interchange and other types of business in nearby undeveloped land. Two information workshops were held this year to gain more input from the public. The first was attended by more than fifty people and included small group "focus sessions" led by Planning Board members. Many valuable ideas, comments and concerns emerged from the discussion and have been taken up by the Board. Among them was the value placed by the Townspeople on the undeveloped "green gateway" to our community which exists at the Interstate interchange, indicating the need to limit the nature and intensity of development in that area. The second workshop, although lightly attended, was oriented towards business people in Town, and brought out concerns related to preserving the character of the existing villages, particularly North Sutton, by protecting the existing commercial land uses in them.



**PLANNING BOARD:** Nancy Bronder, Lorna Geggis, Richard King, Dan Sundquist, Naia Conrad and Jean Vivian. Missing from photo: Bruce Denis, Anita Blakeman and Ken Uzdanovich. Photo taken by Steve Lord.

Late in the year, while investigating commercial zoning in other towns, the Board discovered an innovative form of land use regulation termed “performance-based zoning” which shows much promise for guiding commercial development not only in the area under study, but in all the villages as well. This form of zoning does not spell out which types of development or land use activities are permitted or not, as traditional zoning ordinances do. Rather, it sets performance standards that any proposed type of development must meet to be approved. An example is limited noise so that no increase in sound levels is measurable at the property line. Visual relations, lighting, drainage, traffic and other impacts on the community associated with new development can be similarly regulated. The Board plans to look into this new form of land use regulation which protects the community while leaving a great deal of flexibility in how new development might be implemented.

In a somewhat related matter, the Board shifted its attention to a proposed commercial development in Bradford on the south boundary of the Town along Route 114. In this case, a new automobile repair facility was proposed immediately adjacent to several existing residences in Sutton. According to State law, the Town of Sutton was able to exercise only the rights of an abutter. The Board prepared an extensive case for conditions of approval should the Bradford Planning Board be so inclined, and a presentation was made by the Chair at the public hearing. Fortunately, many of the proposals to limit views, control drainage, etc., were adopted by the Bradford Planning Board. This situation points out the vulnerability of Sutton (or any Town) to development just over the Town boundary, and underscores the need for continuing the cooperative style of communication now underway among the neighboring towns.

Another significant project which came before the Board this year was the proposed expansion of the outdoor athletic facilities at the Kearsarge Regional High School. This project involves extensive rehabilitation of the existing athletic fields at the school, as well as construction of new fields and parking facilities. Several consultations with the project engineer and the facilities expansion committee culminated in a public hearing for site plan review late this year. After deliberation, the Board voted to approve the site plan pending satisfaction of numerous conditions dealing with questions of traffic impacts, fiscal impacts to the Town, effects on the neighboring wetlands and Stevens Brook, and improvements to Mastin Road. Should the project move forward, a compliance hearing will be held in 1994 to review all the conditions of approval.

This year has also been marked by several changes in the membership of the Planning Board. We note with sadness the passing of Margaret Forbes, long-time member of the Board and activist in the interest of the Town. Russ Breck and Susan Uhl have resigned their positions on the Board. Thanks go to Russ for his dedication and input from East Sutton, a locale often overlooked in the scheme of things. Special recognition goes to Susan Uhl for her many, many years of service to the Town on the Planning Board, in office and in

the capacity of sage advisor to the junior members of the Board. We welcome this year Lorna Geggis and Ken Uzdanovich as new members.

The number of applications received by the Planning Board was roughly the same as for the last few years. Several persons appeared before the Board for non-binding consultations which did not result in applications. A synopsis of applications is found below.

**Subdivisions Approved:**

David and Wendy Benedict (3 lots)	July 13
Wesley Kendall (2 lots)	August 24
Burton Hersh (3 lots)	September 28

**Natural Subdivision Approved:**

Stanley Rideout (2 lots)	November 9
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**Lot Line Adjustment Granted:**

Graham/Clark	February 9
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**Discretionary Easement Approved:**

Country Club of N.H.	April 27
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**Site Plan Approved:**

Country Club of N.H.	October 12
KRHS Facilities Expansion	December 28

*Dan Sundquist, Chair*  
*Anita Blakeman*  
*Nancy Bronder*  
*Naia Conrad*  
*Bruce Denis*  
*Jean Vivian*  
*Lorna Geggis*  
*Ken Uzdanovich*  
*Richard King, Ex-Officio*  
*Sarah Denz, Recording Secretary*



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns and the City of Concord in Merrimack and Hillsborough Counties. The Town of Sutton is a member in good standing of the Commission.

The CNHRPC is one of nine RPC's organized under RSA 36:45-53. Our principle charges are to prepare coordinated plans for the region and to provide planning assistance to member communities. Every city and town in New Hampshire is within an organized region.

Our accomplishments over the last year include:

The Commission prepared and distributed the complete draft of the transportation element of the regional master plan in October. The plan describes the transportation system of the region, identifies current and future transportation issues, discusses the role of the CNHRPC in transportation, and makes recommendations to towns, the region, and the state to address the transportation issues in the region. Although the plan element is scheduled for adoption in February of 1994, public comment on implementation of the plan is continuously welcomed.

Transportation will continue to be a focus in 1994 and beyond. We will adopt and submit our first ever transportation improvement program (TIP), the capital improvement plan for transportation in the region, and will continue to review, comment, and participate in state transportation projects, programs, and plans.

Working with interested cities and towns, the RPC updated the Merrimack County overall economic development plan. The Commission continues to provide administrative and technical support to the participating communities.

We are in the middle of the five-year update to the affordable housing assessment. The project will identify the need for housing affordable to low and moderate income families in the region, the available amount of such housing, and the fair share of affordable housing which should exist in each community.

The Commission continues to provide high quality and timely services to member municipalities through circuit riding, master plan assistance, research, and other technical assistance.

Specific activities in Sutton included:

Providing general information on commercial zoning and providing information on the uses of the Geographic Information System in zoning; and providing area of town (27,456 acres) and population for 1990 (1,457 persons) and 1992 (1,449 persons).

Respectfully submitted,  
*Bill Klubben*  
Executive Director



## REPORT OF THE BUILDING INSPECTOR

1993 saw a slight decrease in building permits issued in Sutton, there being a total of 48 compared with 53 issued in 1992. The breakdown is as follows:

New Houses	6
Additions/Alterations	16
Barns/Garages	8
Out Buildings	7
Decks/Porches	9
Docks	2

Wayne Grover, our Building Inspector over the past 2½ years, resigned in November due to time constraints. We were sorry to lose him and thank him for the many hours he devoted to this time-consuming job.

We welcome the new Building Inspector, Buzz Call, who joined us in December. We feel his experience in the building trades will be an asset to the position. You can reach Buzz at his home at 927-4080 should you have specific questions or need an inspection.

Lastly, as a reminder to those of you who might be needing a building permit in the future, please note the following:

1. Building permits may be picked up from the Selectmen's Office on Monday, Wednesday and Friday, 8:00-4:30, closed 12:30-1:00 for lunch.
2. In order to ensure a timely review of your permit by both the Building Inspector and the Selectmen, please have your permit, plot plan and fee returned to the Selectmen's Office no later than 12 noon on a Friday. It will then be reviewed for final approval the following Monday night.

Respectfully submitted,  
*The Sutton Board of Selectmen*

## REPORT OF THE ZONING BOARD OF ADJUSTMENT For the Year Ending December 31, 1993

The Zoning Board of Adjustment schedules public hearings upon receipt of a request for a special exception or a variance to the Zoning Ordinance or an appeal from an administrative decision. Applications for such a hearing are available at the Town Office or from the secretary of the Board of Adjustment. Copies of the Zoning Ordinance are also available at the Town Office.

During 1993, the Zoning Board of Adjustment held public hearings on the following appeals:

*May 26, 1993* — Stephen T. Uhl appealed an administrative decision by the Board of Selectmen to deny a building permit on Poor Farm Road, a

Class VI road in a rural-agricultural district of North Sutton. GRANTED with two conditions.

*June 30, 1993, continued on July 28, 1993* — The Sutton Board of Selectmen requested a rehearing to withdraw the decision concerning Stephen T. Uhl's May 26, 1993 appeal. DENIED with amendments made to the original decision.

*June 30, 1993* — David and Kim Doran requested a special exception in accordance with Article V, Section B-1 of the Zoning Ordinance in order to add an apartment to a three-bedroom house located on Meetinghouse Hill Road in a rural-agricultural district of South Sutton. Application withdrawn.

*July 28, 1993* — H. Donald and Beverly B. Hurd requested a variance to Article IV, Section C-4 of the Sutton Zoning Ordinance in order to add a ten (10) by twenty-eight (28) foot porch onto their home within set-back building lines from Route 114 in a residential district of South Sutton. GRANTED.

*September 29, 1993* — Douglas and Lori O'Mara requested a variance in accordance with Article V, Section C-4 of the Sutton Zoning Ordinance in order to build an addition to their home within set-back building lines of the property boundary. GRANTED.

*November 24, 1993* — Jerry Huntoon requested a variance in accordance with Article IV, Section C-4 in order to build a deck on his house within set-back building lines from Route 114 in a residential district of North Sutton. GRANTED.

*December 29, 1993* — Bruce and Cindy Dougherty requested a special exception in accordance with Article III, Section G-1 of the Sutton Zoning Ordinance in order to build a sixty (60) foot addition to an existing barn in a rural-agricultural district of North Sutton. GRANTED.

Respectfully submitted,  
*William J. Hallahan*, Chair  
*Andrew R. Supplee*, Vice Chair  
*Stan LeBrun*, Ex-Officio  
*Martha Denz*  
*Steve Vallandigham*  
*Jimmy Bridges*, Alternate  
*Ed Mills*, Alternate

## POLICE DEPARTMENT REPORT

### Calls for Service - 1993

As you will note on the following pages, 1993 continued to be busy and an expanding year for the Police Department in terms of calls received. 1993 showed an increase of 897 calls over 1992, this translates to over a 27% increase! In fact, since I became Chief in 1989, the total number of calls received has nearly tripled.

### Number of Calls Received Per Month:

	1990	1991	1992	1993
January	163	228	224	225
February	124	236	285	263
March	114	223	269	347
April	151	239	285	331
May	173	238	293	311
June	143	224	287	321
July	168	184	201	377
August	127	200	267	422
September	108	163	323	339
October	165	188	324	418
November	218	182	282	408
December	157	181	183	358
Totals	1,811	2,486	3,223	4,120

Breakdown of Calls for Service	1991	1992	1993
Alarm Activation	52	37	78
Arson (intentional fire)	1	1	0
Assault	11	10	19
Assist Other Town Dept.	14	16	24
Assist Other Law Enforcement	52	37	51
Bomb Threat	0	1	1
Bribery Attempt	0	1	2
Business Checks	911	832	777
Officer Complaints	2	4	6
Check Logging Operations	3	4	29
Child Abduction (attempt/threats)	0	0	4
Criminal Threatening	8	11	30
Criminal Trespass	31	22	29
Death/Medical Notification	7	2	5
Disabled/Abandoned Vehicle	118	75	78
Disorderly Conduct	17	17	18
Dog/Cat/Wildlife	144	113	112
Domestic/Civil/Abuse	37	63	83
Drug/Alcohol Incidents	48	36	72
Dumping/Litter/Debris	7	11	10



Environmental/Climatic	28	28	39
Follow-Up Investigations	312	445	702
Gile Pond Road Violations	0	0	14
Harrassment (telephone)	10	31	33
House Checks	314	279	476
Impersonating an Officer	0	0	2
Informational Calls	592	561	601
Issuing Bad Checks	2	3	9
Juvenile Matters	43	65	99
KRSD	27	33	56
Lawyers/Attorneys	0	86	105
Medical (non-motor vehicle)	51	53	35
Metaphysical Incidents	0	0	2
Missing/Lost Persons	13	5	15
Motor Vehicle Accidents	133	74	95
Motor Vehicle Complaints	57	61	63
Motor Vehicle Stops	1,460	1,503	1,458
OHRV Complaints	0	0	17
Paperwork Service*	34	47	50
Pistol Permits	18	16	22
Probation/Parole Violations	2	8	6
Property Recovered	22	16	23
Pursuits	0	0	7
Repossession Civil Standby	3	5	2
Request for Reports	0	58	64
Shots Fired/Firearms Incidents	7	12	16
Special Details/Meetings	28	28	36
Standards & Training (Academy)	0	28	18
Suspicious Vehicles/Persons	90	53	100
Theft (includes burglaries)	116	93	106
Tickets (Motor Vehicle)	198	302	294
Training	8	7	9
Transport/Escort	45	37	36
Trespassing Livestock	0	0	4
Untimely Deaths	4	5	6
Vandalism (Criminal Mischief)	37	54	44
Vehicle Lockout	10	14	14
Welfare Checks	0	16	30
Warnings (Motor Vehicle)	1,256	1,195	1,152

\*Paperwork Service includes service of subpoenas, restraining orders, court orders, arrest warrants, search warrants, summonses, juvenile petitions, etc.

### Pressing Issues in 1993

1993 presented the Department with three major issues of significant importance. First, the **sheer volume of calls** received forced our very small

department to prioritize its response structure. That is to say, more serious cases, such as felony burglaries, took precedence over less important requests, such as insurance report requests and pistol permits. These same serious cases forced me to cut back on active cruiser patrol and spend much more time and energy on necessary investigations. We only have had a set amount of funding dedicated to police manpower and must make do as best we can. Of course, we rely on State Police whenever possible, but have found their response time is often unacceptably long (90% of the time their ETA to Sutton has been over 30-40 minutes, even to emergencies). In these cases, we try to take the call.

Second, we are faced with a new Superintendent in the **Kearsarge Regional School District** who is both highly competent and very straight-forward in her stance on criminal activities which occur within the school district, most importantly at the high school. She has indicated to me that all instances of assault, threatening, vandalism, and alcohol and drug activity will be turned over to the police for appropriate investigation. I support this approach strongly and feel it will eventually result in a decrease of criminal activity at the school. The problem is that dealing with this large increase in juvenile activity requires a huge amount of what time we have. It also has the ripple effect of appearing at numerous juvenile hearings as we move through a highly convoluted juvenile justice system. Unfortunately, we also are unable to inform the public of most of these activities since nearly all juvenile case information is by law confidential.

Third, we were faced with the issue of **extended mutual police aid**. This issue dealt with difficult sub-issues including the expansion of jurisdictional police authority without the creation of a regional police agency, the conflict between officer discretion on certain emergency calls and written policies, the questions raised by Town Counsel and the Sutton Board of Selectmen over exactly how much authority is given to the Chief of Police under the mutual aid RSA (105:13), and an obvious conflict between Sutton and the towns around it who have full-time or nearly full-time departments. Surprisingly, these mutual aid issues and resulting disagreements have forced the Selectmen and the Police Department to work more closely together than ever before in an attempt to resolve the major concern: safety for the citizens of Sutton (reasonable response time to requests for assistance) and safety for its officers (reasonable response times to officer requests for backup from bordering towns). As of the writing of this report, the Board of Selectmen and I have penned a compromise mutual aid document which we both can support while we gather further information from numerous sources on this issue. To date, New London has signed it and will be assisting us with backup response when we request it, other towns are considering signing it. Public support in this matter has been overwhelming and I have deeply appreciated the care and concern you have shown.

### **Successes in 1993**

We have experienced success in several areas. First, our court record is still excellent. With all the cases we entered in the court, we only failed to get a conviction in one case, that being an alleged speeding violation. All of

our other cases met with convictions, thanks in a large part to the excellent prosecutorial services provided by the Office of the Merrimack County Attorney, in the persons of Attorney Tony Shepherd and Attorney Rick Lehman.

Second, our juvenile cases have seen “up-front” dealing with the children of our school district, some from our community, but most from outside Sutton, in an honest, caring attempt to assist them in becoming honest, mature human beings.

Third, our investigations have resulted in several recoveries of stolen property, as well as the apprehension and subsequent prosecution of several dishonest individuals. Some cases have been frustrating—getting results (for instance: tracing stolen property from one burglary to Boston, Massachusetts and Springfield, Missouri only to have the leads stop there), but not enough to “catch” the perpetrator. Such is the patient, “plodding” nature of most police work.

#### **Request for 1994**

The biggest frustration in 1993 has been two-fold: (1) receiving more calls than my current manpower budget can afford to competently cover and having, therefore, to prioritize responses by type of call—obviously I realize each call is very important to the caller; and (2) being unable to retain competent and well-trained officers. Our rate of pay is low and therefore, in the past, we have attracted mainly young people just starting to “get their feet wet” in a possible career in law enforcement. They have done a good job, but when after being trained and certified, under our auspices, a better offer is made available to them they leave for it. In short, if we want to have better coverage by officers who will be dedicated to the Town and to the ideals and ethics of community-oriented police service, we need to offer them a reason to stay. I am asking you to consider carefully and support my request to upgrade our 30-hour-per-week permanent part-time position to a second full-time position. Doing so would enable me to put into effect a scheme which would ensure a reasonable response time to all calls for service, especially life- and property-threatening emergencies. It would further give us the ability to keep a second officer who would truly desire to serve you as I genuinely do. As you know, I am currently your only full-time officer. It would be a great help to me to have a second full-time officer to assist me equally in bearing the burdens of the Sutton Police Department.

Respectfully submitted in the spirit of  
service to the communities of Sutton,  
*John R. Lambert*  
Chief of Police



## REPORT OF THE SUTTON VOLUNTEER FIRE DEPARTMENT

### *Fire Log for 1993:*

Chimney Fires	8
Mutual Aid Drills	3
Smoke Investigation/False Alarm	6
Mutual Aid	3
Motor Vehicle Fires	5
Motor Vehicle Accidents	24
Electrical (Branch on Wire)	1
Mattress Fire	1
Furnace Malfunction	1
Assistance to the Rescue Squad	1
Bomb Scare	1
	<hr/>
TOTAL CALLS	54

In October 1993 the new tank truck arrived, giving the Department an additional 1,800 gallons of water. We now have over 6,000 gallons of water on the trucks in the firehouse, giving the Department the capability of being able to dump large quantities of water on a fire in a short amount of time. Training included three members certifying in First Responder Rescue. The Department in conjunction with the Rescue Squad purchased a rescue van for the transportation of Fire Department and Rescue Squad equipment. With the increase in motor vehicle calls, the rescue van has proven to be a worthwhile investment. Work to upgrade the "Jaws of Life" has begun. This portable rescue tool is beneficial for vehicle extrication. In 1992, a Foam Proportioner was purchased. This piece of apparatus has proven valuable in motor vehicle fires and structure fires due to its speed of extinguishing flames and easy application. In the long run, it also saves time in mop-up and saves the homeowner less water damage.

Plans for the future include Ice/Water Rescue and additional Hazardous Materials training. The Department also plans to continue training with area departments to allow for greater mutual aid relations.

The Fire Department would like to thank the Ladies Auxiliary for their assistance and support throughout the year.

Respectfully submitted,  
*Darrel Palmer*, Fire Chief  
*Chris Rowe*, Captain  
*Matt Grimes*, 1st Lieutenant  
*Cory Cochran*, 2nd Lieutenant



**SUTTON VOLUNTEER FIRE DEPARTMENT.** Standing: Kris Dupuis, Lenny Dupuis, David LeBrun, Charlie Whittemore, Ken Sutton, Doug Palmer, Bob Gagnon, Earl Rowe, Chip Rowe, Garrett Evans, Kirk Chadwick, Gary Wilcox, Art Chadwick and Harold Rowe. Kneeling: Darrel Palmer (Chief), Pete Thompson (Forest Fire Warden) with Blackie (Dalmation), Cory Cochran, Chris Rowe and Matt Grimes. Photo taken by Marilyn Thompson.

## MEMBERS OF THE SUTTON VOLUNTEER FIRE DEPARTMENT

Darrel Palmer, Chief  
 Chris Rowe  
 Scott Palmer  
 Matt Grimes  
 Pete Thompson  
 Kirk Chadwick  
 Chip Rowe  
 Cory Cochran  
 Garrett Evans  
 Bob Gagnon  
 Harold Rowe  
 Don Rowe  
 George Hosmer  
 Kevin Rowe  
 David LeBrun  
 Henry Palmer

Ken Sutton  
 Richard "Buzz" Call  
 Robert Preston  
 Charles Whittemore  
 Arthur Chadwick  
 Stan LeBrun  
 Peter Blakeman  
 Bruce Kozikowski  
 Tom Brooks  
 Gary Wilcox  
 George West  
 Phillip Thompson  
 Lennie Dupuis  
 Peter Graf  
 Kristofer Dupuis  
 Bob Bennett



**FIRE DEPARTMENT LADIES AUXILIARY.** Back row: Becca Cochran, Melina Ahrens and Lois Palmer. Front row: Sue Sutton, Marne Thompson, Kathi Palmer and Wendy Grimes. Missing from photo: Anne Gagnon and Jeannette Hosmer.

### **REPORT OF THE LADIES AUXILIARY SUTTON VOLUNTEER FIRE DEPARTMENT**

1993 was a quiet year for the Ladies Auxiliary, thankfully so. Our main emphasis was fund raising and whatever necessary support we could offer to the Fire Department. The return of the **Rummage Sale** kept everyone busy. With the economy so tight, it gave all a warm feeling to know that clothing and usable goods could be made useful to someone else. We plan to continue again this spring with collection of items.

Two of our members received certification in Emergency First Responder. We plan to continue to take advantage of whatever training is offered.

We thank the Town of Sutton for its support of the Ladies Auxiliary. While we do not receive Town monies, your support is still valued.

Respectfully submitted,  
*Wendy Grimes*  
President

### **REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER**

During calendar year 1993, the State of New Hampshire experienced an average number of wildfires. The three leading causes of these wildfires were



campfires left unattended, unsupervised children and debris fires that escaped control. All of these fires are preventable, but ONLY with your help!

Please help your town and state forest fire officials with forest fire prevention. New Hampshire State Law (RSA 224:27 II) requires that, “No person, firm or corporation shall kindle or cause to be kindled any fire or burn or cause to be burned any material in the open, except when the ground is covered with snow, **without first obtaining a written fire permit from the Forest Fire Warden of the town where the burning is to be done.**”

Violations of RSA 224:27 II and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$1,000 and/or a year in jail and you are also liable for all fire suppression costs.

The State of New Hampshire, Division of Forests and Lands assisted many towns in wildland fire suppression during 1993 and participated in many fire prevention programs. This year, the nation is celebrating Smokey Bear’s 50th Anniversary. The State of New Hampshire Forest Protection Bureau will be working with many communities to spread the fire prevention message: “Remember . . . Only **YOU** Can Prevent Forest Fires!” Fire prevention is the most cost-effective fire suppression tool. Please be careful around fires and help us and our communities have a fire safe year.

**“REMEMBER . . . SMOKEY HAS FOR FIFTY YEARS!”**

**FOREST FIRE STATISTICS - 1993**

	State	District	Town
Number of Fires	545	79	0
Acres Burned	224	66	0

*Richard Chase*  
Forest Ranger

*Carroll L. Thompson*  
Forest Fire Warden

**REPORT OF THE SUTTON RESCUE SQUAD**

During 1993, the Sutton Rescue Squad responded to more than 75 calls for assistance. Our responses typically involved one or more of the following agencies: Sutton Police Department, Bradford Ambulance, and New London Ambulance. Our deepest thanks are extended to these groups for their professionalism and assistance throughout the year.

The Sutton Fire Department and its members deserve special mention. Time and time again, our two groups have combined their efforts to provide this Town with a professional and very cost-effective service. The members of both agencies deserve a vote of thanks for the time and effort given to protecting the people of this Town.

Our members continue to invest a large amount of time in the training necessary to provide you a high level of service. We recently completed a First

Responder Program consisting of over 100 hours of training. This class resulted in six new members for the Rescue Squad. Our training efforts will continue in 1994, with major emphasis being placed on Incident Command and Mass Casualty Incident Training, Hazardous Material Certification, and EMT Recertification Training.

The efforts of the Rescue Squad are done at little cost to the taxpayers of Sutton. **Less than 10%** of our operating revenue is generated through tax dollars. Consequently, our fund-raising letter and events need your continued, enthusiastic support. Our small group can continue to provide a high level of medical care only with your help.

There remains a constant need for both emergency responders and administrative help. We would enjoy your help in any facet of our efforts. Your participation in our group can have a dramatic effect on the lives of your friends and neighbors. Please contact us at 927-4487 for further information.

Respectfully submitted,  
*Joseph Freire, Jr.*, Chief  
Sutton Rescue Squad



**SUTTON RESCUE SQUAD.** Standing: Lee-Ann Freire, Bette Fredrickson, Lorraine Edmunds and Cory Cochran. Kneeling: Tim Hayes, Matt Grimes, Kathy McFarlin, Wendy Grimes, Melina Ahrens, Joel Charbonneau and Joe Freire. Missing from photo: Sandy Robinson.



## REPORT OF THE BRADFORD RESCUE SQUAD

The Bradford Rescue Squad responded to a total of 170 calls in 1993: 85 in Bradford, 49 in Newbury, 25 in Sutton, and 11 in Warner. We answered 86 medical emergencies and 43 trauma emergencies (not motor vehicle related). We responded to 26 motor vehicle accidents and 15 fires.

The Bradford Rescue Squad enjoyed two "firsts" in 1993. The Squad, led by EMT Peter Fenton, delivered its first baby! In addition, Bradford is the first squad in the area to purchase a Patient Assessment Monitor for their ambulance. This state-of-the-art piece of equipment greatly increases the ability to treat the patient more quickly and efficiently during transport. This purchase was made possible by donations received in memory of Marc Geoffrion and Sally Wheeler.

The Bradford Rescue Squad Ambulance covers the Town of Bradford, plus half of Newbury, half of Sutton, and a portion of Warner. The vehicle is now ten years old and we look forward to replacing it this spring. Each town has an article on its Town Warrant asking for a sum of money towards the new ambulance in proportion to the average number of calls that the ambulance has answered in each respective town over the past five years. The breakdown is as follows:

Bradford	52.4%	\$45,483.02	Newbury	26.7%	\$23,198.63
Sutton	14.6%	\$12,684.96	Warner	6.3%	\$ 5,485.39

The Bradford Rescue Squad covers the remainder of its expenses through donations and fund raising. The members are strictly volunteer and accept no remuneration for their services. The Squad has very recently welcomed seven new members. A total of nine members are presently in training to become EMT's. We have 18 members from Bradford, seven from Newbury and five from Sutton.

We thank you for your continued support! Please have a safe and healthy year!

### Bradford Rescue Squad Roster January 1994

#### Officers

Captain:	Carol Olson, EMT-I
Lieutenant:	Rick Bailey, EMT
Training Officer:	Gail Olson, EMT-I
Supply Officer:	Peter Fenton, EMT
Maintenance Officer:	Parker McCartney, EMT-I
Treasurer:	Kate Bailey, EMT
Secretary:	Eleanor Goldberg



## Members

Krista Cullen, RN/EMT  
Mary Beth Fenton, EMT  
Lee-Ann Freire, EMT  
Mark Goldberg, EMT  
Lauri Kainu, EMT  
Dave Leathers, EMT  
Dick MacLeod, driver  
Rob MacLeod, EMT  
Alan McCartney, EMT-P  
Debbie McCartney, RN/EMT-I  
Kathy McKenna, EMT  
Bob Moore, EMT  
Jim Raymond, EMT  
John Simonds, EMT

## In Training:

Ralph Carroll  
Sherry Chomitz  
Polly Henderson  
Christine Nelson  
Jim Powell  
Linda Powell  
Jennifer Simonds  
Preston Starr  
Suzanne Vitale

## 1993 ROAD COMMITTEE REPORT

The Road Committee resumed monthly meetings (third Tuesday) in April, and continued until November. Our primary task this year was to build and draft a new Town Road Map, drawn at a scale of 1" = 1000'. This map, although completely redrawn, is a composite of several old plans and maps. It is also a composite in the sense that we have shown graphically both the road surface type (e.g. pavement, gravel), by the use of different line weights, and the road status (class), by the use of different line types.

This new Town Road Map has been distributed to the several Town boards and agencies.

During this work, we observed that a few roads have multiple or confusing names. A list of suggestions for those road names has been submitted to the Selectmen. The Committee also viewed several roads with the Selectmen; mainly to assist in determining the terminus of the Class V section.

Respectfully submitted,  
*Doug Sweet*  
*Peter Blakeman*  
*Naia Conrad*  
*Alex McKinnon*  
*Bob Bennett*  
Road Committee

## ROAD AGENT'S REPORT

Looking back at 1993 the Highway Department accomplished a number of projects. We replaced the bridge on Wadleigh Hill Road, sandblasting and painting the bridge support beams, redecking, improving the railings and approaches. We removed many boulders, by blasting, on Mastin, North, Baker, and Corporation Hill Roads. We graveled Wadleigh Hill Road as well as sections of Baker, Corporation Hill, Bum Carter, King Hill and Mastin Roads. We improved drainage on Baker, Wadleigh Hill, Corporation Hill, North, and Cotton Roads. We spread bluestone on Corporation Hill and Wadleigh Road (Music Hill). We also replaced many culverts, with many more to be replaced this year. Pike Industries overlaid about a half mile of Roby Road and reconstructed about the same, improving the subbase with grindings then overlaying with hot mix asphalt. I have plans to improve asphalt on Roby, Hominy Pot, and Old Newbury Roads. I would like to seal as much of the asphalt as possible that was laid out using the Capital Bond monies of past years. Many gravel roads still need gravel and I will try to do as many as possible in the coming year as we have funds for.

At present, we are still a four-man crew with a large percentage of gravel roads to maintain and a small percentage of asphalt roads.

With cooperation from the Selectmen and Townspeople, our ongoing assault to bring the roads in Sutton up to standard will continue.



**HIGHWAY DEPARTMENT** members repairing the Wadleigh Hill Bridge. From front to back: Nathan St. Clair (back to camera), Dennis Stevens (facing camera) and Paul Parker. Photo taken by Bob Bennett.



As in the past, my goals are to make the roads in this Town as safe as possible realizing the Town Budget and trying to stay within it. During the winter, also keeping roads safe with proper use of de-icing chemicals with special regard to roadside vegetation and groundwater.

I would like to extend to the Selectmen, the Road Committee, the Townspeople and the men that work for the Highway Department a sincere thank you for a job well done and hopes for continued cooperation.

Respectfully submitted,  
*Robert W. Bennett*  
Road Agent

## **REPORT OF THE SOLID WASTE COMMITTEE**

The Committee met seven times during the year. One of the issues the members discussed and resolved was the structure of the Committee. It was finally agreed and approved by the Selectmen that the Committee has three purposes:

1. To work on tasks at the request of the Sutton Selectmen.
2. To work on tasks at the request of the Supervisor of the Sutton Waste and Recycling Facility.
3. To monitor government regulations and rule changes.

Also included in the structure are guidelines for the composition of the Committee, duties and responsibilities, and Chair responsibilities.

With this structure in place, the Committee began to work on several current issues.

Keeping informed on current State and Federal government rules and regulations.

Continuing to test the ground and surface water, as well as the incinerator ash at the Waste and Recycling Facility. We are pleased to report that after two rounds of water sampling, the 1993 test results indicate that the landfill is not creating a significant environmental impact on the quality of the area ground or surface water relative to the compounds presently being regulated by the NHDES. This testing included the well used by the first residence downstream. The testing will continue in 1994 and comparisons of the data will be analyzed. This is an on-going process.

Although continual incineration is certainly the most cost-effective method of disposing of solid waste, the Committee is investigating, in case it becomes necessary, alternative methods such as a transfer station. This, however, would increase the operating budget considerably due to increased collection hours, the cost of hauling and disposal fees.

The Committee strongly supports another addition to the Capital Reserve Fund for incinerator replacement and in the event an alternative system would be mandated, monies would have been set aside to defray some of the expenses.





**SOLID WASTE COMMITTEE: Bob Nelson, Howard Friel, Reva Bailey (Chair), Norm Forand and Ed Butler. Photo taken by Barbara McDonald.**

The Committee will continue to send representatives to assist at the yearly area Household Hazardous Waste Collection Day. We encourage Sutton citizens to use this Hazardous Waste Collection Service. All participating towns contribute to the expense of operating this service. This is one way we share with other towns the expense of removing hazardous waste from our communities. Increased participation by Sutton residents would make this program more cost effective.

We look forward to working as a Committee to ensure a safe and healthy environment for our Town.

Respectfully submitted,  
*Reva E. Bailey, Chair*  
*Edward J. Butler*  
*Norman F. Forand*  
*Howard Friel*  
*Robert L. Nelson*  
Solid Waste Committee

### **REPORT FROM THE SUTTON WASTE AND RECYCLING FACILITY**

Recycling continued in 1993 at about the same pace as last year. Incineration of non-recyclables and waste increased somewhat in 1993, presumably due to new residents and the discontinuance of some residential dumpsters.

It is distasteful to report, but nevertheless true, that laxity and carelessness in proper disposal of waste materials at the facility by some residents is on

the increase. We have pointed out previously that glass, metal and other non-burnables in the incinerator cause damage to the installation. These are damages which we cannot afford and can be avoided with care. Regulations, enacted by the Town, will be strictly adhered to and fines imposed when necessary for those who persist in ignoring the regulations.

We have a place for everything and all sorts of waste. If you do not know what to do with an article of waste, ask one of the attendants for instructions rather than guessing. Please pay attention to our notices and signs.

Let's make this the best little waste facility in New Hampshire!

Respectfully submitted,  
*Edward J. Butler*  
Supervisor  
Sutton Waste and Recycling Facility

### HEALTH OFFICER'S REPORT

The major task of the Town Health Officer is enforcing the public health laws and rules. Examples of 1993 investigations include: Child Day Care Inspections (3), follow-up work for persons treated for animal bites (4), trash and overloaded dumpster complaints (5), and the Sutton Elementary School offensive odor problem.

The Sutton Elementary School is once again a safe and healthy environment for the children, their teachers, and all who work and visit the school.

I attended two N.H. Health Officers' meetings. The first meeting focused on the topic Rabies in N.H. The second meeting's topics of major interest to me were the Americans with Disabilities Act, Rabies Update, and Warnings Regarding the Dangers of Pet Ferrets.

I am pleased to report that there have been no reported cases of rabid animals in Sutton. Statewide, as of December 1993, 147 rabid animals have been reported. The cases include raccoons, skunks, bats, woodchucks, cats, one rabbit and a pony. Precautionary measures to prevent the spread of rabies include: have all pets and livestock vaccinated, avoid close contact with wild animals, don't leave edible food where wild animals can get to it. It is important to educate yourself and others on how to protect humans, pets and livestock from becoming infected with this preventable disease.

Please report high-risk, strange-acting wild animals to the Health Officer or Animal Control Officer. It is our goal to reduce the risk of animal rabies in our community.

Open dumpsters and edible trash left where animals can get to it are two ways animals are attracted to residential and commercial buildings. Report these conditions to the Health Officer. All reports are treated confidentially.

With the current grim reminder of dogs mauling and killing children, it is suggested that dogs left unattended outdoors should be in a fenced area. Let me remind you that the Town does have a "leash law."



This is my second year as the Town Health Officer. I have enjoyed working with the local residents, Town and State officials, and all the people involved with the Sutton Elementary School health and safety problem.

Respectfully submitted,  
*Barbara J. MacDonald*  
Health Officer

**LAKE SUNAPEE REGION VISITING NURSE ASSOCIATION**  
**1993 Report of Services Provided in Sutton**

**Home Care Visits**

Skilled Nursing	274
Physical Therapy	291
Occupational Therapy	106
Medical Social Work	1
Home Health Aide	1,159
Homemaker/Companion	41

**Hospice Visits**

Number of Patients	2
Skilled Nursing	27
Home Care Aide	13
Volunteer Client Served	2
Patient Care Visits	6

**Adult Clinics**

Flu Shots	82
Foot Care	2
Blood Pressure	14
TB Screening	4

**Well Child Clinic**

Physical Exams	10
Immunizations	9
Anemia Screening	4
Lead Screening	2
Dental Education	4
TB Screenings	2
Developmental Tests	3
Safety Teaching	3
Home Nursing Visit	3
Outreach Visit	2
Parent/Child Program	30
Other Immunizations	4

**After School Program**

Number Enrolled	3
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As a locally based, non-profit organization, we try to support all of our communities by employing qualified local people and by purchasing goods and services from local vendors. We are pleased to report that out of the 182 people we have employed this year, 151 or 83% live in towns from which we receive appropriations. In your town, nine people do or have worked for us during the year.

Thank you for your continued support of our agency and its services, especially during this era of health care reform. We continually strive to ensure that our staff and services are of the highest quality. To that end, we are pleased to let you know that this year our organization was certified for Medicare Hospice services and was accredited with commendation by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO). Your town representative on the Board of Trustees is June Kunar.

Cheryl Blik  
President and CEO

1993 SUMMARY OF SERVICES PROVIDED TO SUTTON RESIDENTS  
BY THE COMMUNITY ACTION PROGRAM

Service Description	Units	Served	Value
Commodity Supplemental Food Program	34 Packages	6 Persons	\$ 1,512.00
Congregate Meals (for senior citizens)	57 Meals	3 Persons	311.79
Emergency Food Pantries	220 Meals	22 Persons	660.00
Fuel Assistance	21 Applications	49 Persons	7,215.10
Meals-on-Wheels (for homebound citizens)	793 Meals	5 Persons	4,337.71
Women, Infants and Children	56 Vouchers	7 Persons	2,156.00
USDA Commodity Foods (federal surplus foods)	18 Households	45 Persons	498.73
Rural Transportation	196 Rides	5 Persons	960.40
Senior Community Service Employment Program (employment training)	1,200 Hours	1 Person	6,720.00
Weatherization (energy efficiency)	1 Home	3 Persons	2,001.90
Senior Companion Program	728 Visits	3 Persons	4,076.80
Seeds Program (sponsored, no charge)	3 Households	10 People	00.00
GRAND TOTAL OF SERVICES			\$ 30,450.43

Information and Referral—CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

## **COMMUNITY ACTION PROGRAM BELKNAP-MERRIMACK COUNTIES, INC.**

Over the past fifteen years, the Kearsarge Valley Community Action Program has been the focal point of social service delivery in this area, providing help when needed to the income eligible and elderly, as well as to the community at large.

As perhaps you are aware, Community Action Program Belknap-Merrimack Counties, Inc. generates funds through the mobilization of available federal, state and local monies. Support for the local Area Center is derived from a combination of federal appropriations and local tax dollars. This combination allows the Kearsarge Valley Community Action Program to provide a variety of services to the residents of your community, from the development of programs which meet local needs, to outreach, referral and direct assistance.

The budget reflects the minimum costs of maintaining and continuing the operations of the Kearsarge Valley Area Center. I respectfully submit that an item be placed in the Town Budget in the amount of \$2,676 for the continuation of services to the residents of the Town of Sutton.

This figure is based on the operating costs of the Area Center, as well as on last year's local community participation level and the services provided to Sutton in the amount of \$30,450.43. The total dollar amount needed from the local towns to maintain and operate the Area Center is \$30,435.

I have included a detailed summary which provides a brief description of our programs and the number of Sutton residents who participated in them.

The staff of the Kearsarge Valley Area Center wishes to thank you and the Town of Sutton for your support in the past. With your continued interest, we will be able to continue to provide needed services to the members of your community.

*Barbara Chellis, Area Director*  
Kearsarge Valley Area Center

## **GENERAL ASSISTANCE REPORT**

This year appears to have been kinder to all of us. Unemployment seems to have stabilized and we have had fewer requests and repeat requests for assistance.

The key word to remember is "interim." Town assistance is meant to be a temporary aid until State agencies kick in. We have tried to explain that in our dealings so no one feels slighted.

We have kept the budget for the year 1994 the same as 1993, largely because no one is sure what will happen to the fuel assistance program at the State and Federal levels.

Perhaps you have heard that in the early 1880's, the two major items budgeted in towns were roads and welfare assistance to the poor. A far cry from today when schools take so much of our tax money.

In spite of the rise in taxes, so many people were generous to others during the holiday season. Which helps us to remember again that Mercy has a human face and Compassion a human heart.

*Courtney Haase*  
Overseer of Welfare

## **REPORT OF THE SUTTON COOPERATIVE PRESCHOOL CENTER**

In 1975, the Sutton Cooperative Preschool Center was founded by a group of people who saw a need for low-cost preschool education in our community. The program is designed for 20 children ages four and five. The school is fully licensed in accordance with State law and staffed by a qualified teacher and teacher's assistant.

1993 saw many positive changes for the program. A certified teacher was hired and the school was restructured to include a Board of Directors to oversee the program from year to year. Fund-raising efforts were a great success thanks to Town and area support.

Our goal for 1994 is to continue to provide quality, affordable early-childhood education to any Sutton child. The Board of Directors is continuing its efforts to find a suitable location in Sutton for our school program.

As always, we greatly appreciate the continued support of the Town of Sutton through its tax dollars.

## **REPORT OF THE SUTTON FREE LIBRARY**

1993 was another busy year for the Sutton Free Library. Once again we had an active summer reading program. About 40 youngsters attended this year's program, reading hundreds of books and participating in special activities during the Wednesday night programs. We concluded the summer reading program with a pizza and ice cream party. We always enjoy having children visit and use the Library, and we maintain a good selection of books for children and young readers.

Two of our most energetic and dedicated Trustees, Elizabeth Anderson and Jill Chadwick, retired from the Board this year after giving generously of their time and talents at the Library. We want to thank Betsy and Jill for their hard work over the years on behalf of the Library.

We have two new Trustees to replace them, Linda Sundquist and Ann Lord. We would like to welcome them to the Board and thank them for being willing to serve their Town.

Local groups continue to use the Grace P. Nelson Room for their meetings.



If you or your group would like to use the room, please contact the Librarian to arrange a time. We will always try to accommodate you.

We had to make room for new books this year and thinned out our collection, holding a book sale in May to find new homes for older books that have not been signed out in years. Those books not sold at the sale were donated to the Sutton Fire Department for their annual rummage sale.

We are always adding new audio books, periodicals, children's and adult books to our collection. Please stop in and browse around. We are sure you will find books you would like to read. We always welcome comments and suggestions. If there is a book or a type of book you would like to see in the Library, please stop in and let us know. We will do what we can to accommodate you.

The Trustees meet on the first Tuesday of each month in the Grace P. Nelson Room and the public is always welcome to attend.

Respectfully submitted,  
*Elizabeth Bennett*  
*Marsha Harrison*  
*Ann Lord*  
*Henry Nichols*  
*Linda Sundquist*  
*Niki Tautkis*  
The Sutton Free Library  
Board of Trustees

## CORNERSTONES COMMITTEE REPORT

In 1993 the Cornerstones Committee met a number of times bringing together reports of our in depth research of the various Cornerstone projects. At present, we are still gathering material and photographs to be copied. We would welcome anyone with time and interest to join with our group.

One of the more interesting projects was working with the Selectmen and others involved in getting the Pillsbury Memorial Hall on the National Historic Register. This was celebrated with speakers, a band concert by the Henniker Town Band led by Angela Robinson, and remarks by former Selectmen and interested townspeople.

We are saddened with the passing of Robert S. Bristol, Co-Chairman and Margaret Forbes. Both will be missed as vital members of this Committee.

*Charles F. Whittemore*, Co-Chairman  
*Marjorie R. Knight*  
*Steven I. Lord*  
*Ann A. Paulson*  
*George G. Wells*  
*Daniel A. Sundquist*, Ex-Officio

## REPORT OF THE OLD STORE MUSEUM COMMITTEE - 1993

1993 is a year that will not soon be forgotten for those of us involved with the Old Store Museum. It was marked by the death of our beloved Betty Wells. Her gifts to both the Museum and the Historical Society of time, energy and caring are without equal, and to say that she will be missed must stand as the understatement of the year! Thankfully, her brother, George Wells has agreed to join the Board. We feel that he is a tremendous asset and know of no one we would rather have to fill Betty's place.

This summer, Barbara Austin, whom Betty met while she was curator at the New Hampshire Historical Society, donated her expertise in Betty's memory to setting up a period room in the Blue House. The front room is now furnished with artifacts and furniture from the Old Store Museum along with several loans from interested townspeople as an 1830's parlor. The Museum also moved over its costume collection and other related items to the Blue House where they can be better displayed and stored. We are very pleased with our joint effort with the Historical Society and feel this trend will be most beneficial to Sutton and its history.

We have made additional efforts to continue cataloguing the collections and hope to make this a focus for the year to come.

Respectfully submitted,  
*Ann W. Lord*  
for the Old Store Museum Committee



**Peg Forand (left) and Ann Lord opening up the Old Store Museum. Photo taken by Dorothy Wright.**



## REPORT OF THE CONSERVATION COMMISSION FOR 1993

During the year we were engaged in a variety of projects. One new member was appointed to the Commission to fill a vacancy for a one-year term, two members were reappointed for three-year terms, and we have a new member from the Board of Selectmen. Monthly meetings were held at the Pillsbury Town Hall on the third Wednesday at 7:30 p.m. The public is invited.

Commission activities during 1993 included the following:

- Monitor dredge and fill permit applications, submit comments to Wetlands Board, e.g., Kearsarge Regional High School Athletic Field Upgrade Project
- Sales of Sutton trail maps
- Trail maintenance and sign installation on Quarry Walk Trail
- Work toward the development of a Sutton Trails Committee
- Developed highlights of the Sutton Conservation Commission history
- Developed listing of properties with Commission Management responsibility
- Forest management work at the Town Forest Tree Farm
- Investigated location of Redington Dam property, preliminary work re: acquisition of contiguous property
- Visited Settler's Oven site, developed plan for interpretive sign
- Developed a Commission land protection policy
- Article for Warrant re: Land Use Change Tax, approved by Town Meeting
- Coordinated roadside clean-up project
- Investigated possible Meeting House Road property acquisition
- Investigated water level problem at Kezar Lake and Smiley Grove Park
- Landscape Planning for Highway Department storage area along Village Road
- Installed granite bench on Mildred T. Lefferts Town Natural Area along Kezar Lake

The Sutton Conservation Commission was established for the proper utilization and protection of the natural resources and for the protection of watershed resources in the Town (ref. New Hampshire statutes Chapter 36-A Conservation Commissions, accepted by the Town of Sutton). Commission responsibilities include:

- Conduct research into the local land and water areas and prepare pertinent publications.
- Manage and control land and water areas acquired by the Town for conservation purposes.
- Acquire in the name of the Town, subject to the approval of the Selectmen, by gift, purchase, or otherwise, the fee in land or water rights, or any lesser interest, to conserve and properly utilize open spaces and other land and water areas within the Town.





**View of Kezar Lake and granite bench on Mildred T. Lefferts property along Keyser Street. Thanks go to Charlie Ash and the Road Department for the donation and the installation of the granite bench.**

- Investigate applications for dredge and fill permits filed with the New Hampshire Wetlands Board.

The Commission has management responsibilities for six properties owned by the Town and one conservation easement, including:

- Town Forest Tree Farm, 75 acres along Wadleigh Hill Road, granted by Ruth E. Keith
- Mildred T. Lefferts Town Natural Area, 5 acres along Keyser Street and Kezar Lake, granted by Mildred T. Lefferts
- Smiley (Aqua Villa) lot, 25 acres along Route 114, granted by Robert S. Bristol
- Redington Dam Area, 0.5 acres along North Road, granted by Russell Ellsworth
- Sprout Lot, 4 acres in South Sutton with no frontage, between Eaton Grange and Roby Roads, a tax collector's deed and vote of Town Meeting
- Settler's Oven site, 1.2 acres, granted by Chester A. and Suzanne Ellison
- Emerson Conservation Easement, 31 acres along Route 114, North Sutton, granted by Richard L. and Mary A. Emerson, Grantee: Ausbon Sargent Land Preservation Trust, Back-up Grantee: Sutton Conservation Commission

The Commission approved the establishment of a Trails Committee as a standing committee of the Commission. The Trails Committee is responsible for inspection, maintenance, layout, and construction of trails identified on the map "Public Recreation Sites and Interesting Walks in Sutton, New Hampshire" and for trails on properties managed by the Commission. After an active start, this committee is on hold until a chairperson or co-chairpersons can be identified. We solicit volunteers for the Sutton Trails Committee. Contact Commission members for further information.

Respectfully submitted,  
*Eugene J. Aubert, Chairman*  
*David Anderson*  
*Steven I. Lord*  
*George G. Wells*  
*William Whitehead*  
*Charles F. Whittemore*



**THE SUTTON CONSERVATION COMMISSION.** Standing: George Wells, Steve Lord, Bill Whitehead and Gene Aubert. Seated: Charlie Whittemore, Dave Anderson and Bob Vivian (Blaisdell Lake representative).

## TOWN MEETING

March 10, 1993

The Moderator, Robert E. Bowers, Jr., called the meeting to order at seven o'clock in the afternoon. The results of the election held March 9, 1993 were read and those officers present were sworn into office. The rules of order for the meeting were explained including reconsideration of an article. Marjorie Knight was recognized for her work on the Town Report.

William Curless moved to dispense with the reading of the warrant, seconded by George Wells. The motion was carried by voice vote.

### Article 1:

To raise and appropriate the sum of \$834,138 to defray the Town charges for the 1993 fiscal year.

#### General Government:

4130 Executive	\$	55,825
4140 Election, Registration, VS		1,522
4150 Financial Administration		42,764
4152 Revaluation of Property		7,000
4153 Legal Expense		6,000
4155 Employee Benefits		25,490
4191 Planning Board		3,000
4192 Zoning Board		1,600
4194 General Government Buildings		17,690
4195 Cemeteries		7,500
4196 Insurance		49,078
4197 Advertising and Regional Assoc.		1,168

#### Public Safety:

4210 Police Department	\$	58,568
4215 Ambulance		3,500
4220 Fire Department		14,500
4225 Forest Fire		500
4240 Building Inspection		1,000
4290 Emergency Management		200

#### Highways, Sanitation, Health, Welfare:

4312 Highway Department	\$	241,150
4316 Street Lighting		6,000
4324 Incinerator Facility		51,827
4411 Health Administration		100
4415 Health Agencies and Hospitals		6,633
4442 Direct Assistance		9,500
4443 Welfare Administration		3,576



Culture and Recreation:

4520 Sutton Cooperative Kindergarten	\$	2,500
Common, Churches, Museum		1,163
4550 Library		8,409
4583 Patriotic Purposes		400
4611 Conservation Commission		350

Debt Service:

4711 Principal on Long-Term Notes	\$	120,000
4721 Interest on Long-Term Notes		15,600
4723 Interest on Tax Anticipation Notes		70,000
	\$	834,138

William Curless moved to accept Article 1 as printed in the Town Report, seconded by George Wells. The Moderator explained the limit of increases allowed to the budget due to the Municipal Budget Act.

Carol Curless moved to amend Article 1 as follows: To increase line number 4150 Financial Administration by \$4,400, so the line would read \$47,164. The motion was seconded by Courtney Haase. Discussion followed. A call for the question was made, seconded and carried by a show of hands. The vote on the amendment carried by a show of hands.

Raymond Hunter moved to amend Article 1 as follows: To increase line number 4324 Incinerator Facility by \$1,758. The motion was seconded by William Curless. The motion to amend carried by a show of hands.

Robert Bennett moved to amend Article 1 as follows: To increase line number 4312 Highway Department by \$2,500, so the line would now read \$243,650. The motion was seconded by Raymond Hunter. The motion to amend carried by a show of hands.

Jennifer Swett moved to amend Article 1 as follows: To increase line number 4520 Sutton Cooperative Kindergarten by \$2,500. The motion was seconded by Tami Raynor. The motion to amend carried by a show of hands.

The Moderator conducted the vote on Article 1 as amended, the total appropriation now being \$845,296. Article 1 as amended carried by a show of hands.

The Moderator read Article 2:

To see if the Town will vote to raise and appropriate the sum of \$15,000 for replacement of the floor at the Highway Garage.

William Curless moved to accept Article 2 as read, seconded by Robert Bennett. Article 2 failed by a show of hands.

The Moderator read Article 3:

To see if the Town will vote to raise and appropriate the sum of \$6,000 for liquid calcium chloride.

William Curless moved to accept Article 3 as read, seconded by Raymond Hunter. Robert Wright moved to table Article 3, seconded by Jeannette

Hosmer. The motion to table failed by a show of hands. The Moderator declared Article 3 carried by a show of hands.

Edward Mills moved to take up Article 7 next. The motion was seconded by Darrel Palmer. The motion to take up Article 7 next was carried by a show of hands.

The Moderator read Article 7:

To see if the Town will vote to raise and appropriate the sum of \$83,600 to purchase and equip a new tanker truck for the Sutton Volunteer Fire Department; and to authorize the withdrawal of \$7,700 plus all accrued interest from the Capital Reserve Fund for Fire Equipment and to authorize the withdrawal of \$4,000 from the Capital Reserve Fund for Forest Fire Equipment to offset said appropriation. (If this article passes, Article 8 will not be considered.)

Darrel Palmer moved to accept Article 7 as read, seconded by William Curless. Article 7 carried by a show of hands.

The Moderator read Article 4:

To see if the Town will vote to raise and appropriate the sum of \$45,000 to upgrade paved and gravel roads.

William Curless moved to accept Article 4 as read, seconded by Raymond Hunter. Article 4 carried by show of hands.

Patrick Doherty moved to take up Article 28 next, seconded by John Jones. The motion to take up Article 28 next failed by show of hands.



**SUTTON VOLUNTEER FIRE DEPARTMENT new tank truck, 90K3, a 1994 Ford L8000.**



The Moderator read Article 5:

To see if the Town will vote to raise and appropriate the sum of \$2,950 to make repairs to the windows and roof at the Highway Garage.

D. Scott Palmer moved to accept Article 5 as read, seconded by Daniel Lynch. The Moderator declared Article 5 carried by a show of hands.

The Moderator read Article 6:

To see if the Town will vote to raise and appropriate the sum of \$10,000 for test wells and monitoring at the Highway Garage.

D. Scott Palmer moved to accept Article 6 as read, seconded by Kirk Chadwick. Article 6 carried by a show of hands.

As a result of Article 7 passing, Article 8 was passed over.

The Moderator read Article 9:

To see if the Town will vote to authorize the Board of Selectmen to apply for, accept, and expend without further action by Town Meeting, money from the State, Federal or any other governmental or private source which becomes available during the year in accordance with the procedures set forth in RSA 31:95-b.

Darrel Palmer moved to accept Article 9 as read, seconded by William Curless. Article 9 carried by a show of hands.

The Moderator read Article 10:

To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town gifts, legacies, and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

William Curless moved to accept Article 10 as read, seconded by Betsy Forsham. The Moderator declared Article 10 carried by a show of hands.

The Moderator read Article 11:

To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the Town for any public purpose, pursuant to RSA 31:95-e. The Selectmen must hold a public hearing before accepting any such gift, and the acceptance shall not bind the Town to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of any such personal property. This authorization shall remain in effect until rescinded by a vote of Town Meeting.

Darrel Palmer moved to accept Article 11 as read, seconded by William Curless. Article 11 carried by a show of hands.

The Moderator read Article 12:

To see if the Town will vote to authorize the Board of Selectmen to borrow money in anticipation of taxes.



Darrel Palmer moved to accept Article 12 as read, seconded by William Curless. Article 12 carried by a show of hands.

The Moderator read Article 13:

To see if the Town will vote to authorize the Selectmen to convey any real estate acquired by the Town by Tax Collector's deed. Such conveyance shall be by deed following public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice may require, pursuant to RSA 80:80.

Daniel Lynch moved to accept Article 13 as read, seconded by Darrel Palmer. Article 13 carried by a show of hands.

The Moderator read Article 14:

To see if the Town will vote to accept any of the monies received during the year since the 1992 Annual Meeting for the establishment of trust funds.

Darrel Palmer moved to accept Article 14 as read, seconded by William Curless. Article 14 carried by a show of hands.

The Moderator read Article 15:

To see if the Town will vote to authorize the Selectmen in accordance with RSA 80:42 III, to sell and convey deed to the property known as land and building off Eaton Grange Road, tax map 3 lot 862,293 to Richard W. Joyce, in consideration of the payment of all unpaid taxes, interest, and costs.

Darrel Palmer moved to accept Article 15 as read, seconded by William Curless. Article 15 carried by a show of hands.

The Moderator read Article 16:

To see if the Town will vote to raise and appropriate the sum of \$3,750 for repairs to the slate roof at Pillsbury Memorial Hall.

William Curless moved to accept Article 16 as read, seconded by Darrel Palmer. Article 16 carried by a show of hands.

The Moderator read Article 17:

To see if the Town will vote to raise and appropriate the sum of \$2,000 for construction of a ramp and platform at Pillsbury Memorial Hall.

Darrel Palmer moved to accept Article 17 as read, seconded by William Curless. Article 17 carried by a show of hands.

The Moderator read Article 18:

To see if the Town will vote to raise and appropriate the sum of \$2,500 for expansion of the Millswood Cemetery; and to authorize the withdrawal of \$2,500 from the Capital Reserve Fund for Cemeteries.

William Curless moved to accept Article 18 as read, seconded by Darrel Palmer. Article 18 carried by a show of hands.

The Moderator read Article 19:

To see if the Town will vote to raise and appropriate the sum of \$4,000 to be added to the Capital Reserve Fund for a Police Cruiser.

William Curless moved to accept Article 19 as read, seconded by Darrel Palmer. Article 19 carried by a show of hands.

The Moderator read Article 20:

To see if the Town will vote to establish a Capital Reserve Fund pursuant to NH RSA 35:1 for the acquisition of Highway Equipment/Truck, and to raise and appropriate the sum of \$10,000 to be placed in said fund.

Darrel Palmer moved to accept Article 20 as read, seconded by William Curless. Article 20 carried by a show of hands.

The Moderator read Article 21:

To see if the Town will vote to raise and appropriate the sum of \$5,000 to be added to the Capital Reserve Fund for Grist Mill Bridge.

(By Petition of Stanley LeBrun, and 26 others.)

Darrel Palmer moved to accept Article 21 as read, seconded by William Curless. The Moderator called the show of hands too close and ordered the ballot clerks to recount the hands. The count showed to be a tie. There was a call for a ballot count. The Moderator declared Article 21 failed by ballot vote: 45 no votes, 40 yes votes.

The Moderator read Article 22:

To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Capital Reserve Fund for Incinerator Replacement.

Darrel Palmer moved to accept Article 22 as read, seconded by Charles Ash. The Moderator declared Article 22 carried by a show of hands.

The Moderator read Article 23:

To see if the Town will vote to raise and appropriate the sum of \$10,000 for repairs to the Incinerator.

William Curless moved to accept Article 23 as read, seconded by Charles Forsberg. David Newhall moved to amend Article 23 to read \$5,000 rather than \$10,000. The motion to amend was seconded by James Bridges. The motion to amend Article 23 was carried by a show of hands.

The Moderator read Article 23 as amended: To see if the Town will vote to raise and appropriate the sum of \$5,000 for repairs to the Incinerator. By a show of hands Article 23 as amended carried.

The Moderator read Article 24:

To see if the voters of the Town of Sutton will vote to allow the Sutton Cooperative Kindergarten/Preschool Center to continue to use the basement of the Town Hall as a Title III non-profit private kindergarten center until the voting population of the Town of Sutton deems it necessary for

the Center to leave or until such time as the Kearsarge School District provides public kindergarten.

(By Petition of Jennifer Swett, and 29 others.)

Jennifer Swett moved to accept Article 24 as read, seconded by Wendy Grimes. Discussion followed. The question was called for, seconded and carried. The vote on Article 24 was taken by paper ballot. The Moderator declared Article 24 carried: 57 yes votes, 25 no votes.

As a result of Article 24 passing, there was no action taken on Article 25.

The Moderator read Article 26:

To see if the Town of Sutton will vote to raise and appropriate the sum of \$700 (seven hundred and no/100 dollars) for the purposes of supporting and funding the administrative functions of the newly founded Kearsarge Area Council on Aging.

(By Petition of Patricia Fischer, and 52 others.)

Richard Bailey, Sr. moved to accept Article 26 as read, seconded by Lorna Geggis. The Moderator declared Article 26 failed by a hand count: 33 yes votes, 36 no votes.

The Moderator read Article 27:

To see if the voters of the Town of Sutton will vote to raise and appropriate the sum of \$11,000 and authorize its expenditure by the Sutton Police Department to pay the salary of a second full-time officer.

(By Petition of Herbert Gustafsson, and 29 others.)

David Benedict moved to accept Article 27 as read, seconded by John Lambert. John Lambert moved to amend Article 27 to read: To see if the voters of the Town of Sutton will vote to raise and appropriate the sum of \$5,000 and authorize its expenditure by the Sutton Police Department to pay the salary of an officer. The motion to amend was seconded by David Benedict. The motion to amend was carried by a show of hands.

A paper ballot vote was conducted on Article 27 as amended. The Moderator declared Article 27 as amended carried: 45 yes votes, 30 no votes.

The Moderator read Article 28:

To see if the Town will vote to raise and appropriate the sum of \$700 for plowing and sanding of Blaisdell Farm Road, being Town Road #70 between Blaisdell Hill Road (#68) and Kemah Road (#69).

(By Petition of Lorna Geggis, and 24 others.)

Lorna Geggis moved to accept Article 28 as read, seconded by Betsy Forsham. Article 28 was carried by a hand count: 27 yes votes, 17 no votes.

The Moderator read Article 29:

To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000.00) and authorize its expenditure by the Bradford/Newbury



Youth Sports Organization, said expenditure to assist in defraying the cost of maintaining the Bradford Elementary School Soccer and Baseball Field and the Brown/Shattuck Athletic Field. Said funds will also be utilized to defray the cost of liability insurance; baseball, basketball and soccer equipment and uniforms.

(By Petition of Judith Magee, and 41 others.)

Darrel Palmer moved to table Article 29, seconded by Patrick Doherty. The Motion to table Article 29 carried by a show of hands.

The Moderator read Article 30:

To see if the voters of the Town of Sutton will vote to instruct the Selectmen's Office to construct a long-range plan to provide the necessary funding to make all town buildings handicapped accessible in accordance with ADA (Americans with Disabilities Act) rulings. This includes the basement of the Pillsbury Town Hall, the upper and lower levels of the Sutton Free Library, the Sutton Fire Station, the Old Store Museum, and any other town-owned facilities.

(By Petition of Tami Raynor, and 25 others.)

Darrel Palmer moved to accept Article 30 as read, seconded by Tayo Sands. David Newhall moved to change the word "provide" to "study." This motion was seconded by Tami Raynor, and carried by a hand count.

Wayne Grover moved to table Article 30 as amended, seconded by Patrick Doherty. The motion to table Article 30 carried by a show of hands.

The Moderator read Article 31:

To see if the Town will vote to deposit 25% of the revenues collected from the Land Use Change Tax pursuant to RSA 79-A in the Sutton Conservation Fund in accordance with RSA 36-A:5 III as authorized by RSA 79-A:25 II.

(By Petition of Eugene J. Aubert, and 36 others.)

Darrel Palmer moved to table Article 31, seconded by Patrick Doherty. The motion to table failed by a hand count.

David Anderson moved to accept Article 31 as read, seconded by Eugene Aubert. Article 31 carried by a show of hands.

The Moderator read Article 32:

To see if the Town will vote to support having the Kearsarge Regional School District Annual Meeting held simultaneously at several places, one such place to be designated the central meeting place and the others as subsidiary meeting places. Communications between all places shall be continuously available, and the voters at all places shall have the opportunity to participate in the District Meeting in a manner satisfactory to the officers calling the meeting.

Marjorie Knight moved to accept Article 32 as read, seconded by Daniel Bennett. Article 32 carried by a hand count: 33 yes votes, 17 no votes.

The Moderator read Article 33:

To see if the Town will vote to authorize the Board of Selectmen to sell the Police Department 1983 Ford Bronco 4 x 4 wagon.

Darrel Palmer moved to accept Article 33 as read, seconded by John Jones. Carroll Thompson, Sr. moved to amend Article 33 by adding the words “by sealed bid.” The motion to amend was seconded by Darrel Palmer. The motion to amend Article 33 carried by voice vote. The Moderator declared Article 33 as amended carried by a show of hands.

The Moderator read Article 34:

To see if the Town prefers Town Meeting to be held at the high school rather than at the Town Hall once the Town Hall is in compliance with ADA (Americans with Disabilities Act) accessibility regulations.

(Non-binding vote)

William Curless moved to accept Article 34 as read, seconded by Lee Ann Freire. Charles Ash moved to amend Article 34 to read: To see if the Town prefers Town Meeting to be held at the Town Hall rather than at the high school. The motion was seconded by Eugene Aubert. The motion to amend was carried by a show of hands. The Moderator declared Article 34 as amended carried by a show of hands.

The Moderator read Article 35:

To see if the Town prefers to hold voting at the Fire Station rather than at the Town Hall once the Town Hall is in compliance with ADA accessibility regulations.

(Non-binding vote)

Darrel Palmer moved to table Article 35, seconded by Robert Wright. The motion to table Article 35 carried by a show of hands.

It was moved, seconded and carried to adjourn the meeting at 12:30 a.m.

Respectfully submitted,  
*Carol P. Curless*  
Town Clerk

## BUDGET COMMITTEE REPORT

The Town of Sutton formulates a budget according to the Municipal Budget Act, RSA 32, which means that Sutton's official budget recommendation comes from the Budget Committee. RSA 32 is the law that governs the process under which the Committee and Town will carry out this function.

In general, the budget process in any given year gets underway in October and continues with weekly meetings through Town Meeting in March. Meetings are open to the public and are generally held on Thursdays, except during holiday periods. The various Town departments are scheduled for presentation of their budget during these weekly meetings. Also the Selectmen make their recommendations to the Budget Committee which may or may not agree with the departmental request. At a public hearing in February, the Budget Committee presents the budget as they have reviewed it from the Selectmen and departments, to the public for comment. At the conclusion of the hearing, the Committee formulates their recommendation for presentation to the voters at the Town Meeting. The Committee also meets during the year to review current year expenditures.

The 1993 recommended budget was a reduction from 1992 appropriations by about one percent. At Town Meeting, however, over \$104,000 was reinstated creating a ten percent increase in taxes. The lion's share of the increase was for a fire truck. The Town could spread the impact on taxes, in any one year, by establishing replacement schedules for high-cost items and creating Capital Recovery Funds for these items. This will be attempted with future budget years.

Lastly, an increased effort has been made to involve the public in the budget process with little success. Whether this is a sign of the times remains to be seen. Hopefully more public participation will evolve in one form or another in the future.

Respectfully submitted,  
*Charles Ash*, Chairman  
*John Biewener*  
*Bill Curless*  
*Norm Forand*  
*Al Harris*  
*Steve Lord*, Ex-Officio  
*Dick Reilein*  
*MaryEllen Ripley*, Secretary  
*Sarah Denz*, Secretary





**BUDGET COMMITTEE.** Standing: Steve Lord, John Biewener, Dick Reilein and Al Harris. Seated: Norm Forand, Charles Ash (Chair), MaryEllen Ripley (Secretary) and Bill Curless. Photo taken by George Wells.

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. Box 457  
Concord, NH 03302-0457  
(603) 271-3397

Form MS-7

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE  
PROVISIONS OF THE MUNICIPAL BUDGET LAW



BUDGET OF THE TOWN

OF \_\_\_\_\_ SUTTON \_\_\_\_\_ N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1994 to December 31, 1994 or for Fiscal Year

From \_\_\_\_\_ 19 \_\_\_\_\_ to \_\_\_\_\_ 19 \_\_\_\_\_

**IMPORTANT:** Please read the new RSA 32:5 applicable to all municipalities.

It requires this budget be prepared on a "gross" basis, showing all revenues and appropriations. At least one public hearing must be held on this budget.

When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

RSA 31:95 and 32:5

Budget Committee: (Please sign in ink)

Charles T. Ash  
John F. Breyer  
Richard C. Hejlein  
William I. O'Leary  
Michael J. Lord

Date 2-6-1994

Norman F. Jorand  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

		1	2	3	4		5
PURPOSE OF APPROPRIATION (RSA 31:4)					Budget Committee		
Acct. No.	GENERAL GOVERNMENT	W.A. No.	*Actual Appropriations Prior Year (omit cents)	Actual Expenditures Prior Year (omit cents)	Selectmen's Recommended Budget	Recommended Ensuing Fiscal Year (omit cents)	Not Recommended (omit cents)
4130	Executive	1	55,825	56,444	60,659	60,659	
4140	Elec., Reg., & Vital Stat.	1	1,522	768	1,850	1,450	400
4150	Financial Administration	1	47,164	43,812	48,604	48,730	
4152	Revaluation of Property	1	7,000	4,335	5,000	5,000	
4153	Legal Expense	1	6,000	10,131	10,000	10,000	
4155	Personnel Administration	1	25,490	23,064	29,800	29,800	
4191	Planning and Zoning	1	4,600	3,910	4,600	4,600	
4194	General Government Bldg.	1	17,690	16,731	10,077	10,077	
4195	Cemeteries	1	7,500	6,100	7,500	7,500	
4196	Insurance	1	49,078	45,678	50,388	50,388	
4197	Advertising and Reg. Assoc.		1,168	1,164	1,232	1,232	
4199	Other General Government						
PUBLIC SAFETY							
4210	Police	1	58,568	58,372	84,408	84,408	
4215	Ambulance	1	3,500	3,500	3,500	3,500	
4220	Fire	1	15,000	13,663	14,750	14,750	
4240	Building Inspection	1	1,000	767	1,000	1,000	
4290	Emergency Management	1	200	0	200	200	
4299	Other Public Safety						
HIGHWAYS AND STREETS							
4312	Highways and Streets	1	245,650	246,374	257,249	257,249	
4313	Bridges						
4316	Street Lighting	1	6,000	6,063	6,000	6,000	
	Blaisdell Farm Rd.		700	125			
SANITATION							
4323	Solid Waste Collection						
4324	Solid Waste Disposal		53,585	49,288	55,672	55,672	
4326	Sewage Collection & Disposal						
WATER DISTRIBUTION & TREATMENT							
4332	Water Services						
4335	Water Treatment						
HEALTH							
4414	Pest Control						
4415	Health Agencies and Hospitals	1	6,733	6,710	11,966	11,966	
	Kearsarge COA	22				0	650
WELFARE							
4442	Direct Assistance	1	9,500	6,962	9,000	9,000	
4444	Intergovernmental Welf. Pay'ts.						
4445	Vendor Payments						
	Welfare Admin.	1	3,576	3,576	3,676	3,676	
Sub-Totals (carry to top of page 3)			627,049	607,537	677,131	676,857	1,050



PURPOSE OF APPROPRIATION (Continued)	W.A. No.	1	2	3	4		5
		*Actual Appropriations Prior Year (omit cents)	Actual Expenditures Prior Year (omit cents)	Selectmen's Recommended Budget	Budget Committee Recommended Ensuing Fiscal Year (omit cents)	Not Recommended (omit cents)	
Sub-Totals (from page 2)		627,049	607,537	677,131	676,857	1,050	
<b>CULTURE AND RECREATION</b>							
4520 Parks and Recreation	1	6,163	6,163	5,563	5,563		
4550 Library	1	8,409	8,476	9,543	9,543		
4583 Patriotic Purposes	1	425	404	425	425		
4589 Other Culture and Recreation P/K	21			1,000	1,000		
<b>CONSERVATION</b>							
4612 Purchase of Natural Resources							
4619 Other Conservation	1	350	250	800	800		
<b>REDEVELOPMENT AND HOUSING</b>							
<b>ECONOMIC DEVELOPMENT</b>							
<b>DEBT SERVICE</b>							
4711 Princ.-Long Term Bonds & Notes	1	120,000	120,000	120,000	120,000		
4721 Int.-Long Term Bonds & Notes	1	15,600	15,600	7,800	7,800		
4723 Interest on TAN	1	70,000	41,858	50,000	50,000		
<b>CAPITAL OUTLAY</b>							
4901 Land and Improvements	7	63,500	45,057	45,000	45,000		
4902 Mach., Veh., & Equip. 8, 16, 18		88,600	84,270	29,685	29,685		
4903 Buildings	14	8,700	6,700	44,000	44,000		
4909 Improvements Other than Bldgs.	17	5,000	3,879	5,000	5,000		
<b>OPERATING TRANSFERS OUT</b>							
4912 To Special Revenue Fund							
4913 To Capital Projects Fund							
4914 To Enterprise Fund							
Sewer —							
Water —							
Electric —							
4915 To Capital Reserve Fund 9, 13		24,000	24,000	30,750	30,750		
4916 To Trust and Agency Funds 19, 20		-0-	-0-	3,500	3,500		
<b>TOTAL APPROPRIATIONS</b>		1,037,796	964,194	1,030,197	1,029,923	1,050	

\* Enter in these columns the numbers which were revised and approved by DRA and which appear on the prior tax rate papers.

#### 10% LIMITATION OF APPROPRIATIONS

(SEE RSA 32:18, 19 & 21)

Please disclose the following items (to be excluded from the 10% calculation)

\$ \_\_\_\_\_ Recommended Amount of Collective Bargaining Cost Items. \$ \_\_\_\_\_ Amount of Mandatory Water & Waste Treatment Facilities. (RSA 32:21).

RSA 273-A:1,IV "'Cost Item' means any benefit acquired through collective bargaining whose implementation requires an appropriation by the legislative body of the public employer with which negotiations are being conducted."

#### \*\* Amounts Not Recommended by Selectmen \*\*

These amounts are not included in the recommended column.

Warrant Article #	\$ Amount	Warrant Article #	\$ Amount
22	650		

SOURCE OF REVENUE		1	2	3	4
Acct. No.	W.A. No.	*Estimated Revenues Prior Year (omit cents)	Actual Revenues Prior Year (omit cents)	Selectmen's Budget Ensuing Fiscal Year (omit cents)	Estimated Revenues Ensuing Fiscal Year (omit cents)
3120 Land Use Change Taxes		700	734	500	500
3180 Resident Taxes					
3185 Yield Taxes		11,583	13,193	12,500	12,500
3186 Payment in Lieu of Taxes		567	634	570	570
3189 Other Taxes (Specify Bank Stock Tax Amt.)\$					
3190 Interest & Penalties on Delinquent Taxes		66,500	74,334	70,000	70,000
Inventory Penalties					
LICENSES, PERMITS AND FEES					
3210 Business Licenses and Permits					
3220 Motor Vehicle Permit Fees		90,000	98,938	98,000	98,000
3230 Building Permits		1,550	1,520	1,500	1,500
3290 Other Licenses, Permits & Fees		2,200	2,779	2,500	2,500
FROM FEDERAL GOVERNMENT					
3319 Other					
FROM STATE					
3351 Shared Revenue		33,776	33,775	33,000	33,000
3353 Highway Block Grant		74,093	74,093	69,457	69,457
3354 Water Pollution Grants					
3355 Housing and Community Development					
3356 State & Federal Forest Land Reimbursement		33	33	33	33
3357 Flood Control Reimbursement					
3359 Other (Including Railroad Tax) Snow Rem. Grant		597	597		
FROM OTHER GOVERNMENT					
3379 Intergovernmental Revenues		3,724	3,724		
CHARGES FOR SERVICES					
3401 Income from Departments		10,000	13,992	20,000	20,000
3409 Other Charges					
MISCELLANEOUS REVENUES					
3501 Sale of Municipal Property		1,100	1,058	1,000	1,000
3502 Interest on Investments		10,000	14,561	14,000	14,000
3509 Other		30,635	30,873	28,000	28,000
INTERFUND OPERATING TRANSFERS IN					
3912 Special Revenue Fund					
3913 Capital Projects Fund					
3914 Enterprise Fund					
Sewer —					
Water —					
Electric —					
3915 Capital Reserve Fund		11,811	11,811	19,050	19,050
3916 Trust and Agency Funds		3,363	3,363	2,263	2,263
OTHER FINANCING SOURCES					
3934 Proc. from Long Term Notes & Bonds					
General Fund Balance	For Municipal Use				
Unreserved Fund Balance	< \$ >	xxx	xxx	xxx	xxx
Fund Balance Voted From Surplus	< \$ >				
Fund Balance to be Retained	\$	xxx	xxx	xxx	xxx
Fund Balance Remaining to Reduce Taxes	\$		74,444	60,000	60,000
TOTAL REVENUES AND CREDITS		352,232	454,456	432,373	432,373

\*Enter in this column the numbers which were revised and approved by DRA and which appear on the MS-4 form.

Total Appropriations 1,029,923

Less: Amount of Estimated Revenues, Exclusive of Property Taxes 432,373

Amount of Taxes to be Raised (Exclusive of School and County Taxes) 597,550

**BUDGET OF THE TOWN OF SUTTON, N.H.**

## TAXES ASSESSED FOR ALL PURPOSES

### With Sources of Revenue to Balance

(These appropriations and estimated revenues are used to set the Tax Rate)

#### APPROPRIATIONS - All Purposes

##### General Government:

4130 Executive .....	\$	55,825.00
4140 Election, Registration, Vital Statistics .....		1,522.00
4150 Financial Administration .....		47,164.00
4152 Revaluation of Property .....		7,000.00
4153 Legal Expenses .....		6,000.00
4155 Employee Benefits .....		25,490.00
4191 Planning Board .....		3,000.00
4192 Zoning Board .....		1,600.00
4194 General Government Buildings .....		17,690.00
4195 Cemeteries .....		7,500.00
4196 Insurance .....		49,078.00
4197 Regional Association .....		1,168.00

##### Public Safety:

4210 Police Department .....	\$	58,568.00
4215 Ambulance .....		3,500.00
4220 Fire Department .....		14,500.00
4225 Forest Fire .....		500.00
4230 Building Inspection .....		1,000.00
4240 Emergency Management .....		200.00

##### Highways and Streets:

4312 Highway Department .....	\$	243,650.00
4316 Street Lighting .....		6,000.00

##### Sanitation:

4234 Incinerator Facility .....	\$	53,585.00
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##### Health:

4411 Health Administration .....	\$	100.00
4415 New London Hospital .....		2,000.00
Lake Sunapee Region Visiting Nurse Assn. ...		4,633.00

##### Welfare:

4442 Direct Assistance .....	\$	9,500.00
4443 Welfare Administration .....		1,000.00
Community Action Program .....		2,576.00

##### Culture and Recreation:

4520 Cooperative Kindergarten .....	\$	5,000.00
South Sutton Common .....		300.00
Churches .....		263.00
Old Store Museum .....		600.00
4550 Library .....		8,409.00



4583 Patriotic Purposes .....	425.00
4611 Conservation Administration .....	350.00
<b>Debt Service:</b>	
4711 Principal, Long-Term Notes .....	\$ 120,000.00
4721 Interest, Long-Term Notes .....	15,600.00
4723 Interest, Tax Anticipation Note .....	70,000.00
<b>Capital Reserve:</b>	
4914 Police Cruiser .....	\$ 4,000.00
Highway Equipment/Truck .....	10,000.00
Incinerator Replacement .....	10,000.00
<b>Special Articles:</b>	
3 Liquid Calcium Chloride .....	\$ 6,000.00
4 Road Upgrade .....	45,000.00
5 Highway Garage Roof/Window Repair .....	2,950.00
6 Highway Garage Test Wells/Monitoring .....	10,000.00
7 Fire Department Tanker Truck .....	83,600.00
16 Town Hall Roof Repairs .....	3,750.00
17 Town Hall Ramp .....	2,000.00
18 Millwood Cemetery Expansion .....	2,500.00
23 Incinerator Repairs .....	5,000.00
27 Police Officer Wages .....	5,000.00
28 Blaisdell Farm Road .....	700.00
<b>TOTAL TOWN APPROPRIATIONS</b>	<b>\$ 1,035,796.00</b>
County Tax .....	\$ 238,382.00
School District Tax .....	1,559,229.00
Plus Overlay .....	14,860.00
Plus War Service Credits .....	15,300.00
<b>TOTAL FUNDS, ALL PURPOSES</b>	<b>\$ 2,863,567.00</b>

### SOURCES OF REVENUE TO BALANCE

The money needed to provide the appropriations listed above for the Town, School District, and County services is provided by estimated revenues from the following sources, including the amount raised by taxes.

#### From Local Taxes:

Property Tax .....	\$ 2,436,891.00
Yield Tax .....	11,583.00
Land Use Change Tax .....	700.00
Interest on Taxes, Tax Sales .....	66,500.00
Power Profit Assessment .....	567.00

#### Intergovernmental Revenues - State:

Shared Revenue Block Grant .....	\$ 33,776.00
Highway Block Grant .....	74,093.00

State Forest Land .....	33.00
Snow Removal Grant .....	597.00
<b>From Federal Government:</b>	
FEMA Snow Removal Grant .....	\$ 3,724.00
<b>Licenses and Permits:</b>	
Motor Vehicle Permits .....	\$ 90,000.00
Business Licenses and Permits .....	1,550.00
Licenses, Permits, Filing Fees .....	2,200.00
<b>Other Charges:</b>	
Income from Departments .....	\$ 10,000.00
Sale of Municipal Property .....	1,100.00
Interest on Investments .....	10,000.00
Other Refunds and Dividends .....	30,635.00
<b>Interfund Operating Transfers In:</b>	
Capital Reserve Fund .....	\$ 11,811.00
Trust Funds .....	3,363.00
Fund Balance .....	<u>74,444.00</u>
<b>TOTAL REVENUE ALL SOURCES TO BALANCE</b>	<b>\$ 2,863,567.00</b>

### SUMMARY OF INVENTORY VALUATION 1993

#### Value of Land:

Assessed Value of Current Use Land	\$ 1,178,965.00
Assessed Value of Conservation Restriction	38,805.00
Assessed Value of Residential Land	42,783,432.00
Assessed Value of Commercial Land	<u>2,573,100.00</u>

Total Value of All Taxable Land \$ 46,574,302.00

#### Value of Buildings:

Assessed Value of Residential Buildings	\$ 51,279,607.00
Assessed Value of Manufactured Housing	150,185.00
Assessed Value of Commercial Buildings	<u>5,946,900.00</u>

Total Value of All Taxable Buildings \$ 57,376,692.00

Total Value of Public Utilities \$ 1,001,404.00

Total Valuation Before Exemptions \$ 104,952,398.00

#### Less:

Elderly Exemptions (17)	215,000.00
Blind Exemptions (1)	<u>15,000.00</u>

Net Valuation on which Tax Rate is computed \$ 104,722.398.00

## TAX RATE

	<u>1993</u>	<u>Share</u>	<u>1992</u>	<u>Share</u>	<u>% Rate Change</u>
Town	\$ 6.25	.269	\$ 5.17	.251	+ 20.8
County	2.26	.097	1.86	.090	+ 21.5
School	<u>14.76</u>	<u>.634</u>	<u>13.61</u>	<u>.659</u>	+ 8.4
Total	\$ 23.27	1.000	\$ 20.64	1.000	

## REPORT ON CURRENT USE ASSESSMENT

<u>Classification</u>	<u>Acres</u>	<u>Valuation</u>
FARM LAND .....	532.18	\$ 207,413.50
FOREST LAND:		
White Pine with RLS* .....	956.81	79,087.69
White Pine without RLS .....	2,907.30	334,200.50
Hardwood with RLS .....	1,989.59	45,372.00
Hardwood with RLS .....	4,361.86	247,821.75
All Other with RLS .....	1,002.23	57,019.00
All Other without RLS .....	3,975.26	353,467.87
UNPRODUCTIVE .....	26.10	375.25
UNPRODUCTIVE - WETLAND....	679.87	9,699.69
RECREATIONAL ADJUSTMENT..		<u>- 117,687.25</u>
TOTALS .....	16,431.20	\$ 1,217,770.00

All Current Use values are calculated at 95% as determined by the 1992 equalization ratio set by the NH Department of Revenue Administration. These figures include 471.90 acres which are under Conservation Restriction Easement and 6.11 acres which were removed from Current Use during the year. The total ad valorem value of land in Current Use is \$23,968,375. Some 1,800 acres were placed in Current Use during 1993.

\*RLS is evidence of Responsible Land Stewardship. To be eligible, a forest management plan must be submitted.



**COMPARATIVE STATEMENT OF  
APPROPRIATIONS AND EXPENDITURES  
Year Ending December 31, 1993**

	Appropriation	Expenditure	Balance
<b>GENERAL GOVERNMENT:</b>			
4130 Executive	\$ 55,825.00	\$ 56,445.13	\$ - 620.13
4140 Election, Registration, Vital Stats	1,522.00	767.77	754.23
4150 Financial Administration	47,164.00	43,811.99	3,352.01
4152 Revaluation of Property	7,000.00	4,335.00	2,665.00
4153 Legal Expenses	6,000.00	10,130.81	- 4,130.81
4155 Employee Benefits	25,490.00	23,064.01	2,425.99
4191 Planning Board	3,000.00	2,623.78	376.22
4192 Zoning Board	1,600.00	1,286.78	313.22
4194 General Government Buildings	17,690.00	16,731.61	958.39
4195 Cemeteries	7,500.00	6,100.00	1,400.00
4196 Insurance	49,078.00	45,677.64	3,400.36
4197 Regional Association	1,168.00	1,164.00	4.00
<b>PUBLIC SAFETY:</b>			
4210 Police Department	58,568.00	58,370.77	197.23
4215 Ambulance	3,500.00	3,500.00	00.00
4220 Fire Department	14,500.00	13,664.58	835.42
4225 Forest Fire	500.00	00.00	500.00
4230 Building Inspection	1,000.00	766.95	233.05
4240 Emergency Management	200.00	00.00	200.00
<b>HIGHWAYS AND STREETS:</b>			
4312 Highway Department	245,650.00	246,371.41	- 721.41
4316 Street Lighting	6,000.00	6,063.18	- 63.18
<b>SANITATION:</b>			
4234 Incinerator Facility	53,585.00	49,287.21	4,297.79
<b>HEALTH:</b>			
4411 Health Administration	100.00	76.58	23.42
4415 New London Hospital	2,000.00	2,000.00	00.00
Lake Sunapee Reg. Visiting Nurse	4,633.00	4,633.00	00.00
<b>WELFARE:</b>			
4442 Direct Assistance	9,500.00	6,961.94	2,538.06
4443 Welfare Administration	1,000.00	1,000.00	00.00
Community Action Program	2,576.00	2,576.00	00.00
<b>CULTURE AND RECREATION:</b>			
4520 Cooperative Kindergarten	5,000.00	5,000.00	00.00
South Sutton Common	300.00	300.00	00.00
Churches	263.00	263.00	00.00
Old Store Museum	600.00	600.00	00.00
4550 Library	8,409.00	8,476.15	- 67.15
4583 Patriotic Purposes	425.00	404.10	20.90
4611 Conservation Administration	350.00	250.00	100.00
<b>DEBT SERVICE:</b>			
4711 Principal, Long-Term Notes	120,000.00	120,000.00	00.00
4721 Interest, Long-Term Notes	15,600.00	15,600.00	00.00
4723 Interest, Tax Anticipation Notes	70,000.00	41,789.69	28,210.31
Interest, Short-Term Note	00.00	68.25	- 68.25

	Appropriation	Expenditure	Balance
<b>CAPITAL RESERVE:</b>			
4914 Police Cruiser	4,000.00	4,000.00	00.00
Incinerator Replacement	10,000.00	10,000.00	00.00
Highway Equipment/Truck	10,000.00	10,000.00	00.00
<b>SPECIAL ARTICLES:</b>			
16 Town Hall Roof Repair	3,750.00	3,750.00	00.00
17 Town Hall Ramp	2,000.00	00.00	2,000.00
4 Upgrade Paved & Gravel Roads	45,000.00	45,000.00	00.00
5 Highway Garage Roof & Windows	2,950.00	2,950.00	00.00
6 Highway Garage Testing	10,000.00	57.33	9,942.67
3 Liquid Calcium Chloride	6,000.00	00.00	6,000.00
28 Blaisdell Farm Road	700.00	125.00	575.00
23 Incinerator Repairs	5,000.00	669.85	4,330.15
27 Police Officer Wages	5,000.00	3,879.20	1,120.80
18 Millswood Cemetery	2,500.00	00.00	2,500.00
7 Fire Department Tanker Truck	83,600.00	83,600.00	00.00
1993 Total Town Appropriations	\$ 1,037,796.00	\$ 964,192.71	\$ 73,603.29
<b>Monies Encumbered:</b>			
1990 & 1992 Street Signs	2,280.00	00.00	2,280.00
1992 DES Testing & Permitting	5,000.00	3,952.00	1,048.00
1992 Revaluation	10,000.00	996.35	9,003.65
1992 Blaisdell Farm Road	1,000.00	150.00	850.00
GRAND TOTAL	\$ 1,056,076.00	\$ 969,291.06	\$ 86,784.94

**BALANCE SHEET**  
**Year Ending December 31, 1993**

*Assets*

**Cash:**

NOW Account	\$ 3,228.70
Money Market Account	66,956.89
Repurchase Agreement	65,000.00

**Accounts Receivable:**

Workers Compensation Fund	21,866.58
Return of Contribution/Investment Income	
Power Profit	567.53
Witness Fees	30.00

**Unredeemed Taxes:**

Prior Years	399,450.74
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**Uncollected Taxes:**

Levy 1993, Property	535,537.41
Yield Tax	<u>5,060.03</u>

<b>Total Assets</b> .....	<b>\$ 1,097,697.88</b>
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*Liabilities*

**Warrant Articles Held Over:**

1990 Street Signs	\$ 479.50
1992 Street Signs	1,800.00
1992 DES Tests & Permitting	1,223.00
1992 Revaluation	1,000.00
1993 Blaisdell Farm Road	575.00
1993 Liquid Calcium Chloride	6,000.00
1993 Town Hall Ramp	2,000.00
1993 Millswood Cemetery Expansion	2,500.00
1993 Incinerator Repairs	4,330.15
1993 Highway Garage Test Wells & Monitoring	9,942.67

**Balance Due School District:**

1993-1994 Appropriation	930,429.00
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**Balance of Unexpended Appropriations**

57,233.81

**Accounts Payable**

19,145.01

<b>Total Liabilities</b> .....	<b>\$ 1,036,658.14</b>
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Unreserved/Undesignated Fund Balance .....	<u>61,039.74</u>
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<b>Total Liabilities and Fund Balance</b> .....	<b>\$ 1,097,697.88</b>
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**Change in Financial Condition:**

Balance, 12/31/92 .....	\$ 155,145.26
Balance, 12/31/93 .....	<u>61,039.74</u>
Decrease .....	<b>\$ 94,105.52</b>



**STATEMENT OF BONDED DEBT, TOWN OF SUTTON**  
**December 31, 1993**

**Annual Maturities and Amortization of Debt**  
**General Obligation Debt**

<b>Maturities Fiscal Year Ending 12/31</b>	<b>1989 Series A Bond 6.75% Capital Improvement Program Original Amount \$500,000</b>		<b>Road Bond</b>
	<b>Principal</b>	<b>Interest</b>	
1994	\$100,000	\$ 6,750	
	<b>Total Maturities</b>	<b>Total Interest</b>	<b>Grand Total</b>
1994	100,000.00	6,750.00	106,750.00

**REPORT OF TOWN CLERK**  
**For Year Ending December 31, 1993**

Received for Motor Vehicle Permits	\$ 99,013.00
Remitted to Treasurer	99,013.00
Less: Unredeemed Returned Check	<u>- 75.00</u>
	\$ 98,938.00
Received for Dog Licenses, Fines and Penalties	\$ 1,032.00
Remitted to Treasurer	1,032.00
Received for Title Fees	\$ 504.00
Remitted to Treasurer	504.00
Received for Vital Statistics	\$ 154.40
Remitted to Treasurer	154.40
Received for Marriage Licenses	\$ 325.00
Remitted to Treasurer	325.00
Received for UCC's	\$ 473.25
Remitted to Treasurer	473.25
Received for Filing Fees	\$ 8.00
Remitted to Treasurer	8.00
Received for Service Charges	\$ 25.00
Remitted to Treasurer	25.00

Respectfully submitted,  
*Carol P. Curless*  
Town Clerk

**TAX COLLECTOR'S REPORT**  
**Summary of Tax Accounts**  
**Fiscal Year Ending December 31,**  
**1993**

—Dr.—

	Levies Of:	
	1993	1992
<b>Uncollected Taxes - Beginning of Year:</b>		
Property Taxes	\$	\$ 564,948.19
Land Use Change		69.00
Yield Taxes		6,040.82
Power Profit Assessment		633.72
<b>Taxes Committed - This Year:</b>		
Property Taxes	2,428,528.88	
Land Use Change	909.50	
Yield Taxes	10,856.22	677.94
Power Profit Assessment	567.53	
<b>Overpayment:</b>		
Property Taxes	5.00	63.01
<b>Interest Collected On:</b>		
Delinquent Tax	763.95	38,809.37
<b>TOTAL DEBITS</b>	<u>\$ 2,441,631.08</u>	<u>\$ 611,242.05</u>

—Cr.—

<b>Remitted to Treasurer During Fiscal Year:</b>		
Property Taxes	\$ 1,884,160.55	\$ 564,835.76
Land Use Change	909.50	69.00
Yield Taxes	5,796.19	6,718.76
Interest	763.95	38,809.37
Power Profit Assessment		633.72
<b>Abatements Made:</b>		
Property Taxes	8,835.92	175.44
<b>Uncollected Taxes - End of Year:</b>		
Property Taxes	535,537.41	
Yield Taxes	5,060.03	
Power Profit Assessment	567.53	
<b>TOTAL CREDITS</b>	<u>\$ 2,441,631.08</u>	<u>\$ 611,242.05</u>

**TAX COLLECTOR'S REPORT**  
**Summary of Tax Sales/Tax Lien Accounts**  
**Fiscal Year Ending December 31, 1993**

—Dr.—

	1992	Levies Of: 1991	1990
Unredeemed Liens Balance at Beginning of Fiscal Year	\$	\$ 225,132.77	\$ 73,144.97
Liens Executed During Fiscal Year	281,238.48		
Interest/Costs Collected After Lien Execution	2,348.39	12,299.89	20,044.33
Overpayment		.03	
TOTAL DEBITS	\$ 283,586.87	\$ 237,432.69	\$ 93,189.30

—Cr.—

Remittance to Treasurer:			
Redemptions	\$ 43,382.37	\$ 69,122.24	\$ 67,384.19
Interest/Costs (After Lien Execution)	2,348.39	12,299.89	20,044.33
Abatements of Unredeemed Taxes		92.20	84.51
Unredeemed Liens Balance End of Year	<u>237,856.11</u>	<u>155,918.36</u>	<u>5,676.27</u>
TOTAL CREDITS	\$ 283,586.87	\$ 237,432.69	\$ 93,189.30



## REPORT OF THE TOWN TREASURER

Town of Sutton, New Hampshire  
For the Year Ending December 31, 1993

Cash Balance, December 31, 1992 \$ 33,515.35

### TAXES

#### Taxes:

Property Tax - 1993	\$ 1,884,160.55	
Property Tax - 1992	608,218.13	
Property Tax - 1991	69,122.24	
Property Tax - 1990	67,384.19	
Interest on Taxes	74,255.93	
Yield Tax - 1993	5,796.19	
Yield Tax - 1992	6,718.76	
Land Use Change Tax	978.50	
Interest of Land Use Change Tax	10.00	
Power Profit Assessment	633.72	
Bank Service Charges	<u>10.00</u>	
		\$ 2,717,288.21

#### Licenses and Permits:

Motor Vehicle Permits	98,938.00	
Dog Licenses and Fines	1,032.00	
Building Permits	1,470.00	
Town Clerk Fees	1,464.65	
Licenses, Permits and Fees	270.29	
Planning Board	1,980.67	
Zoning Board of Adjustment	1,203.14	
Cable Franchise Fee	<u>2,012.26</u>	
		\$ 108,371.01

### INTERGOVERNMENTAL REVENUE

#### From State of New Hampshire:

Shared Revenue Block Grant	33,775.09	
Highway Block Grant	74,093.49	
Forest Land Reimbursement	33.20	
Welfare Reimbursement	200.00	
FEMA Snow Grant	3,724.00	
State of NH Snow Grant	<u>597.00</u>	
		\$ 112,422.78

### CHARGES FOR SERVICES

Police Department	3,437.84	
Recycling Facility	<u>4,444.20</u>	
		\$ 7,882.04

## MISCELLANEOUS REVENUE

### Interest on Investments:

Invested Funds, Interest	11,112.07	
Money Market Account	1,915.53	
NOW Account	<u>1,410.44</u>	
		\$ 14,438.04

### Other Miscellaneous Revenue:

Town Officers' Expenses	641.80	
Town Property Sold	519.93	
Town Histories Sold	369.00	
Refunds	29,667.71	
Escrow Account	3,031.97	
Sale of Cemetery Lots	420.00	
Current Use Applications	176.00	
Road Bond Payment	<u>2,000.00</u>	
		\$ 36,826.41

## OTHER FINANCING SOURCES

Tax Anticipation Notes	1,960,000.00	
Income from Trust Funds	3,713.00	
Capital Reserve Funds	<u>11,811.45</u>	
		\$ 1,975,524.45
Receipts, 1993		<u>4,972,752.94</u>
TOTAL RECEIPTS, INCLUDING CASH BALANCE		\$ 5,006,268.29
Less Disbursements		<u>4,871,135.59</u>
CHECKING ACCOUNT BALANCE, DECEMBER 31, 1993		\$ 135,132.70
Conservation Commission Fund	\$ 1,492.75	

## DETAILED STATEMENT OF PAYMENTS

### GENERAL GOVERNMENT:

**4130 Executive** \$ 56,445.13

#### PAYROLL:

Heidi Carlson	22,274.76
Elizabeth Forsham	11,969.35
Thaddeus Johnson, Selectman	112.50
Richard King, Selectman	2,100.00
Marjorie Knight, Selectman	357.50
Stanley LeBrun, Selectman	2,100.00
Steven Lord, Selectman	1,675.00

#### PAYMENTS:

Accumail	309.03
Bankers Leasing	1,862.76
Beehive Computer	263.25
Bristol, Sweet & Associates	896.00
Business Management Systems	1,493.17
Butterworth/Equity Publishing	286.54
Capitol Business Forms, Inc.	353.90
Sean Carroll	150.00
Heidi Carlson	181.64
Central NH Regional Planning Commission	21.00
Dataeast	1,055.88
Betsy Forsham	10.50
Interest on Abatements	142.49
Internal Revenue Service	100.00
Intertown Record	75.00
Kearsarge Shopper	119.45
Steven Lord	200.00
Loring, Short & Harmon	27.25
J.J. Marotti Company, Inc.	358.00
Merrimack County Registry of Deeds	305.68
Newport Litho	3,720.70
NH Association of Assessing Officials	20.00
NH Municipal Association	808.04
NHMA Health Insurance Trust	1,374.44
NH State Library	36.00
North Sutton Postmaster	80.75
Office of State Planning	25.00
Malcolm Pearson	72.90
Stamped Envelope Unit - US Postal Service	320.00
Town of Sutton - ZBA Hearing	159.93
Valley Typewriter Service	165.00
Viking Office Products	435.42
Jeff Wells Copy Machine Service	300.00
Yankee Microfilm Company	126.30

**4140 Election and Registration** \$ 767.77

#### PAYROLL:

Melina Ahrens	10.63
Jo Ann Meaney	104.13
Marilyn Thompson	97.75
Dorothy Wright	102.00



**PAYMENTS:**

Datacast	63.35
Kearsarge Shopper	119.95
Newport Litho	173.60
Wheeler & Clark	96.36

**4150 Financial Administration****\$ 43,811.99****PAYROLL:**

Robert S. Bristol, Treasurer	1,250.00
Ralph Carroll, Deputy Treasurer	100.00
Carol Curless, Town Clerk/Tax Collector	21,407.41
Courtney Haase	1,674.96
Charles Whittemore, Treasurer	3,750.00

**PAYMENTS:**

Argus Champion	31.00
Robert S. Bristol	76.55
Heidi Carlson	54.25
Ralph Carroll	16.64
Comfort Inn at Yokens	150.00
Carol Curless	187.27
Datacast	548.57
First NH Banks	31.76
Homestead Press	27.93
Intertown Record	14.63
Kearsarge Shopper	18.10
Land Information Services	1,548.00
Loring, Short & Harmon	92.87
MacLean Hunter Market Reports	185.00
Merrimack County Registry of Deeds	601.58
NH City & Town Clerks Association	17.00
NH Municipal Association	165.00
NH Municipal Association Health Insurance	4,771.20
NH Tax Collectors Association	165.00
NHTCA/NHCTCA Certification Program	170.00
NH Town & City Clerks Association	20.00
Plodzik & Sanderson, PA	4,150.00
Richard C. Reilein	32.50
MaryEllen Ripley	446.00
Sheraton Inn North Conway	170.00
South Sutton Postmaster	547.01
Stamped Envelope Unit - US Postal Service	954.00
Vernondale Store	1.39
Viking Office Products	30.53
George G. Wells II	48.08
Charles Whittemore	357.76

**4152 Revaluation of Property****\$ 4,335.00****PAYMENTS:**

George W. Bean	4,335.00
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**4153 Legal Expense****\$ 10,130.81****PAYMENTS:**

Nighswander, Martin & Mitchell	4,204.53
Upton, Sanders & Smith	5,926.28

<b>4155 Employee Benefits</b>		\$ 23,064.01
<b>PAYMENTS:</b>		
Sugar River SB - FICA	13,952.10	
Sugar River SB - Medicare	3,658.29	
NH Police Retirement	949.89	
ICMA Retirement	2,203.24	
NHMA Disability/Life Insurance	2,300.49	
<b>4191 Planning Board</b>		\$ 2,623.78
<b>PAYMENTS:</b>		
Audubon Society of NH	139.00	
Concord Monitor	28.89	
Sarah Denz	1,491.75	
Central NH Regional Planning	70.00	
Naia Conrad	146.94	
Lorna Geggis	23.78	
Intertown Record	27.00	
Kearsarge Shopper	166.80	
Merrimack County Registry of Deeds	161.16	
NH Municipal Association	60.00	
Dan Sundquist	308.46	
<b>4192 Zoning Board</b>		\$ 1,286.78
<b>PAYMENTS:</b>		
Argus Champion	299.30	
Central NH Regional Planning	49.00	
Sarah Denz	779.08	
Kearsarge Shopper	33.95	
Merrimack County Registry of Deeds	55.45	
NH Municipal Association	40.00	
Office of State Planning	5.00	
Andrew Supplee	25.00	
<b>4191 General Government Buildings</b>		\$ 16,731.61
<b>PAYROLL:</b>		
Howard Friel	3,063.75	
Michael Maddox	75.00	
<b>PAYMENTS:</b>		
Adam's Lock & Safe Company	317.90	
Alan Bartlett	48.00	
Brown Heating	8,896.50	
Heidi Carlson	10.05	
Chadwick & Whittemore, Inc.	48.00	
Clarke's Servistar	189.88	
Dead River - NL Fuel	1,688.06	
Chet Ellison Plumbing & Heating	48.00	
Erie Landmark Company	56.00	
Howard Friel	39.23	
Granite State Fire Systems	182.80	
Kearsarge Heating Fuels	160.98	
Merrimack County Telephone	948.29	
NH DES Water Test	8.00	
Public Service of NH	923.23	
Vernondale Store	27.94	

<b>4195 Cemeteries</b>	\$ 6,100.00
<b>PAYMENTS:</b>	
R.S. Palmer & Sons	6,100.00
<b>4196 Insurance</b>	\$ 45,677.64
<b>PAYMENTS:</b>	
Comp Funds of NH - Workers' Compensation	18,743.00
Comp Funds of NH - Unemployment Comp.	1,938.64
NHMA Property Liability Insurance	23,350.00
Kearsarge Agency	1,621.00
Treasurer State of NH	25.00
<b>4197 Regional Association</b>	\$ 1,164.00
<b>PAYMENTS:</b>	
Central NH Regional Planning	1,164.00
<b>PUBLIC SAFETY:</b>	
<b>4210 Police Department</b>	\$ 58,370.77
<b>PAYROLL:</b>	
Thomas Bates	5,517.79
Ginger Cloutier	611.29
John R. Lambert	27,417.00
Robert D. Nelson	1,362.53
Shawn Spooner	3,094.19
<b>PAYMENTS:</b>	
Chris Adams	48.00
Steve Bailey	48.00
Thomas W. Bates	33.80
Butterworth/Equity Publishing	95.64
Canon Tire, Inc.	265.76
Carriage Trade Services	20.00
Data Research, Inc.	74.75
James Edgecomb	78.00
Euro Cleaners	66.35
Hill-Donnelly Cross Publications	69.95
The Hitchcock Clinic	162.00
Irwin Motors	2,382.07
Kearsarge Shopper	33.95
Kustom Signals, Inc.	1,650.00
John R. Lambert	647.80
Magson Police & Fire Equipment	63.50
Neil Martin	48.00
Merrimack County Attorney	250.00
Merrimack County Telephone	1,576.71
Mobilemedia Paging Services	247.20
Neptune, Inc.	582.00
Town of New London	5,092.50
New London Auto Parts	244.29
New London Cleaners	72.15
New London Texaco	930.26
NH Association of Chiefs of Police	50.00
NH DOT Fuel Distribution Section	537.48
NH Municipal Association	25.00
NHMA Health Insurance Trust	2650.64



NH Treasurer	20.00	
Ossipee Mountain Electronics	266.27	
Paul & Son Ford, Inc.	103.25	
Perkins Hardware, Inc.	6.93	
Pleasant Lake Veterinary Hospital	155.50	
Shooting Sports Supply	57.50	
Sieburg Electronics	7.19	
Sirchie Finger Print Labs	107.61	
Stamped Envelope Unit - USPS	160.00	
Stuart Sidmore, Jr.	48.00	
Thirty Pines Auto Wash	22.00	
James Valiquet	48.00	
Vernondale Store	1,319.92	
<b>4215 Ambulance</b>		\$ 3,500.00
<b>PAYMENTS:</b>		
Sutton Rescue Squad	700.00	
Bradford Rescue Squad	800.00	
New London Ambulance	2,000.00	
<b>4220 Fire Department</b>		\$ 13,664.58
<b>PAYMENTS:</b>		
Robert Allard	330.00	
Clarke's Servistar	49.05	
Clayton Miller	560.83	
Dead River - NL Fuel	1,729.30	
Fire Barn	96.94	
Joseph Freire, Jr.	125.00	
Grappone Truck Center	410.00	
Matt Grimes Construction Company	18.40	
M.J. Harrington & Company	244.80	
R.N. Johnson	65.30	
Kearsarge Heating Fuels	48.88	
Kearsarge Small Engine	93.00	
Laconia Fire Equipment	87.50	
Merriam-Graves of VT Corporation	48.91	
Merrimack County Telephone	2,164.09	
National Imprint Corporation	99.90	
New London Auto Parts	20.90	
New London Texaco	771.35	
NH Fire & Safety Equipment, Inc.	328.25	
Ossipee Mountain Electronics	2,010.23	
D. Scott Palmer	47.48	
Power Products	850.00	
Public Service of NH	1,233.17	
R & R Communications	152.95	
Valley Transportation, Inc.	1,244.01	
Vernondale Store	270.34	
Warner Fire Department	564.00	
<b>4230 Building Inspection</b>		\$ 766.95
<b>PAYMENTS:</b>		
Heidi Carlson	13.88	
Wayne Grover	742.82	
Intertown Record	10.25	

## HIGHWAYS AND STREETS:

### 4312 Highways and Streets

\$ 246,371.41

#### PAYROLL:

David Benedict	8,083.86
Robert Bennett	31,369.32
Michael Bourque	752.50
Paul Parker	24,494.47
Nathan St. Clair	13,566.42
Dennis Stevens	22,935.90
Russell West	178.50

#### PAYMENTS:

Akzo Salt	9,565.73
Argus Champion	31.00
Atlantic Plow Blade	3,566.64
B.B. Chain Company	1,597.10
David R. Benedict	18.20
Robert W. Bennett	4,459.80
Blaktop, Inc.	347.98
Burtco, Inc.	2,292.77
Heidi Carlson	34.95
CEI	330.00
Central Concrete Corporation	140.00
Claremont Chemicals	18.76
Concord Monitor	28.44
The Davey Tree Expert Company	820.00
Davis & Swanson, Inc.	763.84
Dead River - NL Fuel	9,596.08
Donbeck Sales	3,729.00
Donovan Spring & Equipment	1,016.09
Howard P. Fairfield, Inc.	1,026.25
Firestone Commercial Tire Center	1,189.80
Ronald L. Garrison	2,025.00
Gateway Motors, Inc.	265.91
Goss Lumber Company	152.20
Granite State Fire Systems	216.20
Grappone Auto Junction	2,694.50
Grappone Industrial, Inc.	1,433.33
R.C. Hazelton Company, Inc.	565.82
Henniker Crushed Stone	195.52
Henniker Septic Service	95.00
Hews Company, Inc.	70.41
The Hitchcock Clinic	70.00
H.O.P. Sales and Service	256.20
Howe Brothers, Inc.	167.40
Ibex Corporation	2,510.00
Intertown Record	57.50
Jameson Asphalt	185.00
R.P. Johnson & Son, Inc.	92.69
Kar Products	2,472.81
Kearsarge Heating Fuels	31.89
Kearsarge Shopper	33.95
Knoxland Equipment, Inc.	62.20
L.A. Welding	300.00

The Lumber Barn	1,795.75	
Max Cohen & Sons	329.41	
Merrimack Farm & Country	25.00	
Merrimack County Telephone	632.88	
Merriam-Graves of VT Company	444.32	
Merrill Truck & Auto Body	1,816.22	
RHM Construction	1,225.00	
Michie Corporation	26,553.44	
M & M Equipment, Inc.	725.93	
Monadnock Mountain Spring Water	218.50	
Mr. Gee's Tire	2,022.50	
Naughton & Son Recycling	321.80	
NH Hydraulics, Inc.	1,175.00	
NHMA Health Insurance Trust	14,489.68	
NH Resource Recovery Association	20.00	
NH Road Agent Association	20.00	
Ossipee Mountain Electronics	1,298.50	
Overhead Door Company	390.41	
Pike Industries, Inc.	12,783.57	
Portland Glass Company	196.41	
Public Service of NH	1,088.76	
Mike Rabbitt Enterprise	2,365.00	
RAK Industries	750.24	
Reed Minerals	248.00	
Reynolds & Son, Inc.	892.08	
George A. Roberts	10.91	
Rowe Brothers, Inc.	4,027.00	
Nathan St. Clair	21.58	
Sanborn Electric Motor Service	38.20	
Sanel Auto Parts	2,918.28	
SAS Auto Parts	5,892.49	
Share Corporation	659.25	
Snap-On Tools Corporation	952.50	
Southworth Milton, Inc.	121.28	
Sullivan Tire	215.04	
Sutton Automotive	120.00	
Unifirst Corporation	2,038.05	
University of New Hampshire	290.00	
Valley Transportation	1,111.50	
Vernondale Store	220.00	
<b>4316 Street Lighting</b>		\$ 6,063.18
<b>PAYMENTS:</b>		
Public Service of NH	6,063.18	
<b>SANITATION:</b>		
<b>4324 Incinerator Facility</b>		\$ 49,287.21
<b>PAYROLL:</b>		
Clifford Allen	6,503.70	
Edward Butler	11,016.41	
Herman Foster	9,912.96	
Raymond Hunter, Jr.	3,286.67	
<b>PAYMENTS:</b>		
Advanced Recycling	441.89	



Edward Butler	73.76
Heidi Carlson	30.25
Central NH Solid Waste District	12.00
Chadwick & Whittemore, Inc.	153.00
Clarke's Servistar	162.54
Dead River - NL Fuel	2,298.38
H.C. Gobin, Inc.	1,097.50
Granite State Fire Systems	102.70
Town of Henniker	1,088.25
Raymond Hunter	27.68
Hunter Mobile Small Engine Repair	599.00
Merrimack County Telephone	295.37
Mr. Gee's Tire Corporation	83.00
Naughton & Son Recycling	9,271.80
NH Resource Recovery Association	100.35
NH Treasurer	100.00
New London Texaco, Inc.	50.00
Northeast Mechanical Corporation	97.28
Public Service of NH	1,973.62
George A. Roberts	396.28
Dave Swett	112.82

#### HEALTH:

**4411 Health Administration** \$ 76.58

##### PAYMENTS:

Barbara MacDonald	66.58
NH Health Officers Association	10.00

**4415 Health Agencies & Hospitals** \$ 6,633.00

##### PAYMENTS:

Lake Sunapee Region Visiting Nurse Assn.	4,633.00
New London Hospital	2,000.00

**4442 Direct Assistance** \$ 6,961.94

##### PAYMENTS:

Ayer & Goss	169.80
Colonial Pharmacy	299.62
Colonial Village Pharmacy	713.19
Dead River - New London Fuel	119.90
E. Harris Realty	675.00
Charley Hosmer	330.00
Kearsarge Heating Fuels	173.76
Don Lowe	500.00
Marine Midland New York	900.00
Public Service of NH	1,325.67
Donald Rowe & Dennis Hisler	1,275.00
Town of Sutton Tax Collector	480.00

**4443 Welfare Administration** \$ 3,576.00

##### PAYMENTS:

Community Action Program	2,576.00
Courtney Haase	960.00
Nunsuch	15.00
NH Local Welfare Administration	25.00

**CULTURE AND RECREATION:**

**4520 Culture and Recreation** \$ 6,163.00

**PAYMENTS:**

First Freewill Baptist Church	200.00
Old Store Museum	600.00
South Sutton Common	300.00
South Sutton Community Church	63.00
Sutton Cooperative Preschool/Kindergarten	5,000.00

**4550 Library** \$ 8,476.15

**PAYMENTS:**

Jeanette Couch	4,667.15
Granite State Fire Systems	29.00
Sutton Free Library	3,780.00

**4583 Patriotic Purposes** \$ 404.10

**PAYMENTS:**

H.A. Holt & Sons	404.10
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**CONSERVATION:**

**4611 Conservation Administration** \$ 250.00

**PAYMENTS:**

NH Assoc. of Conservation Commissions	127.00
Society for Protection of NH Forests	26.00
Sutton Conservation Commission	97.00

**DEBT SERVICE:**

**4711 Principal, Long-Term Notes** \$ 120,000.00

**PAYMENTS:**

Lake Sunapee Savings Bank	20,000.00
Shawmut Bank Connecticut	100,000.00

**4721 Interest, Long-Term Notes** \$ 15,600.00

**PAYMENTS:**

Lake Sunapee Savings Bank	2,100.00
Shawmut Bank Connecticut	13,500.00

**4723 Interest on Tax Anticipation Notes** \$ 41,857.94

**PAYMENTS:**

First NH Banks	38,206.16
New Dartmouth Bank	3,583.53
Short-Term Notes (Trustees of Trust Funds)	68.25

**CAPITAL OUTLAY:**

**4914 Capital Reserve Funds** \$ 24,000.00

**PAYMENTS:**

Trustees of Trust Funds	24,000.00
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**SPECIAL WARRANT ARTICLES:**

**Town Hall Roof Repair** \$ 3,750.00

**PAYMENTS:**

Gerard Leone Slate Roofing	3,750.00
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<b>Highway Garage Roof/Windows</b>		\$ 2,950.00
<b>PAYMENTS:</b>		
All Pro Renovations	2,210.00	
Naughton & Son Recycling	85.00	
Murray Smith	655.00	
<b>Upgrade Paved and Gravel Roads</b>		\$ 45,000.00
<b>PAYMENTS:</b>		
A & B Lumber	3,058.81	
Robert E. Burns	50.00	
Claremont Chemicals	179.00	
Cote & Reney Lumber Co., Inc.	67.90	
Daniel's Drilling & Blasting	6,043.30	
Ronald Garrison	460.00	
Highway Steel	788.00	
Ibby Company	499.50	
R.P. Johnson & Son, Inc.	134.80	
Merrimack Farm & County	25.00	
Michie Corporation	7,174.11	
Pike Industries	20,019.63	
Robert Pugliese	300.00	
Reed Minerals	336.00	
RHM Construction	2,785.00	
Rowe Brothers, Inc.	1,449.50	
Sanel Auto Parts	974.86	
Arthur Whitcomb	654.59	
<b>Fire Department Tanker Truck</b>		\$ 83,600.00
<b>PAYMENTS:</b>		
Grappone Truck Center	39,146.21	
Valley Fire Equipment	44,453.79	
<b>Incinerator Repairs</b>		\$ 669.85
<b>PAYMENTS:</b>		
Northeast Mechanical	669.85	
<b>Police Officer Wages</b>		\$ 3,892.20
<b>PAYMENTS:</b>		
Robert D. Nelson	3,085.13	
Shawn P. Spooner	753.03	
Patrick Tighe	54.04	
<b>Blaisdell Farm Road</b>		\$ 125.00
<b>PAYMENTS:</b>		
Charley Hosmer	125.00	
<b>Highway Garage Tests and Monitoring</b>		\$ 57.33
<b>PAYMENTS:</b>		
Concord Monitor	30.33	
Intertown Record	27.00	
<b>Total 1993 Budget Expenditures</b>		<b>\$ 964,192.71</b>



**INTERFUND OPERATING TRANSFERS OUT:****Interfund Operating Transfers Out** \$2,287,290.93**PAYMENTS:**

Transfers to Trustees of Trust Funds	42,270.00
Transfer to Conservation Commission	244.63
Tax Anticipation Notes	1,960,000.00
Taxes Bought By Town	281,238.48
Drolet Road Bond Refunded	3,031.97
Carter Road Bond Refunded	505.85

**Refunds and Abatements** \$ 16,142.23**PAYMENTS:**

Robert & Jeanne Bradley	130.03
Irene Byam	412.80
Tim & Diane Center	268.32
Christopher Chomitz	19.00
Malcolm Emery	56.07
Robert Finn	323.00
Joan & Eugene Fontaine et als	66.05
Georgie Fowler	138.29
Vincent Gallagher	141.38
Green Meadow Golf Club	8,869.21
Robert & Cynthia Hall	274.51
Ben & Rose Hanamoto	103.20
Anne Higgs et als	97.01
Phyllis Hoar & Robert Bigelow	270.38
Linda Huntoon	10.00
Russell & Lillian King	365.33
Labsphere	827.58
Isabelle Little	258.00
Estate of John McGovern	140.35
Harrison & Gertrude Moses	191.96
Lee-Ann Pierce	119.00
Lewis & Nancy Pocharski	235.30
Peter & Nancy Rice	63.01
Estelle Rooney	241.49
Richard & Sandra Seale	167.18
Mary Sullivan & Eric Brandt	511.87
Walden & Loys Sundell	734.78
Nathan Tripp III	26.00
John & Helen Turchinetz	24.77
Robert & Jean Vivian	115.18
Donald Willey	175.44
Richard & Johannah York	765.74

**OTHER GOVERNMENTAL PAYMENTS:****Other Governmental Payments** \$1,597,972.00**PAYMENTS:**

Kearsarge Regional School District	1,359,006.00
Merrimack County Tax	238,382.00
State of New Hampshire	584.00

**LIABILITIES:**

**Liabilities** \$ 5,298.35

**PAYMENTS:**

Bristol, Sweet & Associates	996.35
Eastern Analytical	3,602.00
Charley Hosmer	350.00
Knollwood Environmental	350.00

**TOTAL PAYMENTS, All Purposes . . . . . \$4,870,896.22**



**TRUSTEES OF TRUST FUNDS: Bill Uhl, John Biewener and George Wells. Photo taken by Sally Biewener**

REPORT OF THE TRUST FUNDS OF THE TOWN OF SUTTON 12-31-93														pg. 1 of 2		SUMMARY		ALL trusts	
PRINCIPAL														INCOME					
Date begun	Name of Trust Fund	Purpose of Fund	How Invested	Beginning Balance	New Funds	Secur. Gains (Loss)	Withdrawn	Ending Balance	Beginning Balance	Income in year	Expended in year	Ending Balance	Tot princ. & income						
				%									End of year						
asstd var.	243 cemetery Library Trusts	per care	Common Trust	40,460.81	770.00			41,230.81	1,396.63	1,968.65	2,500.00	865.28	42,096.09						
1971	Grace P. Nelson	library	bank deposits	48,560.10				48,560.10	0.00	2,306.60	2,306.60	0.00	48,560.10						
1974	John Pressey	"	"	1,000.00				1,000.00	0.00	44.36	44.36	0.00	1,000.00						
1974	Orin Nelson	"	"	1,000.00				1,000.00	0.00	44.36	44.36	0.00	1,000.00						
1974	Lewis Richards	"	"	300.00				300.00	0.00	13.31	13.31	0.00	300.00						
1974	Douglas Anderson	"	"	1,000.00				1,000.00	0.00	44.36	44.36	0.00	1,000.00						
1988	Fannie B Wadleigh	books	"	4,168.21				4,168.21	11.66	128.35	0.00	140.01	4,308.22						
1988	Ada P. Anderson	library	"	3,000.00				3,000.00	0.00	97.69	0.00	97.69	3,097.69						
	Total Library Trusts			59,028.31				59,028.31	11.66	2,679.03	2,452.99	237.70	59,266.01						
	Other Trusts																		
1916	Orin Nelson	worthy poor	bank deposits	1,085.00				1,085.00	528.87	52.52	0.00	581.39	1,666.39						
1930	John Eaton	schools	"	500.00				500.00	585.51	35.34	0.00	620.85	1,120.85						
1909	Mary Eaton	schools	"	150.00				150.00	145.33	9.61	0.00	154.94	304.94						
1944	Fred E. Nelson	town fund	"	2,500.00				2,500.00	936.91	111.86	0.00	1,048.77	3,548.77						
1966	Helena M. Wells	store mus.	"	10,118.25				10,118.25	2,539.14	407.45	600.00	2,346.59	12,464.84						
1944	Fred E. Nelson	asst town	"	5,000.00				5,000.00	2,661.01	247.38	263.00	2,645.39	7,645.39						
1989	F.A.S.T. Squad	rescue sq.	"	9,724.12				6,901.82	718.65	200.83	727.70	191.78	7,093.60						
1990	Sutton Fire Dept	Fire Dept	"	20,540.73				20,540.73	5,046.62	785.97	5,051.55	781.04	21,321.77						
	Total Other Trusts		"	49,618.10				2,822.30	13,162.04	1,850.96	6,642.25	8,370.75	55,166.55						





## AUDITOR'S STATEMENT

February 19, 1993

To the Members of the Board of Selectmen  
Town of Sutton  
Sutton, New Hampshire

In planning and performing our audit of the Town of Sutton for the year ended December 31, 1992, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of our review, the following conditions were noted that were considered to be material weaknesses as defined above:

### *Proper Safeguards Over Assessment Cards*

Internal controls are being compromised in that assessment cards are kept unlocked in the same office where the Tax Collector works and, at various times, are left completely unattended. It would, therefore, be possible for assessment cards to be altered without detection in the normal course of operations by unauthorized individuals.

We recommend the assessment cards be maintained in locked file drawers outside of the Tax Collector's Office, if possible.

### *Sutton Free Library - Segregation of Duties*

In the Library's accounting system, one person is designated to approve bills, sign checks, and record transactions. This lack of an adequate segregation of duties constitutes a material weakness in the design of internal controls in that there is a strong potential for errors or irregularities to go unnoticed

in the normal course of doing business. There is no indication that there are other controls in place to compensate for this weakness (i.e., Trustees approving invoices or manifests at monthly meetings).

We recommend that the Trustees consider the following steps to improve internal controls over the disbursement function:

1. The Board of Trustees should approve all bills
2. The Bookkeeper and Treasurer positions should be performed by separate individuals

Also, the following conditions were noted that we do not consider to be material weaknesses:

#### *Sutton Free Library*

Our testing of disbursements indicated that many items had no supporting documentation or were not properly cancelled. By not having supporting documentation there is no proof of what has been acquired or that transactions were authorized. By not cancelling the invoices they are, in effect, still “live” and could be paid again.

We recommend supporting documentation be retained on file for all disbursements and, once paid, all invoices should be properly cancelled by writing the date paid, check number, and account charged on the invoice.

#### *Purchase Order Policy*

During our audit we observed that the purchase order policy, implemented in mid-1992, gave no consideration for the following weaknesses in internal control:

- Purchase orders not being issued consistently
- Purchase orders not being properly approved
- Purchase orders being made out after invoices received, and purchase orders not being dated

Under extremely tight budget constraints, it is imperative that a sound purchase order policy be adhered to. The key to such a policy is to make the vendors aware that invoices will not be processed without an approved purchase order. In addition, the present policy assumes purchase orders for all non-contract items which in a small municipality is impractical. A reasonable dollar limit should be set where any amount exceeding the limit would require a purchase order without exception.

In addition to the foregoing, the following other matters came to our attention that we have discussed with management as opportunities for efficiency and/or cost savings related to the administration of the Town:

#### *Tax Collector*

1. “Affidavit of Tax Lien” should be given to Selectmen to satisfy RSA 80:61.
2. Preparation of redemption reports to Register of Deeds was more timely than in previous years; however, there still existed isolated instances where reports were not made within the 30 days as required by RSA 80:70.



3. Consideration should be given to keeping copies of Barrington Notices as proof of compliance with administrative rulings.

#### *Sutton Free Library*

Consideration should be given to filing disbursements in a more organized manner. Disbursements should be filed in alphabetical order by vendor, or in check number sequence, and files should be specifically segregated by year.

#### *General Ledger System*

Estimated vs. Actual Revenue reports should be prepared. This would involve logging cash receipts into the computer system.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

PLODZIK & SANDERSON  
*Professional Association*



**SUTTON FIRE AND RESCUE “Ice Rescue Drill”** left to right: Lee-Ann Freire, Lorraine Edmunds, Gary Wilcox (back to camera with Sutton fire jacket), Joe Freire (next to tree), Kirk Chadwick (kneeling with dark cap on), Lenny Dupuis (in checkered shirt), Pete Freire (little boy), Matt Grimes (wearing wool hat), Chris Rowe and David LeBrun. Photo taken by Cory Cochran.

**BIRTHS RECORDED IN THE TOWN OF SUTTON, N.H.**  
**For the Year Ending December 31, 1993**

<b>Date of Birth</b> <b>Place of Birth</b>	<b>Name of Child</b>	<b>Name of Father</b> <b>Name of Mother</b>
February 27, 1993 Lebanon, N.H.	Benjamin Shepard Steverson	Gregory D. Steverson Patricia A. Little
March 26, 1993 New London, N.H.	Matthew Palmer Young	David A. Young Robin Palmer
March 29, 1993 New London, N.H.	Brendan Stewart Rowe	Donald Kevin Rowe Heather L. Morehouse
April 17, 1993 New London, N.H.	Damian Biron Dugdale	Benjamin J. Dugdale Tania L. Biron
April 23, 1993 Lebanon, N.H.	Joshua Brian O'Mara	Douglas B. O'Mara Lori M. Colman
May 3, 1993 Concord, N.H.	Ian Tristan O'Connor	John H. O'Connor Sarah Tawney
May 9, 1993 Lebanon, N.H.	Cameron Stewart Gagnon	Lee Barry Edward Gagnon Judy Marie Stewart
May 11, 1993 Concord, N.H.	Mary Posey Bishop	John P. Bishop Suzanne Rinehart
May 27, 1993 New London, N.H.	Liam McGrann MacAllister	Scott E. MacAllister Julie F. Mitchell
July 8, 1993 Concord, N.H.	Owen Decamp Bastille	William G. Bastille M. Sheila Mulligan
July 11, 1993 New London, N.H.	Connor Swick Slover	Todd K. Slover Kimberly D. Swick
August 10, 1993 New London, N.H.	Catherine Frances Blakeman	Peter J. Blakeman Anita L. Nikles
October 22, 1993 Lebanon, N.H.	Baby Girl Cutter	William D. Cutter Kathleen R. Thompson

I hereby certify that the above return is correct according  
to the best of my knowledge and belief.

*Carol P. Curless*  
Town Clerk, Sutton, N.H.

**MARRIAGES RECORDED IN THE TOWN OF SUTTON, N.H.**  
**For the Year Ending December 31, 1993**

<b>Date of Marriage Place of Marriage</b>	<b>Name of Groom Name of Bride</b>	<b>Town of Residence of Each</b>
March 22, 1993 Henniker, N.H.	Jonathan B. Burnham Jo Denise Wallace	Sutton, N.H. Sutton, N.H.
May 22, 1993 North Sutton, N.H.	Thomas J. Whitelaw Margaret G. McClure	Los Angeles, CA Los Angeles, CA
June 12, 1993 Bow, N.H.	Warren S. King Nancy L. Pugliese	Loudon, N.H. Sutton, N.H.
June 19, 1993 Sutton, N.H.	David C. Kress Janet L. Baldwin	Bellefonte, PA Belletonte, PA
August 27, 1993 Webster, N.H.	Edward F. Smith, Jr. Kathleen G. Gilligan	South Sutton, N.H. South Sutton, N.H.
August 28, 1993 New London, N.H.	William L. Hallahan Nancy D. Cohen	Malden, MA North Sutton, N.H.
September 25, 1993 Sunapee, N.H.	Michael W. Merullo Carol M. Tellier	South Sutton, N.H. South Sutton, N.H.
October 16, 1993 Sutton, N.H.	Harold B. Rowe, Jr. Jennifer A. Lamora	North Sutton, N.H. North Sutton, N.H.

I hereby certify that the above return is correct according  
to the best of my knowledge and belief.

*Carol P. Curless*  
Town Clerk, Sutton, N.H.



# DEATHS RECORDED IN THE TOWN OF SUTTON, N.H.

For the Year Ending December 31, 1993

Date of Death	Place of Death	Name of Deceased	Residence of Deceased
January 23, 1993	St. Cloud, FL	Homer E. Rayno	New Hampshire
February 26, 1993	Sutton, N.H.	William F. Kinnally	New Hampshire
April 8, 1993	New London, N.H.	Margaret E. Forbes	New Hampshire
May 15, 1993	New London, N.H.	Ryan Quigley	New Hampshire
May 22, 1993	New London, N.H.	Elizabeth A. Wells	New Hampshire
June 23, 1993	New London, N.H.	Robert F. Stork	New Hampshire
July 7, 1993	New London, N.H.	Elizabeth G. Widden	New Hampshire
July 22, 1993	Bedford, N.H.	Robert Evans	New Hampshire
July 28, 1993	Sutton, N.H.	Robert S. Bristol	New Hampshire
July 28, 1993	Unity, N.H.	John Csutor	New Hampshire
September 27, 1993	New London, N.H.	Jean A. Gerhard	New Hampshire
November 8, 1993	Concord, N.H.	Ann Riley	New Hampshire
November 13, 1993	New London, N.H.	Gertrude Gill	New Hampshire
December 28, 1993	Sutton, N.H.	Shirley E. Fraize	New Hampshire
December 30, 1993	Concord, N.H.	Gretchen Ann Wunderlick	New Hampshire

I hereby certify that the above return is correct according to the best of my knowledge and belief.

*Carol P. Curless*  
Town Clerk, Sutton, N.H.

— *NOTES* —





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