

A winter landscape with snow-covered trees and a clear sky. The foreground is a snow-covered field. In the background, there are several trees, some with snow on their branches. The sky is a pale blue. The text is overlaid on the bottom left of the image.

**2007**  
**Annual Reports**  
**Town of Windham, NH**



# DIRECTORY OF SERVICES

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**EMERGENCY - FIRE, POLICE, or AMBULANCE - CALL 911**  
**Poison Control Center - 1 800 562-8236**

## Local Departments:

Town Administrator/Selectmen's Office, Monday – Friday, 8a - 4p _____	432-7732
Fire Department Business Line, Monday – Friday, 8a - 4p _____	434-4907
Police Department Business Line, 24 hours _____	434-5577
Tax Assessor, Monday – Friday, 8a - 4p _____	434-7530
Tax Collector, Monday – Friday, 8a - 1p; Monday eve. 4p - 7p _____	432-7731
Town Clerk, Monday, 8a - 7p; Tuesday – Friday, 8a - 4p _____	434-5075
Planning & Development/Health Officer, Monday – Friday, 8a - 4p _____	432-3806
Recycling/Transfer Station, Please call for hours of operation _____	426-5102
Highway Agent, Monday – Friday, 8a - 4p _____	965-1211
Recreation Department, Monday – Friday, 8a - 4p _____	965-1208
Nesmith Library, Please call for hours of operation _____	432-7154

## School Department:

Golden Brook School, Grades Transitional through 2 _____	898-9586
Center School, Grades 3 through 5 _____	432-7312
Middle School, Grades 6 through 8 _____	893-2636
Salem High School, Grades 9 through 12 _____	893-7069
Superintendent of Schools, Monday – Friday, 8a - 4p _____	425-1976

## Other:

Department of Transportation, Division 5 _____	898-9086
Town Beach _____	893-6244
Windham Cable TV, WCTV-21 _____	434-0300
Windham Post Office _____	437-3819
Windham Senior Citizens _____	434-2411

## E-mail Accesses:

Board of Selectmen _____	BOS@windhamnewhampshire.com
Town Administrator _____	DSullivan@windhamnewhampshire.com
Assistant Town Administrator/Finance Director _____	DCall@windhamnewhampshire.com
Human Services _____	KDavis@windhamnewhampshire.com
Town Clerk _____	JTuck@windhamnewhampshire.com
Tax Collector _____	RRobertson@windhamnewhampshire.com
Tax Assessor _____	RNorman@windhamnewhampshire.com
Fire Department _____	TMcPherson@windhamnewhampshire.com
Police Department _____	GLewis@windhamnewhampshire.com
Director of Planning and Development _____	ATurner@windhamnewhampshire.com
Transfer Station Manager _____	DPoulson@windhamnewhampshire.com
Highway Agent _____	JMcCartney@windhamnewhampshire.com
Recreation Coordinator _____	Recreation@windhamnewhampshire.com

**Official Town Website:** \_\_\_\_\_ [www.WindhamNewHampshire.com](http://www.WindhamNewHampshire.com)

# ANNUAL REPORTS

OF THE

**OFFICERS, TRUSTEES, AGENTS,  
COMMITTEES AND ORGANIZATIONS**

OF THE

# TOWN OF WINDHAM

## NEW HAMPSHIRE



FOR THE YEAR

# 2007

**ON THE COVERS:** Once again, we must extend our deepest gratitude to Mr. Wayne Morris for providing the stunning photographs gracing the covers of this Annual Report. These were taken at the historic Campbell Farm, which is one of only a few remaining here in what was once an active farming community.

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# DEDICATION

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At this time each year, we welcome the opportunity to recognize an individual who has excelled in their service to the Town of Windham and its residents.

Officer Mark W. Knight was a seven year veteran of the Windham Police Department and a fifteen year resident of the Town of Windham. He also served as a police officer for the Town of Salem for three years. Officer Knight was not only a hard working and knowledgeable police officer, but he was also a great mentor, teacher, skilled listener, and a direct and tactful speaker. Officer Knight was highly respected among his friends and co-workers within the Police and Fire departments. He was known for his great sense of humor, hard work ethic, positive attitude, and willingness and generosity to help anyone in need.



Although most of you know Officer Knight through his service on the Windham Police Department, he was also a successful and talented entrepreneur. He and his wife, Jennifer owned and managed Londonbridge Companies and Castle Rock Fuel Company. Officer Knight was involved in several aspects of community activities not only in a professional sense, but also as a father to his daughter, Jacqueline. His work ethic was unparalleled, balancing two full time jobs and supporting his family, yet he would always find time to help his family and friends.

In July 2006, Officer Knight was diagnosed with cancer. Officer Knight's impact on the Town of Windham and surrounding communities was undoubtedly felt at the "Knight Ride" on June 23, 2007. The "Knight Ride" was hosted by the Windham Police Association and consisted of a motorcycle ride and cookout to help support Mark and his family during his courageous battle with this disease. Through this event Mark witnessed how far-reaching his caring and loving nature extended. From the literally hundreds of fellow police officers, firefighters, family, friends, motorcycle enthusiasts, members of the community, and people who were touched by Mark in some way, the "Knight Ride" was an overwhelming outpouring of love, support and compassion. The "Knight Ride" received donations of food, raffle prizes, time and money from our generous businesses and private citizens which, once again, validated the sense of community that the Town of Windham exemplifies.

After a courageous battle against cancer, we lost Officer Mark W. Knight on July 13, 2007. Although Mark is gone, he will never be forgotten and will remain in our hearts and thoughts forever. It is with great pride that we dedicate the 2007 Annual Town Report in Loving Memory of Officer Mark W. Knight.

# IN MEMORIAM

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It is with sadness that we note the passing in 2007 of several individuals who have left an indelible mark on the history of Windham, some through volunteerism and some simply through their community involvement and sense of civic pride. Each will be remembered for all they have contributed to our community.

## **“LIL” MURPHY**

**01/23/2007**

One can hardly have ever attended a Town Meeting and not know Mrs. Murphy. A resident of Windham and member of the Ladies Fire Auxiliary for nearly 40 years, Lil actively followed and participated Town politics and community events. Never too shy to speak her mind, Lil's absence will surely be perceptible for years to come.

## **WILLIS LOW**

**04/09/2007**

Former Police Chief Low was a “born and raised”, lifelong resident of Windham. Willis served as Windham's Chief of Police for 40 years before his retirement in 1972.

## **CHARLOTTE AGRI**

**05/26/2007**

Windham's first “Dog Officer”, and an active participant in Town politics, Charlotte provided many years of dedicated service to the Town prior to relocating to Rochester, NH.

## **JUNE TRAYNOR**

**09/06/2007**

Wife of the late Frank Traynor, whose passing was noted in our 2006 Annual Report, June worked diligently for the benefit of our youngest residents both as a Windham teacher and President of the local Windham Education Association.

## **CHARLES BUTTERFIELD**

**11/03/2007**

In 2005/6 it was our distinct pleasure to dedicate our Annual Town Report to Charlie for his efforts on behalf of the Town, both in his capacity as Deputy Animal Control Officer and as former Postmaster. A lifelong resident of Windham, Charlie is sadly missed by all.

# WITH THANKS

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It is with sincere gratitude for their service and dedication to the residents of Windham that we pause here to acknowledge the following individuals who left our employ in 2007:

**CHUCK OCCHIPINTI**  
**Years of Service: 27**  
Police Sergeant

**PATRICIA RAMSDEN**  
**Years of Service: 22**  
Fire Department Secretary

**LES BELL**  
**Years of Service: 20**  
Transfer Station Laborer

**DIANE MULLANEY**  
**Years of Service: 18**  
Dispatcher

**DON WORTHINGTON**  
**Years of Service: 18**  
Firefighter

**JIM DADDONA**  
**Years of Service: 5**  
Cable Coordinator

*Our best wishes to each in their future endeavors!*



# YEAR IN PICTURES



The attendees of the 2007 Annual Daddy/Daughter Dance kick up their heels! *(Staff photo)*



The caboose makes its long trek from Lawrence, MA to its new home in Windham. *(Staff photo)*



Seniors enjoy food, fun, and prizes at the Annual Picnic. *(Staff photo)*



Paul and Jeannine Zins reminisce at the 100<sup>th</sup> Anniversary of the Searles School. *(Staff photo)*



A major undertaking in 2007 was the complete cleaning out of the Town Common along Collins Brook and behind the Senior Center. *(Staff photo)*



# YEAR IN PICTURES



Employees take a break from their duties to attend the Annual Employee Appreciation Day. *(Staff photo)*



Post Commander Mort Pearlman addresses the attendees of the Annual Memorial Day Ceremony. *(Photo: Mary Ann Horaj)*



The Town again experienced heavy flooding in 2007. Here, the rising water encroaches on Tokanel Field. *(Staff photo)*



Members of the Fire Department dig in at the Annual Strawberry Festival's Pie Eating Contest. *(Photo: Mary Ann Horaj)*



Santa made his annual appearance at the Christmas Tree Lighting in December. *(Photo: Mary Ann Horaj)*



# TOWN OFFICERS

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## **BOARD OF SELECTMEN**

*Alan Carpenter, Chair – 2008*

Margaret Crisler – 2008  
Dennis Senibaldi – 2009

Roger Hohenberger – 2009  
Bruce Breton – 2010

## **TOWN ADMINISTRATOR**

David Sullivan

## **ASSISTANT TOWN ADMINISTRATOR/FINANCE DIRECTOR**

Dana Call

### **TOWN CLERK**

Joan Tuck - 2009  
Nicole Merrill, Deputy

### **TAX COLLECTOR**

Ruth Robertson  
Alice Hunt, Deputy

### **MODERATOR**

Peter Griffin - 2008

### **TREASURER**

Robert Skinner - 2009

### **TOWN ASSESSOR**

Rex A. Norman, CNHA

### **CHIEF OF POLICE**

Gerald Lewis  
Patrick Yatsevich, Captain

### **FIRE CHIEF/ WARDEN**

Thomas L. McPherson, Jr.  
Robert Leuci, Jr., Deputy

### **PLANNING & DEVELOPMENT DIR.**

Alfred Turner, Jr.

### **CODE ENFORCEMENT OFFICER**

Shaun Logue, Assistant Planner

### **HEALTH OFFICER**

Alfred Turner, Jr.

### **BUILDING INSPECTORS**

Michael McGuire / Ron Preble

### **HIGHWAY AGENT**

Jack McCartney

### **INFORMATION TECH. DIRECTOR**

Eric DeLong

### **TRANSFER STATION MANAGER**

David Poulson

### **RECREATION COORDINATOR**

Cheryl Haas

### **LIBRARY DIRECTOR**

Carl Heidenblad  
Diane Mayr/Lois Freeston, Asst. Directors

### **ANIMAL CONTROL OFFICER**

Alfred Seifert

### **MAINTENANCE SUPERVISOR**

Allan Barlow

### **CABLE TV STUDIO COORDINATOR**

Anastacia Sofronas  
James Daddona, Resigned

## **ROCKINGHAM PLANNING COMMISSION**

Annette Stoller - 2010

Peter Griffin – 2009

Eileen Maloney - 2008

## **TRUSTEES OF TRUST FUNDS**

*Mary Johnson, Chair – 2008*

Shirley Beaulieu – 2009

Dennis Root – 2010



# TOWN OFFICERS

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## TRUSTEES OF CEMETERY

*Gail Webster, Chair - 2008*

Laura Swenson – 2009

Wendi Devlin - 2010

## TRUSTEES OF MUSEUM

*Jean Manthorne, Chair - 2010*

Dennis Root – 2008

Kim Monterio – 2009

## TRUSTEES OF LIBRARY

*Joan Griffin, Chair - 2010*

Patricia Skinner – 2008

Mark Branoff - 2008

Wendy Keller - 2009

Lisa Thornton – 2009

Christopher Monterio – 2010

Mary Lee Underhill – 2010

## SUPERVISORS OF THE CHECKLIST

*Robert Skinner, Chair - 2008*

Candy Johnson – 2012

Jill Moe – 2013

## PLANNING BOARD

*Ruth-Ellen Post, Chair – 2010*

Phil LoChiatto – 2008

Ross McLeod – 2008

Nancy Prendergast – 2009

Pam Skinner – 2009

Walter Kolodziej – 2010

Alan Carpenter, Selectman – 2008

Margaret Crisler, Selectman Alt. – 2008

Rick Okerman, Alternate – 2009

Neelima Gogumalla, Alternate – 2009

## ZONING BOARD OF ADJUSTMENT

*Mark Samsel, Chair – 2008*

Tom Murray – 2008

Dianna Fallon – 2009

Jim Tierney – 2010

John Alosso – 2010

Al Souma, Alternate – 2008

Gail Webster, Resigned

## CONSERVATION COMMISSION

*Jim Finn, Chair - 2010*

Bruce Anderson – 2008

Bruce Breton – 2008

Pam Skinner – 2008

Dennis Senibaldi – 2009

Chris Rosetti – 2010

Wayne Morris, Alternate – 2008

Bernie Roulliard, Alternate – 2009

## CAPITAL IMPROVEMENTS COMMITTEE

*Phil LoChiatto, Chair, Planning Board Member*

Walter Kolodziej, Planning Board

Beverly Donovan, School Board

Beth Valentine, School Board Alternate

Roger Hohenberger, Selectman

Dennis Senibaldi, Selectman Alternate

Jack Merchant, Citizen – 2008

Bruce Breton, Citizen – 2009

Rob Gustafson, Citizen – 2010

## WINDHAM CABLE ADVISORY BOARD

*Margaret Case, Chair - 2009*

Mary Griffin – 2008

Leo Hart – 2008

Alan Shoemaker – 2009

Dave Unger – 2009

J Gross – 2010

Greg Cappiello, Alternate – 2009



# TOWN OFFICERS

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## RECREATION COMMITTEE

*Ralph Valentine, Chair - 2009*

Glen Yergeau – 2008	Beth Lippold - 2008
Lynn Goldman – 2009	Brian Carne – 2009
Dennis Senibaldi – 2010	Barry Goldman – 2010
Michele Langlois, Alternate – 2008	Margaret Adamchek, Alternate – 2009
Michael Hatem, Alternate – 2010	Victoria Noel, Alternate – 2010

## HISTORIC DISTRICT/HERITAGE COMMISSION

*Carol Pynn, Chair – 2008*

Margaret Crisler, Selectman – 2008	Nancy Kopec – 2008
Beth Talbott – 2009	Kay Normington – 2010
Carolyn Webber, Alternate – 2009	Patrick Schena, Alternate – 2009

## HIGHWAY SAFETY COMMITTEE

*Thomas McPherson, Chair – Fire Chief*

Gerald Lewis, Chief of Police	Jack McCartney, Highway Agent
Alfred Turner, Planning Director	Al Barlow, Maintenance Supervisor
Robert Coole, Citizen	

## HISTORICAL COMMITTEE

*Marion Dinsmore, Chairman*

Patricia Skinner	Elizabeth Dunn
Fred Linnemann	Peter Griffin
Sally D'Angelo	Carol Pynn
George Dinsmore, Jr.	Miriam Stoltz
Willard Wallace	

## HOUSING AUTHORITY

*Charles McMahan, Chair - 2011*

John Alosso – 2009	Mary Griffin – 2010
Leo Hart – 2012	

## MEETING SCHEDULES

The **Board of Selectmen** meet Monday evenings at 7:00 PM at the Planning and Development Department. Persons interested in meeting with the Selectmen should contact the Administrative Assistant at 432-7732.

The **Planning Board** meets the first and third Wednesdays of each month at the Planning and Development Department at 7:00 PM. Persons interested in meeting with the Board should contact the Planning Board Secretary at 432-3806.

The **Zoning Board of Adjustment** meets the second and fourth Tuesdays of each month at the Planning and Development Department at 7:30 PM. Persons interested in meeting with the ZBA should contact the Board of Adjustment Secretary at 432-3806.

The **Conservation Commission** meets the second and fourth Thursdays of each month at the Planning and Development Department at 7:30 PM. Persons interested in meeting with the Commission should contact the Conservation Secretary at 432-3806.

## TOWN OFFICERS

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The **Trustees of the Nesmith Library** meet the second Tuesday of each month at the Nesmith Library at 7:00 PM.

The **Recreation Committee** meets the third Thursday of each month at the Planning and Development Department at 7:30 PM.

The **Windham Cable Advisory Board** meets the first Thursday of every other month at the Cable Studio at 7:00 PM.

The **Historic District/Heritage Commission** meets the second Wednesday of each month at Town Hall at 4:00 PM.

The **Historical Committee** meets the second Wednesday of each month at the Searles Building at 7:00 PM.

The **Technical Advisory Committee** meets the second Thursday of each month at the SAU Building on Route 111 at 7:00 PM.

The following boards and/or committees have no regular meeting schedule, rather they meet as is necessary or required: **Trustees of Trust Funds, Cemetery Trustees, Trustees of Museum, Supervisors of the Checklist, Capital Improvements Committee** and the **Housing Authority**.

### HOW TO VOLUNTEER

Volunteers are always needed and welcomed! Most volunteer positions are appointed in June of each year by the Board of Selectmen, including the: Cable Advisory Board, Conservation Commission, Depot Advisory Committee, Emergency Management Committee and sub-committees, Historic District/Heritage Commission, Historical Committee, Housing Authority, Recreation Committee, Strategic Planning Committee, Technical Advisory Committee, and Trustees of the Museum. Citizen members of the Capital Improvements Committee are appointed by the Planning Board, and alternates to the Zoning Board of Adjustment and Planning Board are appointed by those Boards respectively. If you are interested in volunteering your time to any of these groups, a letter of interest should be submitted to the Town Administrator @ PO Box 120. Submission of your interest is not a guarantee of appointment. Your information will remain on file until a vacancy arises, at which the time Board will review all submissions and appoint those candidates deemed best for the position.

Elected volunteer positions include: Nesmith Library Trustees, Planning Board, Trustees of the Cemeteries, and Zoning Board of Adjustment. The filing period for candidacy opens in January of each year, and interested parties should contact the Town Clerk's Office at that time to file.

# ANNUAL SENATE BILL 2 SESSIONS

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## DELIBERATIVE SESSION

FEBRUARY 10, 2007

Annual Deliberative Session was called to order at 9:05 am by the Moderator, Peter Griffin. The introductions were made to the Board of Selectman, Town Clerk, and the Town Attorney. The salute to the Flag was presented by Fire Chief Thomas McPherson. Peter Griffin made the motion to allow non-residents to stay for the duration and that motion was affirmed. Discussion to follow:

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Property Maintenance Expendable Trust Fund.

**Motion and second to place Article 4 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Earned Time Expendable Trust Fund.

**Motion and second to place Article 5 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 6.** To see if the Town will vote to ratify the Fact finder's Report submitted as part of the negotiation process between the Town and AFSCME Local No. 3657 (Police Union) and to see if the Town will vote to raise and appropriate the sum of One Hundred and Four Thousand Eight Hundred Sixty Dollars (\$104,860), representing the cost of the increased economic benefits for members of Local Union No. 3657 AFSCME to which they are entitled for the fiscal years 2006-2007 under the terms expressed in the Fact finder's Report. The cost to be paid retroactively for 2006 is \$32,280 and the 2007 cost is \$72,580. Said contract to expire on March 31, 2008, with the additional cost for 2008 to be \$12,010. Note that an additional \$5,480 will be paid out of the Contracted Services Revolving Fund for retroactive pay adjustments for 2006 bringing the total contract cost to \$110,340 for the years 2006 and 2007.

**Motion made and seconded to AMEND Article 6 to read after last sentence, "Further should this article be approved, but either the Selectmen or AFSCME Local No 3657 vote not to agree to the terms of the fact finder's report, this article will be considered null and void." Voted in the AFFIRMATIVE**

**ARTICLE 7.** Shall the Town of Windham, if Articles #6, is defeated, authorize the governing body to call one special meeting, at its option, to address Article(s) #6, cost items only?

**Motion and second to place Article 7 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$12,000, said amount to be withdrawn from the balance in the previously established Searles Special Revenue Fund for the following operating related purposes: \$9,000 for marketing related costs and \$3,000 for maintenance related costs. Approval of this article will have no additional impact on the tax rate.

**Motion and second to place Article 8 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$12,544, said amount to be withdrawn from the balance in the previously established Searles Special Revenue Fund for the purposes of paying the principal and interest on the outstanding loan taken to fund renovations and repairs to the West wing of the building in 2003. Should this article pass, the debt service account in the approved operating budget from Article 38 will be reduced by a sum of \$12,544. Approval of this article will have no additional impact to the tax rate.

**Motion and second to place Article 9 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$85,000 for the purpose of funding a portion of the town's 20% share of the costs, including engineering, easements, right of way, and construction expenses associated with the establishment of bike paths along Lowell Road from Route 111 to the Golden Brook School or portions thereof based on final funding available. The Town has been approved to receive a State grant to pay for 80% of the project pending the town approving its 20% share. As part of this project, the State is committing additional funds to cover the cost of rehabilitating much of the pavement and drainage in the project area which would not occur for many years without completion of the bike path project. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of five (5) years, whichever is less. This article is part of the Capital Improvement Program.

**Motion and second to place Article 10 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$75,000 for the purpose of purchasing a used Tractor for the transfer station. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.

**Motion and second to place Article 11 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$54,080 for the purpose of purchasing a Transfer/Disposal Trailer for the Transfer and Recycling Department. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.

**Motion and second to place Article 12 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$89,250 for the purpose of constructing a garage on Fellows Road near the current Police Station for use by the Police Department. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.

**Motion and second to place Article 13 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$65,000 for the purpose of repairing the Fire Department's Engine 3. Said repairs will include but not be limited to engine work, electrical repairs, and body repairs. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.



**Motion and second to AMEND for a new fire truck. Amendment was WITHDRAWN. Motion and second to place Article 14 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$57,975 to be added to the existing Fire Apparatus Capital Reserve Fund. This article is part of the Capital Improvement Program.

**Motion and second to place Article 15 on the Ballot as written. Voted in the AFFIRMATIVE**

**Condolences to Gail Webster for the passing of her mother, Lillian Murphy were made.**

**ARTICLE 16.** To see if the Town will vote to remove the restriction placed on Town owned Lot 11-A-300 which prohibits the use of the parcel as a possible location for a Salt Shed. The land, approximately 10 acres in size, is located on Route 111 next to the Windham Transfer Station and was acquired by the Town in 2001 (Town Meeting Article 5).

**Motion and second to Move the Question. Motion and second to place Article 16 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of \$15,000 for the purpose of a Salt Shed / Highway Garage Engineering/Feasibility Study, and to authorize the withdrawal of such sum from the Salt Shed / Highway Facility Capital Reserve Fund established for this purpose. Said Study will evaluate multiple parcels of land as a possible location of a Salt Shed.

**Motion and second to place Article 17 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of \$120,000 to be added to the existing Salt Shed/Highway Facility Capital Reserve Fund. This article is part of the Capital Improvement Program.

**Motion and second to Move the Question. Motion and second to place Article 18 on the Ballot as written. Voted in the AFFIRMATIVE**

**Dave Sullivan, the Town Administrator made a presentation for the Volunteer of the Year Award (Wayne Morris). Ralph Valentine and Dennis Senibaldi of the Recreation Committee made a presentation for the Recreation Committee Volunteer of the Year Award (Sam Maranto).**

**ARTICLE 19.** To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of making Phase Two repairs to the Administrative Offices (Bartley House), including but not limited to second floor renovations and new windows. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of three (3) years, whichever is less. This article is part of the Capital Improvement Program.

**Motion and second to place Article 19 on the Ballot as written. Voted in the AFFIRMATIVE**

**Dave Sullivan returned to podium to present the Employee of the Year Award, which was well earned by Fire Chief Thomas McPherson.**

**ARTICLE 20.** To see if the Town will vote to raise and appropriate the sum of \$104,800 representing the costs associated with developing final Engineering Design Plans and other documents associated with replacing the present Castlehill Road Bridge #072/145. This bridge is jointly owned by Windham and Pelham with Pelham authorizing the Town of Windham to work within the legal boundaries of Pelham to complete the construction. This project has been submitted under the State of New Hampshire Bridge Betterment Program wherein the town will be reimbursed up to 80% of the cost. The Town's 20% share of the cost or \$20,960 shall be paid for by a donation from a private developer. Should this article be approved, but either the State reimbursement, the donation from the developer, or authorization from Pelham not occur, this article will be considered null and void. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of five (5) years, whichever is less. This article is part of the Capital Improvement Program. If approved at a future Town Meeting, the final total project cost including engineering, design plans, easements, and construction is estimated to be \$634,690, 80% of which will be reimbursed by the State of New Hampshire and the 20% Town share being funded through a donation.

**Motion and second to place Article 20 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 21.** To see if the Town will to vote raise and appropriate the sum of \$13,000 representing the costs to develop Engineering and Design Plans associated with the improvements and renovations to the Windham Depot Area as well as other expenses associated with the overall project. The Town has been approved by the State to be reimbursed for 80% of the costs for this project. If approved at a future Town Meeting, the total project cost including engineering, design plans, easements, and construction is estimated to be \$210,000, 80% of which will be reimbursed by the State of New Hampshire as expenses are paid resulting in the Town's overall costs being up to approximately \$52,000. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of five (5) years, whichever is less. This article is part of the Capital Improvement Program.

**Motion and second to place Article 21 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 22.** To see if the Town will vote to raise and appropriate the sum of \$2,350 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 2007 to the Conservation Fund in accordance with RSA 36-A:5.

**Motion and second to place Article 22 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 23.** Shall the town modify an Exemption for the elderly under the provisions of RSA 72:39-b as follows: for a person 65 years of age up to 75 years, \$160,000; for a person 75 years of age up to 80 years, \$190,000; for a person 80 years of age or older, totally exempt. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years and own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$40,000, or if married, a combined net income of less than \$50,000; and own net assets not in excess of \$150,000 excluding the value of the person's residence as described in RSA 72:39-a (I).

**Motion and second to place Article 23 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 24.** Shall the town modify an Exemption for the Disabled under the provisions of RSA 72:37-b as follows: the exemption from assessed value for qualified taxpayers shall be \$160,000. To qualify, the person must be eligible under Title II or Title XVI of the federal Social Security Act, must be a resident of the State for at least 5 years, must occupy the property as his principal place of abode, must own the property individually or jointly, or if owned by a spouse, they must have been married for at least 5 consecutive years, had in the calendar year preceding April 1 a net income from all sources, of not more than \$40,000 if single and \$50,000 if married, own net assets not in excess of \$150,000, excluding the value of the persons residence as described in RSA 72:37-b (II).

**Motion and second to place Article 24 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 25.** As authorized under RSA 72:28 (II), shall we modify the Veterans Tax Credit from property tax in the Town of Windham, for qualified taxpayers, from \$250 to \$500.

**Motion and second to place Article 25 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 26.** To see if the Town will vote to authorize the Selectmen to enter into an Option to Lease Agreement with the Windham Housing Authority for approximately ten (10) acres of the rear portion of the town municipal complex land, known as Lot 16-L-100, and as shown on the 1995 complex plans developed by the Turner Group, for the sum of One (\$1.00) Dollar, and upon such other terms and conditions as may be acceptable to the Board of Selectmen. Said piece will be used by the Housing Authority to develop elderly housing for the community. This authorization shall continue for a period of five years.

**Motion and second to place Article 26 on the Ballot as written. Voted in the AFFIRMATIVE. Point of Order was made and questioned why Articles 26, 27, & 30 do not have recommendations from the Board.**

**The Board indicated that they would be addressing their recommendations at a Selectmen's meeting immediately following the Town Meeting.**

**ARTICLE 27.** To see if the Town will vote to formally rescind the Selectmen's authority to bond the remaining \$15,000 authorized to purchase a Fire Engine for the Fire Department under Article 5 of the 2005 Town Meeting. The Board had been authorized to bond up to \$190,000 however due to the overall cost of the Engine needed to borrow only \$175,000. This article has no effect on the tax rate.

**Motion and second to place Article 27 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 28.** Shall the Town vote to rescind the Fire Hazardous Materials Response Contracted Details Special Revenue Fund established under RSA 31:95-c in 2005, which mandated that 95% of revenue from fire hazardous materials response details should go into said fund? Such revenues now go to the Public Safety Revolving Fund established in 2005. If this article should pass, the balance in said fund shall be transferred to the Town's General Fund Balance.

**Motion and second to place Article 28 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 29.** Shall the Town vote to rescind the Searles Expendable Trust Fund in accordance with RSA 31-19a II? Said fund was created in 1997. If this article should pass, the balance in said fund shall be transferred to the Town's General Fund Balance.

**Motion and second to place Article 29 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 30.** To see if the Town will vote to establish December 31, 2008 as the date at which the authority granted to the Board of Selectmen by Article 2 of the 2006 Special Town Meeting to enter into certain agreements as are necessary and appropriate to permit the creation of a water system to be developed on Town-owned property Lot 16-L-100 shall terminate. Any further Board of Selectmen authority for this purpose beyond December 31, 2008 must be submitted to a future Town Meeting.

**Amendment to extend date to December 31, 2010. Amendment DEFEATED. Motion and second to place Article 30 on the Ballot as written. Voted in the AFFIRMATIVE.**

**ARTICLE 31.** By Petition of Thomas Saad and others "as per RSA 32, we the undersigned request the town of Windham, New Hampshire to vote to establish a Budget Committee to assist voters in the prudent appropriation of public funds. The Budget Committee shall be appointed by the Town Moderator for the first year. In succeeding years, members shall be elected by official town ballot. The Budget Committee shall consist of seven (7) members, five (5) members elected and a representative from the Board of Selectmen and School Board".

**Amendment to have four members elected instead of five. Voted in the AFFIRMATIVE. Second amendment presented to see if The Town of Windham, NH will vote to establish a Budget Committee/ Study Committee, and to report to Board of Selectman prior to Town Meeting 2008. Study Committee to be appointed by Board of Selectman and to consist of five members. Two Points of Order were made relative to meeting's ability to amend Petitioned Article. Motion to Move the Question was made and voted in the AFFIRMATIVE. Motion to amend in the AFFIRMATIVE**

**Hand count: Yes- 21 No-15**

**Motion and seconded to Restrict Reconsideration. Voted in the AFFIRMATIVE**

**ARTICLE 32.** By Petition of Carolyn Webber and others "to see if the town will go on record in support of effective actions by the President and the Congress to address the issue of climate change which is increasingly harmful to the environment and economy of New Hampshire and to the future well being of the people of Windham.

These actions include:

1. Establishment of a national program requiring reductions of U.S. greenhouse gas emissions while protecting the U.S. economy.
2. Creation of a major national research initiative to foster rapid development of sustainable energy technologies thereby stimulating new jobs and investment.

In addition, the town of Windham encourages New Hampshire citizens to work for emission reductions within their communities, and we ask our Selectmen to consider the appointment of a voluntary energy committee to recommend local steps to save energy and reduce emissions.



The record of the vote on this article shall be transmitted to the New Hampshire Congressional Delegation, to the President of the United States, and to declared candidates for those offices.

**Motion to amend to delete section that states: “in support of effective actions by the President and the Congress.” Motion made and seconded to amend Article in the AFFIRMATIVE**

**ARTICLE 33.** By Petition of Karl Dubay and others “Shall we adopt the provisions of RSA 79-A:25-a to account for revenues received from the land use change tax in a fund separate from the general fund? Any surplus remaining in the land use change tax fund shall not be part of the general fund until such time as the legislative body shall have had the opportunity at an annual meeting to vote to appropriate a specific amount from the land use change tax fund for any purpose not prohibited by the laws or by the constitution of this state. After an annual meeting any unappropriated balance of the land use change tax revenue received during the prior fiscal year shall be recognized as general fund revenue for the current fiscal year.”

**Motion made and seconded to put Article 34 on the floor, seeing they relate. Voted in the AFFIRMATIVE. Motion and second to place Article 33 on the Ballot as written. Voted in the AFFIRMATIVE**

**ARTICLE 34.** By Petition of Karl Dubay and others “To see if the Town will vote to deposit 80% of the revenues collected pursuant to Chapter 79-A (Current Use Taxation) in the Conservation Fund in accordance with RSA 36-A:5 III, as authorized by RSA 79-A:25 II. The Town currently allocates 100% of the revenues collected.”

**Motion and second to place Article 34 on Ballot as written. Motion and second to Move the Question. Voted in the AFFIRMATIVE**

**There was an interruption from the School Fire Alarm. Session returned at 1:15pm.**

**Motion was made to RESTRICT reconsideration of Article voted on. Voted in the AFFIRMATIVE**

**ARTICLE 35.** By Petition of Chris Rossetti and others “To see if the Town of Windham will vote to protect the enjoyment, beauty and safety of the Windham Rail Trail by prohibiting the construction of any road that traverses the railroad right-of-way now known as the Windham Rail Trail between North Lowell Road and Route 111.”

**Motion and second to AMEND Article as follows:**

**By Petition of Chris Rossetti and others “To see if the Town of Windham will vote to advise the Windham Planning Board and the State of New Hampshire of the Town’s desire to protect the enjoyment, beauty, and safety of the Windham Rail Trail by prohibiting the construction of any road that traverses the railroad right-of-way now known as the Windham Rail Trail between North Lowell Road and Route 111.”**

**Voted in the AFFIRMATIVE**

**ARTICLE 36.** By Petition of Chris Rossetti and others “To see if the Town of Windham will vote to discontinue that part of Hopkins Road from its intersection with Mitchell Pond Road north to its intersection with the railroad right-of-way now known as the Windham Rail Trail in accordance with RSA 231:43.”

**Motion and second to AMEND Article 36 as follows:**

**By Petition of Chris Rossetti and others “To see if the Town of Windham will vote to reclassify that part of Hopkins Road from its intersection with Mitchell Pond Road north to its intersection with the railroad right-of-way now known as the Windham Rail Trail to a Class A trail as defined in RSA 231-A:1 & 2.”**

**Voted in the AFFIRMATIVE**

**ARTICLE 37.** By Petition of Brian Harvey and others “To see if the Town of Windham will vote to exchange two parcels of land owned by MLC Realty Partnership totaling approximately five acres for three parcels of land owned by the Town of Windham totaling approximately three acres. The MLC Realty Partnership parcels are Tax map 9-A-825 and 13-C-200. This exchange will prevent development on lots close to the rail trail. The Town of Windham parcels are Tax Map 1-B-1025, 1-B-1026, and 1-B-1027. These three parcels will be merged into two. MLC will also, upon approval of Spruce Pond Estates Phase II subdivision, grant to the Town of Windham two additional parcels of Open Space Land, Tax Map 3-A-1000 and 3-B-1001 totaling approximately 15 additional acres.”

**Motion and second to AMEND Article 37 as follows:**

**“To see if the Town of Windham will vote to authorize, but not require the Board of Selectmen to sell for fair market value three parcels owned by the Town and designated Tax Map 1-B-1025, 1-B-1026, and 1-B-1027, and appropriate the proceeds for capital improvements.”**

**Voted in the AFFIRMATIVE**

**AMENDMENT to AMENDMENT - Motion and second to remove portion of last sentence “appropriate the proceeds for capital improvements” and replace with “to transfer the proceeds to the general fund.”**

**Voted in the AFFIRMATIVE**

**ARTICLE 38.** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$11,097,959. Should this article be defeated, the operating budget shall be \$10,834,304 which is the same as last year, with certain adjustments required by previous action of the town, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. \* If Article 9 of this warrant passes, this article will be reduced by \$12,544 (Long Term Debt line).

Town Officers’ Salaries	\$ 9,790
Administration	451,525
Town Clerk Expenses	179,455
Tax Collector Expenses	140,690

## ANNUAL SENATE BILL 2 SESSIONS

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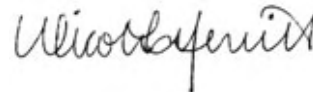
Election and Registration	14,370
Cemeteries	47,300
General Gov't Buildings	429,715
Appraisal of Properties	178,475
Information Technologies	149,550
Town Museum	5
Searles Building	16,590
Legal Expenses	52,400
Retirement	2,500
Insurance	263,300
Contracted Services	5
Police Department	2,102,260
Dispatching	371,600
Fire Department	2,194,430
Emergency Management	15,210
Planning and Development	445,710
Town Highway Maintenance	963,030
Street Lighting	11,970
Solid Waste Disposal	1,078,050
Health and Human Services	73,120
Animal Control	20,105
General Assistance	57,040
Library	879,315
Recreation	161,735
Senior Center	4,310
Cable TV Expenses	84,285
Interest Expenses (TANs)	500
Long Term Debt	399,619
<i>(Principal \$359,600 and Interest \$40,019.00)</i>	
Capital Outlay – Roads (Part of CIP)	300,000

**Motion and second to Move the Question and to place Article 38 on the Ballot as written.**

**Voted in the AFFIRMATIVE**

**Motion to adjourn was made by the Moderator at 1:45pm.**

Respectfully submitted,



Nicole Merrill, Deputy Town Clerk

**OFFICIAL BALLOT VOTE**

**MARCH 13, 2007**

The Annual SSB2 Election was called to order at 7:00 AM by Town Moderator Peter Griffin. Ballots were publicly opened by Town Clerk, Joan C. Tuck. Present were Selectman Roger Hohenberger, Ballot Clerks and Supervisors of the Checklist.

There were 8572 names on the checklist. 3451 voters cast votes.

**SELECTMAN for Three Years:**

BRUCE BRETON*	1244	Votes
Philip Lombardo	399	
Galen Stearns	1054	

**SUPERVISOR OF CHECKLIST for Six Years:**

JILL MOE*	2365	Votes
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**SUPERVISOR OF CHECKLIST for Five Years:**

CANDI JOHNSON*	2307	Votes
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**TRUSTEE OF CEMETERY for Three Years:**

WENDI DEVLIN*	2424	Votes
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**TRUSTEE OF THE LIBRARY for Three Years:**

JOAN GRIFFIN*	2022	Votes
CHRISTOPHER MONTERIO*	1744	
MARY LEE UNDERHILL*	1805	

**TRUSTEE-TRUST FUNDS for Three Years:**

DENNIS ROOT*	2321	Votes
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**PLANNING BOARD for Three Years:**

WALTER KOLODZIEJ*	1777	Votes
RUTH-ELLEN POST*	996	
Rick Okerman	658	
Louis Hersch	26	
Andy Marion	14	

**BOARD OF ADJUSTMENT for Three Years:**

JOHN ALOSSO*	1186	Votes
Thomas Murray Jr.	1076	
JAMES TIERNEY*	1391	

# ANNUAL SENATE BILL 2 SESSIONS

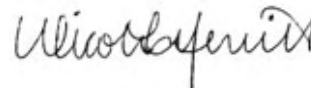
**ZONING ARTICLES:**

Article #2		Article #17	YES 1917
Petition #1	Yes 1057		No 1170
	NO 2152	Article #18	YES 1619
Petition #2	Yes 862		No 1434
	NO 2232	Article #19	YES 1746
Petition #3	Yes 542		No 1294
	NO 2519	Article #20	YES 2241
Article #3			No 866
Amendment #1	Yes 1426	Article #21	YES 2118
	NO 1469		No 975
Amendment #2	YES 1580	Article #22	YES 2207
	No 1319		No 845
Amendment #3	YES 1716	Article #23	YES 2599
	No 1031		No 532
Amendment #4	YES 2083	Article #24	YES 2501
			No 508

**REMAINING ARTICLES:**

Article #4	YES 1881	Article #25	<del>YES</del> 2843
	No 1181		No 438
Article #5	YES 1648	Article #26	YES 2110
	No 1390		No 817
Article #6	YES 1771	Article #27	YES 2431
	No 1201		No 498
Article #7	YES 1932	Article #28	YES 2216
	No 1009		No 663
Article #8	YES 2177	Article #29	YES 2125
	No 807		No 740
Article #9	YES 2381	Article #30	YES 2104
	No 639		No 699
Article #10	YES 2118	Article #31	Yes 1032
	No 959		NO 1833
Article #11	YES 1917	Article #32	YES 1953
	No 1094		No 1021
Article #12	YES 1934	Article #33	Yes 701
	No 1071		NO 2129
Article #13	Yes 1341	Article #34	Yes 541
	NO 1664		NO 2322
Article #14	YES 2365	Article #35	YES 2483
	No 707		No 710
Article #15	YES 1956	Article #36	YES 2380
	No 1054		No 707
Article #16	YES 2077	Article #37	YES 2279
	No 938		No 739
		Article #38	YES 2354
			No 728

Respectfully submitted,



Nicole Merrill, Deputy Town Clerk

# STATEMENT OF APPROPRIATIONS

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**General Government:**

Town Officer's Salaries	\$ 9,790.00
Administration	451,525.00
Town Clerk's Expenses	179,455.00
Tax Collector's Expenses	140,690.00
Election and Registration Expenses	14,370.00
Cemeteries	47,300.00
General Government Buildings	429,715.00
Appraisal of Property	178,475.00
Information Technology	149,550.00
Town Museum	5.00
Searles Building	16,590.00
Legal Expenses	52,400.00
Retirement	2,500.00
Insurance	263,300.00

**Public Safety:**

Contracted Police Services	5.00
Police Department	2,102,260.00
Dispatching	371,600.00
Fire Department	2,194,430.00
Emergency Management	15,210.00
Planning & Development	445,710.00

**Highways, Streets and Bridges:**

Town Maintenance	963,030.00
Street Lighting	11,970.00

**Sanitation:**

Solid Waste Disposal	1,078,050.00
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**Health:**

Health and Human Services	73,120.00
Animal Control	20,105.00

**Welfare:**

General Assistance	57,040.00
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**Culture and Recreation:**

Library	879,315.00
Recreation	161,735.00
Conservation Commission	2,350.00
Senior Center	4,310.00
Cable TV Expenses	84,285.00

**Debt Service:**

Long Term Notes (Principal and Interest)	387,075.00
Interest Expense - Tax Anticipation Notes	500.00



# STATEMENT OF APPROPRIATIONS

**Capital Outlay/Other:**

Road Improvements	300,000.00
Lowell Road Bike Path	85,000.00
Transfer Tractor	75,000.00
Transfer Trailer	54,080.00
Fire Engine 3 Repair	65,000.00
Bartley House Renovations	50,000.00
Castle Hill Bridge Construction	104,800.00
Depot Improvements	13,000.00
Salt Shed Engineering-CRF	15,000.00
Use of Searles Revenue Fund	12,000.00
Searles Bond Payment from Revenue Fund	12,544.00

**Operating Transfers Out:**

Salt Shed Capital Reserve	120,000.00
Fire Apparatus Capital Reserve	57,975.00
Earned Time Trust	30,000.00
Property Maintenance Trust	30,000.00

<b>Total Appropriations:</b>	<b>\$11,812,164.00</b>
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## 2007 TAX RATE COMPUTATION

<b>Total Town Appropriations</b>	<b>\$11,812,164.00</b>		
LESS: Revenues	5,462,277.00		
LESS: Shared Revenues	20,383.00		
ADD: Overlay	89,148.00		
ADD: War Service Credits	243,000.00		
	6,661,652.00		
Net Town Appropriations	6,661,652.00		
Approved Town Tax Effort		6,661,652.00	
<b>Town Rate:</b>			<b>3.01</b>
Approved School Tax Effort		22,007,994.00	
<b>Local School Rate:</b>			<b>9.98</b>
State Education Taxes		4,865,562.00	
<b>State School Rate:</b>			<b>2.22</b>
Approved County Tax Effort		1,960,631.00	
<b>County Rate:</b>			<b>0.89</b>
Total of Town, School, State and County		35,495,839.00	
LESS: War Service Credits		(243,000.00)	
PROPERTY TAXES TO BE RAISED:		\$35,252,839.00	
<b>TOTAL TAX RATE</b>			<b>\$16.10</b>

# SUMMARY INVENTORY OF VALUATION

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DESCRIPTION OF PROPERTY	2007 VALUATION
VALUE OF LAND ONLY:	
Current Use	\$ 182,700
Residential	941,553,500
Commercial/Industrial	<u>76,888,500</u>
Total of Taxable Land	\$1,018,624,700
VALUE OF BUILDINGS ONLY:	
Residential	\$1,116,964,300
Manufactured Housing	67,400
Commercial/Industrial	<u>81,345,100</u>
Total of Taxable Buildings	\$1,198,376,800
PUBLIC UTILITIES	<u>\$ 9,660,000</u>
VALUATION BEFORE EXEMPTIONS	\$ 2,226,661,500
IMPROVEMENTS TO ASSIST PERSONS W/DISABILITIES	<u>(\$379,075)</u>
MODIFIED ASSESSED VALUATION OF ALL PROPERTIES	\$ 2,226,282,425
Deaf Exemptions - 4 @ \$15K	\$ 60,000
Blind Exemptions - 4 @ \$15K	60,000
Elderly Exemptions -	
37 @ \$125K	5,920,000
23 @ \$150K	4,370,000
24 @ Full Exemption	7,269,900
Disabled Exemption - 16 @\$160K	<u>2,560,000</u>
TOTAL AMOUNT OF EXEMPTIONS	<u>(20,239,900)</u>
NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$ 2,206,042,525
LESS: Public Utilities:	<u>(9,660,000)</u>
NET VALUATION ON WHICH STATE EDUCATION TAX RATE IS COMPUTED	\$ 2,196,382,525

# COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

	APPROPRIATION FORWARDED FROM 2006	APPROPRIATION 2007	RECEIPTS AND REIMBURSE.	TOTAL AVAILABLE	EXPENDITURES 2007	BALANCES UNEXPENDED	OVERDRAFTS	APPROPRIATION FORWARDED TO 2008
<b>GENERAL GOVERNMENT</b>								
Town Officer's Salaries		9,790.00		9,790.00	9,527.05	262.95		
Administration		451,525.00		451,525.00	461,659.22		(10,134.22)	
Town Clerk's Expenses	1,200.00	179,455.00		180,655.00	176,349.42	4,305.58		
Tax Collector's Expenses		140,690.00		140,690.00	135,132.03	5,557.97		
Election and Registration		14,370.00		14,370.00	11,755.71	2,614.29		
Cemetery		47,300.00		47,300.00	42,100.38	2,199.62		3,000.00
General Gov't Bldgs		429,715.00		429,715.00	411,101.50	18,613.50		
Appraisal of Property		178,475.00		178,475.00	176,050.17	2,424.83		
Information Technology	25,453.74	149,550.00		175,003.74	162,137.48	3,006.26		9,860.00
Town Museum		5.00		5.00	-	5.00		
Searles Building		16,590.00		16,590.00	14,887.50	1,702.50		
Legal Expenses		52,400.00	17,250.00	69,650.00	83,833.39		(14,183.39)	
<b>PUBLIC SAFETY</b>								
Police Department	17,568.00	2,102,260.00	2,278.46	2,122,106.46	2,116,147.39	5,959.07		
Contracted Police		5.00		5.00	-	5.00		
Dispatching	790.00	371,600.00		372,390.00	371,672.77	717.23		
Fire Department	7,834.52	2,194,430.00	5,218.60	2,207,483.12	2,195,079.17	12,403.95		
Emergency Management	6,000.00	15,210.00		21,210.00	16,628.18	4,581.82		
Planning and Development	4,000.00	445,710.00		449,710.00	432,831.30	13,294.70		3,584.00
<b>HIGHWAYS, STREETS, BRIDGES</b>								
Town Maintenance	100,420.00	963,030.00	2,203.53	1,065,653.53	1,051,831.90	13,821.63		
Street Lights		11,970.00		11,970.00	12,880.91		(910.91)	
<b>SANITATION</b>								
Solid Waste Disposal		1,078,050.00		1,078,050.00	1,013,779.94	64,270.06		

## COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

	APPROPRIATION FORWARDED FROM 2006	APPROPRIATION 2007	RECEIPTS AND REIMBURSE.	TOTAL AVAILABLE	EXPENDITURES 2007	BALANCES UNEXPENDED	OVERDRAFTS	APPROPRIATION FORWARDED TO 2008
<b>HEALTH</b>								
Health and Human Services		73,120.00	4,761.25	77,881.25	73,875.12	4,006.13		
Animal Control		20,105.00		20,105.00	19,344.74	760.26		
<b>WELFARE</b>								
General Assistance		57,040.00	14,817.25	71,857.25	60,871.64	10,985.61		
<b>CULTURE &amp; RECREATION</b>								
Library		879,315.00		879,315.00	864,863.06	14,451.94		
Recreation		161,735.00		161,735.00	146,254.30	15,480.70		
Conservation Comm.		2,350.00		2,350.00	2,350.00	-		
Senior Center		4,310.00		4,310.00	5,607.81		(1,297.81)	
Cable TV Expenses		84,285.00		84,285.00	77,626.54	6,658.46		
<b>DEBT SERVICE</b>								
Long Term Notes - P + I		387,075.00		387,075.00	387,075.00	-		
Interest - TANS		500.00		500.00	5,106.25		(4,606.25)	
<b>CAPITAL OUTLAY</b>								
Transfer Tractor		75,000.00		75,000.00	68,419.00	6,581.00		
Transfer Trailer		54,080.00		54,080.00	-	-		54,080.00
Ambulance 2 Replacement	300.00	-		300.00	-	300.00		
Fire Engine 3 Repairs		65,000.00		65,000.00	64,432.09	567.91		
Bartley House Renovations		50,000.00		50,000.00	-	-		50,000.00
Castle Hill Bridge Constr		104,800.00		104,800.00	37,108.78	-		67,691.22
Depot Improvements		13,000.00		13,000.00	12,000.00	-		1,000.00
Lowell Road Bike Path	75,000.00	85,000.00		160,000.00	-	-		160,000.00
Road Improvements	69,493.00	300,000.00		369,493.00	278,768.55	3,479.45		87,245.00
<b>OPERATING TRANSFERS</b>								
Capital Reserve Funds		177,975.00		177,975.00	177,975.00	-		

## COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

	APPROPRIATION FORWARDED FROM 2006	APPROPRIATION 2007	RECEIPTS AND REIMBURSE.	TOTAL AVAILABLE	EXPENDITURES 2007	BALANCES UNEXPENDED OVERDRAFTS	APPROPRIATION FORWARDED TO 2008	
<b>MISCELLANEOUS</b>								
Retirement		2,500.00		2,500.00	-	2,500.00		
Insurance		263,300.00	2,751.00	266,051.00	262,620.25	3,430.75		
Searles Bond Payment		12,544.00		12,544.00	12,544.00	-		
Use of Searles Revenue Fund		12,000.00	(a)	12,000.00	12,000.00	-		
Searles Repairs-FB	20,600.00	-		20,600.00	12,875.00	-	7,725.00	
Salt Shed Engineering-CRF		15,000.00		15,000.00	-	15,000.00		
Library Archt Plans-CRF	12,000.00	-		12,000.00	12,000.00	-		
Other Reimbursable Grants		-		-	-	-		
Donations/Gifts		-	21,275.00	21,275.00	21,275.00	-		
Property Maintenance Trust		30,000.00		30,000.00	30,000.00	-		
Earned Time Trust		30,000.00		30,000.00	30,000.00	-		
Refunds and Abatements		89,148.00	4,281.84	93,429.84	83,967.41	9,462.43		
<b>OTHER GOVTL DIVISIONS</b>								
School	11,545,496.00	26,873,556.00		38,419,052.00	27,265,496.00	-	11,153,556.00	
County		1,968,372.00		1,968,372.00	1,968,372.00	-		
<b>TOTALS</b>	<b>11,886,155.26</b>	<b>40,743,240.00</b>	<b>74,836.93</b>	<b>52,704,232.19</b>	<b>40,888,212.95</b>	<b>249,410.60</b>	<b>(31,132.58)</b>	<b>11,597,741.22</b>

(a) Amounts received from other sources are reflected in the 2007 Expenditures column based on total appropriation and may not reflect the actual amount expended.

# TRUSTEES OF TRUST FUNDS

NAME OF TRUST FUND	PRINCIPAL			INCOME			GRAND TOTAL PRINCIPAL & INCOME		
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR		EXPENDED DURING YEAR	BALANCE END YEAR
<b>CEMETERIES</b>									
Cemetery-on-Hill	1,189.03			1,189.03	0.00	7.34	7.34	0.00	1,189.03
Perpetual Care	62,090.00		200.00	61,890.00	1,067.22	387.70	387.70	1,067.22	62,957.22
Neglected Lots	500.00			500.00	0.00	3.09	3.09	0.00	500.00
Garaphelia Park	1,000.00			1,000.00	0.00	6.17	6.17	0.00	1,000.00
Martha Clark Fund	2,000.00			2,000.00	0.00	12.38	12.38	0.00	2,000.00
Dora Haseltine Fund	500.00			500.00	0.00	3.09	3.09	0.00	500.00
Cemetery-on-the-Plains	17,574.89			17,574.89	6,938.31	432.23	0.00	7,370.54	24,945.43
Cemetery Trustees	0.00			0.00	24,373.72	1,029.44	2,500.00	22,903.16	22,903.16
Maintenance Fund	32,250.00	2,900.00		35,150.00	154.57	212.34	212.34	154.57	35,304.57
Louise Anderson Hall Fund	1,300.00			1,300.00	0.00	8.03	8.03	0.00	1,300.00
<b>LIBRARY</b>									
Public Library Fund	3,000.00			3,000.00	0.00	18.51	18.51	0.00	3,000.00
Library Books	1,000.00			1,000.00	0.00	6.17	6.17	0.00	1,000.00
ARMSTRONG MEM. BLD.	1,157.34			1,157.34	964.66	916.52	907.84	973.34	2,130.68
<b>SCHOOLS</b>									
Searles School Repairs	0.00			0.00	399.77	2.48	0.00	402.25	402.25
Eliz. Wilson Fund	1,000.00			1,000.00	0.00	6.17	6.17	0.00	1,000.00
School Dist. 2,3,4,6	4,022.00			4,022.00	0.00	24.90	24.90	0.00	4,022.00
MINISTERIAL FUNDS	1,989.63			1,989.63	0.00	12.32	12.32	0.00	1,989.63



## TRUSTEES OF TRUST FUNDS

NAME OF TRUST FUND	PRINCIPAL			INCOME				GRAND TOTAL PRINCIPAL & INCOME	
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR		BALANCE END YEAR
NEEDY PERSONS	1,400.00			1,400.00	4,308.75	35.32	0.00	4,344.07	5,744.07
REPAIR TOWN BLDGS	1,979.65			1,979.65	0.00	12.24	12.24	0.00	1,979.65
IRENE HERBERT SCHSHIP	14,075.00			14,075.00	349.53	89.30	0.00	438.83	14,513.83
COBBETTS PD VILL. DIST.	12,719.56			12,719.56	769.70	83.52	0.00	853.22	13,572.78
CAPITAL RES. FUNDS									
Fire Apparatus	12,195.00	57,975.00		70,170.00	659.75	1,931.50	0.00	2,591.25	72,761.25
Fire Station	0.00			0.00	1,442.99	8.92	0.00	1,451.91	1,451.91
Rte 111 / Town Complex	0.00			0.00	5,948.51	36.80	0.00	5,985.31	5,985.31
Fire Station Renovation	1,384.00			1,384.00	3,245.33	28.66	0.00	3,273.99	4,657.99
Nesmith Library	32,481.67		12,000.00	20,481.67	3,824.85	172.56	0.00	3,997.41	24,479.08
S.D. Repair/Replace Septic	154,707.00		154,707.00	0.00	3,458.54	509.66	2,349.00	1,619.20	1,619.20
Salt Shed	135,000.00	120,000.000		255,000.00	843.14	4,676.12	0.00	5,519.26	260,519.26
Senior Center	0.00			0.00	0.00	0.00	0.00	0.00	0.00
S.D. Building Modifications	0.00			0.00	0.00	0.00	0.00	0.00	0.00
S.D. Long Range Technol	0.00			0.00	0.00	0.00	0.00	0.00	0.00
S.D. Land Acquis Elem	0.00			0.00	0.00	0.00	0.00	0.00	0.00
S.D. Const/Land-Elem/HS	0.00			0.00	0.00	0.00	0.00	0.00	0.00
S.D. Land Acq-Elem/HS	0.00			0.00	0.00	0.00	0.00	0.00	0.00
S.D. Paving/Parking Repair	0.00	34,855.00	34,855.00	0.00	0.00	54.80	0.00	54.80	54.80

## TRUSTEES OF TRUST FUNDS

NAME OF TRUST FUND	PRINCIPAL			INCOME				GRAND TOTAL PRINCIPAL & INCOME	
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR		BALANCE END YEAR
EXPENDABLE TRUST FD									
Property Maintenance	34,158.39	30,000.00	47,188.90	16,969.49	2.11	1,135.88	0.00	1,137.99	18,107.48
Earned Time	133,157.91	30,000.00	38,511.69	124,646.22	8.21	1,772.21	0.00	1,780.42	126,426.64
Town Museum	5,405.35		951.99	4,453.36	0.33	33.20	0.00	33.53	4,486.89
Fire Protection	0.00			0.00	0.00	0.00	0.00	0.00	0.00
School Bldg/Grounds Maint	0.00	69,852.74		69,852.74	0.00	162.35	0.00	162.35	70,015.09
GRAND TOTALS	669,236.42	345,582.74	288,414.58	726,404.58	58,759.99	13,831.92	6,477.29	66,114.62	792,519.20

Respectfully submitted for the Trustees,

*Mary Johnson*

Chairman

# SCHEDULE OF TOWN PROPERTY

Description	Value
Town Hall Complex, Land (11A-590)	\$ 369,000
Town Hall	1,362,320
Planning Department	1,044,820
Armstrong Memorial Building	790,433
Town Complex, Land (16L-100)	3,527,000
Police Station	3,506,967
Nesmith Library	1,575,322
Fire Department	2,766,694
Fire Department Garage	135,247
Recycling/Transfer Station (11A-201)	
Land	354,000
Buildings	1,127,308
Bartley House (11C-1300)	
Land	331,000
Buildings	522,195
Senior Center (11C-1200)	
Land	224,000
Buildings	766,733
Searles Building (18L-525)	
Land	481,000
Buildings	1,693,630
Highway Department (3A-955, 3B-998)	
Land	367,000
Buildings	40,000
Town Beach (21H-1A)	
Land	494,000
Buildings	7,000
Cemeteries,	
Land (7A-501, 21K-150, 21U-100, 21W-6)	684,000
Buildings	5,000
Sportsfields/Recreational Lands (1B-1095, 1C-2495&2500A, 2A-250&650, 2B-495, 9A655, -770&1750, 22R-900, 24F-5205)	2,649,000
Recreational Buildings (Griffin Park Utility/Multi-Use, Roger's Concession)	279,672
Disposal Site, Land (25R-300)	270,000
Conservation Land (1C-2500, 3A-895, 3B-375, 3B-910, 3B-925, 8B-3000, 3001, 4200, 4700, 5617, & 6600, 14A-200, 24F-501, 25E-10, 25R-103, 6500, 7025, & 8000)	6,479,000
Water Supply, Land (20D-1000)	286,000
Other: Wilson Land (11A-300)	490,000
All Lands and Buildings Acquired by Tax Collector's Deeds (see below)	4,377,000
All Properties Gifted to Town (see below)	<u>3,910,000</u>
<b>TOTAL</b>	<b>\$ 40,915,341</b>

*Land values reflect the current property assessment as established by the Tax Assessor.  
Building values reflect the appraised value as determined by the Town's insurance provider.*

# SCHEDULE OF TOWN PROPERTY

## PROPERTIES ACQUIRED THROUGH TAX COLLECTOR'S DEED

1B-1022	10,000	16P-502	6,000
1B-1025	10,000	16P-510	7,000
1B-1026	10,000	16P-520	7,000
1B-1027	10,000	16P-540	7,000
2A-1325	182,000	16P-560	8,000
3B-355	133,000	16P-1004	152,000
3B-680	101,000	16P-1010	7,000
3B-850-2	6,000	17I-49	202,000
7A-625	11,000	17J-134A	16,000
8A-52	102,000	17L-65A	7,000
8A-61	7,000	17M-46A	7,000
8B-850	234,000	19B-701	204,000
8B-900	219,000	19B-715	207,000
8B-4100 (c)	49,000	20D-1300	229,000
8B-4300 (c)	52,000	20D-1300A	10,000
8B-5800 (c)	69,000	20D-2500	228,000
8B-6000 (c)	57,000	20E-350	396,000
9A-652	9,000	21V-227A	27,000
11A-634A	7,000	21V-243J	8,000
13K-30	68,000	21V-255B	7,000
13K-34A	36,000	24A-601	192,000
13K-34B	37,000	24D-600	57,000
14B-2350	44,000	24E-100	99,000
16C-1	78,000	24G-101	115,000
16C-5	38,000	25D-2A	136,000
16F-8A	25,000	25E-481	8,000
16L-50	135,000	25R-6000A (c)	10,000
16P-501	6,000	25R-7010 (c)	273,000

## PROPERTIES GIFTED TO THE TOWN OF WINDHAM

3B-1500 (c)	10,000	14B-2500 (c)	9,000
3B-1600 (c)	14,000	20D-1600 (c)	536,000
3B-290A (c)	12,000	20D-1800 (c)	257,000
6C-200	51,000	20D-2000 (c)	218,000
7A-500	203,000	21W-2	113,000
8B-3900 (c)	60,000	21W-15A	7,000
9A-1600	47,000	22L-75 (c)	62,000
9A-1604	9,000	22L-77 (c)	62,000
11C-350	54,000	22R-250	8,000
11C-1700	206,000	24E-5000	115,000
11C-1800	219,000	24F-500 (c)	49,000
11C-1801	219,000	24F-800 (c)	57,000
11C-1802	203,000	24F-900 (c)	63,000
11C-3400	9,000	24F-950	192,000
11C-3600	22,000	24F-1550	15,000
14A-51 (c)	270,000	24F-1551	14,000
14A-230	11,000	24F-6100 (c)	451,000
14B-14A	21,000	25E-500 (c)	29,000
14B-2101	6,000	25R-500	7,000

*(c) Indicates properties that were either donated as, or have since been designated as, Conservation land. These Conservation values are in addition to those reflected on the previous page of this report.*

# 2006 INDEPENDENT AUDIT

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May 29, 2007

To the Board of Selectmen  
Town of Windham, New Hampshire

In planning and performing our audit of the financial statements of the Town of Windham, New Hampshire for the year ended December 31, 2006, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Windham, New Hampshire's internal control over financial reporting as a basis for designing auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the Town of Windham, New Hampshire's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Windham, New Hampshire's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town's financial statements that is more than inconsequential will not be prevented or detected by the Town's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management and the Board of Selectmen and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record, and its distribution is not limited.

Respectfully submitted,

*Vachon, Clukay & Co., PC*

Independent Auditing Firm

# 2006 INDEPENDENT AUDIT

## BALANCE SHEET Governmental Funds December 31, 2006

	General Fund	Other Governmental Funds	Total Governmental Totals
<b>Assets</b>			
Cash and cash equivalents	\$11,006,741	\$1,869,367	\$12,876,108
Investments		44,991	44,991
Taxes receivable, net	1,852,174		1,852,174
Accounts receivable, net	58,151	48,733	106,884
Due from other funds	842	35	877
Restricted cash	655,140		655,140
Total Assets	\$13,573,048	\$1,963,126	\$15,536,174
<b>Liabilities</b>			
Accounts payable	\$142,630	\$110	\$142,740
Deferred revenue	1,335,056		1,335,056
Due to other funds		877	877
Due to other governments	11,545,496		11,545,496
Payable from restricted assets	655,140		655,140
Total Liabilities	13,678,322	987	13,679,309
<b>Fund Balances</b>			
Reserved for endowments		169,374	169,374
Unreserved, reported in:			
General fund	(105,274)		(105,274)
Special revenue funds		1,757,462	1,757,462
Capital project funds		1,402	1,402
Permanent funds		33,901	33,901
Total Fund Balances	(105,274)	1,962,139	1,856,865
<b>Total Liabilities &amp; Fund Balances</b>	<b>\$13,573,048</b>	<b>\$1,963,126</b>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds	29,622,497
Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis	1,234,411
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Long-term liabilities at year end consist of:	
Bonds payable	(874,664)
Accrued interest on long-term obligations	(15,803)
Compensated absences	(720,774)
<b>Net assets of governmental activities</b>	<b>\$31,102,532</b>

*Note: The full audited financial statements are available at the Administrative offices.*



# 2006 FIXED ASSET REPORT

The chart below represents the Town of Windham's fixed assets and infrastructure for the fiscal year ended December 31, 2006, as recorded in its financial statements. The Town of Windham considers a capital asset to be an asset whose cost exceeds \$5,000 and has a useful life of greater than one (1) year. Assets are depreciated using the straight-line method over the course of their useful lives. Infrastructure represents town-owned roadways and bridges.

	Balance <u>1/1/2006</u>	<u>Additions</u>	<u>Reductions</u>	Balance <u>12/31/2006</u>
<i>Capital assets not depreciated:</i>				
Land	\$ 8,971,188	\$ 949,000	\$ (2,800)	\$ 9,917,388
Construction in progress	-	-	-	-
Total capital assets not depreciated	8,971,188	949,000	(2,800)	9,917,388
<i>Other capital assets:</i>				
Infrastructure	28,046,222	749,704	-	28,795,926
Land improvements	1,240,297	48,715	-	1,289,012
Buildings and improvements	7,844,003	13,200	-	7,857,203
Vehicles and equipment	3,074,209	372,868	(112,418)	3,334,659
Total other capital assets @ historical cost	40,204,731	1,184,487	(112,418)	41,276,800
<i>Less accumulated depreciation for:</i>				
Infrastructure	(16,031,229)	(1,066,761)	-	(17,097,990)
Land improvements	(479,505)	(85,600)	-	(565,105)
Buildings and improvements	(2,133,481)	(196,003)	-	(2,329,484)
Vehicles and equipment	(1,408,350)	(264,825)	94,063	(1,579,112)
Total accumulated depreciation	(20,052,565)	(1,613,189)	94,063	(21,571,691)
Total other capital assets, net	20,152,166	(428,702)	(18,355)	19,705,109
Total capital assets, net	\$29,123,354	\$ 520,298	\$ (21,155)	\$29,622,497

# 2007 BALANCE SHEET

The following represents the General Fund balance sheet as of December 31, 2007 as prepared by the Town's Finance Department. This information is presented in draft form and has not been audited or reviewed by the Town's Independent Auditors.

This presentation omits substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included with the General Fund balance sheet, they might influence the user's conclusions about the Town's financial position. Accordingly, this General Fund balance sheet is not designed for those who are not informed about such matters.

## General Fund - December 31, 2007

### ASSETS

Cash	\$10,090,991
Taxes receivable, net	1,926,857
Accounts receivable	69,237
Due from other funds	7,512
Restricted cash - performance bonds	625,752
Restricted cash - other	10,716
<b>Total Assets</b>	<b>\$12,731,065</b>

### LIABILITIES & FUND BALANCES

#### Liabilities

Accounts payable	\$ 3,522
Deferred revenues	182,437
Deposits	625,752
Due to other funds	37,069
Due to other governments	11,153,556
<b>Total Liabilities</b>	<b>12,002,336</b>

#### Fund Balances

Reserved for encumbrances	16,444
Unreserved:	
Designated for subsequent years' expenditures	427,741
Undesignated	284,544
<b>Total Fund Balances</b>	<b>728,729</b>

**Total Liabilities & Fund Balances** **\$12,731,065**

Respectfully submitted,



Assistant Town Administrator-Finance



# TAX COLLECTOR

## DEBIT REPORT

	Levies of	
	2007	Prior
UNCOLLECTED TAXES BEGINNING OF YEAR:		
Property Taxes	\$ 0.00	\$ 1,653,059.73
Land Use Change Taxes	0.00	74,000.00
Yield Taxes	0.00	9,490.54
Excavation Taxes	0.00	238.46
TAXES COMMITTED THIS YEAR:		
Property Taxes	35,271,611.36	0.00
Land Use Change Taxes	522,450.00	0.00
Yield Taxes	0.00	0.00
Excavation Taxes	0.00	0.00
OVERPAYMENTS:		
Property Taxes	87,940.98	5,834.67
Miscellaneous	99.00	44.00
INTEREST COLLECTED ON DELINQUENT TAXES:	21,982.59	70,466.20
COLLECTED PENALTIES/FEES	479.41	4,285.50
	-----	-----
TOTAL DEBITS	\$35,904,563.34	\$ 1,817,419.10

## CREDIT REPORT

	2007	Prior
REMITTED TO TREASURER:		
Property Taxes	\$ 33,610,687.16	\$ 1,612,047.96
Land Use Change Taxes	394,250.00	74,000.00
Yield Taxes	0.00	7,308.46
Interest	21,982.59	70,466.20
Penalties/Fees	479.41	4,285.50
Overpayments/Refunds	87,940.98	5,834.67
Miscellaneous	99.00	44.00
Excavation Tax	0.00	238.46
ABATEMENTS MADE:		
Property Taxes	5,957.00	41,010.97
Yield Taxes	0.00	2,182.08
Land Use Change Taxes	8,700.00	0.00
UNCOLLECTED TAXES END OF YEAR:		
Property Taxes	1,654,967.20	0.80
Land Use Change Taxes	119,500.00	0.00
Yield Taxes	0.00	0.00
	-----	-----
TOTAL CREDITS	\$35,904,563.34	\$ 1,817,419.10

# TAX COLLECTOR

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## SUMMARY OF TAX SALE/LIEN ACCOUNTS

### DEBIT REPORT

	2006 Levies	2005 Levies	Prior Levies
UNREDEEMED LIENS:			
Beginning of Year	\$ 0.00	\$ 139,652.92	\$ 35,463.59
LIENS EXECUTED:			
During Fiscal Year	331,339.02	0.00	0.00
INTEREST & COSTS:			
Collected After Execution	10,973.81	16,792.86	12,008.11
	-----	-----	-----
TOTAL DEBITS	\$342,312.83	\$ 156,445.78	\$ 47,471.70

### CREDIT REPORT

REMITTANCE TO TREASURER:			
Redemptions	\$198,463.26	\$ 77,737.59	\$ 26,971.88
Interest/Costs	10,973.81	16,792.86	12,008.11
ABATEMENTS:	893.37	0.00	0.00
UNREDEEMED LIENS:			
Balance End of Year	131,982.39	61,915.33	8,491.71
	-----	-----	-----
TOTAL CREDITS	\$342,312.83	\$ 156,445.78	\$ 47,471.70

Respectfully submitted,

*Ruth Robertson*

Tax Collector

# TOWN TREASURER

## GENERAL OPERATIONS FUND

CASH BALANCE ON JANUARY 1, 2007 \$ 10,891,572.85

### Sources of Revenue

Town Departments	
Tax Collector	
2007 Tax Warrants	33,715,415.32
Prior Tax Warrants	2,032,152.50
Town Clerk	2,751,787.64
Planning & Development Dept	243,357.32
Transfer Station	155,497.92
Selectmen's Office	62,142.71
Police Department	28,086.48
Fire Department	243,826.11
Recreation Department	3,304.00
State of New Hampshire	
Revenue Sharing	69,298.00
Highway Block Grant	220,240.07
Rooms & Meals	531,440.15
Emergency Management Grant	10,735.00
Flood Reimbursement (FEMA)	5,218.60
Other	6,513.71
Miscellaneous Revenues	
Interest on Deposits	116,960.60
Interest on Investments ( <i>\$6 million in short-term CD's @ 4.8-5%</i> )	49,116.68
Cable Franchise Fees	172,088.66
Income from Trust Funds	841.38
Donations/Other Grant Funds	21,275.00
Sale of Town Property	16,100.00
Other	6,108.02
	-----
2007 Revenues	40,461,505.87
Current Use Collections	485,066.09
Proceeds from issuance of Tax Anticipation Notes	2,500,000.00
	-----
Total Funds Available	\$ 43,446,571.96
Less:	
Disbursements per Selectmen's Warrants & School District Requests	41,299,156.65
Current Use Transferred	447,997.30
Payoff of Tax Anticipation Notes	2,500,000.00
Cash Balance on December 31, 2007 – held at Citizens Bank	\$ 10,090,990.86



# TOWN TREASURER

## OTHER FUNDS

<i>Held at Citizens Bank:</i>	<b>Balance</b>				<b>Balance</b>
<b>Fund</b>	<b>01/01/07</b>	<b>Income</b>	<b>Disbursements</b>	<b>Interest</b>	<b>12/31/07</b>
Recreation Revolving*	\$ 1,222.84	\$ 0.00	\$ 1,234.67	\$ 11.83	\$ 0.00
Cable TV Trust Fund	214,556.08	22,000.00	0.00	7,240.43	243,796.51
Searles Special Revenue	20,259.63	22,289.50	23,030.67	485.35	20,003.81
Expendable Health Trust	9,958.47	170,665.84	180,395.02	56.04	285.33
Cemetery Operation Fd	80,658.54	2,900.00	50.00	2,425.10	85,933.64
Conservation Land Trust	743,684.46	449,844.30	1,189,805.19	16,288.78	20,012.35
Road Bond Fund	8,960.05	0.00	0.00	135.66	9,095.71
Law Enforcement Fund	940.16	0.00	0.00	14.24	954.40
Town Clerk Special Acct	839.30	16,870.50	17,054.50	14.79	670.09
Recreation – Lacrosse	10,647.20	30,840.00	36,768.79	215.82	4,934.23
Recreation – Yoga	749.19	3,925.00	3,928.00	14.92	761.11
Conservation Special	2,091.25	0.00	0.00	31.65	2,122.90
Recreation – Basketball	17,947.14	1,960.00	2,460.37	416.29	17,863.06
Griffin Pk Special Grant	1,401.61	0.00	0.00	21.23	1,422.84
Recreation – Programs	3,401.24	32,898.67	30,705.71	86.05	5,680.25
Recreation – Tennis	6,727.24	9,876.00	12,919.08	140.79	3,824.95
Conservation – Trails	2,250.27	0.00	0.00	49.81	2,300.08
Police Public Safety Rev	31,090.31	329,176.75	324,451.36	2,078.44	37,894.14
Police Fed Forfeitures	37,396.50	7,215.93	14,807.41	919.84	30,724.86
Fire Public Safety Rev	6,640.02	23,469.56	19,952.09	185.05	10,342.54
Subdivision Fees	110,805.20	111,622.36	139,100.82	0.00	83,326.74
Griffin Park Lighting	880.83	0.00	0.00	13.34	894.17
Misc. (Undefined)	970.20	0.00	0.00	20.18	990.38
School Impact Fees	475,335.39	180,200.00	252,622.96	22,700.53	425,612.96
Rte 28 Emerg Resp Fund	57,664.68	10,000.00	0.00	1,626.97	69,291.65
Recreational Imp Fund	18,414.44	500.00	15,505.08	314.33	3,723.69
Rail to Trail Fund	246.35	1,000.00	0.00	12.27	1,258.62
<b>Grand Total</b>	<b>\$1,865,738.59</b>	<b>\$1,427,254.41</b>	<b>\$2,264,791.72</b>	<b>\$55,519.73</b>	<b>\$1,083,721.01</b>

\* Account is no longer used and balance was transferred to the Recreation-Programs account during the year.

# TOWN TREASURER

## DEVELOPER PERFORMANCE BONDS

As of 12/31/07, the following bonds are held for the completion of projects approved by the Planning Board:

American Excavating (Road Projects)	448,000.00
Anderson Subdiv	73,006.00
Bear Hill Extension	85,632.00
Butterfield/Jackman Ridge Rd Ext	69,000.00
Canterbury Rd Ext	7,859.50
Carr Landscaping	7,300.00
Castle Reach Pump House	216,660.00
Castle Reach II	102,384.00
Castle Reach II / Hancock Rd	24,341.78
Castle Reach III	68,352.00
Clarke Farm Estates	66,158.40
Comcast/Adelphia (Cable TV)	75,000.00
Cristy Rd Ext	51,553.18
D & S Builders	100.00
DelPozzo Development	531.93
Duston Rd (Spruce Pond)	40,012.00
6 Edinburg Rd	5,081.66
Emerson right of way	1,206.49
Evinson (timber)	719.30
Fieldstone Woods (Mountain Home Building)	19,305.64
Fieldstone Woods (DHB, Inc)	17,082.00
Flat Rock right of way	4,210.56
Fletcher Rd	59,424.00
Fletcher Rd Ext	11,798.00
Fox Crossing Retaining Wall	15,480.00
Fritschy Site Plan	20,000.00
Gov Dinsmore Rd (McIntosh Hollow)	93,720.00
Gov Dinsmore Rd (Orchard Blossom)	39,275.00
Haffner's Fuel Site	1,343.99
90 Indian Rock Rd	39,842.33
Jenny's Hill Rd	21,000.00
Jenny's Hill Rd Ext	28,476.00
Johnny Hill Estates	1,400,000.00
Johnson St Ext	13,776.70
Lakeview Farm/Harvest Rd	80,000.00
Lancelot Rd	4,420.13
8 Ledge Rd	30,000.00
Marblehead Rd/Fletcher Corner	34,200.00
McIntosh Hollow	253,587.00
Netherwood Rd	14,600.00
Northland Rd (Spruce Pond)	58,524.00
Osgood (Forfeited)	2,470.58
Outlook Rd	54,661.43

# TOWN TREASURER

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Partridge & Quail Rds	2,841.37
Pawtucket Rd	47,660.27
PSNH (Telo Rd/Almes St)	5,000.00
Ryan Farm Rd (Mesiti)	121,909.00
Ryans Farm / Heritage Acres	119,906.90
Searles Rd (Forfeited)	44,165.19
Settlers Ridge Rd	12,840.55
Sheffield St	32,194.00
Squire Armour Ext	16,464.00
Stoneywyke Rd (Forfeited)	6,334.14
Terra Bella	50,964.00
Thompson Subdiv	675.87
Timberlane & Heritage Hill	36,020.01
Villages of Windham	42,834.00
Wall St/International	32,472.69
Wall St (Shaws) Driveway	13,586.00
West Shore Rd	1,005.37
Westchester Rd	8,420.12
Whispering Pines (Winds)	6,151.07
White Mountain Cable Construction (Cable TV)	20,000.00
Windham Co-op Kindergarten	3,518.91
Windham Meadows I	49,046.68
Windham Meadows II	70,725.79
<b>Total Performance Bonds</b>	<b>\$4,404,831.53</b>

Respectfully submitted,

*Robert Skinner*

Town Treasurer

# EXPENDABLE HEALTH TRUST FUND

The Expendable Health Trust fund is used primarily to pay the “out of pocket” claims associated with the Town’s program of self-insuring the deductibles and coinsurance payments on behalf of its employees. The monthly premium cost of the health insurance program is funded through the Town’s general operating budget. Other disbursements from this account include administrative costs and a portion of payments made on behalf of retirees who qualify for the Town’s post-employment benefits program based on years of service. The income deposited into this fund consists of the employees’ co-pay amounts from weekly payroll deductions.

----- Disbursements -----								
MONTH	INCOME	RETIREE NET PREMIUM	CLAIMS	ADMIN FEE	RENEWAL	INTEREST	MISC.	BALANCE*
								9,958.47
January	12,323.44	0.00	7,464.68	0.00	0.00	14.79		14,832.02
February	12,597.51	0.00	0.00	1,650.00	0.00	23.52		25,803.05
March	12,419.61	3,735.06	45,214.59	0.00	0.00	17.73		(10,709.26)
April	12,364.96	1,001.18	29,877.07	0.00	0.00	0.00		(29,222.55)
May	15,302.55	0.00	22,540.42	1,650.00	0.00	0.00		(38,110.42)
June	9,299.81	0.00	13,066.18	1,650.00	0.00	0.00		(43,526.79)
July	15,636.09	0.00	12,683.46	0.00	0.00	0.00		(40,574.16)
August	15,615.04	0.00	0.00	0.00	0.00	0.00		(24,959.12)
September	14,516.53	0.00	26,903.67	0.00	0.00	0.00		(37,346.26)
October	13,463.64	0.00	7,933.57	1,683.00	0.00	0.00		(33,499.19)
November	14,523.76	0.00	13,418.92	0.00	650.00	0.00		(33,044.35)
December	22,602.90	0.00	(10,726.78)*	0.00	0.00	0.00		285.33
<b>TOTALS</b>	<b>170,665.84</b>	<b>4,736.24</b>	<b>168,375.78</b>	<b>6,633.00</b>	<b>650.00</b>	<b>56.04</b>	<b>0.00</b>	

\*A total of \$20,000 was funded out of the Town’s operating budget to cover a portion of the annual claims cost, which was transferred in to the Expendable Health Trust account at the end of the year, due to the fact that income from employee co-pays was not sufficient to absorb the annual claims throughout the year.

# STATEMENT OF BONDED INDEBTEDNESS

<b><u>Amount of Original Issue</u></b>	<b><u>\$4,196,064.00</u></b>
Issuer / Date of Issue	Citizens Bank / July 1999
Purpose	Fire/Police/Library/Griffin Park
Date Payable	Feb & Aug Each Year
Rate	4.5% - 4.7%

	<u>Year</u>	<u>Principal</u>	<u>Interest</u>		<u>Payment</u>	<u>Balance</u>
						801,064.00
2007	2/15/07		18,537.50		18,537.50	801,064.00
	8/15/07	350,000.00	18,537.50	4.60%	368,537.50	451,064.00
2008	2/15/08		10,487.50		10,487.50	451,064.00
	8/15/08	225,000.00	10,487.50	4.60%	235,487.50	226,064.00
2009	2/15/09		5,312.50		5,312.50	226,064.00
	8/15/09	226,064.00	5,312.50	4.70%	231,376.50	0.00
		<b>\$801,064.00</b>	<b>\$68,675.00</b>		<b>\$869,739.00</b>	

<b><u>Amount of Original Issue</u></b>	<b><u>\$100,000</u></b>
Issuer / Date of Issue	TD Banknorth / June 2003
Purpose	Searles Building Renovations
Date Payable	June Each Year
Rate	4.00%

	<u>Year</u>	<u>Principal</u>	<u>Interest</u>		<u>Payment</u>	<u>Balance</u>
						73,600.00
2007	6/3/07	9,600.00	2,944.00		12,544.00	64,000.00
2008	6/3/08	10,000.00	2,560.00		12,560.00	54,000.00
2009	6/3/09	10,000.00	2,160.00		12,160.00	44,000.00
2010	6/3/10	10,400.00	1,760.00		12,160.00	33,600.00
2011	6/3/11	10,800.00	1,344.00		12,144.00	22,800.00
2012	6/3/12	11,200.00	912.00		12,112.00	11,600.00
2013	6/3/13	11,600.00	464.00		12,064.00	0.00
		<b>\$73,600.00</b>	<b>\$12,144.00</b>		<b>\$85,744.00</b>	

# CAPITAL IMPROVEMENTS PLAN

(Excerpted from the Final 2008-2015 Capital Improvements Plan)

**YEAR 2008 AVAILABLE CAPITAL IMPROVEMENT FUNDS:** The CIP Sub-Committee used the official tax valuation less utilities figure for 2007 to determine the proposed CIP funding for the subsequent years in its plan. This official tax valuation is determined by the Windham Tax Assessor and approved by the New Hampshire Department of Revenue Administration. For year 2007 the town valuation figure minus exemption monies for veterans and other recognized groups, was set at \$2,196,382,525.

To compute the available CIP funds for year 2008, the sub-committee used the actual 2007 valuation \$2,196,382,525 and applied a conservative 1.5% increase to reach \$2,229,328,263 as an estimated tax valuation figure. Appendix C shows that for the years since 1995 through 2005, the town's tax valuation has increased on average by substantially more than the 1.5% figure used by the sub-committee. For FY 2008-2015 planning, the sub-committee estimated available CIP funds using the more conservative 1.5% increase each year in the town valuation figures. This year's CIP Sub-Committee looked at both the substantially higher historical increases and considered the current slow down in residential development and felt that a 1.5% figure would create a more realistic future plan, while still being fiscally conservative and cautious.

The CIP Sub-Committee has recognized the enormity of the projected costs attributable to the new high school land and facilities and the current CIP Plan does not include the costs of the new high school in the budget. The sub-committee believed that in order to continue to fund other needed town-wide capital improvement projects, the high school capital projects should be removed from the CIP plan. However, it recognized that a lower CIP rate than the historical \$1.55 per thousand met the non-high school capital needs of Windham within this plan. The CIP Sub-Committee has adopted a new CIP rate of \$.75 per thousand to fund the non-high school capital projects. In addition to funds derived directly from CIP, the plan includes school impact fees and other funds contributions.

It is required that the first year of the CIP plan be balanced to zero (2008 in this plan). It is always the intent of the CIP Sub-Committee to create a plan for future years (FY2009-2015 in this plan) that minimizes any negative variances from the estimated CIP funding available. However, because the specific funding figures in those later years are just estimates, no attempt is made to zero balance the program.

## CIP FY 2008 PLAN

### A. FUNDING AMOUNTS

2007 Actual Town Tax Valuation Less Utilities	\$2,196,382,525
2008 Estimated Town Tax Valuation Less Utilities at 1.5% estimated growth	\$2,229,328,263
CIP funding at \$.75 per thousand of 2008 Town Tax Valuation Less Utilities	\$ 1,671,996
Other CIP Contributions:	\$ 652,828
Searles Trust Fund	\$ 12,560
School Impact Fee Funds	\$ 150,000
Castle Hill Bridge Reimb.	\$ 490,268
TOTAL AVAILABLE CIP FUNDING FOR 2008	\$ 2,324,824

### B. FIXED CIP OBLIGATIONS FOR 2008

Town Master Bond (Fire and Police Stations, Library)	\$ 245,975
Schools Renovation Bond (Middle and Center)	484,014
Searles Bond	12,560
TOTAL FIXED OBLIGATIONS	\$ 742,549

C. REMAINING CIP FUNDS FOR REQUESTED PROJECTS \$ 1,582,275

# CAPITAL IMPROVEMENTS PLAN

## CIP FY 2008 -2015 Appropriations Chart (Summary)

Notes	CRF Balances	2008	2009	2010	2011	2012	2013	2014	2015
<b>CIP Projected Availability</b>		<b>\$1,671,996</b>	<b>\$1,697,076</b>	<b>\$1,722,532</b>	<b>\$1,748,370</b>	<b>\$1,774,596</b>	<b>\$1,801,215</b>	<b>\$1,828,233</b>	<b>\$1,855,656</b>
<b>Fixed CIP Obligations</b>									
Town Master Bond	(1)	245,975	236,689						
Schools Renovation Bond	(2)	484,014	475,026						
Searle's Bond	(3a)	12,560	12,160	12,160	12,144	12,144	12,144		
<b>Total Fixed Obligations</b>		<b>\$742,549</b>	<b>\$723,875</b>	<b>\$12,160</b>	<b>\$12,144</b>	<b>\$12,144</b>	<b>\$12,144</b>	<b>\$0</b>	<b>\$0</b>
<b>Effective Availability Other</b>		<b>\$929,447</b>	<b>\$973,201</b>	<b>\$1,710,372</b>	<b>\$1,736,226</b>	<b>\$1,762,452</b>	<b>\$1,789,071</b>	<b>\$1,828,233</b>	<b>\$1,855,656</b>
<b>Other CIP Annual Contributions</b>	19,075	652,828	162,160	162,160	12,144	12,144	12,144	0	0
<b>Net to Annual Appropriations</b>	<b>\$ (19,075)</b>	<b>\$ 1,582,275</b>	<b>\$ 1,135,361</b>	<b>\$ 1,872,532</b>	<b>\$ 1,748,370</b>	<b>\$ 1,774,596</b>	<b>\$ 1,801,215</b>	<b>\$ 1,828,233</b>	<b>\$ 1,855,656</b>
<b>Annual Appropriations</b>									
<b>FIRE DEPARTMENT</b>	-	0	393,000	240,000	180,000	351,000	180,000	0	0
<b>SELECTMEN</b>		593,785	0	0	0	0	0	0	0
<b>HIGHWAY AGENT</b>	70,830	390,000	300,000	300,000	562,500	412,500	412,500	412,500	300,000
<b>LIBRARY</b>	-	70,000	95,000	50,000	0	0	0	0	0
<b>TRANSFER STATION</b>	-	104,080	78,000	0	0	0	0	0	0
<b>HISTORIC</b>		13,000	13,000	13,000	0	0	0	0	0
<b>RECREATION</b>	-	0	150,000	0	0	0	0	0	0
<b>SCHOOL DEPARTMENT</b>	70,830	411,082	50,000	1,050,000	875,000	950,000	1,000,000	1,000,000	1,000,000
<b>Total Annual Appropriations</b>		<b>\$ 1,581,947</b>	<b>\$ 1,079,000</b>	<b>\$ 1,653,000</b>	<b>\$ 1,617,500</b>	<b>\$ 1,713,500</b>	<b>\$ 1,592,500</b>	<b>\$ 1,412,500</b>	<b>\$ 1,300,000</b>
<b>Variance</b>		<b>\$328</b>	<b>\$56,361</b>	<b>\$219,532</b>	<b>\$130,870</b>	<b>\$61,096</b>	<b>\$208,715</b>	<b>\$415,733</b>	<b>\$555,656</b>

# CAPITAL IMPROVEMENTS PLAN

## CIP FY 2008 - 2015 Appropriation Chart (Details)

Notes	CRF Balances	2008	2009	2010	2011	2012	2013	2014	2015
<b>Effective Availability Other</b>		\$ 929,447	\$ 973,201	\$ 1,710,372	\$ 1,736,226	\$ 1,762,452	\$ 1,789,071	\$ 1,828,233	\$ 1,855,656
<b>OTHER CIP ANNUAL CONTRIBUTIONS</b>									
Searle's Trust Fund	(3b)*	19,075	12,560	12,160	12,160	12,144	12,144	12,144	
School Impact Fee Funds	(4)	-	150,000	150,000	150,000				
Castle Hill Bridge State Reimbursemen	(5)	-	490,268						
<b>Total Other contributions</b>		\$ 19,075	\$ 652,828	\$ 162,160	\$ 162,160	\$ 12,144	\$ 12,144	\$ 12,144	\$ -
<b>Net to Annual CIP Appropriations</b>			\$ 1,582,275	\$ 1,135,361	\$ 1,872,532	\$ 1,748,370	\$ 1,774,596	\$ 1,801,215	\$ 1,828,233
<b>ANNUAL APPROPRIATIONS</b>									
<b>FIRE DEPARTMENT</b>									
Ambulance 2002		70,830	0	153,000	0	0	0	0	0
Engine 3 Replacement		-	0	240,000	240,000	0	0	0	0
Engine 2 Replacement		-	0	0	0	180,000	180,000	180,000	0
Ambulance 2006		-	0	0	0	0	171,000	0	0
<b>Sub-Total</b>		\$70,830	\$0	\$393,000	\$240,000	\$180,000	\$351,000	\$180,000	\$0
<b>SELECTMEN</b>									
Lowell Road Bike Paths (attached to funding)		-	73,200	0	0	0	0	0	0
Castle Hill Bridge		-	501,585	0	0	0	0	0	0
Londonbridge Road		-	19,000	138,000	134,000	130,000	126,000	122,000	118,000
<b>Sub-Total</b>		\$0	\$593,785	\$0	\$0	\$0	\$0	\$0	\$0
<b>HIGHWAY AGENT</b>									
Road Improvements		-	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Salt shed		240,843	90,000	0	0	0	0	0	0
1 Ton Dump		-	0	0	0	55,000	0	0	0
Maintenance Facility		-	0	0	0	112,500	112,500	112,500	112,500
Front end loader		-	0	0	0	95,000	0	0	0
<b>Sub-Total</b>		\$240,843	\$390,000	\$300,000	\$300,000	\$562,500	\$412,500	\$412,500	\$412,500



# CAPITAL IMPROVEMENTS PLAN

	Notes	CRF Balances	2008	2009	2010	2011	2012	2013	2014	2015
<b>ANNUAL APPROPRIATIONS (continued)</b>										
<b>LIBRARY</b>	(6)*	24,306								
Deferred maintenance/Upgrade		-	70,000	95,000	50,000	0	0	0	0	0
			0	0	0	0	0	0	0	0
<b>Sub-Total</b>		\$24,306	\$70,000	\$95,000	\$50,000	\$0	\$0	\$0	\$0	\$0
<b>TRANSFER STATION</b>										
Trailer Replacement		54,080	54,080	0	0	0	0	0	0	0
Facilities Improvement/Renovation per study		-	50,000	0	0	0	0	0	0	0
Skid Loader Replacement			0	78,000	0	0	0	0	0	0
<b>Sub-Total</b>		\$54,080	\$104,080	\$78,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Heritage / Historic Commision(s)</b>										
Transportation		-	13,000	13,000	13,000	0	0	0	0	0
<b>Sub-Total</b>		\$0	\$13,000	\$13,000	\$13,000	\$0	\$0	\$0	\$0	\$0
<b>RECREATION</b>										
Expand Nashua Road fields		-	0	150,000	0	0	0	0	0	0
<b>Sub-Total</b>		\$-	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>SCHOOL DEPARTMENT</b>										
Phase II Paving		-	286,082	0	0	0	0	0	0	0
School Septic Replacement	1,439		75,000	0	0	0	0	0	0	0
Relocatable Classrooms		-	50,000	50,000	200,000	100,000	50,000	0	0	0
Middle School Facilities (\$14M)		-	0	0	850,000	775,000	900,000	1,000,000	1,000,000	1,000,000
<b>Sub-Total</b>		\$1,439	\$411,082	\$50,000	\$1,050,000	\$875,000	\$950,000	\$1,000,000	\$1,000,000	\$1,000,000
<b>TOTAL ANNUAL APPROPRIATIONS</b>			<b>\$1,581,947</b>	<b>\$1,079,000</b>	<b>\$1,653,000</b>	<b>\$1,617,500</b>	<b>\$1,713,500</b>	<b>\$1,592,500</b>	<b>\$1,412,500</b>	<b>\$1,300,000</b>
<b>VARIANCE</b>			<b>\$328</b>	<b>\$56,361</b>	<b>\$219,532</b>	<b>\$130,870</b>	<b>\$61,096</b>	<b>\$208,715</b>	<b>\$415,733</b>	<b>\$555,656</b>

# CAPITAL IMPROVEMENTS PLAN

## CIP FY 2008-2015 Footnotes

**Fixed Obligations:**

- (1) Represents 10 year bond (2000-2009), of \$4,196,064 at 4.57% covering Fire Station, Police Station, Library, and Griffin Park Phase I projects.
- (2) Represents 10 year bond (2000-2009) for schools renovation of \$5,992,000 at 4.65%. Use CRF and Impact fees to reduce total annual payments. Payment includes 30% state funding.
- (3a) Represents 10year bond (2004-2010) of \$100,000 at 4.5% for renovations of Searle's Chapel west room.

**Other CIP Annual Contributions:**

- (3b)\* Represents projected rental revenue from Searle's Chapel.
- (4) Impact fees collected per year, above a \$50,000 standing reserve, are to be applied to the school bond payment. Fee collection is projected at \$150,000 per year.
- (5) Funds from State of NH will offset the state's portion of the Castle Hill bridge cost. Anticipated receipt of funds - 2008
- (\*) The Capital Reserve Funds (CRF's), managed by the Trustees of the Trust Funds, are in the Town's "Concentration Acct." earning 0.7% interest as of 10/31/04

**Capital Reserve Fund:**

- (6) Interest left from Library construction project. Does not include \$20,000 approved 3/06 by voters towards architectural study.

## TAX VALUATION PROJECTION

PROPERTY VALUATION	% Increase	YEAR	PROJECTED CIP TAX RATE	\$
				AVAILABLE
\$2,196,382,525		2007	\$0.75	\$1,647,287
\$2,229,328,263	1.5	2008	\$0.75	\$1,671,996
\$2,262,768,187	1.5	2009	\$0.75	\$1,697,076
\$2,296,709,710	1.5	2010	\$0.75	\$1,722,532
\$2,331,160,355	1.5	2011	\$0.75	\$1,748,370
\$2,366,127,761	1.5	2012	\$0.75	\$1,774,596
\$2,401,619,677	1.5	2013	\$0.75	\$1,801,215
\$2,437,643,972	1.5	2014	\$0.75	\$1,828,233
\$2,474,208,632	1.5	2015	\$0.75	\$1,855,656

\*\*\* Based on Tax Assessor's Valuation for tax year 4/1/2006-3/31/2007

# BOARD OF SELECTMEN

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As a Board, we are pleased to submit our 2007 annual report to the residents of Windham. As detailed in the following pages, 2007 was indeed a very active year not only for us, but the various town committees and employees of our fine community, as well. We are proud to serve as your Board of Selectmen, and are ourselves proud of the numerous volunteers and employees who give of themselves to serve Windham; individuals who strive always to accentuate the positives that make Windham the community it has become, while tireless working to improve in all areas in efforts to provide exceptional service to you, the residents.

**LEDGE ROAD BLASTING/BLASTING ORDINANCE:** A key issue before the Board during the year was concerns brought forth by residents in the Ledge/Meetinghouse Road area related to the ongoing development of a light industrial subdivision on the westerly end of Ledge Road. Of utmost concern were potential health issues related to increased levels of arsenic, nitrates, and magnesium appearing in wells that may be a result of the blasting activities on the site. Additionally, reports of structural damage, silting, sinkholes, flying rocks, and the general perceived lack of responsiveness of the developer were expressed to the Board. While the Town and we, as a Board, have limited authority in this matter beyond our local Blasting Regulations, we have tried to work on the behalf of the effected residents to alleviate their concerns. Through a series of meetings the following actions have taken place to date:

1. At the developer's cost, the Town hired Hager-Richter and Stonehill Environmental as independent consultants to conduct extensive studies of the surrounding properties and blasting operations and to review water quality issues, respectively. After reviewing in excess of 400 blasting records and observing the blasting operation in the field, Hager-Richter opined that the blasting operation and how it was being conducted was within both the State and Town Blasting Regulations. Water quality concerns and the presence of contaminants has and continues to be reviewed by Stonehill as well as by Town staff.
2. In late November, the developer voluntarily agreed to cease blasting operations for an initial period of 14 days, however, this period was subsequently continued until December 1<sup>st</sup> to allow ample time for the independent reviews to be completed.
3. A meeting with representatives of the State Department of Environmental Services (DES) was held in December to review and discuss the ongoing concerns of residents and, in particular, their water quality. As a result of that meeting and the DES's own review of the information available to date and the high level of nitrate contaminations found, the DES ordered the developer to complete a site investigation within 120 days to fully define the nature of the impacts. The estimated completion date for the study is late March. The representatives from DES further instructed that blasting operations cease until a remedy was in place for the existing issues and a determination made as to what when wrong and means established to prevent such occurrences in the future.
4. The Board also held several meetings to review the Town's present Blasting Ordinance and, as a result, developed a comprehensive revision which will be submitted to the 2008 Town Meeting for approval. The revisions recommended by the Board are intended to address several of the issues raised throughout the review of the Ledge Road situation including, but not limited to the following:

## BOARD OF SELECTMEN

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- a. Modifying permit duration/insurance requirements to: 30-day/\$1M, 60-day/\$1.5M, and 90-day/\$2M. Also, inclusion of language requiring proof of Moody Bond Rating from blasting companies.
- b. Amendments to measuring and reporting requirements.
- c. Lowering of the maximum peak particle velocity to 1"/second.

As we proceed forward, the Board is committed to working with the Department of Environmental Services to address the concerns of our residents within our regulations as defined in the Town's Blasting Ordinance.

**TRANSFER STATION:** Last year, we reported on a series of workshop meetings with Dave Poulson, our Transfer Station Manager, to discuss alternative approaches toward the solid waste needs of the town. In 2007, we again spent many hours exploring and analyzing these various approaches, including visits to areas facilities and listening to presentations on alternative recycling methods. As a result of our reviews and with the strong recommendation of Mr. Poulson, the Board has agreed that the most prudent path is to continue to operate our Transfer Station facility, with appropriate renovations over time, and to move towards the concept of "single stream recycling" beginning in early 2009. "Single Stream Recycling" is commonly defined as "a recycling process in which marketable materials are collected all together with no sorting required by the residents or municipalities. Cans and bottles can be recycled together with all paper products, cardboard, and plastics". In short, residents will bring all their co-mingled recyclables, except glass, to the Transfer Station where they are compacted into a trailer and then transported to a Material Recovery Facility (MRF) for processing and sorting by a private company. The Town will receive a share of the revenues generated from the sale of the recycled product through a "revenue sharing agreement", which would be entered into between the town and the private company. In addition to the direct revenue received, the Town also will realize savings in terms of staffing and in internal processing time through elimination of the present sorting line.

As highlighted in the Administrator's Report, we have budgeted funds in the 2008 budget to begin the renovations of the facility, including purchasing a compactor and making initial other minor renovations needed to accept the new means of recycling.

**ROAD RELATED ISSUES:** Several significant road projects were completed this year. Portions of East Nashua Road were reconstructed at a cost of approximately \$165,000 from the Town's CIP funding. In addition, the following roads were repaired and repaved: West Shore Road, Camelot Road, Jones Road, and Leni Road.

Several road bond releases were approved upon recommendation by the Planning Board, and portions of Sheffield Street, Lancelot Road, Glance Road, and Seavey Road were accepted as Town roadways. Additionally, a 525' section of Flat Rock Road was upgraded from a Class VI to a Class V roadway in response to a petition to do so in late 2006. The cost of this upgrade was borne by the petitioner.

In July, the Board received a petition to layout a new town road over the general area of the former Londonbridge Road from its intersection with the High School driveway to its intersection with Castle Hill Road. The Board agreed that there was a public need to consider such a layout, feeling a second access was needed to the Windham High School. Staff was directed to contract with Herbert Associates to complete the engineering and to submit plans to the Planning Board for approval of the "line and location" where the road would traverse. As we approached year end, the Planning Board approved the intended "line and location", the Board began to prepare for a formal

public hearing to consider laying out the roadway, and a warrant article had been drafted for submittal to the 2008 town meeting to raise the needed funds to build the road. Concurrent with the Board's plans, a petitioned warrant article was submitted to the Windham School District to appropriate funds needed to build the road and to have the School District fund the cost, 30% of which would then be eligible for reimbursement through State Education Aid. As a result of this, the Board removed its proposed warrant article and, assuming approval at Town Meeting, intends to work with the School District through a similar layout process used for the entrance road to the High School.

**OTHER AREAS/ISSUES IN 2007:** Some of the other areas or issues that either the Board or specific departments addressed in 2007 include the following:

**Route 111 Bypass:** Portions of the Route 111 Bypass opened in October; between Searles Road and Route 28 and between Route 28 and Route 111 on the easterly end of Shadow Lake. As a result of the construction and the new road alignments, the Board made changes to various road names or portions of roads as follows:

1. Salem Road – name given to the new section of road which runs from Range Road near the Searles Building and Route 111 on the easterly end of Shadow Lake.
2. Roulston Road – now runs from its present intersection with Searles Road to a new intersection with the current Lamson Road and then turns right over a new section of road, running along its same course to Route 28.
3. Industrial Drive – now runs from a new intersection at Lamson and Roulston Road down over its current access. The former entrance from Range Road has been removed.
4. Delahunty Road – name given to new road way running into the location of Semi Conductor Industries.

**Griffin Park:** Improvements to the front swale area of the park were completed this year including removal of the bittersweet vines and debris among the trees which line Range Road. In addition, a new water fountain was installed in the irrigation pond for aesthetic reasons as well as to try to keep the geese away.

**Lowell Road Bike Paths:** The Town has been working with the State Department of Transportation for the past several years on a joint Transportation Enhancement Project to construct bike paths along a 2.1 mile segment of Lowell Road between Route 111 and the Golden Brook School. The cost of the project was originally estimated at \$715,000, to be shared between the State and Town on an 80/20% basis. However, based upon updated engineering plans as well as the increasing cost of construction materials, the overall project cost is now estimated to be \$1,060,000. As noted in the Administrator's report, we are submitting a warrant article to the 2008 Town Meeting seeking approval for the additional funding needed along with a 10% contingency. This past fall, staff began the process of meeting with abutting property owners along the intended pathway to review the plans and to seek approvals needed for temporary slope and driveway easements, which will be required as part of the construction. These meetings will continue throughout the Spring of next year.

## BOARD OF SELECTMEN

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**Facility Improvements:** The wash outs and erosion problems at the Town Beach were repaired this year through improvements to the drainage swale, the catch basin near the lifeguard building, and the addition of replacement sand. Also, siding at both the Armstrong Building and Senior Center was washed and their trim repainted. The Armstrong roof was also reshingled.

**Village Center District:** The Board authorized Mr. Anthony Mesiti and his representatives to drill two test wells on Town property off of Fellows Road for the purpose of determining whether or not they would yield sufficient water to serve portions of the Village Center District properties located behind and around Town Hall. The well yields were very positive, which led to a series of public meetings between the Board, staff, Mr. and Mrs. Mesiti, and their representatives to discuss a potential water withdrawal agreement between the Mesiti's and the Town. At year end, discussions were ongoing and are expected to continue. Should the Town and the Mesitits find it mutually beneficial to continue towards an agreement, the Board intends to schedule additional public hearings to gain input from the residents.

**Depot Renovations:** The Depot Advisory Committee continued to develop improvement plans for the Windham Depot area, including repairs and renovations to the State owned Train Depot and Garage. Currently, a 25-year lease between the State and Town is being finalized which will allow the Town to complete the repairs and to continue to use the area. While this aspect of the project has been ongoing the Committee, with the approval of the Board, purchased a rehabilitated B&M C-16 Caboose from its owner in Lawrence, MA and had it moved to the Depot where it is now proudly on display on a section of rail track at the intersection of Frost and Depot Road.

**Policy Development:** Working with the Administrator's Policy Committee, the Board spent many meetings reviewing for approval a series of new and updated Polices and Procedures, including those related to: Earned Time Donations, Cash Deposits, Employment and Hiring Processes, Media Relations, Town Hall Uses, Drug Free Workplace, and updating the Rules of Procedure for both the Board of Selectmen and Highway Safety Committee. The Recreation Committee also lent their input and assistance into the development of new policies, approved by the Board, relative to Vending on Town Property and a Smoking Ban at the Town Beach. As this goes to print, revisions to our Right of Way Ordinance are pending further review and are expected to be addressed by the Board in early 2008.

**Eagle Scout Projects:** The Board would like to express its heartfelt thanks to the following young men who contributed their time and energies to the Town in improving several of our facilities as part of their requirements towards attaining their Eagle Scout badges. Keegan Cole (T266) worked to install trail markers along the Windham Rail Trail; Jake Northcutt (T266) is constructing a "rest area" along the Rail Trail to include benches, landscaping, and a bike rack; Jarret Mowatt (T263) worked to clear a trail on the conservation property off of Route 28, while John Pierson (T266) built tent platforms for public use and Brandon Gould (T266) coordinated the creation of a gravel parking lot at this same location. Collectively, these young men should be very proud of their accomplishments and know that their efforts are deeply appreciated.

**DONATIONS:** As in past years, the Town was blessed to be the recipient of many donations of equipment, funds, and services. We extend our deepest appreciation and gratitude to those who gave so generously to our community. On behalf of the Town, we would like to recognize some of the items received:

## BOARD OF SELECTMEN

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- New entrance gate at the Town's boat launch valued at \$1,787. Cobbetts Pond Improvement Association.
- New sets of wildland forest fire gear valued at \$7,954. Mr. Peter Zohdi.
- Improvements to drainage and pavement on Sylvestri Road valued at \$19,450. Mr. Eric Nickerson.
- Three (3) tasers for use by the Police Department from the Police Association.
- Trash receptacles and recycling bins for use at Griffin Park valued at \$5,200. Ideal Disposal.
- Donation of engineering services to recreation for Nashua Rd Complex drainage study valued at \$2,000.
- Funds and services from area businesses to help provide the annual Senior Summer Picnic as well as the Senior Christmas Party.

**PERSONNEL:** 2007 was again a year of turnover and transition for some departments, particularly the Police Department, and of temporary staffing adjustments for others. We have highlighted these below:

**Police Department:** In June, Sergeant Chuck Occhipinti retired after 27 years of service to our department, for many of which he served as our Firearms Instructor. We wish Chuck well in his future endeavors and thank him for his service to our Town. Officer Ed Fedele was promoted to Sergeant in July to fill the positional vacancy.

Captain Pat Yatsevich, who had been out on medical leave, was welcomed back to the department in June and has quickly readjusted to his position. We welcome Pat back and wish him the continued best in his recovery. We would also like to thank Sergeant Wagner for the job he did while serving as Acting Captain during Pat's leave.

Brian Landry and Jason Dzierlatka were hired as Police Officers in May and July, respectively, to fill vacancies that were available as a result of both retirements and promotions in the past year. Both Officers have been doing a tremendous job since joining the department, and we are confident that they will serve our community well for years to come. Welcome and best of luck to both.

As budgeted for, our Police Prosecutor, Heather Newall, began working full-time mid-year due to the amount and complexity of the cases and issues handled by the department. Heather has been an asset since coming to Windham, and continues to perform exceptionally well.

In July, we were deeply saddened by the passing of Officer Mark Knight after a courageous battle against cancer. Officer Knight was first hired in 1999 and served until 2002 when he made a career decision to concentrate on his own business. He was then rehired and returned to the department in 2005. Officer Knight served with dignity and professionalism, and was well respected and revered by his fellow officers and friends. For not only his service to our community, but for the person and friend Mark was and will always remain as in the hearts of those he touched, the Board of Selectmen are honored to dedicate the 2007 Town Report to the memory of Officer Mark Knight, a true Officer and a Gentleman.

In August, Chief Gerald Lewis tendered his resignation to accept a position with Connecticut College. Shortly after assuming his new assignment, however, he contacted the town to express his desire to return if the Board would consider rehiring him. The Board discussed the possibility at length and, by majority vote, agreed to rehire Mr. Lewis as Police Chief in late September.

## BOARD OF SELECTMEN

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Prior to the start of school in September, Officer Jessica Flynn was assigned as the Department's Community/School Resource Officer. Officer Flynn is excelling in her new assignment and has been a tremendous resource to our schools. The Board is very supportive of the SRO position and knows Jessica will do well.

Our Dispatch saw some changes when Diane Mullaney, who had stayed on as part-time after her retirement as a fulltime dispatcher for the Department, decided to go into "full retirement". We extend thanks to Diane for her many years of service to the residents and wish her the best. As we finished out the year, the department had hired Brian Bodenrader to fill the part time position. Brian has previous experience as a police officer and looks forward to his new career as a Dispatcher, one in which we are confident he will be successful.

**Fire:** Long time Fire Chief Secretary Patricia Ramsden retired in April. Patricia served under six different chiefs in her over twenty years with the department and performed her duties with precision. Pat continues to reside in town and is enjoying her time with her family and grandchildren. We wish her only the best and extend our appreciation for her years of dedication to the Town and Fire Department. In June, we welcomed Charlotte Misauraca as our new Fire Chief Secretary. Charlotte previously served in a similar capacity for the Lawrence, Massachusetts Fire Department. Best wishes for success to Charlotte.

We are also pleased to congratulate Firefighters Eric Hildebrandt and Diana Nault who attained their paramedic certifications in the fall. Both individuals dedicated themselves for the past eighteen months toward training and studying to achieve this goal. Their efforts and determination have been fruitful to not only themselves but to the department which now has seven certified paramedics on staff to provide exceptional advance life saving services to our community. Great job to both.

At year end, Firefighter Don Worthington retired from the department after serving for close to twenty years. Don was, and is, an excellent firefighter and hazardous materials technician. We wish Don the best in his retirement and are pleased to know that he is staying on with the department as a call firefighter.

**Town Clerk:** Diana Vincent, Assistant Town Clerk, resigned in June to take a position with the Department of Motor Vehicles in Concord. As we enter into 2008, the Town is presently finalizing the process to recruit a replacement.

**Highway:** In July, John Cogliano was hired as a fulltime laborer for the department. This position had been part-time up until 2007. John provides our department with a third fulltime staff position which has proven very beneficial not only during the summer months but the winter, as well.

**Transfer:** Les Bell, who had served as our Town Custodian for several years prior to moving into the Transfer Station, retired in June after twenty years of dedicated service to the town. We wish Les the best in his retirement. Additionally, in July our truck driver, Tim Healey, terminated employment with the Town. Presently, we are reviewing the best options for the department in terms of replacing these positions based on our decision to move towards the "single stream" concept of recycling. While we continue to determine the best direction to take, the Board has hired two part time temporary employees, Jim O'Connell and Kevin Bleeker, to work as a laborer and truck driver, respectively.

**Animal Control:** The Town hired Mike Simpson in January to provide some part-time, on call assistance to the Animal Control Officer. Mike works as needed to cover for Al Seifert, our long time Animal Control Officer.



## BOARD OF SELECTMEN

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**Recreation:** With the approval of the 2007, Town Meeting our Recreation Coordinator, Cheryl Haas, was elevated to full-time status in May. She continues to offer dozens of recreational programs for young and old, and has proven herself a tremendous asset to the Town.

**Cable:** In October, Jim Daddona, Cable Coordinator, resigned to accept a position with a national sports cablecast company. In his tenure, Jim provided exceptional customer service and professionalism to our cable department. He worked well with all the volunteers and committee members, as well as with town staff, and his presence will certainly be missed. The Board offers its deep appreciation for the many years Jim provided us and wishes him only the best in his future endeavors. In November, the Board welcomed Anastacia Sofronas as our new Coordinator. Stacy previously held a similar position in White River Junction, VT prior to moving into New Hampshire. She has shown a tremendous level of enthusiasm for her new position and has fit in very well with the volunteers and staff. We look forward to many years of her service to the town.

**Awards:** At Town Meeting, we recognized Wayne Morris as Volunteer of the Year for giving so much of his time toward variety of ventures over the years such as the Conservation Commission, Trails Committee, Deport Advisory Committee, Lowell Road Bike Advisory Committee, Planning Board, and the Highway Safety Committee. Wayne's passion and enthusiasm for each and every undertaking speaks volumes about his interest and love for the town. We thank him for all he has done to date, and is sure to do in the future, for the community and extend the Town's appreciation for his efforts. We also presented the Employee of the Year Award to Fire Chief Thomas McPherson in recognition of over twenty five years of service to the Windham Fire Department and the dedication he has shown over these many years. Tom started out his career in the Windham Department as a firefighter, moved to the position of firefighter/fire inspector, was then promoted to Deputy Chief and, for the past two years, has served well as our current Chief. His continued commitment to the Town and the Fire Department is in rare company and for that and other reasons he was clearly worthy of being recognized as Employee of the Year.

On behalf of the entire community, we once again extend our appreciation and congratulations to both Wayne and Tom for their long term commitment to our Town.

**IN CONCLUSION:** Not unlike prior years, these past twelve months have been very interesting and productive for the Board of Selectmen and its many employees and volunteer committees. As we listen to our residents and staff, we remain mindful that what we decide has far reaching effects on others, hopefully most of which are positive. The Board prides itself on an open government which seeks the input of others and is respectful of all opinions. While we realize that it would be unreasonable for us to think all our decisions are unanimously endorsed and appreciated by all, we do hope that our residents understand our positions and how they are derived. In the end, we are here to serve the Town to the best of our abilities and have committed ourselves to act in ways which reflect the best for the Town as a whole, while bearing in mind the need to balance the interests, desires, and opinions of the residents, employees, and volunteers. Collectively, Windham is a wonderful community and by continuing to work together we all can ensure that our town continues to thrive.

As we look forward into 2008, we are excited to implement several projects we began in 2007 as well as to undertake new ones. In addition to those mentioned in the preceding pages, some items on our horizon include the implementation of the single stream concept of recycling, addressing our future salt shed needs, and continuing to review and adopt changes to current policies and implement new ones as needed. Regardless of what projects we undertake, the Board stands prepared to address the issues in a timely manner and to work cooperatively with each other, our fellow elected Boards, our employees, and volunteers to ensure we reach our collective goals.

## BOARD OF SELECTMEN

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We wish to offer our thanks and appreciation to each of our employees for their continued professionalism and dedication. We would also like to extend our gratitude to the many residents who serve as volunteers on so many projects, committees and boards for their tireless efforts on behalf of our town. As individuals, we can make a difference but, even more importantly, by working together we can have a tremendous impact on our community and its future success.

Lastly, we offer our thanks and appreciation to the residents of Windham who put their trust in our hands each day. We understand the responsibility we have to deliver the highest quality of public service to each and every individual who calls Windham home or who makes their career in our community. You can be assured that as your Board we are committed to working to make Windham the best community it can be for the benefit of all. Remember always that this is everyone's town. We encourage all to get involved regardless of how much or little time you can give, for every moment and every piece of input counts!

Respectfully submitted,



Board of Selectmen

# TOWN ADMINISTRATOR

I am pleased to submit my Town Administrator's Report for 2007. The past year has been very active with many projects, such as the Lowell Road Bike Paths, the improvements to the Windham Depot, and the Castle Hill Bridge engineering plans moving forward. While immersed in these projects, as well as all the daily tasks associated with municipal government, I have had the opportunity and pleasure to work with many different individuals and committees. Through these interactions I continue to see and appreciate the wealth of interest and enthusiasm the employees and volunteers offer to our community each day. Much of what was accomplished in 2007, and what we will surely accomplish in 2008, are a true reflection of them all. This report, as has been the case for the past several years, is intended to focus on the upcoming year; paying specific attention to the key issues and costs proposed in our 2008 budget.

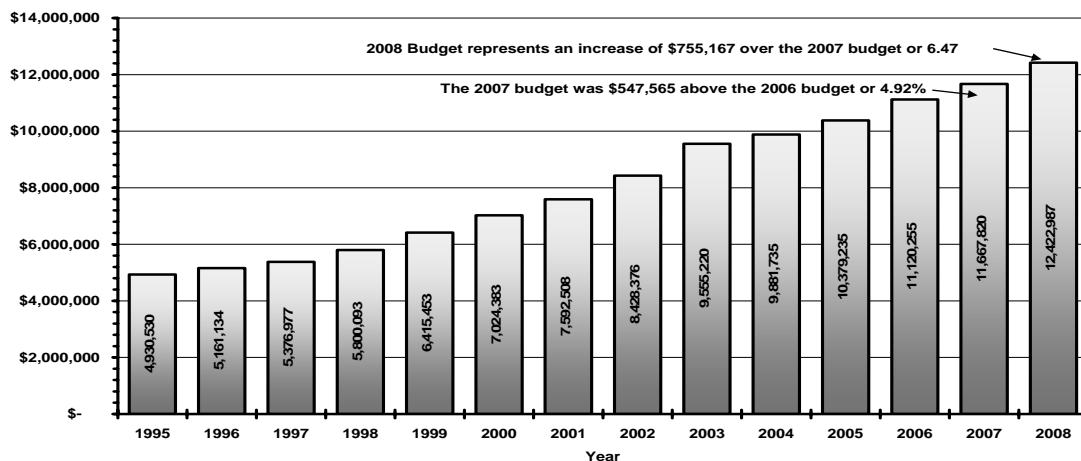
**2008 BUDGET DISCUSSION:** As shown in the table below, the total tax rate for 2007 is higher than the total tax rate in 2006 by \$.75/1000 valuation, an increase of 4.88%. The Town portion of that rate increase \$.06 or 2.03%. The detailed breakdown of the 2007 tax rate as compared to 2006 is shown to fully illustrate how the individual components of the Town's tax rate impacted the overall rate adjustment.

### 2007 TAX RATE HIGHLIGHTS assumes valuation changes (real rate)

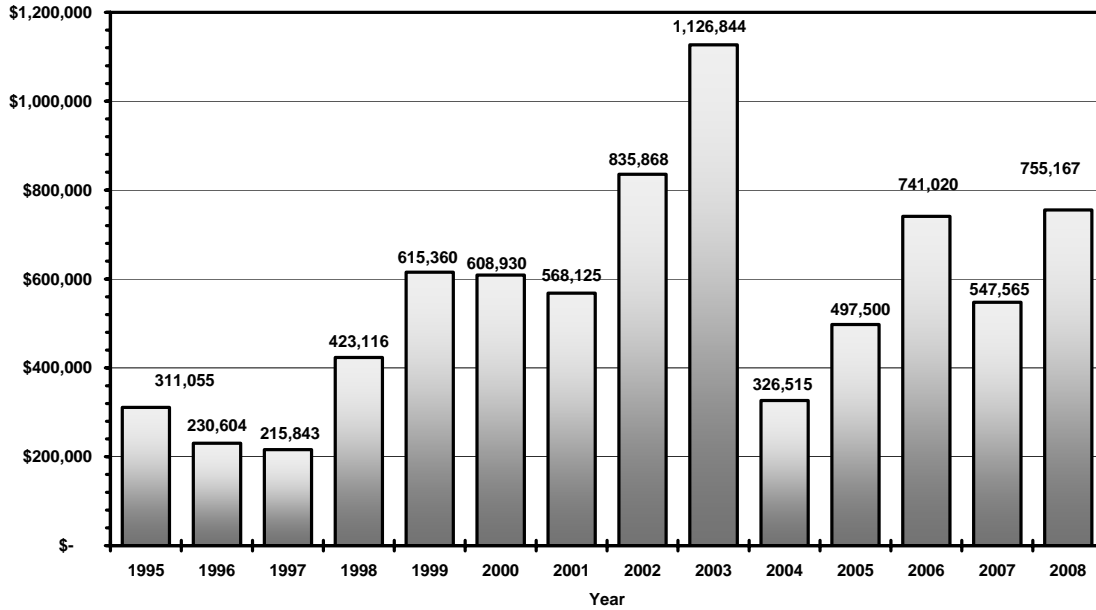
	2007 Net Appropriation	2007 Tax Rate	2006 Net Appropriation	2006 Tax Rate	% Decrease (2007-2006)
Town	\$6,661,652	\$3.01	\$6,400,275	\$2.95	2.03%
Local School	\$22,007,994	\$9.98	\$20,040,434	\$9.26	7.77%
State School	\$4,865,562	\$2.22	\$4,905,062	\$2.28	(2.63%)
County	\$1,960,631	\$0.89	\$1,856,588	\$0.86	3.48%
Total Property Tax assessed	\$35,495,839	\$16.10	\$33,202,359	\$15.35	4.88%
Net Assessed Valuation	\$2,206,042,525		\$2,164,454,970		

The Town's 2008 budget recommendation, as will be submitted to the Deliberative Session, is \$755,167 higher than the 2007 approved budget, or 6.47%. In comparison, the final approved net budget in 2007 was 4.92% or \$547,565 higher than the previous year. (See charts below, which highlight our annual appropriations and differences from 1995 to 2008).

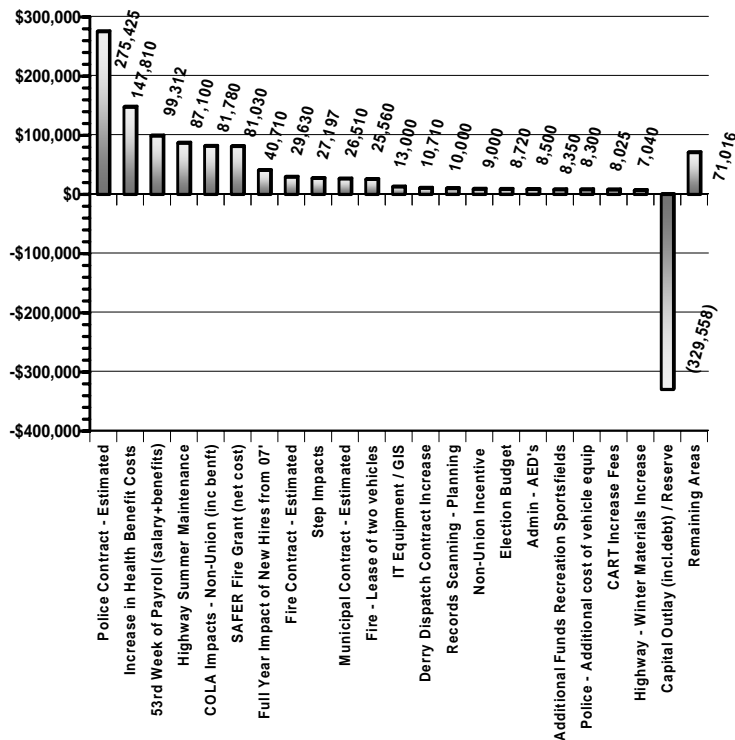
Windham - Town Appropriation History 1995 - 2008



## Windham - Differences in Appropriation History 1995 - 2008



Eighty-five and nine hundredths percent (85.09%) of the proposed increase, or \$642,575, is related to salary expenses; with the balance of fourteen and ninety-one hundredths percent (14.91%), or \$112,592, coming from increases in operating expenses across all departments. The following chart shows some of the major increases within the salary and operating categories, many of which are further detailed below:



**Personnel “Salaries”:** Of the \$642,575 in salary-related increases, 42.86% or \$275,425 is reflective of a separate warrant article to fund the cost items outlined in a tentative agreement reached between the Town and the Police Union. The cost items include a 3.3% wage adjustment effective retroactively to April 2006, with an additional adjustment of 3.1% effective retroactively to April 2007, and an estimated 3% adjustment effective April 1, 2008 (the actual increase for 2008 depends on the outcome of the Boston-Nashua CPI Index for 2007, and could be as high as 4.0%). In addition, \$29,630, or 4.61% and \$26,510 or 4.12% of the salary increase reflects two other individual articles to fund the cost associated with new Fire and Municipal Union contracts, respectively. Similar to the Police Union, these two contracts contain estimated wage adjustments of 3% effective April 1, 2008. Our budget also includes estimated 3% adjustments for all non-union employees representing \$71,680 or 11.16% and \$27,197 or 4.23% for step increases for these same employees.

In terms of new employees, our budget includes a separate warrant article for \$182,230 to fund the hiring of four new fire fighter positions. The Town has applied for a Federal SAFER Grant which, if approved, will fund \$101,200 of the 2008 cost of these positions, resulting in a net to the Town for 2008 of \$81,030. The Federal funding would then continue for the successive four years through 2012, but at a lower percentage of the overall costs, at which time the Town would then be responsible for all the costs associated with these new positions. Based on present and future projected calls for service to which our Fire Department responds we agree there is a compelling need for these additional fire fighters and feel that the most prudent way to fund this need is through the assistance of the SAFER Grant. While we are hopeful that we receive approval, we cannot guarantee that the Town will be a grant recipient so therefore the warrant article we have proposed is conditioned on receipt of the Federal assistance. Should the Town not be awarded the grant, the proposed article would be deemed null and void.

Finally, the operating budget reflects an additional \$87,880, spread throughout each department, to fund a 53<sup>rd</sup> week of payroll expenses; an oddity which occurs every five (5) years based on the way the weekly calendars fall for payroll. Rather than paying an extra one or two days annually and “forcing” a payroll week at the end of each year we, as well as many other communities, accumulate these “extra” days until every fifth year when they total a full payroll week.

**Operations:** This year’s operating cost increase of \$112,595 is mainly influenced by three main areas of operations: benefits, the Highway Department summer maintenance budget, and the collective items recommended as part of our Capital Improvement Program. Of the total increase, \$147,810 is due to increased cost for Health Insurance as a result of a 13.9% rate increase in our premiums. While close to our twenty year average of 13%, we are pleased to note that it is far less than the 25% rate increase we endured in 2007.

Next, the highway summer budget has been increased \$87,100 due to the ever increasing cost of paving and other road construction materials. With this increased appropriation we feel we can repair the same total length of roads that were repaired last year. While we would ideally like to be able to reconstruct and repair more road miles than in prior years given the number of miles of roads the town maintains and the overall age of some of our roads, we were conscious of the impact any further increase would have on the budget and therefore are proposing only those additional funds needed to maintain status quo in terms of road miles repaired.

The projects within the Town’s portion of the Capital Improvement Program are funded into the following three categories: debt service, capital reserve accounts, and current capital expenditures. Combined, the dollars needed to fund these projects has decreased (\$349,558) from what was allocated into our 2007 CIP. First, our debt service has decreased (\$128,540) as a result of a significant reduction in the principle remaining on our Master Bond on the Fellows Road Complex; second, the funds allocated to reserve accounts has decreased by (\$87,975); and third the funds being requested for current year capital projects is (\$133,043) less than 2007. The items within the proposed Capital Improvement Program reflect seven (7) items for the Town in addition to the bond payment for the Fire Station, Police Station, Library, and Griffin Park, as well as the Searles Building as follows:

- **\$300,000 for road improvements** – this is the annual allocation for both complete and partial reconstruction of the Town’s roads based on a prioritized plan submitted by the Highway Agent. The recommended budget represents the same level of funding as was approved in 2007. Several projects are being considered for 2008, including possible reconstruction of 1850’ of Beacon Hill Road or additional improvements to East Nashua Road to expand upon those completed in 2007. The final determination of which work is to be done will be determined in the spring.
- **\$73,200 for the Lowell Road Bike Path** – funds will be used toward the Town’s 20% cost contribution for items including engineering, right-of-way acquisitions or easements, and construction expenses associated with building bike paths and roadway improvements on Lowell Road as part of an 80/20% grant with the State of NH. The Town has, to date, approved a total of \$160,000 toward this project, however, the overall estimated costs have increased necessitating an additional request for local funding. Originally the total costs were estimated to be \$715,000 with the Town’s 20% share being \$143,000. Over time, and as further engineering was completed, the costs are now estimated to be \$1,060,000, with the Town’s 20% share expected to be \$212,000. Funding requested for 2008 represents the additional amount needed plus a 10% contingency to cover other unforeseen increases.
- **\$54,080 for an additional trailer for the Transfer/Recycling station** – to purchase a new “live bed” trailer which will be used to haul compacted recyclable materials to a processing plant as we transition to the “single stream” concept of handling recyclables.
- **\$501,585 for Castle Hill Road Bridge** – intended to cover the costs of the final engineering design plans, acquisition of all needed easements, construction costs, and other related documents associated with the repair/reconstruction of the Castle Hill Road bridge, which runs over Beaver Brook at the Pelham/Windham town line. The Town has been authorized by the Town of Pelham to work within the bounds of Pelham where needed and ultimately will be reimbursed by the State of New Hampshire under its Bridge Aid Program for 80% of the total costs incurred upon completion. All but \$11,317 of the above funding will either be reimbursed to the Town by the State or paid for through off-site mitigation funds from a development in the area of the bridge.
- **\$13,000 for Depot Area Renovations** – intended to pay for the engineering and design plans associated with improvements and renovations to the Depot area, including stabilizing and repairing the freight shed and depot buildings. The total project cost is estimated to be \$210,000 of which 80% or \$168,000 will be reimbursed to the Town by the State through a Transportation Enhancement Grant. The 20% balance of \$42,000 plus estimated non-grant eligible expenses of \$10,000 will bring the Town’s overall net cost for the project to \$52,000. We have estimated the engineering and design plan phase to cost \$25,000; \$20,000 of which will be reimbursed by the State. The \$13,000 requested above the expected revenues from the State represents the Town’s 20% of the engineering and design cost for 2008 (\$5,000) with the balance of \$8,000 available for future costs. Our intent is to submit the balance of the funds needed for the construction phase of the project to the 2009 Town Meeting.
- **\$90,000 to be added to Salt Shed Capital Reserve Fund** – for use in the future for land and/or construction costs associated with a salt shed or similar Highway facility. Under the current Federal Storm Water Regulations and other considerations, the present location of the salt shed/highway garage is close to its life and usage expectancy. As of the end of 2007, we have \$135,843 in the account for this purpose.
- **\$70,000 for Library Repairs** – to pay for needed painting and interior lighting repairs and/or replacements at the Nesmith Library.

# TOWN ADMINISTRATOR

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Some of the other notable areas funded through our operating budget include:

*Administration:* Includes \$8,500 to purchase five (5) AED units to be placed at Griffin Park, the Senior Center, Planning and Develop Department, Nesmith Library , and at the Transfer/Recycling Station.

*Information Technology:* The operating budget portion increased by \$23,660 to fund several replacement systems and to enhance our GIS capabilities both in equipment and training.

*Police:* Overall operating increase of \$84,200, of which \$78,342 is due to increases in benefit costs. The balance comprises several increases and decreases across many line items. One of the more notable changes is the inclusion of an additional \$8,300 in vehicle equipment to enter into a three year lease for six cruisers. This will be the first time the Town has leased cruisers, but we feel for the number of vehicles we need to purchase (3 in 2008 and potentially 3 more in 2009) that leasing them over a three year period with a one dollar buy out that the end makes the most prudent sense.

*Dispatch:* Includes \$10,710 to fund the increased cost for our contract with the Town of Derry to handle the dispatching of our fire calls.

*Fire:* Non-benefit related increases are \$5,920, including \$25,560 to lease two new fire command vehicles for the Chief and Deputy Chief. Similar to the police lease discussed above, these leases will run for three years and have a one dollar purchase option at the end. Our intent is to replace the present third administrative vehicle used by the Inspection Services with one of the current command vehicles and to transfer the second one to the Planning Department to replace their old Jeep used for inspections. This and other small operating increases are partially offset by decreases in areas such as training (\$19,450) and utilities (\$7,890).

*Planning:* Operating increase of \$12,250 includes funds to begin scanning the department documents in an effort to save both space and to increase efficiency in accessing documents. Based on the number of documents to be scanned, we envision that it may take up to four years to complete the project based on the annual allocation planned.

*Transfer/Recycling Center:* The proposed operating budget, which is up \$40,495 over last year, includes \$50,000 to renovate the present facility to accommodate the handling of recyclables using the “single stream” concept, including purchase of a compactor and facility modifications to accommodate same.

*Health & Human Services:* The majority of this budget remains consistent with prior year funding. However, funding for the CART program has increased \$8,000 based on the overall operating cost of the program and the resultant allocation requested from our Town based on population and usage.

*Recreation:* Overall operating costs have increased \$7,550. This is mainly due to \$8,350 more being allocated to Sportsfield Improvements, including adding roofs to the dugouts at Tokenal Field, and replacing the irrigation and purchasing two new sets of bleachers at Rogers Field.

**CONCLUSION:** To everyone associated with the Town of Windham – our residents, employees, elected officials, and volunteers – I extend my heartfelt gratitude and appreciation for all the work, commitment, enthusiasm, and sense of community each and everyone of you bring to the Windham Team! It certainly has been my pleasure to have been associated with so many people over my tenure as Town Administrator and I know I am not only a better employee, but more importantly a better person for the experiences I have had and for the friendships I have developed. 2008 marks the twentieth year that I have had the honor of serving as your Town Administrator. Over this period of time I have seen many different changes occur within Windham and many meaningful goals and accomplishments reached by each department, committee, board, and group of volunteers. While each individual accomplishment and project completed deserves its own accolade, the collective accomplishments paint such a complete picture of the sense of pride and community everyone has for the Town. Windham is looked upon as a wonderful place to live, work, and raise a family.

## TOWN ADMINISTRATOR

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As our own consultants have noted in the past Windham is the “Jewel of Southern New Hampshire”, a label which I believe to be truly deserved. Looking forward, I am extremely confident that, regardless of the objectives we set out to undertake, our team will be successful and continue to excel.

To the members of the Board of Selectmen, I extend my appreciation for your support over the past year and pledge mine and our staff's continued commitment to doing what is needed to ensure the residents of Windham receive the highest quality of service we can offer in an open, friendly environment.

To all the Department Heads and their staff, I extend my thanks for a job well done over this past year and offer my support as needed as you begin a new year and face new challenges and opportunities.

To my own Administrative staff, whom I both toil and laugh with daily, I offer a simple but truly meaningful thank you for all you do each and every day. Collectively – Dana Call, Wendi Devlin, and Kathy Davis, along with our Recreation Coordinator Cheryl Haas, excel on a daily basis. Their support for our mission and the effort and dedication they each consistently exhibit certainly does not go unnoticed by not only me, but by those they come into contact with. I know I am truly blessed to have such a staff to work along side with. Without a doubt having such a competent and knowledgeable staff only makes my job more enjoyable.

To all Windham residents, I extend my thanks for the continued interest you show in your community and for the support you give to each of us who work to gain your trust. We pride ourselves in maintaining an open forum of government and welcome your input as we move forward into 2008 towards even more goals and accomplishments for our Town.

Respectfully submitted,



David Sullivan/Town Administrator



# POLICE DEPARTMENT

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*Making a Difference* is a commitment that the men and women of the Windham Police Department have made to the community we serve. While the daily activities of the department and the dynamics of such are in a constant state of change we remain resolved to

- Treat people fairly and compassionately
- Explore new ways of doing our job safely while remaining effective and efficient
- Adapt to an ever changing public safety environment
- Be vigilant against threats to our community

With this in mind it is my pleasure to present you with this year's annual report.

**PERSONNEL:** This year the department suffered the loss of one of our own. Officer Mark Knight passed away in July after a courageous battle with cancer. Mark was a 6-year veteran of the department and leaves behind a wife and young daughter.

In June, the department welcomed back Captain Patrick Yatsevich who returned to full-duty after a year-long battle with cancer. Captain Yatsevich is in near-complete remission and continues to undergo periodic testing to ensure his long-term health.

In July, Sergeant Chuck Occhipinti retired after 27-years of service to the community. He was a Patrol Sergeant and long-time Firearms Instructor with the department.

Also in July, Officer Ed Fedele was promoted to the rank of Sergeant. Sergeant Fedele is also a Firearms Instructor and previously served as a Detective and Traffic Officer.

In April, Dispatcher Diane Mullaney retired after 19-years of full-time and part-time employment. To fill this part-time vacancy the department hired Brian Bodenrader who was previously a police officer in Salem, NH.

The year also saw the hiring of two patrol officers to fill existing retirement vacancies. Officer Brian Landry was hired to replace Officer Stephen Moltenbrey who retired last year. Officer Landry was previously a police officer in the Town of Wilton. Officer Jason Dzierlatka was hired to replace an officer who is on extended leave and intends to retire later in 2008. Officer Dzierlatka graduated from the New Hampshire Police Standards and Training Academy in December, and will undergo field training before being released to his patrol assignment in the spring of 2008.

As we finish the 2007 calendar year, we have two existing patrol officer vacancies for which testing is being conducted. In addition, 2008 will likely bring the retirement of several more officers. Due to the limited pool of interested and capable candidates across the law enforcement community, identifying potential hires to fill these positions will be challenging. Like us, many departments are struggling with this issue and will continue to do so for the foreseeable future.

**COMMUNICATIONS:** The year brought with it a continuation of the digital radio project which involves the installation of digital voters/repeaters at antennae sites in town. The equipment and subsequent installation cost(s) were provided by the State of New Hampshire Department of Safety, during an earlier communications upgrade. We are working with our radio vendor and Verizon to connect telephone lines to complete the project.

The Mobile Data Terminal project that had been started at the end of 2006 has been stalled due to the unforeseen need to acquire additional equipment. Alternative methods to complete the connection with the in-car computers continue to be explored.

# POLICE DEPARTMENT

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**VEHICLES:** As in previous years we replaced two (2) marked cruisers. However, this year we purchased Chevrolet Impalas to replace Ford Crown Victorias. We switched to the Impalas primarily because the front wheel drive will provide better traction and performance than the rear wheel drive Crown Victoria during the winter months. In addition, the overall cost of the Impalas is less and their fuel injected 6-cylinder engine should provide better gas mileage while providing adequate speed and acceleration.

The Impalas were painted black and white as opposed to the previous all-white marked cruisers. The black and white paint scheme is becoming more prevalent throughout the law enforcement community for a variety of reasons. However, funding for the additional cost of the black and white paint for 2008 has been cut, therefore we are likely going to return to having all-white marked cruisers.

**FACILITY:** This year we began to address the long-standing issue of water leakage in the basement of the building. Bids were solicited and after review with town staff it was determined that the contractors had not adequately addressed the problem. Therefore, this project will continue into 2008.

**TRAFFIC:** Traffic remains the one area of law enforcement that has the most significant daily impact on the community. With this in mind it is our intention to focus significant efforts on the safety of our roadways. One crash, one injury, or one fatality is one too many. Motorists who violate laws intended to keep our roadways safe are likely to be stopped and cited. By doing so, we hope to impart change on poor driving habits or behavior.

Due in part to the shortage of personnel we were unable to staff the Traffic Officer position for the full year. However, committed traffic enforcement on the part of patrol personnel resulted in a 7% increase in traffic stops and a 5% increase in enforcement action. In addition, the department saw a dramatic increase (166%) in Driving Under the Influence arrests over 2007. This increase is largely due to the vigilance and commitment of our patrol officers and supervisors to detect and arrest intoxicated drivers.

**TRAINING:** During the course of the year department members attended nearly 2,500 hours of training. Such training included classes in Leadership; Gangs; SWAT Operations; Firearms; Emergency Driving; On-Line Safety for Children; OHRV Operations; Elder Abuse; Video Surveillance; and Internal Affairs.

The department was the recipient of a Department of Homeland Security grant which provided a portable self contained video surveillance system that can be deployed for extended periods of time. This equipment allows us to monitor and record locations that are the target(s) of criminal activity without the need to dedicate costly manpower.

**ACTIVITY:** Overall activity in 2007 saw a continued increase from the previous year. There were a total of 18,057 calls for service as compared to 13,740 in 2006 (a 32% increase). Obviously, as our community and corresponding regions grows so will our calls for service.

Of particular significance this year, the department investigated a shooting incident in which the victim sustained serious but non-life threatening injuries; two traffic fatalities, one on Range Road and the other on Route 28; and a computer related incident where a minor child was enticed from the home via the internet and was en route to Florida to meet the offender when she was located in South Carolina. The offender was arrested by the FBI and is awaiting sentencing in federal court.

**CLOSING:** In today's environment of limited resources and high demands for service, police agencies must continually seek ways to demonstrate accountability and professionalism to their communities for public funds and police services. Hopefully, this year's report has provided you with that insight.

# POLICE DEPARTMENT

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As we move into another year I'm sure that we will be challenged on several fronts. However, we remain determined to provide the best possible police services and to adhere to our commitment of *Making a Difference*.

## MV ACTIVITY COMPARISON

Activity	2007	2006
Written Warnings	1690	1618
Verbal Warnings	538	499
Arrests	528	509
Total	2,756	2,626

## CALLS FOR SERVICE COMPARISON

	2007	2006
Total Calls for Service	18,057	13,740

## CASE ACTIVITY STATISTICS

	2007	2006
Total Offenses Committed	591	572
Total Felonies	146	155
Total Arrests	188	190
Total Juvenile Arrests	4	13

## CALL STATISTICS

	2007	2006		2007	2006
Abandoned Vehicle	12	18	Message Delivery	32	28
Alarm Response	1026	791	Missing Person	27	6
Animal Control	119	105	Motor Vehicle Accident	416	325
Arson	0	0	MVA Hit & Run	31	34
Assault	15	16	Motor Vehicle Complaint	446	394
Assist Citizen	265	256	Motor Vehicle Lockout	107	96
Assist Other Agency	246	243	Motor Vehicle Pursuit	6	1
Attempt to Locate	46	33	Motor Vehicle Stop	3248	2722
Bad Check	29	17	Motor Vehicle Theft/Att Theft	11	12
Blasting Information	375	230	Motor Vehicle Recovered	3	8
Bomb Threat	1	0	Narcotics	4	4
Burglary	33	20	911 Discrepancy	42	21
Burglary-Attempted	8	11	Neighbor Dispute	28	21
Building Check	43	34	Noise Complaint	116	86
Civil Problem	12	8	OHRV Accident	1	1
Criminal Mischief	113	162	OHRV Complaints	41	97
Criminal Threatening	19	16	OHRV Stop	8	10
Criminal Trespass	9	10	Parking Complaints	105	100
Disorderly Conduct	3	4	Park Ordinance Violation	62	39
Disturbance	42	13	Pedestrian Check	57	47
Disabled Vehicle	435	440	Police Information	297	214
Domestic	79	76	Paper Service	219	193
Directed Patrol	4,917	2,956	Paperwork Transfer	8	7

# POLICE DEPARTMENT

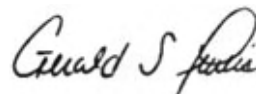
	2007	2006		2007	2006
Domestic Violence Petition	36	21	Permit Review	136	111
DVP Violation	12	11	Private Investigator	17	24
DWI Arrest	51	19	Recovered Stolen Property	1	5
Escort-Bank	1	2	Repossession	23	8
Extra Patrol	38	39	Residential Lockout	2	1
Family Offenses	2	4	Robbery	2	0
Fish & Game	10	10	Sex Offenses	8	10
Fingerprinting	82	77	Selective Enforcement	1653	1155
Fire Department Response	666	398	Sex Offender Reg	16	19
Found Property	58	59	Shoplifting	2	1
Forgery	0	0	Soliciting	39	32
Fraudulent Activity	52	35	Suspicious Person	63	49
Gas Drive Off	20	23	Suspicious Activity	192	162
Gun Shots	22	16	Suspicious Vehicle	386	275
911 Hang-ups	192	205	Traffic Hazard	319	289
Harassment	44	28	Theft / Att Theft	105	103
Illegal Dumping	34	23	Theft from Motor Vehicle	27	32
Incapacitated Person	26	28	Traffic Control	92	66
Intoxicated Subject	8	9	Untimely Death	4	5
Juvenile Offenses	45	42	Unwanted Guest	11	17
Keep the Peace	38	39	Vacation Patrol Check	97	108
Liquor Law Violation	2	1	VIN Verification	75	62
Lost Property	59	47	Wanted Person	83	75
Lost or Stolen Plates	12	7	Well Being Check	77	62

## INCOME STATEMENT

	2007	2006
Alcohol Offenses	\$ 2,367.32	\$ 5,342.00
Court Witness Fees	1,544.66	3,937.19
Insurance Reports	2,253.00	2,269.00
Parking Violations	1,934.00	2,285.00
Pistol Permits	1,200.00	920.00
Other	2,227.66	1,408.13
Contracted Services*	16,458.84	16,222.58
<b>Total</b>	<b>\$28,086.48</b>	<b>\$32,383.90</b>

*\*Represent 5% of the money collected and placed into the Public Safety Revolving Fund for Police Contracted Details, which totaled \$329,177 for 2007 and \$324,451 for 2006.*

Respectfully submitted,



Gerald S. Lewis, Chief of Police

# FIRE DEPARTMENT

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2007 was a busy year for the Fire Department with our call volume and simultaneous call volume continuing to increase as our members consistently improve their firefighting and EMS skills through many hours of training.

**PERSONNEL:** The Department entered the year with a full administrative and suppression roster. However, in the spring of 2007, Patricia Ramsden, Administrative Secretary of 28 years decided it was time to pursue other interests and left the Windham Fire Department. We are truly grateful for her many years of service to this department and the Town of Windham. After a lengthy application and interview process, Charlotte Misuraca was selected to fill the vacancy. Charlotte previously worked for the City of Lawrence, Mass. Fire Department and ran their front office; she brings with her years of experience and has transitioned into her new job with ease. Charlotte's husband Kevin continues to work for the City of Lawrence Fire Department as the second in command of the Fire Alarm Division. Charlotte and her husband Kevin live in Plaistow and have two daughters, Erin and Jennifer. We wish Charlotte well in her new position. Late in 2007, a long standing member of our department, Firefighter Don Worthington elected to retire. Don was an integral part of Windham Fire and wore many hats during his long career with us. We will not completely lose him; as he has elected to become a member of our call force. Don and his wife Judith still reside in Windham and the Officers and members of Windham Fire wish them well in Don's retirement.

**OPERATIONAL DEMAND (CALL VOLUME):** Our calls for service continued to keep our members busy this year including several building fires, none of which resulted in loss of life or serious injury to anyone. Our EMS call volume also continues to increase, as we responded to calls and transported patients.

Once again, managing the operational demands of the fire service does necessitate a certain amount of overtime expense. Overtime covers pay for all full-time personnel for hours worked in excess of their normal 42-hour workweek. This includes coverage of personnel who have taken earned time, which is time personnel accumulate on a weekly basis for use toward vacation, sick, personal time and uncovered bereavement leave. Overtime also includes callback coverage, which occurs when off duty personnel are called back to the Station to provide support to on duty Firefighters, and to staff the Fire Station while the Firefighters are at an emergency call. Callback is the Operational Demand portion of the overtime budget. Other needs for overtime include paying for Staff/Department meetings, Joint Loss Management Committee meetings and any other events that require personnel to work beyond their normal 42-hour workweek.

All hours for overtime, except for Operational Demand, are easily planned for because of their ability to be controlled. Because Operational Demand is on an "as needed" basis for emergencies, it is difficult to accurately predict how many emergency calls we will respond to on a yearly basis, and how long each call will last.

Although the Town of Windham has not officially adopted the National Fire Protection Association (NFPA) standards we, as a Department, are guided by these standards which have been written to ensure the safety of the public and Firefighters as they respond to the emergency needs of their communities. Of the many NFPA standards that guide the fire service, NFPA 1710, sets the standard for emergency response times and staffing. NFPA 1710 requires that emergency medical calls be responded to within 4-6 minutes, 90% of the time. It has been proven statistically that when pre-hospital care has been provided within 4-6 minutes for calls such as cardiac arrest, one's chances for survival are increased and hospital stays are shortened. In addition, NFPA 1710 also requires that emergency personnel respond to fires within 4-6 minutes, 90% of the time, as a fire will double in size for every minute it continues to burn unchecked. Furthermore, NFPA 1710 requires that an ambulance be staffed with at least 2 Emergency Medical Technicians, (EMT's) and that a Fire Engine be staffed with a minimum of 4 Firefighters. Staffing at the Windham Fire Department currently consists of one Lieutenant and three Firefighters per

# FIRE DEPARTMENT

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shift. Each of the four Shifts works a rotating 24 hour schedule, providing constant, round the clock protection for the community. To meet the NFPA 1710 consensus standards for staffing and response times, our Fire Department relies on off-duty personnel by calling them back during emergencies to ensure that personnel are available to respond to additional emergency calls and are available to assist personnel at ongoing emergencies.

In 2007, the Windham Fire Department responded to 1,419 Emergency Incidents. Statistically, 56% were for Emergency Medical Service (EMS), while 44% were fire-related incidents. Of the 1,419 incidents, approximately 33 percent were simultaneous calls for service. The average duration for an EMS call is approximately 2 hours. This is from the initial dispatch of Emergency Personnel, until the Ambulance is back in service and ready to respond to another emergency. This time frame is only for a single EMS response. The duration may be longer if a simultaneous call is received.

Management and staff continued working together last year to meet those operational demands placed on the Department while attempting to meet the Town's budgetary goals relating to overtime without reducing the number of on-duty personnel. Traditionally, when the Department received an emergency call the on-duty Firefighters responded and off-duty personnel were called back to handle any additional, simultaneous calls and provide immediate assistance to the on-duty crews. Today, the on-duty crew responds to non-emergency calls with no immediate back up from off-duty personnel and no Firefighters back at the Station to answer additional emergencies. We continue to monitor this issue and make any operational changes throughout the year to achieve our fiscal obligation, while keeping the safety of the community and our Fire Fighters a top priority. As you will read under "Grant Funding", the department is seeking four (4) additional Firefighters which will be added to each of the 4 shifts.

**TRAINING:** The Fire Department completed a full training schedule, with EMT and paramedic refresher training continuing to be one of the largest training areas. In addition, refresher training was conducted in areas such as ice/water rescue, blood borne pathogens, self-contained breathing apparatus and Rapid Intervention Team (RIT). One of the greatest challenges in training is keeping up with the ever-changing regulations. Federal, State and local regulations cover areas such as infectious substances, respiratory protection, hazardous materials, emergency vehicle operations, and structural fire fighting. Among the major training disciplines; Suppression, EMS, and Hazardous Materials, the members of this department completed approximately 170 training objectives for the year. This averages out to almost 2700 hours of training for the year or, 225 hours of training per month.

**GRANT FUNDING:** Although the department did not receive any local, state or federal grants during this period, the department continued its efforts to seek funding alternatives for programs such as replacement of its Personal Protective Equipment, acquiring Mobil Data terminals for our apparatus, and community safety programs. The department still awaits the approval of a Fire Prevention Grant which if accepted, would provide emergency access to our seniors by purchasing and installing residential Knox Secure Systems. These systems would allow Fire/EMS personnel to gain entry into residences where occupants are unable to open the door due to illness or injury.

The department also awaits approval for the funding of a S.A.F.E.R (Staffing for Adequate Fire and Emergency Response) grant through Homeland Security for the hiring of four (4) additional Firefighters. The application of this grant was supported by the Board of Selectmen. If awarded and ultimately approved by the voters, this would allow for the addition of one (1) Firefighter per shift. The department through its research and increased operational demands combined with its decrease in on-call Firefighters has made it necessary for these additions.

I would like to thank the following individuals who gave unselfishly of themselves by serving on the S.A.F.E.R. committee who ultimately were responsible for the research and development of this grant application; Deputy Chief Robert Leuci, Lieutenant Jay Moltenbrey, Lieutenant Timothy Dunn, Lieutenant Scott Delaney, Firefighter Ralph DeMarco, Firefighter Scott Savard, and Fire Inspector Kenneth Whicker.

# FIRE DEPARTMENT

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In closing, we want to thank the residents of Windham for the continued support of your Fire Department and we want to assure you that the members of the Department will continue to train and stand ready to meet the growing and ever changing needs of our community while delivering a competent and compassionate service.

As always, if you have any questions or need any information, please do not hesitate to call or stop by the Fire Station. On behalf of the members of the Fire Department, I hope everyone has a happy and healthy new year.

## INCOME STATEMENT

<b>Receipts</b>	<b>2007</b>	<b>2006</b>
Ambulance	\$ 229,909.89	\$ 210,139.32
Permit Fees	12,536.74	14,435.00
Copy Fees	206.00	126.95
Contracted Services*	1,173.48	617.08
<b>Total</b>	<b>\$243,826.11</b>	<b>\$225,318.35</b>

*\*Represents 5% of the money collected and placed into the Public Safety Revolving Fund for the fire hazardous materials contracted services, which totaled \$23,470 for 2007 and \$12,342.00 for 2006.*

## 2007 FIRE PERMITS AND INSPECTIONS

<b>Type</b>	<b>Permits</b>	<b>Inspections</b>
Brush, Camp Cooking	595	8
Day Care	6	6
Foster Care	3	3
Heating Systems	416	416
Fuel Tank Installed	74	74
Fuel Tank Removal	6	6
In-Service	0	100
Place of Assembly	10	10
Water Supply	4	104
Wood Stoves	14	14
Fire Alarm System	12	12
Sprinkler System	5	5
Fire Drills	0	10
Construction Inspections/CO	0	120
Child Safety Seats	0	4
Plan Reviews	0	25
<b>TOTALS</b>	<b>1,145</b>	<b>917</b>

## 2007 RESPONSE STATISTICS

100 Fire, other	4	151 Outside Rubbish, Trash or Waste fire	1
111 Building fire	16	160 Special outside fire	1
113 Cooking fire, confined to container	3	162 Outside equipment fire	2
114 Chimney or flue fire, confined	2	231 Chemical reaction process vessel rupture	1
131 Passenger vehicle fire	5	300 Rescue, emgcy medical (EMS) call, other	1
141 Forest, woods or wildland fire	5	311 Medical assist, assist EMS crew	4
142 Brush, or brush and grass mixture fire	4	321 EMS, excluding vehicle accident/injury	658
143 Grass fire	2	322 Vehicle accident with injuries	101

# FIRE DEPARTMENT

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323 Motor vehicle/pedestrian accident	2	571 Cover assignment, standby, moveup	37
324 Motor vehicle accident with no injuries	48	600 Good intent call, other	23
352 Extrication of victims from vehicle	1	611 Dispatched & canceled en route	11
360 Water & ice related rescue, other	1	621 Wrong location	3
365 Watercraft rescue	1	622 No incident found on arrival	14
400 Hazardous condition, other	1	631 Authorized controlled burning	1
411 Gasoline or other flammable liquid spill	8	650 Steam, other gas mistaken for smoke, other	7
412 Gas leak (natural gas or LPG)	7	651 Smoke scare, odor of smoke	12
413 Oil or other combustible liquid spill	5	652 Steam, vapor, fog thought to be smoke	4
422 Chemical spill or leak	2	661 EMS call transported by non-fire agency	3
424 Carbon monoxide incident	9	671 Hazmat release investigation w/ no hazmat	3
440 Electrical wiring/equipment problem	2	700 False alarm or false call, other	17
441 Heat: short circuit (wiring) defective/worn	1	710 Malicious, mischievous false call, other	1
443 Breakdown of light ballast	2	711 Municipal alarm, malicious false alarm	1
444 Power line down	57	714 Central Station, Malicious False Alarm	1
445 Arcing, shorted electrical equipment	7	715 Local Alarm System, Malicious False Alarm	1
460 Accident, potential accident, other	2	730 System malfunction, other	15
500 Service Call, other	33	732 Extinguishing Sys. Activation, Malfunction	1
510 Person in distress, other	6	733 Smoke detector activation, malfunction	11
511 Lock-out	10	734 Heat detector activation due to malfunction	1
520 Water problem, other	17	735 Alarm system sounded due to malfunction	14
521 Water evacuation	21	736 CO detector activation due to malfunction	7
531 Smoke or odor removal	24	740 Unintentional transmission of alarm, other	15
541 Animal problem	1	742 Extinguishing system activation	1
542 Animal rescue	2	743 Smoke detector activation, no fire	15
550 Public service assistance, other	9	744 Detector activation, no fire	14
551 Assist police or other governmental agency	3	745 Alarm system sounded, no fire	18
552 Police Matter	1	746 Carbon monoxide detector activation, no CO5	2
553 Public service	14	812 Flood assessment	2
554 Assist invalid	21	813 Windstorm, tornado/hurricane assessment	3
555 Defective elevator, no occupants	1	814 Lightning strike (no fire)	1
561 Unauthorized burning	27		

Respectfully submitted,



Thomas L. McPherson, Jr., Fire Chief



# EMERGENCY MANAGEMENT

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Windham's Emergency Management continues to benefit from an active Local Emergency Planning Committee (LEPC) composed of both daytime employees and volunteers who meet to improve our state of preparedness and readiness. Some of the highlights as we reflect back on 2007 were:

- The Town of Windham experienced a spring Nor'easter with snow, sleet, rain and heavy winds on Sunday, April 15th and an unstable weather pattern for most of the week. Roads were closed, basements flooded, and wires and trees downed. The Emergency Management volunteers were put on alert for this incident.
- Jane Hubbard from Hubbard Consulting completed the Town of Windham Hazard Mitigation Plan Proposal. It is now undergoing FEMA review and approval at the state level.
- The EM web page has been developed. It can be found at: [windhamnewhampshire.com/depts/em.htm](http://windhamnewhampshire.com/depts/em.htm). There, you will be able to find the location of all emergency shelters in town, along with other important Emergency Preparation information and links.
- Paperwork for the Emergency Management Performance Grant for the period ending September 30, 2008 has been submitted.
- The Town of Windham received a check in the amount of \$10,735. Although less than previous years, these monies helped fund a new copy machine and supplies to operate the Emergency Management Center.
- With the assistance of volunteers, Emergency Management pamphlets have been prepared. Information covers "Severe Weather", "Shelter", and general Emergency Management information. They were handed out at several town functions and were also made available at various locations in town.
- The Emergency Management Committee welcomed five new members.

The Town currently awaits the 2007 Federal Emergency Management Assistance Grants which is funding assistance to help equip and operate the Emergency Management Operations Center and office at the Fire Department, as well as to purchase administrative and shelter supplies. As we enter 2008, we will continue to seek out additional Emergency Management grants whenever available, which would assist us in the purchase of equipment and offset training expenditures during the fiscal year.

As always, we extend an invitation to residents who would like to volunteer to assist us in such areas as management database integration, logistics, shelter and communications sub-committees. Interested citizens can contact us at 437-6718.

In closing, we extend our many thanks to Mary Ann Horaj for her continued assistance with secretarial and technical support this year. We also thank all the members of Town Government for their continued support and dedication, as well as our spirited team of volunteers who have continued to work as collectively to improve our planning and overall state of readiness.

Respectfully submitted,



Thomas L. McPherson, Jr., EM Director

# FIRE WARDEN/STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

Fire activity was very busy during the spring of 2007, particularly late April into early May. As the forests and fields greened up in later May, the fire danger decreased. However, a very dry late summer created very high fire danger again from August into September, with fire danger reaching very high on Labor Day weekend. Even with the dry conditions, the acreage burned was less than half that of 2006. The largest forest fire during the 2007 season burned approximately 26 acres on the side of Wantastiquet Mountain in Chesterfield during the month of May. Our statewide system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2007 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the State's Forest Rangers by being fire wise and fire safe!

## 2007 FIRE STATISTICS

(All fires reported as of November 8, 2007)

(figures do not include fires on the White Mountain National Forest)

COUNTY STATISTICS			CAUSES OF FIRES REPORTED	
County	Acres	#of Fires		
Belknap	30	95	Arson	5
Carroll	11	53	Debris	197
Cheshire	44	36	Campfire	38
Coos	6	15	Children	22
Grafton	4	30	Smoking	41
Hillsborough	61	71	Railroad	5
Merrimack	16	73	Equipment	3
Rockingham	16	22	Lightning	7
Strafford	19	32	Misc.*	119
Sullivan	5	10		

(\*Misc.: power lines, fireworks, electric fences, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
<b>2007</b>	437	212
<b>2006</b>	500	473
<b>2005</b>	546	174
<b>2004</b>	482	147
<b>2003</b>	374	100

# PLANNING & DEVELOPMENT DEPARTMENT

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**OVERVIEW:** The Planning and Development Department reviewed and issued permits, inspected construction sites for safety code requirements, inspected all new road construction for compliance with town and state standards, reviewed and processed subdivision and site plans, met with the public, and awarded Certificates of Occupancy. This year, the Planning and Development Department granted Certificates of Occupancy to 79 new single-family homes and 7 new multi-families for a total of 86 new family households in Windham. Our full-time building inspector also continued our required Public Health and Safety duties. The Department also has one part-time building inspector. Construction plan reviews and inspection work require more detailed review because of the complicated house designs. The Residential Building Codes and Commercial Building Codes were updated again by the New Hampshire legislature, and we worked to help the public better understand these new codes. New Hampshire adopted its first Residential Building Code, ICC 2006, last year. The Planning and Development Department will continue to protect the safety of the public and emergency responders by reviewing plans and inspecting new construction to ensure that buildings and roads are built to code. This high quality of service allows property values to remain stable during this real estate down turn.

**SITE PLAN, SUBDIVISION, ZONING, BUILDING, HEALTH AND OTHER CODES:** The Planning and Development staff drafted twenty-one Zoning Ordinance amendments for presentation at public hearings. Among the zoning amendments is a zoning map revision that would expand the Limited Industrial zoning on Industrial Drive.

**INSPECTIONS, ROADS, BUILDINGS, AND SEPTIC SYSTEMS:** The department continued its task of road, building, pool, daycare, well, deck, driveway, electrical, plumbing, chimney, sign, blasting and septic system inspections. These inspections are done by staff experienced and trained to perform these duties. A private civil engineering firm is contracted to perform daily road construction inspections at new subdivisions, the cost of which is borne by the developer. These inspections are overseen by the Planning and Development Department. The Department staff conducts construction inspections for performance guarantee releases, spot checks, and town acceptance of new subdivision roads. Developer funds are held as a financial guarantee for finishing new roadways. One year after a new road has been completely finished, the project is inspected and the Selectmen vote to decide to release this money back to the developer and accept the road as a Town road.

**CODE ENFORCEMENT AND ZONING ADMINISTRATION:** Code enforcement is done primarily on a complaint basis. Owners that fail to comply with Town building codes, land use or health regulations are notified and, after discussions or court action, the properties are brought into compliance. Zoning administration involves review and research of development proposals for compliance with zoning regulations. Zoning administration decisions can increase property values hundreds to millions of dollars in value. I would like to extend my thanks to all those individuals who contacted our office with concerns. We cannot be everywhere, and your calls keep us aware of possible violations. We remind our residents that all such callers' names are kept strictly confidential.

**PERSONNEL:** I would like to praise and thank the Planning and Development personnel for their dedicated service during this past year: Shaun Logue, Town Planner and Zoning Administrator; Mike McGuire, full-time Building Inspector and Deputy Health Officer; Ron Preble, part-time Building Inspector and Deputy Health Officer; Virginia Gray, Department Clerk and receptionist; Nancy Charland, part-time Planning Board Secretary; and Pat Kovolyan, part-time Zoning Board of Adjustment and Conservation Commission secretary. I serve the Town as Director of Planning and Development, and also as the Health Officer, Town Engineer, Right-of-Way Agent, Blasting Administrator, Code Enforcement Administrator and Building Inspector.

I would also like to thank John Thorndike, our surveyor consultant and our Highway Agent, Jack McCartney, for their assistance this year with plan reviews and new road inspections.

# PLANNING & DEVELOPMENT DEPARTMENT

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**SUPPORT FOR CITIZEN BOARDS:** The Department supplies various volunteer boards with staff support. We serve the Planning Board, Board of Selectmen, Capital Improvements Committee, Zoning Board of Adjustment, Board of Health, Historic District/Heritage Commission, Trails Committee and the Conservation Commission.

**VOLUNTEERS:** The Planning and Development Department would like to acknowledge the volunteer contributions of Tom Case and Jack Gatinnella again this year, including input and advice concerning regulations and ordinances.

The Department would also like to thank the Cable volunteers for their time and energy in broadcasting all of the Town board and committee meetings. It is through their efforts that the townspeople can see what is going on in Town government from the comfort of their own homes.

**SPECIAL PROJECTS:** The Planning and Development Department often provides assistance to the Selectmen and the Town Administrator in managing special town projects, and 2007 was no exception. The Department was involved in the review of construction plans for the new High School, town road improvement and trenching permits, the Town's Emergency Management Plan, mosquito control process, dead bird collection and testing for EEE and West Nile Virus, Police and Fire Development Impact Fee Study, tax maps review, GIS Mapping grant from the NHDOT, Route 111 and Wall Street Corridor Study, lake and pond testing for failing septic systems, and Highway Safety issues. The Department also worked with the NH Highway Department on the Route 93 and Route 111 expansion projects in Windham.

**PRIVATE CONTRACTORS:** Independent contractors, under the supervision of the Planning and Development Department, help with the review of subdivision and site plans. John Thorndike, Keach Nordstom Associates and Coselo, Lomasney & deNapole Inc. helped review subdivision and site plans for the Planning Board. Drainage plans, when deemed necessary by the Planning Board, are reviewed by these consultants. Stone Hill Environmental reviewed several well and water quantity studies. Cosello, Lomasney & deNapole, Inc., of Manchester, currently assists the town staff with the daily inspections of new roads. The cost of these outside consultants falls to the developer.

**LEGAL:** In the area of code enforcement actions, proposed ordinance reviews, and appeals of Planning and/or Zoning Board decisions, the Planning and Development Department oversees the Town's Attorney, Bernard Campbell. We thank Bernie Campbell for all his help this year and congratulate him on his many successful Superior Court decisions.

## 2007 YEAR-END STATISTICS

Type of Permit	# Issued	Type of Permit	# Issued
Single Family Dwellings	79	Sheds	19
Accessory Apartments	0	Decks/Porches	32
Multi-Family Units	7	Mail Box Sheds	0
Electric	334	Raze Building	11
Plumbing	248	Retail Office Renovations	13
Chimney	15	Industrial Buildings	0
Well	120	Gazebo/Greenhouse	2
Fence	7	Pump Stations	1
Signs	26	Barn	1
Home Occupations	3	Pool house	5
Alterations/Additions	42	Club House	0
Garages	12	Driveway	32
Foundation Only	5	Road Permits	7
Above Ground Pools	6	Blasting Permits	32

# PLANNING & DEVELOPMENT DEPARTMENT

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Type of Permit	# Issued	Type of Permit	# Issued
In ground Pools	19	Sunday License	12
Septic Systems	112	3 Season Rooms	8
Restaurants	1	Finished Basements	16
Construction Trailers	1	Finished Attics	8
Screened Porches	0	Temp. Mobile Homes	0
Hot Tubs	9	Conversions, year around	2
Stop Work Order	3	Stairs	4

## CERTIFICATES OF OCCUPANCY

Single family dwellings	79	Multi family units	7
Building Inspections	1695	Site and Driveway Inspections	242

## MISCELLANEOUS FEES COLLECTED

School Impact Fees:	\$ 180,200.00
Developer Contributions to Route 28 Emergency Response:	10,000.00
Developer Contributions to Recreation Improvements Fund	500.00
Developer Contributions to Rail to Trail Fund	1,000.00
<b>Total</b>	<b>\$191,700.00</b>

## FEES STATEMENT

Permit Fees	\$129,181.07	Electrical Fees	\$ 18,580.00
Planning Board Fees	34,864.04	Plumbing Fees	14,410.00
Zoning Board Fees	10,152.53	Sewage Fees	7,965.00
New Road Fees	5,955.00	Chimney	520.00
Sunday Licenses	280.00	Well	5,055.00
Blasting Fees	9,100.00	Fence	135.00
Driveway Fees	2,000.00	Health	359.00
Sign Fees	1,958.83	Conversions	150.00
Home Occupation	75.00	Master Plan sales	0
Stop Work Orders	350.00	Misc. Permit Fees	2,266.85
		Total Income (log)	\$243,357.32

Respectfully Submitted,



Alfred F. Turner, Jr., Planning & Development Dir.

# PLANNING BOARD

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The Planning Board met new challenges in 2007 and made extensive changes to its various regulations and procedures. Guided by the 2005 Master Plan and with welcomed input from members of the general public, the Board conducted public hearings on 22 applications. In addition, the Board held numerous non-binding public discussions (conceptual reviews) of potential site plan and subdivision proposals for the future, formulated significant changes to its zoning ordinances for voters to consider in March of 2008, extensively updated our Subdivision and Site Plan Regulations, and revised the Planning and Zoning Board Bylaws.

**APPLICATIONS AND APPROVALS:** Site plan approvals included the new Windham Cooperative Kindergarten and Nursery School on Industrial Drive, “The Willows” age-restricted housing on Mammoth Road, a used car lot on Route 28, and a minor site plan change for a landscaping business on Mammoth Road. Subdivision approvals included the Pesando Subdivision off Bear Hill Road (2 lots); the Johnny Hill Road Estate Open Space Subdivision at Bear Hill and Heritage Hill Roads (27 residential lots and 1 open space area); the Meetinghouse Road Subdivision at Meetinghouse Road (2 lots); the Pelletier Subdivision on West Shore Road (2 residential lots and 1 open space); and most notably, the Spruce Pond II Open Space Subdivision located between Route 28 and Depot Road, consisting of 95 lots. The latter is the Board’s first “phased” residential development, to be constructed according to an agreed schedule over a period of ten years. One of the largest residential subdivisions in Windham’s history, Spruce Pond II also involved lengthy waiver requests, complex road and water supply issues, and a novel rail trail crossing designed for minimal disturbance to trail use.

Lot line changes were approved for two applicants including one for the Windham High School at Londonbridge Road, and another at Nottingham Road. Five special permit requests were approved as follows: for Cyr Lumber on Route 28, for a garage on Sheffield Street, for the Granite State Animal Hospital on Roulston Road, for The Commons on Indian Rock Road, and for construction of a home with proposed conservation easement on Doiron Road. In addition, the Board approved removal of a trail easement at the Heights of West Windham on Heritage Hill Road, waived special permit requirements for construction access to build a swimming pool on Locksley Road, amended an earlier condition of approval for Lowell Crossing (Golden Brook Crossing) on Lowell Road, approved impact fees for the Heights of West Windham, and approved a land transfer to the Town along Route 28. The Board denied a request for Special Permit on Princeton Road because the application was incomplete.

Public discussion (conceptual review) took place regarding several potential proposals including Clarke Farm North at Route 111 and Anderson Road (75 units of age fifty-five-plus housing), the Butler Subdivision on Wilson Road (11 lots), the Common Man restaurant on Range Road, a Starbucks cafe and bank at the intersection of 111 and 111A, and the Village Center District. These conceptual proposals are likely to appear as formal applications in the coming year. Residents are encouraged to watch for them and provide their own comments to the Board.

**ZONING AND REGULATORY CHANGES:** The Board began lengthy review of its Subdivision and Site Plan Regulations and Zoning Ordinances in the summer of 2007. At this writing, the zoning changes being proposed for voters’ approval include further refinement of our requirements for age fifty-five-plus housing, expansion of the Industrial zone near Roulston Road, an Impact Fees Ordinance addressing increased demand on our fire and police departments, and a Demolition Delay Ordinance applicable to inventoried historic sites, among other items.

## PLANNING BOARD

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Revisions to the Board's Subdivision and Site Plan Regulations were among the most extensive ever undertaken in a single year. Highlights of amendments to the Site Plan Regulations include: (1) the creation of a Minor Site Plan classification offering comparatively simplified requirements for applications that the Board finds meeting stated criteria; and (2) a provision defining Active and Substantial Development for site plans. Some key changes to the Subdivision Regulations were: (1) updated definitions of Wetland and Watershed Protection District (WWPD), Special Flood Hazard Area (SFHA), Final Plan, Conditions Precedent and Conditions Subsequent; (2) a provision defining Active and Substantial Development for subdivisions; (3) clarification of Design Review Stage, facilitating a formal end to the preliminary and conceptual review process and creating a starting point for the 12 months within which applicants may then submit a Final Plan Application; and (4) revisions to catch basin spacing and the width of the right-of-way for collector streets.

Some changes were also made to the Board's own operating procedures. For example, the Board's meeting time was moved a half-hour earlier to 7:00 p.m. for greater convenience to the general public. In addition, the Board revised its Rules of Procedure (previously called "Bylaws") for the first time in several years including, among other things, changes to its selection process for citizen members of the Capital Improvement Program (CIP) Subcommittee to encourage broader public participation. Previously selected by the Planning Board Chairman with little or no public discussion, citizen members of the CIP are now chosen by vote of the full Board following a formal call for applications from residents. This approach brought six well-qualified applicants for one available citizen-member seat on the CIP Subcommittee – perhaps for the first time since the CIP's creation. The Board also removed a term limit restriction that previously applied to citizen members of the CIP.

**OTHER MATTERS:** The Board worked in cooperation with other boards and committees including the Trails Committee (jointly hearing citizens' concerns about pedestrian easements), the Recreation Committee (reviewing proposed provisions of the Recreation Master Plan), the Heritage Commission (developing a proposed Demolition Delay Ordinance for historic architectural sites), the Rockingham Planning Commission, and the I-93 Community Technical Assistance ("C-TAP") Program.

In addition, Planning Board members Margaret Crisler and Ruth-Ellen Post and Town Planner Shaun Logue worked with other volunteers to establish the Windham Economic Development Committee with a three-pronged goal of (1) actively promoting commercial development consistent with the 2005 Windham Master Plan, (2) increasing local economic opportunities for residents, and (3) expanding the commercial tax base for the Town. It is anticipated that economic development will become an increasingly significant focus of Planning Board activity in the future.

The 2007 Planning Board included the following elected members:

- Walter Kolodziej, Regular Member
- Phillip LoChiatto, Regular Member
- Ross McLeod, Vice Chairman
- Nancy Prendergast, Secretary
- Pam Skinner, Regular Member

Additional members included:

- Selectman Alan Carpenter, BOS Representative
- Selectman Margaret Crisler, Alternate BOS Representative
- Neelima Gogumalla, Planning Board Alternate
- Rick Okerman, Planning Board Alternate

## PLANNING BOARD

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Whether an elected member or appointed alternate, each devoted countless hours to overseeing the commercial and residential development of our Town entirely on a volunteer basis.

We are grateful to all members of the Planning and Development staff for their diligence and expertise and in particular for the continual assistance provided to the Board by:

- Alfred F. Turner, Jr., Director of Planning & Development
- Shaun R. Logue, Town Planner
- Nancy Charland, Planning Board Secretary
- Virginia Gray, Clerk/Receptionist

**MEETING SCHEDULE:** The Planning Board meets at 7:00 on Wednesday evenings at the Planning and Development Office, next to Town Hall. Public hearings and conceptual reviews are held on the first and third Wednesday of each month. Workshop meetings are held on the second and fourth (and sometimes fifth) Wednesdays. All meetings are open to public attendance and usually may be seen live on WCTV-20. The Planning Board agenda is posted at the Planning Office two days in advance and also appears on the Town website. Residents' input on public Planning Board matters is an important part of the municipal planning process and is always invited.

Respectfully submitted for the Board,



Ruth-Ellen Post, Chairman



# ZONING BOARD OF ADJUSTMENT

As in the past, the Zoning Board of Adjustment underwent another busy year. Total cases heard in 2007 totaled 87, up from 78 in 2006. Members at the conclusion of the year were: Mark Samsel - Chairman, Jim Tierney - Vice Chairman, Dianna Fallon - Secretary, and Regular Members John Alosso and Tom Murray. We also have one Alternate, Bruce Richardson. During the year, we were fortunate to have Georges Roy and Al Souma come out of "ZBA" retirement to serve as Alternates on two cases. Others serving during the year were Gail Webster, whose resignation we regrettably accepted in November, and Bruce Flanders who served briefly as an Alternate member. Rob Gustafson and Tony Pellegrini served out their terms ending in March, and Tom Murray who served as an Alternate was appointed as a Regular Member to replace Gail. Tom will serve until March 2008, at which time the remaining year on that position will become an elected appointment.

In April, Mark Samsel and Dianna Fallon attended the annual New Hampshire Office of Energy Planning and Zoning Conference. This conference presents impacts of new legislation on zoning laws, updates on recent court cases, and general zoning topics.

As reported in the past, the Zoning Board of Adjustment is quasi-judicial, serving its role as the lowest court in the land relative to land use issues. The purpose of the Board is to properly apply Windham's Zoning Ordinance in a fair fashion when called upon by an applicant, and to provide relief from the strict interpretation of the Ordinance while preserving the spirit and intent of the Ordinance. Following New Hampshire State Law, the Board must decide what is lawful, not necessarily popular, in determining the accurate balance between the constitutional rights of property owners to the reasonable use of their land and the public rights of others. In addition to the responsibility of reviewing Variance requests, the Board is charged with granting Equitable Waivers, Special Exceptions, and Appeals of Administrative Decisions.

The Board would like to thank Pat Kovolyan, the Board Recording Secretary for handling ZBA business, preparing Agendas, recording minutes from at times lengthy meetings, and of course her dedicated attendance at each meeting. As well, we thank Mike Maguire, Building Inspector, for his attendance at each meeting, preparing case information, and providing information to the Board. A special thanks also goes to Tom Case for his dedication to taping each meeting, and to the Cable Committee for providing televised access to Windham residents.

## 2007 ACCOUNTABILITY OF CASES

<b>Variations Granted</b> _____	50	<b>Appeal from an Administrative Decision</b>	
Denied _____	11	Granted _____	0
Denied without prejudice _____	2	Denied without prejudice _____	0
Dismissed _____	0	<b>Request for Re-Hearing Granted</b> _____	2
<b>Special Exception Granted</b> _____	0	Denied _____	3
Denied _____	1	<b>Equitable Waiver Granted</b> _____	3
<b>Appeal of Administrative Decision</b>		Denied _____	1
Granted _____	4	<b>Cases Withdrawn</b> _____	7
Denied _____	2	<b>Cases Continued to 2008</b> _____	1
		<b>Total # of Cases</b> _____	87

Respectfully submitted for the Board,



Mark Samsel, Chairman

# TAX ASSESSOR

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Property sales following the 2006 Assessment revaluation reflect a downward trend in home prices. While this is not great news for property owners, it seems Windham is faring better than other communities. Regionally, home sales are sluggish and, nationally, the trend indicates a struggling real estate market. Windham is fortunate as it wasn't severely impacted by sub-prime lending failures as were other communities. The Department of Revenue calculated our 2006 assessment ratio at 94.7%. With the declining market, we anticipate our 2007 ratio will be 100%.

The ratio is the statistical measure for State-wide equalization. Our primary concern is assessment proportionality. This is the level of assessment as it relates to market value between taxpayers. We are keenly aware that no one wishes to pay more than their fair share. Under DRA guidelines, the Town is not required to update values until 2010. However, our office will monitor trends to see if adjustments for Tax Year 2008 are necessary.

Current statistics show an assessed value on the average single family home at \$439,385, with the median at \$405,250. Sales this year indicated the average sale price was \$514,000 for a single family home and \$205,500 for the average residential building lot. Our office reviewed 295 property transfers and verified 200 sales that could be used in the ratio analysis.

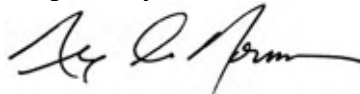
Property data, sales and assessment information may be accessed at the Town Hall, the Town web site: [www.WindhamNewHampshire.com](http://www.WindhamNewHampshire.com), and in the Nesmith Library. Residents are encouraged to obtain and review their assessment information. Our efforts are in conformance with the recommendations of the Department of Revenue and the Board of Tax and Land Appeals.

Windham now has 5,659 taxable parcels, roughly 2% of which are commercial or industrial parcels. The tax base is comprised of 93% residential value and 7% commercial/industrial value, with the remainder being taxable public utility property. Route 111 By-pass construction and pending Interstate 93 reconstruction has taken a number of valuable commercial properties, and the Town is anticipating the loss of these taxable parcels will be replaced by the release for development of other State-owned property when the construction is completed.

Tax Credits and exemptions available by State Law to eligible residents include: qualified veterans, elderly, disabled, or blind taxpayers, and for improvements to assist persons with disabilities. Interested persons should inquire in the Assessing Office to see if they qualify. In 2007, the Town had 453 homeowners qualify for Veteran's credit and 84 residents receiving exemptions.

Property owners with their land in Current Use enjoyed significant tax savings this year. This category encourages the preservation of large tracts of open land. The program does have a cost however; taxpayers who develop land that is in Current Use must pay a one-time penalty tax, which is 10% of the land market value. Owners with vacant parcels over 10 acres should contact the Assessing Department for more information on this program.

Respectfully submitted,



Rex Norman, Tax Assessor

# LAND USE DISTRIBUTION - 2007

<b>Vacant Land Distribution:</b>	<b>Acreage</b>	<b>% of Total</b>	
Residential Vacant	1779	11.24%	
Commercial/Industrial Vacant	386	2.44%	
Non-conforming Vacant	183	1.16%	
Current-Use Class Vacant	1440	9.10%	Special Assessment
Exempt Land	2675	16.90%	Non-taxable
Dedicated Open Space	888	5.61%	Non-taxable
Residential Improved	7744	48.93%	
Commercial/Industrial Improved	732	4.63%	
<b>Total Acreage</b>	<b>15827</b>	<b>100.00%</b>	

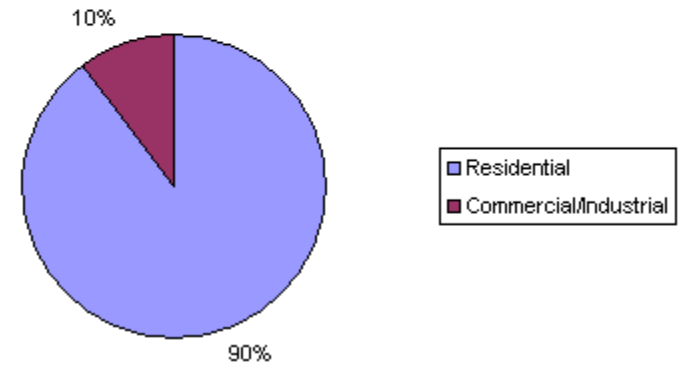
<b>Improved Property Use:</b>	<b>Units</b>	
Residential Year Round Homes	4023	( 293 - Waterfront Homes)
Seasonal Homes	259	( 124 - Waterfront Homes)
Multi-family Homes	29	
Homes with Current Use Land	27	
Residential Condominiums	620	( 208 - 55+ Units)
Commercial Condominiums	29	
Commercial Use	65	
Industrial Use	18	
Exempt - (Town, School, Leased)	27	

<b>Improved Property Distribution:</b>	<b>5659</b>	<b># Taxable Parcels &amp; Valuation</b>	
Residential	87.6%	4958	\$1,997,456,400
Commercial/Industrial	2.0%	112	\$145,665,600

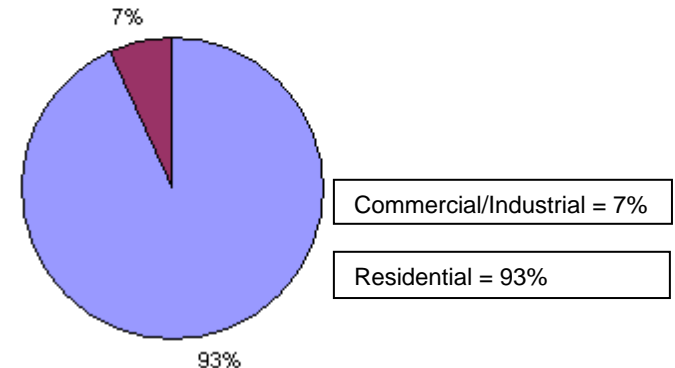
<b>Vacant Acreage Distribution:</b>	<b>3788</b>	<b>Total Vacant Taxable Acreage</b>	
Residential	89.8%	3402	Acres
Commercial/Industrial	10.2%	386	Acres

<b>Statistics: (April 1, 2006 - March 31, 2007)</b>		
Average Single Family Home Value	\$439,385	4023 Homes
Median Single Family Home Value	\$405,250	"
Avg. Single Family Home Sale Price	\$514,000	149 Sales

**Vacant Land Distribution**



**Improved Property Assessed Value by Land Use Distribution**



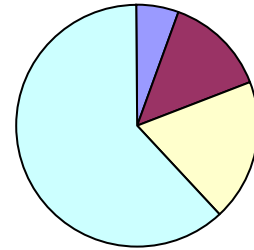
# TAX DISBURSEMENTS ILLUSTRATED

Each year, as you prepare to pay your property tax bill, you no doubt wonder “Where does my money go?” The following spreadsheet aims to shed a bit of insight into how taxes were disbursed across the Town and School needs in 2007.

<b>Average Home Value</b>	<b>439,385.00</b>
<b>Tax Rate</b>	<b>16.10</b>
<b>Total Tax Bill:</b>	<b>7,074.10</b>

## BREAKDOWN OF TAX RATE:

County	0.89	391.05
State Education	2.22	975.43
Town	3.01	1,322.55
Schools	9.98	4,385.06
<b>Tax Rate:</b>	<b>16.10</b>	<b>7,074.10</b>



## COST OF SERVICES:

### COUNTY:

		Taxes on 250,000.00	<i>Taxes on</i> 439,385.00	Taxes on 600,000.00
Home Assessed Value				
<b>Total County Portion of Tax Bill</b>		<b>222.50</b>	<b>391.05</b>	<b>534.00</b>

### STATE EDUCATION:

		Taxes on 250,000.00	<i>Taxes on</i> 439,385.00	Taxes on 600,000.00
Home Assessed Value				
<b>Total State Education Portion of Tax Bill</b>		<b>555.00</b>	<b>975.43</b>	<b>1,332.00</b>

### TOWN:

	2007 Budgeted	Taxes on 250,000.00	<i>Taxes on</i> 439,385.00	Taxes on 600,000.00
Home Assessed Value				
<b>DEPARTMENT:</b>				
Town Officers	9,790.00	0.63	1.11	1.52
Administration	451,525.00	29.12	51.18	69.89
Town Clerk	179,455.00	11.57	20.34	27.78
Tax Collector	140,690.00	9.07	15.95	21.78
Election and Registration	14,370.00	0.93	1.63	2.22
Cemeteries	47,300.00	3.05	5.36	7.32
General Government Buildings	429,715.00	27.71	48.71	66.51
Assessing	178,475.00	11.51	20.23	27.63
Information Technology	149,550.00	9.65	16.95	23.15
Town Museum	5.00	0.00	0.00	0.00
Searles Building	16,590.00	1.07	1.88	2.57
Legal Expenses	52,400.00	3.38	5.94	8.11
Police Department	2,102,260.00	135.58	238.29	325.40
Dispatching	371,600.00	23.97	42.12	57.52
Fire Department	2,194,430.00	141.53	248.74	339.66
Emergency Management	15,210.00	0.98	1.72	2.35

## TAX DISBURSEMENTS ILLUSTRATED

### **TOWN CONTINUED:**

Home Assessed Value	2007 Budgeted	Taxes on 250,000.00	<i>Taxes on</i> 439,385.00	Taxes on 600,000.00
Planning and Development	445,710.00	28.75	50.52	68.99
Highway	963,030.00	62.11	109.16	149.06
Street Lights	11,970.00	0.77	1.36	1.85
Solid Waste Disposal	1,078,050.00	69.53	122.20	166.87
Health and Human Services	73,120.00	4.72	8.29	11.32
Animal Control	20,105.00	1.30	2.28	3.11
General Assistance	57,040.00	3.68	6.47	8.83
Library	879,315.00	56.71	99.67	136.10
Recreation	161,735.00	10.43	18.33	25.03
Conservation Commission	2,350.00	0.15	0.27	0.36
Senior Center	4,310.00	0.28	0.49	0.67
Cable Television	84,285.00	5.44	9.55	13.05
Debt Service	375,031.00	24.19	42.51	58.05
Capital Outlay	642,080.00	41.41	72.78	99.38
Operating transfers out	177,975.00	11.48	20.17	27.55
Retirement	2,500.00	0.16	0.28	0.39
Insurance	263,300.00	16.98	29.85	40.75
Trust Accounts	60,000.00	3.87	6.80	9.29
Special Articles	12,544.00	0.81	1.42	1.94
<b>Total Town Portion of Tax Bill</b>		<b>752.50</b>	<b>1,322.55</b>	<b>1,806.00</b>

### **SCHOOLS:**

Home Assessed Value	2007 Budgeted	Taxes on 250,000.00	<i>Taxes on</i> 439,385.00	Taxes on 600,000.00
Golden Brook School	2,947,991.00	261.31	459.26	627.14
Center School	3,215,167.00	284.99	500.88	683.98
Middle School	3,532,843.00	313.15	550.37	751.56
School District	18,451,679.00	1,635.55	2,874.54	3,925.32
<b>Total School Portion of Tax Bill</b>		<b>2,495.00</b>	<b>4,385.06</b>	<b>5,988.00</b>

<b>TOTAL TAX BILL PAYMENT:</b>		<b>4,025.00</b>	<b>7,074.10</b>	<b>9,660.00</b>
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# HEALTH OFFICER

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This year, the neighborhood adjacent to the construction and blasting off Ledge Road experienced water quality issues and construction impacts. Blasting was stopped while the Town hired, at the developer's expense, a water quality and a blasting consultant to review the blasting operations and test the well water quality of the surrounding houses and businesses. High nitrate levels were found in several wells and this was reported to the home owners and the New Hampshire Department of Environmental Services, which ordered the developer to conduct a detailed study to mitigate the contaminated well water before the start up of any more blasting at the site. The well water quality studies will continue into next year.

If you have a cottage and want to convert it to year around use please obtain the required permits to avoid expensive court appearances. If you have any questions please call me at 432-3806 or e-mail me at [aturner@windhamnewhampshire.com](mailto:aturner@windhamnewhampshire.com).

The Windham community water supply that serves the buildings around Town Hall was tested throughout the year and had good overall water quality results.

Once again, the Town saw no reported cases of rabies; however, calls were received about dead birds, EEE and West Nile Virus. Residents are, as always, cautioned to avoid contact with dead birds, and care must be taken not to touch dead birds without hand protection. Call the Planning and Development offices at 432-3806 concerning dead birds. The State toll-free number 1-866-273-NILE (6453) is where additional information can be found on what to do if you discover a dead bird, how to reduce mosquitoes (carriers of the Virus), and other informative data. Eastern Equine Encephalitis (EEE) is an uncommon but serious disease that can and has been transmitted to humans in New Hampshire. Mosquitoes that hatch in shallow dark fresh water swamps transmit the disease predominantly in August and September. The best way to control the disease from spreading is to spray the water surface of targeted swamps in March of each year. The late summer and early fall aerial spraying is effective for approximately one week and is permitted only on an emergency basis by the state of New Hampshire. The Board of Health (Selectmen) hired a mosquito control company to larvicide swamps during the spring and early summer. This was done to control the mosquito larvae before they become adults. The State declared a mosquito control emergency in Rockingham County and our mosquito consultant applied adulticides to the areas surrounding the playing fields and areas around the schools.

The New Hampshire Department of Health and Human Services has established a toll free Influenza hotline 1-866-273-6453, (8:00am to 4:30pm) 1-800-852-3345, (all other hours). This hotline will have information about the flu, its symptoms, and treatment and prevention.

Local daycare facilities as well as foster care homes were once again inspected by the Health Department, as required by law. The Department checks for the facilities' adherence to health and safety codes, cleanliness, and water quality.

Throughout the year, we receive reports from NH Department of Environmental Services for certain sites in town. Previously contaminated sites are showing a decrease in VOC (Volatile Organic Compounds). The Department of Environmental Services (DES) continues to monitor all of these sites, and several water discharge permits were issued to businesses where contaminated water was being treated.

# HEALTH OFFICER

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The Health Officer has also visited industries and businesses to check that hazardous materials are utilized properly and Best Management Practices (BMP) are followed in the handling and disposal of all hazardous materials around Canobie Lake watershed. David Poulson has helped manage this operation.

The Board of Health convened during the year to consider waivers of the Windham Health Ordinance including well and septic system waivers. Inspections, reviews, and/or permits issued included the following:

Test Pits Viewed	0
Septic System Inspections	182
Septic Plans Reviewed	96
Septic Permits Issued	91

Spring will soon be upon us and I again would like to remind our residents of the importance of refraining from feeding the waterfowl that frequent our lakes and ponds. Such attention encourages their presence, and increases the risk of contamination to our water resources.

In closing, I again would like to thank the staff of the Planning and Development Department, the Board of Health and the citizens of Windham for their ongoing support and assistance in enabling the Health Department to run smoothly and efficiently.

Respectfully submitted,



Alfred F. Turner, Jr., Health Officer

# TRANSFER/RECYCLING STATION

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The T/R Station's ongoing mission is to provide efficient and effective solid waste disposal service for the Town of Windham. This is done through teamwork, planning, and a dedication to improvement.

During part of 2007, operational hours were modified due to staffing constraints. We anticipate stabilizing our hours of operation in 2008. Our yard waste program takes place at the Marblehead Road Landfill every 2nd and 4th Saturday of each month (April through November). We urge residents to pick-up a brochure at the Station or Town Hall or go to our website for detailed information regarding the Station's operation and other related information. We transport our trash (MSW) to the Wheelabrator Waste-to-Energy Facility, Penacook, our C&D to LL&S, Salem, our metal to Gateway Resource Recovery, Salem. Our current recycling broker is Corcoran Environmental Services, Inc., Maine for paper, cardboard, plastic, and steel/aluminum cans. In addition, we use the services of the Northeast Resource Recovery Association (NRRRA) to broker other recyclable material. Through the cooperative effort of our residents, Windham recycles approximately 30% of its total waste stream compared to the State's average of 17%. This diversion translates to budget savings, producing revenue and conserving valuable State disposal air-space or, in dollars, equates to approximately \$200,000 in budget savings and generated revenue.

As always, I would like to thank the Station Staff for their hard work, dedication, and service to the community. I would like to thank the residents for their ongoing support, cooperation, and adherence to Station procedures, especially recycling. We all have a vested interest in the future solid waste management of Windham.

## 2008 GOALS

Continue to collaborate with Selectmen on future operational modifications.

Start activities related to the implementation Single-Stream Recycling.

Enhance team-building, strategic planning, and operational practices.

## 2007 STATISTICS

MSW (General Trash)	4400 TONS (↓ 3.6%)
Demolition & Construction Waste	1100 TONS (↓ 12.1%)
Recycled Material	1500 TONS (↓ 7.4%)

Respectfully submitted,



David Poulson, Manager



# ANIMAL CONTROL OFFICER

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Once again, a significant number of dog bites occurred during 2007, some of which were severe. Such occurrences serve as a reminder of the importance of adhering to our State and local regulations regarding animal control. Of primary importance is ensuring that your pet is properly vaccinated against the rabies virus. All dogs, and cats and ferrets as well, aged three months and older must be vaccinated. Equally important, all dogs must be licensed with the Town Clerk's Office by three months of age, and re-registered annually by April 30.

It is also vital that pet owners adhere to the Town's regulations regarding oversight of their pets. The State's "Dog Control Law" as adopted by the Town requires that your pet be within your sight and under your control at all times. In addition, the Town has adopted a set of regulations specific to the presence of dogs at Griffin Park which require: (1) leashes no longer than 8' be used at all times; (2) dogs be prohibited from entering the athletic fields; and (3) owners must clean up their pet's waste using the disposal units provided if necessary.

I am pleased to note that 2007 saw the appointment of a Deputy Animal Control Officer, Mike Simpson. I would like to welcome him aboard, and look forward to his assistance. On a sadder note, however, I could not submit my annual report this year without pausing to acknowledge the passing of Charlie Butterfield, my former Deputy, with whom I had the distinct pleasure of working for many, many years. Charlie was a tremendous asset to the Animal Control operations, and to the Town of Windham, and is sadly missed.

All animal related questions, complaints, or concerns should be reported to the non-emergency number of the Police Department, 434-5577. Messages will then be relayed to us by the dispatchers for response.

## ANIMAL CONTROL STATISTICS

	2007	2006
Number of dogs picked up	59	63
Number of dog bites reported	18	21
Number of dogs hit by automobiles	5	8
Number of dogs euthanized	1	0
Number of animals adopted out	2	5
Fish and Game calls	73	49
Number of cat issues	44	54
Total warnings issued	84	89
Total calls logged	666	689
Total hours worked	862	849
Total miles traveled	5,711	5,912
Total Assessed Penalties	\$3,045	\$2,334

Respectfully submitted,



Al Seifert, Animal Control Officer

# HIGHWAY DEPARTMENT

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Finally, December is over. While we're not sure if the snowfall broke the all-time record for December, it certainly felt like did. Yet, surprisingly, we had a few dollars left in our winter budget. This was due to a mild January through March early on in 2007. However, I do believe we broke records for the month on plowing and sanding costs, sand and salt purchases, necessary equipment repairs, and overtime costs all related to the storm events. I suspect that the number of complaints noted about response time, not enough treatment, blocked or blind intersections, too much snow pushed into driveways or around mailboxes, where can we get rid of this stuff, and where can we get salt or sand for our driveways were also in the record breaking arena. Hopefully, the worst is behind us and 2008 will be a little bit easier on all of us.

As for the rest of 2007, things went much more routinely. As noted, the early winter was relatively mild, the spring was much drier than the previous two years, and the summer and fall saw many tasks completed. These included the routine road maintenance issues done annually such as cold patching when necessary, brush work, basin and culvert repair, under drain installation, swale cleaning and reshaping in several areas, new and larger street signs in many areas, an extensive effort to repair several miles of shoulders either by graveling or loaming and seeding them, (thanks to those who helped with some watering through the dry spells) and the removal of several dead or hazardous trees throughout town. Major projects completed included the Doiron Road culvert, repaving of Jones Road, West Shore Road, and portions of Camelot and Leni Roads, and the complete reconstruction of a portion of East Nashua. Also, Cops Hill Road was reclaimed and repaved through a developer off-site improvement contribution. We also had over nine hundred basins cleaned, all town roads swept and all town roads were mowed on two occasions.

On the equipment side of things, the town purchased an additional five ton dump truck from the State auction and is now retrofitting it for sanding and snowplowing. We also did several major repairs to our existing vehicles including two complete rear differential replacements. The extensive repairs necessary caused us to go over our line item for maintenance by almost fifty percent. Due to the busy winter thus far we are still doing repairs to the vehicles, as there seem to be problems during every storm to date. While many are smaller problems, they have sidelined equipment on several occasions due to the timing of the problem (ie: during the night or weekend when parts are not available for quick repair), thus in turn prolonging the completion of plowing tasks or stressing further the remaining equipment on the roads, be it town or hired equipment.

In 2007, the highway department also welcomed its third fulltime employee, and it has been a much appreciated addition to date. As always, we would like to thank our many subcontractors for all that they do, both physically and on the consulting end, offering many valuable ideas and/or help through several projects. We would like to specifically thank our part-time plowing help and the fifteen plowing and sanding subcontractors. Although, as mentioned earlier, there were several problems thus far during these storm events, few have been due to the outside vendors. These men work nights, Saturdays, Sundays and holidays. They seldom if ever receive any thanks, but are there time and time again when needed. Thanks guys, the Highway staff truly appreciates your being with us. This work is tedious, hazardous and can be very lengthy at times due to the already inclement weather, the traffic on the roads, and the poor conditions under which they are working.

In closing, thanks to all the residents who support our efforts and cover the cost of them. Best wishes to all for a happy and prosperous 2008.

Respectfully submitted,



Jack McCartney, Highway Agent

# HUMAN SERVICES

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The Town of Windham, as required by New Hampshire State Statutes, provides financial assistance for residents when situations arise in their lives which prevent them from meeting their basic needs. The Town is the safety net for our residents until their situation improves or aid can be received through other agencies or programs.

Residents in need of assistance must meet eligibility standards in order to qualify for shelter, food, utilities, medical needs, and/or any other necessities. Assistance provided by the Town is temporary in nature, and may be provided directly by the Town or by referral to the appropriate Federal, State or local agencies.

The Town also contributes to social and service agencies in the local area, which provide valuable help to our residents. These agencies include Windham's Helping Hands, CHS, Shepherd's Pantry, Visiting Nurse/Hospice, Center for Life Management, Community Caregivers, AIDS Response, A Safe Place, Rape & Assault Services, Big Brothers/Sisters of Greater Nashua, Community Health Services, Rockingham Community Action Program, and Meals on Wheels. The Town and these agencies work together to provide the most appropriate assistance for our residents. If persons applying are in need of employment, they are referred to the Department of Employment Security and our library for help with their job search.

The Town of Windham assisted 45 households in 2007, which is an increase of 8 households from last year. The total cost of this assistance was \$52,627.39 which reflects a increase, as well, of \$5,552.96. The mortgage assistance doubled from 2006 as is reflected in the overall national economy. The Town was reimbursed \$14,817.25 from residents previously assisted.

A special thanks to the many organizations for providing assistance to our families. Windham's Helping Hands continues to provide spring baskets, winter coats and many needs as they arise throughout the year, as well as coordinating the Back to School Clothing Drive, Thanksgiving Baskets and Christmas gifts. The Women's Club, American Legion, FLOW, residents and businesses were extremely generous this year, both with gifts and donations. Thanks also to the Food Pantry for their continued help in keeping families' food budgets down.

As always, I thank you all for your participation in these programs. I want to relay the gratitude the recipients expressed to me for all you do to help them during difficult times.

Many thanks, as well, to our volunteer drivers who provide transportation for our seniors to doctor visits and the weekly Wal-Mart shopping trip. Our residents rely on these services and enjoy the weekly Wal-Mart trip. Our drivers are wonderful, dependable and caring, and we thank them so very much for their time and compassion. If you are interested in helping, please call me at 432-7732 to volunteer. We will be happy to work around your schedule.

We hope that this year our residents' situations will improve and they will be able to meet their needs. However, if any difficulties arise, we are here to assist them in a compassionate and confidential manner.

The following represents a breakdown of the assistance granted in 2007:

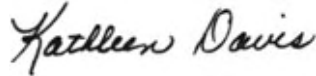
# HUMAN SERVICES

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Food Vouchers	\$ 2,771.19
Shelter Vouchers	24,007.56
Mortgage Assistance	15,288.78
Electricity Vouchers	906.43
Oil/Propane	1,498.56
Fuel Vouchers	179.83
Medical	1,750.04
Telephone	40.00
Funeral	750.00
Boiler*	4,700.00
Miscellaneous	235.00
Shepherd's Pantry	500.00
<b>Total</b>	<b>\$52,627.39</b>

\* Reimbursed to Town

Respectfully submitted,



Kathleen M. Davis/Human Services Coordinator

# INFORMATION TECHNOLOGY/T.A.C.

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Computers do not repair roads or protect your home; they don't educate your children or assess your property values, but if they fail to function neither does the government.

As I begin the year, I renew my commitment to the systems and infrastructure for which I am responsible, I will continue to seek improvements and upgrades that will insure the services the Town relies on are there when needed.

In the past twelve months as in the past several years several hundred feet of new connectivity was added and previously installed cable was replaced. Wireless access has been established in several buildings and discussions about a secure environmentally friendly server room were seriously discussed.

Our Internet access and use has increased, and as before with many other upgrades our annual costs have gone down. I will seek to further consolidate telecommunications as well as internet connectivity to further increase efficiency and reduce costs going forward.

With the successful passage of the 2008 Budget, I will replace the finance server, install a few new workstations, implement new software and upgrades.

In closing, I would also like to extend a personal note to the very active members of the Technical Advisory committee. Their knowledge continues to enhance my capabilities, and their valuable personal time is often given to the residents without question or expectation. Thank You.

## Current Members

- Jacques Borcoche, since 1998
- Greg Cappiello since 2002
- Carl Hiedenblad<sup>1</sup> since 2006

Former Members: J. Gross '00-06, Paul Keller<sup>2</sup> '05, Dick Gumbel '98-03, Dick Forde '98-03, Jeff Walker '98-01, Mike Notini '98-01, Alan Windsor '98-01, Gary Dallas '97, Francis Farmer '97, Neil Gallagher '97, Jonathan Coish '97.

*1 – Carl currently serves as the Director of the Nesmith Library*

*2 – Paul Keller passed away, however, given his interest and energy I have no doubt that he would still be serving the community as a member of this committee as well as others.*

Respectfully submitted,



Eric DeLong, IT Director/TAC Chairman

# MAINTENANCE DEPARTMENT

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It's very difficult to believe that, in April of 2008, the Maintenance Department will be ten years old. A lot has changed over that time period. In 1998, the department provided custodial/janitorial and minimal maintenance services to the Town Hall, Armstrong Building, the old Police Station on Route 111, the Planning and Development Department in the Bartley House, and maintenance-only services on an as-needed basis at the Senior Center and Nesmith Library.

Today, the department provides custodial/janitorial and general maintenance services to all Town facilities; actual building space totaling 88,857 square feet. Some of the changes that have taken in place over the last ten years include:

- Construction of the new Police and Fire stations.
- Remodeling of the old Fire Station living quarters into office space for the Planning and Development Department.
- Restoration of the Bartley House for use as the Town Administrative Offices.
- The department assumed responsibility for custodial/janitorial services previously performed by outside contractors at the Nesmith Library and Searles School and Chapel.
- With the construction of the Griffin Park multi-purpose building, the department assumed responsibility for its maintenance and daily cleaning.

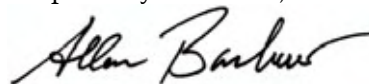
Our daily routine generally starts at 6:00 am and we have a window of opportunity of about two to three hours to address the cleaning needs of the buildings that are used by the public to conduct business. Those buildings include the Town Hall, Planning and Development, Bartley House, and Nesmith Library. Other buildings that are open twenty-four hours a day or for which cleaning operations will not cause disruptions to operations are cleaned at other times during the day. In order to provide as safe as practical access to the Town buildings during inclement winter weather, cleaning operations are often suspended in order for the staff to clear snow/ice from walkways, stairs, and ramps.

As the department responsibilities have increased, we find that we are routinely called upon for maintenance-related issues. We are now involved in a variety of task such as installing new equipment, re-lamping light fixtures, repairing walls, performing minor plumbing/electrical/mechanical repairs, painting, as well as other building maintenance needs.

For 2008, we have requested that we be allowed to reorganize the Maintenance Department in order to have the ability to respond more effectively to maintenance requests. This reorganization will provide the department with a full-time maintenance employee and reduce the amount of the time the Maintenance Supervisor spends performing maintenance tasks, thereby freeing up time for Administrative requirements. In addition, the two part-time maintenance positions would be eliminated.

As always, the department appreciates the support of the residents and all of the Town departments that we provide services to on an ongoing basis.

Respectfully submitted,



Allan Barlow, Maintenance Supervisor

# NESMITH LIBRARY DIRECTOR

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2007 was another year of growth at the library, as the library builds upon the success of previous years and as the library continues to benefit from the generosity of time talent and leadership our staff, board, library friends group and volunteers bring to us and the Windham community.

In 2007, library customers borrowed more than 181,000 items, a new record high for the library. In addition, Sunday hours (1 to 5 pm.) continue to prove popular with more than 4450 Sunday visits in 2007. Other highlights of 2007 include:

- 9352 card holders and more registering every day, 60% of our community.
- Over 8500 new items (books, DVD's, and CD's) added to the library collection so far this year.
- More than 75, 000 total visits to the library this past year.
- A tremendous Strawberry Festival this past June!
- Reading Roadtrip, our summer reading program, was enjoyed by over 300 children this summer.

This year I want to make a special effort to credit those that make it possible for us to provide excellent service to the residents of Windham, day in and day out, 7 days a week, for 63 hours each week. Even given holidays and the occasional closing for inclement weather – our library staff are on the job more than 340 days per year! Others that deserve great credit include:

- Our dedicated Board of Trustees.
- Mr. Al Barlow and the maintenance department of the Town of Windham for keeping our facility clean and in fine repair.
- Lois Freeston for making our website the “wealth of information” that it is.
- The Friends of the Library of Windham
- Joyce Wilt, for editing our Nesmith Library News each month. The newsletter is excellent!
- Windham Helping Hands
- Jacques Borcoche, Greg Cappiello, and Eric Delong for their invaluable assistance in keeping our technology current, working well, and in helping us plan for the future.
- All who provide the many entertaining and informative programs the library has been able to offer this year.
- Our volunteers who assist us through the year, donating valuable time from schedules that are full and lives that are busy!

# NESMITH LIBRARY DIRECTOR

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- All of you! Thank you! It has been our pleasure to serve you, your families, friends and neighbors in 2007. We look forward to seeing you often in 2008!

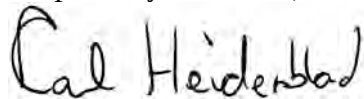
## YEAR-END STATISTICS

Registered Patrons	9,300
Books Added	8,526
Total Number of Titles in Collection	79,687
Items Circulated	181,508
Library Visits	75,175
Program Attendance	5,878
Multi Purpose Room Bookings	373
Internet Uses	7,172
Volunteer Hours	1,027

## INCOME STATEMENT

Fines	\$ 9272.73
Lost or Damaged Books	2160.86
Replacement Cards	46.00
Non-resident cards	850.00
Copies	732.76
Donations	793.58
Other - Rural Oasis	140.00
Other - Calendar Sales	207.00
Other - Flow	1552.25
Other - CD sale	2.00
Other - rebate	60.00
Other - Fisher Cat Ticket Sales	528.00
Other - 402.29	
<b>TOTAL</b>	<b>\$ 16747.47</b>

Respectfully submitted,



Carl Heidenblad, Library Director



# RECREATION DEPARTMENT

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We take great pleasure in writing this year's Recreation portion for the Town of Windham's Annual Report. It was yet another busy year with the programs offered and the facility maintenance projects completed. There were new passive and active recreational programs introduced to residents of all ages in Windham in addition to those presented in past years. The response to the programs was once again tremendous, and we look forward to offering more diverse programs in the future for the residents of Windham.

Below is a list of programs offered and the total number of participants:

Mother/Son Pizza Nite	85	Music and Movement	78
Daddy/Daughter Dance	300	Babysitting Course	44
Senior Chair Yoga	70	Tot Time	33
Tai Chi for Seniors	10	Mini-Sports	80
Senior Dance	32	Kindermusik	10
Dare to Write	37	Tot Hike-n-Seek	31
Foxwoods	161	Kiddie Crafts	92
Archery	44	Hoppin' with Frogs	42
Ladies Nite Out	25	Skateboard Clinic	21
Swimming Lessons	221	Tennis Lessons	153
Senior Christmas Party	400	Fitness Boot Camp	68
Windham Tennis Open	50	Letters from Easter Bunny	120

Recreation hosted a Mother/Son Pizza Nite for the first time in 2007. Mothers and sons enjoyed pizza, snacks, and a reptile show. At the end of the evening, each young man presented his mom with a carnation. Recreation also held the Second Annual Daddy Daughter Dance at the Center School this past spring. Fathers and daughters of all ages danced the night away and enjoyed light refreshments, had their photo taken together, and left with a carnation. It was a night full of memories. Residents can look forward to events similar to these being offered every year.

The Annual Senior Citizen Christmas Party held in December at Castleton had a record number of attendees this year. The event has grown significantly over the years, with about 400 seniors this year that enjoyed a visit from Santa Claus and performances by Stan Jr. and the Salem Senior Singers/ Happy Hoofers.

There are four main community events that are organized by Recreation each year: The Easter Egg Hunt, Town Day, Harvest Festival, and Christmas Tree Lighting.

The Easter Egg Hunt at Town Hall is an annual tradition that was enjoyed by all that attended. It was a mild and sunny day this year as youth of all ages hunted for colorful eggs and then went and had their photo taken with the Easter Bunny. This event could not run as well as it does without the help of the dedicated Windham Boy Scouts.

Windham's Annual Town Day was another great event – over 400 people enjoyed hot dogs and hamburgers, a performance by the Windham Flute Ensemble, patriotic hair styles by Rosie, climbing in and around the Southern NH SWAT Vehicle, and the bike parade and field games organized by long time Recreation volunteer Mike Sorter. New for this year was a special visit by the State Police Helicopter, which landed at Griffin Park and many enjoyed exploring it and watching the helicopter fly away.

## RECREATION DEPARTMENT

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The 3rd Annual Harvest Festival, held in October, was an overwhelming success this year with over 300 people enjoying a picture perfect fall afternoon. After many enjoyed the doggie costume parade, there were hay rides around Griffin Park, face painting, make-n-take crafts, a children's performer, a kiddie costume parade, and a pumpkin decorating contest. The Women's Club, Lions Club, and the Girl Scouts have been a valuable part of this event each year.

The Annual Tree Lighting, held in December, was a great ending to the year. Over two hundred youth waited in frigid temperatures for Santa as he arrived by Fire Truck and then they were able to have their photo taken with him at The Cable Studio. All who attended enjoyed the hot chocolate, cookies, music by the Windham Community Band, crafts in the Town Hall, and of course the lighting of the trees. The Salem High Marching Band and Color Guard are always a favorite at this event as well.

If it were not for the dedication of volunteers, residents, and civic groups, then these events would not be able to take place and be such a huge success. It truly takes a community effort to have such great programs.

In addition to the many programs offered, maintaining fields and facilities was a continuing focus this year, as well. This was made possible through a small increase in the maintenance budget, and with the cooperation of the Selectmen who authorized the use of funds from the Recreation Improvement Fund.

- After a great deal of hard work with the construction of Tokanel Field, it was open for some part-time softball play in June 2007, and should be ready to go full-time for the opening of the softball season this spring. Some of the major changes consisted of a new backstop with dugouts, new location of the infield for better drainage, fencing and new gates, and brush removal from the swales to promote better drainage.
- Wonderland Playground had a great deal of work done in 2007. The structure was power washed, sanded and sealed, and the new swings were installed. Girl Scout Troop 1006 has adopted the rehabilitation of the playground towards their Gold Award. They have done some planting, painting, and will be cleaning up the signs and plaques with an anticipated completion date by the summer of 2008. Thank you to Girl Scout Troop 1006 for all of their hard work.
- The beach building received a new look in 2007. A new roof was installed and the windows were replaced with rolling doors, as well.
- The bittersweet vines, which had over the years become a detriment to the health of the larger trees, were cleared from the front of Griffin Park. This clearing has increased visibility and security by creating a clear line of sight from Range Road. The stone wall is also visible now and it is a great asset to the park.

Additionally, the first draft of the Recreation Master Plan was presented in 2007, and we would like to thank the Recreation Master Plan Committee members for their hard work. Thank you to: Bill Brennan, John LaRoche, Michael Hatem, Chris O'Neil, and Ralph Valentine. The completed plan will be available in 2008.

## RECREATION DEPARTMENT

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Our thanks go out, as well, to the Town of Windham employees, the residents of Windham, Girl Scout Troop 232, Boy Scout Troop 266, the Lions Club, the Woman's Club, Windham Soccer Association, Windham Mom's Club, Windham Baseball League, Windham Lacrosse, Debbie Ulbrich, Bob Taylor, Tom and Margaret Case, Ralph and Belinda Sinclair, Mimi Kolodziej, Wendi Devlin, Dana Call, Kathy Davis, Dave Sullivan, Al Barlow, and Barbara Coish for all of their contributions on behalf of Recreation.

Also, we extend sincere appreciation to the dedicated members of the Windham Recreation Committee: Brian Carne, Beth Lippold, Ralph Valentine, Michele Langlois, Mags Adamcheck, Michael Hatem, Victoria Noel, Lynn Goldman, Barry Goldman, and Glen Yergeau.

In closing, the Chairman, Recreation Coordinator, and Committee members would like to extend a special thank you to Mr. Earl Bartlett. After many years of service to the Committee and the residents, Earl retired this past year. His knowledge, experience, and dedication to recreation will be greatly missed. Thank you Earl.

Respectfully submitted,



Cheryl A. Haas, Recreation Coordinator



Dennis Senibaldi, Chairman

# CABLE STUDIO COORDINATORS

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2007 was another extremely successful year at Windham Community Television. WCTV continued to meet the challenges of a growing community through expanded programming, embracing new technologies, and increasing its presence in the community.

Last year saw a continued growth in new programming. As of this report, Channel 21 has produced 152 programs and Channel 20 has covered approximately 140 meetings for a total of approximately 650 hours of original programming. WCTV-21's regular roster of programming continues to grow. Follows is a list of WCTV-21's regular volunteer produced shows:

- The Woof Woof Show is a program dealing with dog training and other related topics.
- Juke Joint Videos is a monthly music program featuring local blues bands.
- A Time for Animals is a monthly show featuring animals for adoption at the Salem Animal Rescue League.
- Windham Watch is WCTV's longest running regular show featuring guests from the world of politics, entertainment, and local interest. It is hosted by Windham's Mary Griffin.
- MLSCast is a show focusing on the local real estate market.
- Book Beat is a monthly show highlighting book reviews by Windham Middle School students.
- The Evie Vicki Show is a monthly program featuring gardening and home decorating tips.
- No Bones About It is a monthly show featuring nutrition tips for your pet.
- Rockingham Roundtable is a monthly show focusing on important issues facing the surrounding area.

As always, WCTV covered numerous town events, and in fact we expanded our coverage of community events. In 2007, WCTV was there for the Candidates Night, Memorial Day Parade, WMS Graduation, Strawberry Festival, Town Day, Senior Picnic, Windham Community Band Concerts, Harvest Festival, and Employee Appreciation Day. In February, WCTV cablecast LIVE from Golden Brook School the School and Town deliberative sessions. In September, WCTV provided residents with a first look, comprehensive tour of the new Windham high School site.

Our expansive coverage of Windham board meetings on Channel 20 also continued. The Selectmen, Planning Board, ZBA, Conservation Commission, Recreation Committee, and Capital Improvements Committee are cablecast LIVE each week thanks to the dedicated work of volunteers Tom Case, Barbara Coish, Wanda Koch, Brian Benson, Wally Heath, and Andrew O'Keefe. All of these volunteers provide a great service to the Town of Windham.

In November, WCTV was honored with the "Excellence in Municipal Government Coverage" award from the Alliance for Community Media, Northeast Region.

## CABLE STUDIO COORDINATORS

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WCTV continued to upgrade it's facilities and equipment throughout the year. State of the art editing hardware and software was purchased, which will enable WCTV to greatly improve the production values of local programming.

I would like to thank the Windham Cable Advisory Board for all of their help and support throughout the year. On a sadder note, I tendered my resignation to the Cable Board in September, 2007 as I was offered an excellent career opportunity. I leave WCTV with the deepest appreciation for WCTV and a genuine affection for my fellow Town employees, the wonderful volunteers who are the life blood of WCTV and all of the residents of Windham who I have met over the past five and a half years.

Respectfully Submitted,



Former Cable Coordinator

I am honored to write my first report for WCTV. I arrive at this position with five years experience in television production and formerly designed and coordinated a cable access studio in White River Junction, Vermont. I plan to bring new ideas, enthusiasm and exciting programming to the community.

I am excited to tell you about the accomplishments reached by WCTV in the latter part of 2007. Since my arrival in mid-November, I have been eagerly learning the studio's setup, equipment and policy. WCTV was busy during November and throughout the Holiday Season. We covered several local events, which included; Windham Annual Tree Lighting, Windham Seniors Annual Christmas Party, and the Golden Brook Holiday Concerts. Our volunteers and producers also covered and produced a variety of programs; A Tour of Super Suppers, John Edwards in Derry, Windham Community Band Holiday Concert, Around Town with Larry Seaman, and Strictly Sports, to name a few. We had two studio shoots at WCTV in December; Santa Visits Windham Live and Book Beat.

Beginning 2008, I plan to bring several programs back on board including Windham Watch, The Evie Vickie Show, Time for Animals, and Rockingham Roundtable, ( Realty Show?) as well as establishing new programming. I will also continue to make sure all local events are covered, edited and aired in a timely manner.

WCTV also cablecast live meetings of the town government departments; Board of Selectmen, School Board, Planning Board, Zoning Board of Adjustment and the CIP. All meetings were aired live on Channel 20.

WCTV's equipment inventory has increased as well. We purchased a DVD Duplicator that will allow copying these meetings and events at a faster rate, making them available for those who would like to review them at any time. We also purchased a DVD recorder. The recorder will allow us to take past shows that had been recorded on HI-8 Format and transfer them to DVD for re-airing, and continue good quality programming. The post-production of our programs has been updated as well. I now edit productions with Final Cut Pro, which allows more options for editing and adds a creative edge to our programming.

## CABLE STUDIO COORDINATORS

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The studio also underwent a mini makeover with fresh, new paint colors and a bit of updating. We hope it will be a welcoming and friendly environment for everyone that walks in the door. WCTV invites you to stop by and see the new look and tour the studio.

I would like to extend a special thank you to Tom and Margaret Case for helping me make a smooth transition into this new position. Their support and dedication to this station is overwhelming and greatly appreciated. I would also like to thank all our dedicated volunteers who have generously donated their time to the channel over the past year. Thank you to Tom Case, Barbara Coish, Wanda Koch, Wally Heath, Mary Griffin, Bill McNally, and Elden Haegle. Without our volunteers, programming is limited and meetings cannot be broadcast. Their hard work makes WCTV what it is today.

In closing, I would like to thank the Cable Advisory Board for allowing me this great opportunity to be a part of the Windham community. I look forward to a strong working relationship and exciting new programming for WCTV.

Respectfully Submitted,



Current Studio Coordinator

# CEMETERY TRUSTEES

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In addition to overseeing maintenance of the cemeteries, sale of lots, interments, and continuing our update of the cemetery records and maps, the Trustees undertook several other tasks at the Windham Cemeteries during the past year.

Early in the year, decorative planting beds were contracted for and installed at the Cemetery entrances. Beautifully constructed by Concrete Services, these areas are framed with decorative blocks and are a tremendous enhancement to the aesthetics of the cemeteries.

Over the summer, several markers were corrected which were tilting primarily due inadequate foundations. Up until several years ago, monument foundations were not overseen by the Trustees but rather the monument companies and, as a result, inconsistencies in their stability have occurred. Currently, marker foundations are prepared by Town-contracted staff in efforts to ensure their stability for many years to come.

The Cemeteries on the Plain were, unfortunately, without water for an extended period of time during the year due to a broken water line. The Trustees would like to take this opportunity to thank the Town's Maintenance Supervisor, Allan Barlow, for his efforts on our behalf to repair this issue as quickly as was possible.

We must also take this opportunity to acknowledge the members of the Boy/Girl/Cub Scouts and the Brownies, who unfailingly continue to assist us by readying our Veterans' Section for our Annual Memorial Day ceremonies.

Our sincere thanks, as well, to our contractors for their efforts: Scott Polumbo and his crew; Jim and Scott Thorton, and; Scott Johnson. These gentlemen never hesitate to go above and beyond on behalf of the Trustees and the residents to ensure that our cemeteries are well-kept, safe, and operating smoothly.

As we enter into 2008, the Trustees look forward to the following:

- Repairs to several very old, broken stones in the Cemetery on the Plain as approved by the Board of Selectmen in December of 2007. This project will begin with six (6) stones, which are in the severest condition. It is our hope to include funding to continue this project within subsequent year budgets.
- A thorough review of the current Cemetery Rules and Regulations for amendment and submission to the 2009 Town Meeting.
- Updating of the Cemetery page on the Town's website to provide greater access to the Trustees and information on purchasing lots, rules and regulations, and our "Adopt an Ancestor" program.
- Completion of a spreadsheet and maps of historical interments, as has been requested by several genealogists, for placement at the Nesmith Library.

In closing, we extend our thanks the townspeople for your continued support, and look forward to serving the Town of Windham in the year 2008.

Respectfully submitted for the Trustees,

*Gail Webster*

Chairman

# NESMITH LIBRARY TRUSTEES

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Amid the many snowstorms at the end of 2007 the Trustees of Nesmith Library have much to be grateful for. We have a wonderful library that is filled and used to capacity under the very able stewardship of its director Carl Heidenblad and his very talented and dedicated staff. The Trustees are very grateful and appreciate the dedication of the staff, Thank you all.

We thank the many patrons of Nesmith Library for your continued support of our activities at our library. We also ask your support in our efforts to expand the library to better serve the community – all segments of the Town of Windham – seven days a week with all our resources available.

- In April we held our Annual Staff Appreciation Party. Staff and Trustees alike look forward to this party – Delightful people, exceptional food and the wonderful library environment. Needless to say – a wonderful time was had by all.
- The Trustees wish to thank the Building Expansion Committee for all their many hours and tireless efforts to bring to fruition a design with architect Dennis Meirs that will benefit all Windham residents and patrons of Nesmith Library. Please do stop by the Library and view the design.
- On September 15, 2007 we celebrated the 10th year of Nesmith Library in its new building and location. The Library has grown tremendously during these ten years:

	<b>1997</b>	<b>2007</b>
Registered Patrons	6,554	9,352
People Counter	NA	75,175
Collection Size	36,318	79,680
Circulation	87,770	181,349
Internet Uses	NA	7,172
Volunteer Hours	NA	1027
Meeting Room Uses	NA	373

The Trustees are asking the Library patrons for your continued enthusiasm and support in 2008 as we move forward with programs by and for our library and expansion of its facilities.

- FLOW as usual held another very successful Strawberry Festival in June. The Trustees thank FLOW members and volunteers for the many hours, of planning, hard work and dedication to the Strawberry Festival. Nesmith Library is the beneficiary and we thank FLOW.
- The Trustees have formed a By- Law Committee to review our By-Laws and make recommendations where they feel it's appropriate.



## NESMITH LIBRARY TRUSTEES

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The Return on Investment figures for the library indicates how valuable a resource our library is. If the library patrons had to purchase the material and services that Nesmith Library provided in 2006:

The Total Benefits in 2006 =	\$4,149,410
Tax Payer Investment in 2006 =	\$754,680
Return on Investment for 2006 =	\$3,394,730

*\*(at this time the 2007 figures are not complete and therefore not yet available.)*

The Trustees wish to thank everyone who supports and uses the facility of our library. With the help and support of the staff and patrons we will continue the programs and enrichment of our library. Thank for your continued trust and support as we enter 2008

Respectfully submitted for the Trustees,

*Joan Griffin*

Chairman

# MUSEUM TRUSTEES

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The Windham Museum houses a collection of artifacts, books, and memorabilia focused on the history of Windham. The collection originated with a collection of artifacts gathered by the Windham Antiquarian Society. The Society was active from 1900 to 1908, and its purpose was to “solicit and collect articles of historic and antiquarian interest, to be preserved by the town.” The Daughters of the American Revolution (DAR), Molly Stark Chapter, contributed artifacts which were directly related to Windham’s history when the DAR Museum in Derry closed. Alan Campbell’s family has loaned the museum seventy-five books, along with old town reports, a bookcase, some antique eyeglasses, and an old typewriter. Among the books on loan are several Campbell family diaries. Museum Trustee Dennis Root has scanned/enlarged seventy-five antique post cards from his personal collection, which have been matted for display, that depict a wide range of historical images of Windham.

During 2007, various groups toured the Museum including Cub Scouts and several out of town visitors. There was an open house at the Museum during the Tree Lighting on the Common in December.

The Museum is open by appointment. Town residents are urged to call one of the Museum Trustees to schedule a visit to this town resource.

Jean Manthorne	898-7433
Kim Monterio	890-6403
Dennis Root	893-3933

Respectfully submitted for the Trustees,

*Jean Manthorne*

Chairman

# CONSERVATION COMMISSION

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This year the Windham Conservation Commission has completed the purchase of the Blanchard property, a 53.6 acre parcel adjacent to the Town forest in the northeast section of Windham. The just completed Natural Resource Report stated this parcel is prime wildlife habitat. The study found the presence of a wide range of animals including moose. The acquisition of the 27 acre Rao property abutting the Town forest was also finalized. The Conservation Commission received a \$167,000 Well Head and Watershed Protection grant to assist with the purchase of these properties. The total contiguous property in this section of Windham is approximately 600 acres. In addition, several Boy Scout projects are going on in this area, among them are a parking lot off RT. 28 and bridge construction to improve access to the land. The Commission is now in the process of finalizing the purchase of an approximately 77 acre parcel abutting the Windham Rail Trail. This acquisition will maintain the natural character of the rail trail as well as provide an additional wildlife corridor in this section of town.

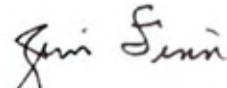
The preservation of the remaining farms in Windham has been a major focus for the Commission. After discussions with several landowners the Commission received permission to appraise their properties. At this time two appraisals have been completed. The primary goal of the Commission in the coming year is to closely work with the property owners to permanently protect these historic farms.

The Conservation Commission also continued to perform its other duties which include:

- Review of Planning Board applications, providing comments and suggestions where appropriate.
- Dredge and Fill application review and associated site walks to assess environmental impacts related to the application.
- Zoning Board of Adjustment case review, providing comments and testimony on cases having environmental concerns.
- Deer Leap and Landry Family conservation easement annual monitoring walks.

In closing, we thank the Board of Selectman and the Planning Department for their assistance and support. We also offer our sincere gratitude to the residents of Windham for their continued support.

Respectfully submitted for the Commission,



Jim Finn, Chairman

# JOINT LOSS MANAGEMENT COMMITTEE

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The Joint Loss Management Committee oversees the Health and Safety Policy for the Town and is a requirement of the NH Department of Labor. Management and labor comprise the Committee and we are dedicated to collaborating as a team to ensure the health and safety of the Town's workforce and Windham residents. The JIMC meet every 2 months to be proactive on health and safety issues and ensure we adhere to the standards defined by the NH Department of Labor and our Town Safety and Health Policy.

During 2007, we conducted a workforce CPR/First Aid Training Session. Committee members are conducting workstation audits throughout the Town's facilities starting with the Town Hall. Committee members conducted our required annual inspection of the Town facilities. An annual inspection of the Town's fire extinguishers was conducted by an outside vendor. The Town offers and utilizes an Occupational Health Clinic in Salem for all work-related health issues. Annual flu shots were offered to the Town's workforce. Individual Departments are upgrading their internal health and safety programs. Windham received an award from Primex, our workman's compensation carrier, for risk management effectiveness. We continue to enhance our health and safety awareness and promote Departmental involvement through commitment. I would like to thank the Committee members for their dedication and work.

- Pat Yatsevich, Police Captain
- Al Barlow, Maintenance Supervisor
- Jack McCartney, Highway Agent
- Bill Merrill, Fire Fighter
- Mike McGuire, Building Inspector
- Cheryl Hass, Recreation Coordinator
- Bryan Bliss, Police Officer
- Ken Whicker, Fire Inspector
- Dennis Senabaldi, Board of Selectmen Liaison

Respectfully submitted for the Committee,



David Poulson, Chairman

# HISTORIC DISTRICT / HERITAGE COMMISSION

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The Historic District/Heritage Commission is responsible for reviewing and approving projects affecting the exterior of buildings or sites within any of our five historic districts. More broadly, it is also charged with protecting and preserving the Town's historic assets. Several key initiatives from 2007 are outlined below.

**Demolition Review Ordinance:** After numerous discussions and meetings with the Planning Board, the Commission now has Planning Board approval to place this ordinance on the 2008 ballot. Having lost many of the Town's historic assets, this will be an avenue to, if not preserve, at least document what exists today. This short, thirty day delay will allow time for discussion with owners of threatened properties and for photographic documentation.

**Depot Historic District:** The Commission, in alliance with the Depot Advisory Committee, requested that funds be included in the CIP for the Town's 20% portion of the costs associated with the renovation of the Depot Historic District. This was approved at Town Meeting. In January, Carolyn Webber was appointed as HDC liaison to the Depot Advisory Committee.

**"Seven to Save":** In September, the Commission submitted a request to the NH Preservation Alliance for inclusion of the depot buildings in this program. Historic resources nominated to this program do not receive grant money directly, but are more likely to be noticed by organizations supplying grants. Although the depot was not chosen from the hundreds of applicants, the HDC now has a grant application document complete with photographs that can be used for future requests. Many thanks to Wendi Devlin for her artistry in putting this together.

**Village District:** The Commission continues to work with the developers of this area.

**Common Man:** The Commission continues to work with the NH DOT, NH DHR, and the owner of the property to preserve the historic attributes of these two historic properties.

**Road Names:** The Commission believes it is important to keep the early settlers' names alive, and continues to request historically significant names for roads in new subdivisions. Also, through Commission efforts, the State has agreed to allow Range Road to retain its name.

**Historic Resource Lists:** The Architectural List (houses built before 1940) and Architectural Sites List are not static documents, but rather are subject to change as large tracts of land are subdivided or as new resources are discovered or others lost. In an effort to retain the correct parcel number with a historically important site the Commission, with the help of an intern, has been refining the Archeological List to reflect these changes. Joan Normington from the Windham Historic Society has been photographing buildings on the Architectural List, and has put them into an album. This is an ongoing project. The lists can be viewed on the Town's website.

## **Goals:**

- To implement a flagging system so that Planning and Development will quickly and easily see when a plan will impact a historical asset. This system will allow notification to the HDC.
- It's important to move all Commission records into the space at the Bartley House designated for this purpose.

Respectfully submitted for the Commission,

*Carol Pynn*

Chairman

# HIGHWAY SAFETY COMMITTEE

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The Highway Safety Committee, which is comprised of the Planning Director, Police and Fire Chiefs, Highway Agent, Maintenance Supervisor, and a citizen's representative, exists to promote highway safety through the use of road signage, literature, and educational media. The Committee accomplishes this mission in two main ways. First, we review all plans submitted to the Planning Board and comment on any issues that are related to Highway Safety such as road widths, signage, and access and egress points. Second, we review all requests from our residents and employees for such items as speed limit, stop, and yield signs, and other traffic related sign installations.

Over the course of the year, we reviewed site plans and submitted applicable comments to the Planning Board for such projects as:

- Star Bucks/Bank Site
- Common Man Restaurant
- Pelletier Site Plan
- Butler Sub-division
- Pike Assisted Living Site Plan
- Waterhouse Site Plan

The Committee maintained its standard policy of recommending new roads be constructed with a minimum pavement width of twenty-eight (28) feet with curbing and closed drainage systems on all applicable applications.

The Committee was also very active in reviewing residents' requests for signage, although to a much lesser degree than in past years as the actual requests received were very low. The Committee reviewed stop sign requests for Bedros and Kent Street, which were tabled and referred to the Police Department. The Committee also reviewed a citizen's request for road signage at Meetinghouse Road and Easy Street, and voted to place a "Stop Ahead" sign on Easy Street approaching Meetinghouse Road.

If any one has a recommendation or request for a highway safety measure, we encourage them to submit it to us using the "Highway Safety Request Form", which may be obtained from the Town Administrator's Office. Each request received is reviewed carefully and recommendations are made to the Board of Selectmen to either approve or deny the request.

In closing, I wish to offer the Committee's continuing appreciation to the residents for their interest and involvement in Highway Safety. We are always looking for suggestions to improve the safety of Town roads and, to this end, welcome your input. I also wish to thank the Board of Selectmen for the support they have shown the Committee in endorsing many of our recommendations. Finally, I offer my appreciation and gratitude to the members of the Highway Safety Committee for their involvement and commitment to meeting our mission.

Respectfully submitted for the Committee,



Thomas L. McPherson, Jr., Chairman

# DEPOT ADVISORY COMMITTEE

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2007 added to the on-going excitement at Windham Depot as the Windham Depot Advisory Committee took a major step on the restoration effort of this historically significant section of town.

Accepted as a donation, the original plan to bring the former B&M C26 to the Depot required a second thought as the company tapped for the move was concerned of the 'move worthiness' of that unit. With good fortune on the side of the Committee, the owner of a fully restored B&M caboose that was located in Lawrence offered the C16 to the Town at a reduced price. The C16 was in the same series of 25 units built in 1932 at the B&M "Concord Shops." Although the cost and move of the caboose was substantially more than the original unit, the Committee presented its analysis and recommendation to the Selectmen in April which was approved. It was difficult to compare the real dollar cost to the tremendous amount of restoration the C26 required (in dollars and time) and of course the risk of the move. With the proposed purchase, the Town would have a Caboose that was "display" ready, and spend its time on the ultimate vision; the restoration of the Depot Buildings.

The work started in May with the installation of 49 ft of rail at the display site at the Depot and Frost Road Triangle, strategically located in front of the Stickney Store site where the foundation remains intact. With site preparation complete, a team of 7 installed the tracks under the watchful eye of an experienced railroad maintenance foreman. Within 5 hours, the team had the tracks in place ready for the caboose. Over June 8 and 9, Brandon Wood, owner of Woody's Towing successfully orchestrated the move from Lawrence to Windham Depot. With the loading completed on the morning of the 8th, the caravan of caboose, caboose trucks, and moving team proceeded to Route 93. Arriving at Exit 3, the team was escorted by Windham Police to the Depot. On Saturday morning, the crew reversed the loading process and successfully placed the C16 on the tracks to its new home.

Members of the Committee and several volunteers spent roughly 500 hours of effort towards the caboose. The majority of time included applying a new coat of paint to the sides and roof, replacing several windows, installing original window grates, and installing an authentic switch. Other major work was the re-installation of an original working wood stove, and the unique opportunity to re-install a commode from one of the original series.

Something the Committee has learned from this experience is the camaraderie and circle of interest of caboose fans in the community and region that have come forward to assist, offer equipment donations and travel from good distances to see the C16! Among the plans for next year include re-finishing of the wooden floors and landscaping work.

For the building restoration effort, a 3 year lease has been signed with the state, and as of July the Executive Council approved to put a long term lease in place and at this time revisions are in process. With money planned in the CIP to start coverage of the Town portion of the \$210K Transportation Grant, and reimbursable costs, the current schedule is for engineering to be completed in 2008 with construction to start in 2009.

The Windham Depot Advisory Committee thanks the Town and community for its continued support and those who have donated their time and materials. We look forward to the upcoming year and restoration effort.

Respectfully submitted for the Committee,



Mark Samsel, Chairman

# HISTORIC COMMITTEE

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The Searles School and Chapel was 100 years old this year, and we celebrated in October with a reunion for all the students who either attended school or went to kindergarten there. 144 students came, many with their families. Mr. and Mrs. Richard Beauregard traveled the longest distance, from Bellevue Washington, to attend. The oldest returning students were Gert Wolfe, Marion Winmill, and Barbara Woodbury.

Maria Webber was our wonderful Mistress of Ceremonies. Maria had been a teacher at the school (my son, Bradford Dinsmore had her in the first grade). Maria will be 100 years old this August! We hope to keep the building looking as great as she looks!

Barbara McKinnon, Windham's talented pianist, played for the occasion. Everyone that came had a great time seeing each other and renewing old times; telling stories of when they were there in school.

The generous gifts of the second stained glass window in the foyer and beautiful Oriental rug donated by Leo and Jean Skellcoch were dedicated during the reunion. The Windham Women's Club has also given us money to purchase a granite seat for our new courtyard. We are so thankful for people's generosity, such as the Skellcoch's and the Women's Club and other gifts we receive. Every gift helps restore the Searles and make it a building the Town can be proud of.

The courtyard was completed in 2007, and most of the walls and piers were repointed. In 2008, we plan to install two glass windows in the South walls of the Chapel (like the two in the West Room), and to complete other miscellaneous repairs.

Rental of the Searles School is increasing every year. Many brides are using the whole building; the Chapel for their ceremony, and the West Room for their receptions.

Construction of the new Route 111 did not cause any problems with functions. In fact, the Department of Transportation has been very cooperative during the whole construction period. Before the highway opened, we were allowed to use the newly hot-topped road for parking. When Route 111 opened, and we experienced serious problems entering and exiting the facility, we met with the DOT one morning and, by that afternoon, they had installed barriers, given us a private road, and put signs up directing people to the Searles.

The biggest benefit of the new Route 111 is increased visibility of Searles. You can now see the building from a distance, and really appreciate its beauty. This also makes it more marketable.

Jeanette McMahon's time and expertise as Function Coordinator continues to contribute significantly to the rental of the building and is certainly an asset. Our thanks to Jeanette, and to Maintenance Supervisor Allan Barlow and his team, for all their efforts.

Respectfully submitted,

*Marion Dinsmore*

Chairman



# PUBLIC RELATIONS COMMITTEE

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The PR Committee's mission is to enhance the image of Town government, gain the trust of the residents, and improve the internal morale of Windham's workforce. To that end, we continue to upgrade and improve our educational/informational outreach program through utilizing the website, cable system, and other communication outlets.

We hosted another successful "Workforce Appreciation Day" on May 23rd that extended a thank you to our employees for jobs well done. As part of the "Workforce Appreciation Day" event, the Town conducted our second annual service award ceremony to acknowledge employees that meet specific years of service milestones.

Because the municipal workforce serves the Windham residents, we would welcome input that may improve or enhance our governmental operations and how we serve the public. I would like to thank the Committee members for their dedication and work.

- Cheryl Haas, Recreation Coordinator
- Wendi Devlin, Administrative Asst.
- Jim Daddona, Cable Coordinator

Respectfully submitted,



David Poulson, Chairman

# STORM WATER MANAGEMENT COMM.

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Windham continues to monitor its Phase II storm water discharge systems (the urbanized area of Windham) to comply with US EPA's Storm Water Regulation and Windham's Storm Water Management Plan. Windham submitted its fourth annual report to US EPA in May. Our Committee members continue to work on their individual program tasks during our 5-year permit. This program is ongoing, and a new permit will be developed every 5 years by US EPA with the newest expected in 2008. Our Transfer/Recycling Station is under a separate 5-year permit known as the Multi-Sector General Permit, which regulates specific industrial classifications.

During 2007, members of the Storm Water Committee have been involved in meetings with the NH Department of Environmental Services, NH Department of Transportation, and other local communities on salt (chloride) issues impacting the Route 93 corridor and surrounding water resources. The Town's Salt Storage Committee continues to assess a location for a salt storage facility and has been collaborating with the NHDOT on a joint facility.

The intent of this EPA Storm Water Regulation is to protect water resources from non-point source pollution from water runoff caused by rain or snow melt. We urge Windham residents to become involved and take personal steps to reduce and police runoff contamination within their property and the community. I would like to thank the Committee members for their dedication and work.

- David Sullivan, Town Administrator
- Al Barlow, Maintenance Supervisor
- Al Turner, Planning Director
- Jack McCartney, Highway Agent

Respectfully submitted,



David Poulson, Chairman

# TRAILS COMMITTEE

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As a subcommittee of the Windham Planning Board, the Trails Committee reviews and comments on subdivision and site plans under consideration by the Board. Specifically, the Committee members work to ascertain whether the properties in question encompass existing trails and what impacts, if any, the proposed development may pose.

Throughout the community, many of the old trails have historically been used year-round as a network for snowmobile enthusiasts, hikers, and the like. Gradually, as development in Windham continued to expand, access to many of these trails was lost. In efforts to preserve some semblance of the former connectivity for future trail enthusiasts, the Committee stepped forward and endeavored to work cooperatively with developers in Town. We are pleased to note that we have been very successful and fortunate to date to have established, in the vast majority of cases, a good working relationship with these developers. On behalf of the Committee, I would like to extend my thanks to each for their continuing efforts to assist in maintaining these valuable resources.

As we enter into 2008, the Trails Committee will continue to strive to make the Town of Windham a truly “livable, walkable” community; always bearing in mind its motto, “Old Values – New Horizons”.

Respectfully submitted for the Committee,

***Wayne Morris***

Wayne Morris, Chairman

# 2007 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF'L	O.T.	HOL	** CONT SVCS	INCENT PAY	OT/HOL RECAL	OTHER	2007 TOTAL GROSS PAY	2007 BENEFITS	2007 SALARY & BENEFITS
<b><u>TOWN OFFICERS</u></b>												
Breton, Bruce	Selectmen	1,100.00	-	-	-	-	-	-	-	1,100.00	84.16	1,184.16
Carpenter, Alan	Selectmen	1,300.00	-	-	-	-	-	-	-	1,300.00	99.46	1,399.46
Crisler, Margaret	Selectmen	1,200.00	-	-	-	-	-	-	-	1,200.00	91.80	1,291.80
Hohenberger, Roger	Selectmen	1,200.00	-	-	-	-	-	-	-	1,200.00	91.80	1,291.80
Johnson, Mary	Trstee/T Fund	350.00	-	-	-	-	-	-	-	350.00	26.78	376.78
Senibaldi, Dennis	Selectmen	1,200.00	-	-	-	-	-	-	-	1,200.00	91.80	1,291.80
Skinner, Robert	Treasurer	2,500.00	-	-	-	-	-	-	-	2,500.00	191.25	2,691.25
<b><u>ADMINISTRATION</u></b>												
Bernard, Amy*	Intern	3,815.00	-	-	-	-	-	-	-	3,815.00	291.85	4,106.85
Call, Dana	Asst TA/Finance	67,651.62	-	-	-	-	-	-	4,768.80	(a, d) 72,420.42	31,855.67	104,276.09
Davis, Kathleen	Human Resource	51,840.30	-	108.69	-	-	-	-	87.12	(a) 52,036.11	15,367.60	67,403.71
Devlin, Wendi	Admin Assistant	47,039.77	-	4,225.67	-	-	-	-	6.00	(a) 51,271.44	26,624.16	77,895.60
Sullivan, David	Town Admin	88,680.32	-	-	-	-	-	-	60.00	(a) 88,740.32	35,287.91	124,028.23
<b><u>INFORMATION TECH</u></b>												
DeLong, Eric	Info Tech Dir	76,592.35	-	-	-	-	-	-	70.20	(a) 76,662.55	32,498.03	109,160.58
<b><u>TOWN CLERK</u></b>												
Merrill, Nicole	Dep Town Clerk	35,352.04	-	1,421.02	-	-	-	-	-	36,773.06	13,647.70	50,420.76
Tuck, Joan	Town Clerk	77,885.62	-	-	-	-	-	-	-	77,885.62	5,430.35	83,315.97
Vincent, Diana*	Asst Town Clerk	24,088.47	-	-	-	-	-	-	750.00	(b) 24,838.47	4,489.18	29,327.65
<b><u>TAX COLLECTOR</u></b>												
Hunt, Alice	Deputy Collector	30,697.81	-	3,091.99	-	-	-	-	-	33,789.80	20,002.27	53,792.07
Keefe, Elaine	Asst PT Collector	1,987.77	-	-	-	-	-	-	-	1,987.77	152.07	2,139.84
Robertson, Ruth	Tax Collector	50,447.56	-	-	-	-	-	-	30.36	(a) 50,477.92	23,502.03	73,979.95

## 2007 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF'L	O.T.	HOL	**		OT/HOL RECAL	OTHER		2007	2007	2007
						CONT SVCS	INCENT PAY				TOTAL GROSS PAY	BENEFITS	SALARY & BENEFITS
<b><u>MAINTENANCE</u></b>													
Barlow, Allan	Maint. Director	60,002.82	-	-	-	-	-	-	1,758.40	(a,c,h)	61,761.22	25,306.56	87,067.78
Garabedian, Joanne	Custodian	35,345.15	-	581.14	-	-	-	-	400.00	(c)	36,326.29	13,561.04	49,887.33
Gebo, Russell	PT Custodian	21,334.22	-	190.06	-	-	-	-	-		21,524.28	2,569.89	24,094.17
Lorentzen, Wendy	Custodian	35,345.64	-	2,712.95	-	-	-	-	400.00	(c)	38,458.59	6,166.01	44,624.60
Montgomery, Bruce	Custodian	35,345.40	-	1,927.51	-	-	-	-	400.00	(c)	37,672.91	13,759.41	51,432.32
Porter, Robert	PT Custodian	16,373.51	-	100.70	-	-	-	-	-		16,474.21	2,083.93	18,558.14
<b><u>ELECTIONS</u></b>													
Griffin, Peter	Moderator	150.00	-	-	-	-	-	-	-		150.00	11.48	161.48
Johnson, Candis	Supervisor	-	-	-	-	-	-	-	-		-	-	-
Moe, Jill	Supervisor	231.00	-	-	-	-	-	-	-		231.00	17.67	248.67
Skinner, Robert	Supervisor	329.00	-	-	-	-	-	-	-		329.00	25.17	354.17
<b><u>ASSESSING</u></b>													
Norman, Rex	Assessor	76,592.35	-	-	-	-	-	-	107.64	(a)	76,699.99	33,357.54	110,057.53
Zins, Jennifer	Admin Asst	38,383.45	-	-	-	-	-	-	-		38,383.45	27,178.36	65,561.81
<b><u>POLICE</u></b>													
Bliss, Bryan	Patrolman	48,472.84	899.50	22,833.99	3,728.69	16,604.23	1,211.82	1,154.34	756.72	(a, c)	95,662.13	28,652.11	124,314.24
Caron, Michael	Sergeant	58,457.36	463.43	23,499.21	4,271.88	6,702.96	2,837.74	1,564.88	857.40	(a,c,g)	98,654.86	35,309.90	133,964.76
Clark, Daniel	Patrolman	49,926.76	405.60	15,632.14	4,032.54	6,264.89	1,211.82	622.67	755.76	(a, c)	78,852.18	18,710.06	97,562.24
Comeau, David	Patrolman	44,408.58	998.12	11,012.92	3,169.39	43,800.23	2,423.64	1,108.64	862.60	(a,c,g)	107,784.12	22,453.23	130,237.35
Cryts, Laura	Secretary	38,054.67	-	234.99	-	-	-	-	-		38,289.66	27,170.15	65,459.81
Dzierlatka, Jason	Patrolman	16,385.02	29.59	488.52	1,042.16	-	-	1.17	-		17,946.46	9,017.48	26,963.94
Fedele, Edward	Sergeant	49,387.53	833.26	14,437.32	3,813.12	12,226.52	2,515.11	1,313.19	758.40	(a, c)	85,284.45	33,541.32	118,825.77
Flynn, Jessica	Patrolman	48,472.84	470.48	12,224.73	3,728.68	6,449.43	1,211.82	551.60	755.04	(a, c)	73,864.62	18,142.30	92,006.92
Foley, Wendy	Sergeant	50,302.20	677.85	17,762.50	3,288.99	-	2,515.11	1,332.45	760.80	(a, c)	76,639.90	32,471.63	109,111.53
Knight, Mark*	Patrolman	22,967.21	142.41	575.60	1,193.83	159.89	-	5.68	2,680.05	(acde)	27,724.67	16,465.03	44,189.70

## 2007 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF'L	O.T.	HOL	**		OT/HOL RECAL	OTHER		2007	2007	2007
						CONT SVCS	INCENT PAY				TOTAL GROSS PAY	BENEFITS	SALARY & BENEFITS
<b><u>POLICE CONT.</u></b>													
Landry, Brian	Patrolman	25,840.08	937.60	4,020.57	2,239.03	9,236.40	-	138.27	144.40	(a, c)	42,556.35	18,281.75	60,838.10
Lewis, Gerald	Chief	76,970.72	-	-	-	-	-	-	6,410.89	(aceg)	83,381.61	32,818.42	116,200.03
Lodise, Michael	Patrolman	48,472.84	491.67	9,094.59	3,169.37	1,398.26	2,423.64	688.88	12.60	(a)	65,751.85	24,231.55	89,983.40
Malisos, Greg	Patrolman	48,472.84	867.41	22,976.53	3,169.36	61,488.18	2,423.64	1,745.64	387.60	(a, c)	141,531.20	34,642.30	176,173.50
Newell, Heather	Prosecutor	58,446.59	-	-	-	-	-	-	20.16	(a)	58,466.75	11,434.97	69,901.72
Occhipinti, Chuck*	Sergeant	29,266.95	188.55	1,105.08	1,309.74	9,133.99	-	8.02	34,838.96	(a,c,e)	75,851.29	19,679.03	95,530.32
Palermo, Louis	Patrolman	48,472.84	476.55	9,051.90	3,169.36	29,733.84	2,423.64	739.13	786.12	(a, c)	94,853.38	27,501.95	122,355.33
Record, Glen	Sergeant	56,536.60	899.88	24,699.21	3,929.21	21,487.72	2,837.74	1,881.39	832.56	(a, c)	113,104.31	37,103.92	150,208.23
Rogers, Scott	Patrolman	48,472.84	1,551.15	20,832.03	3,169.38	22,791.51	2,423.64	1,962.55	758.40	(a, c)	101,961.50	35,490.42	137,451.92
Ryan, Norma	Records Clerk	21,021.97	-	-	-	-	-	-	-	-	21,021.97	2,659.18	23,681.15
Smith, Bryan	Patrolman	37,508.12	1,225.31	12,056.28	2,163.91	19,218.45	-	462.58	750.00	(c)	73,384.65	25,221.13	98,605.78
Wagner, Carl	Sergeant	62,370.93	278.73	9,309.68	2,619.47	7,786.18	2,837.74	651.76	630.70	(a, c)	86,485.19	33,861.41	120,346.60
Yatsevich, Patrick	Captain	48,503.14	-	280.88	-	-	-	-	19,226.00	(a,c,d)	68,010.02	28,773.87	96,783.89
<b><u>DISPATCHING</u></b>													
Denman, Deanna	Dispatcher	38,560.96	493.30	3,489.48	2,679.90	-	-	78.62	242.00	(c)	45,544.26	23,395.55	68,939.81
Divenuti, Eric	Dispatcher	29,947.09	489.95	8,727.30	2,553.64	-	-	183.76	261.00	(c)	42,162.74	14,562.69	56,725.43
Gallant, Jason	Dispatcher	38,412.07	1,112.01	14,384.56	2,828.80	-	-	494.66	400.00	(c)	57,632.10	17,079.27	74,711.37
Lelievre, Kathleen	Dispatcher	38,988.44	167.93	5,836.96	2,720.15	-	-	36.57	400.00	(c)	48,150.05	29,685.71	77,835.76
Muldoon, Timothy*	PT Dispatcher	547.83	-	-	-	-	-	-	-	-	547.83	41.91	589.74
Mullaney, Diane*	PT Dispatcher	2,173.04	-	-	-	-	-	-	-	-	2,173.04	166.24	2,339.28
Shechan, Matthew	Dispatcher	30,000.27	1,131.94	9,020.96	2,186.04	-	-	422.70	400.00	(c)	43,161.91	14,455.56	57,617.47
<b><u>FIRE DEPARTMENT</u></b>													
Bagarella, Robert	Callfirefighter	1,141.74	-	265.41	-	-	-	-	-	-	1,407.15	107.58	1,514.73
Bergeron, Rita	Temp PT Secty	609.83	-	-	-	-	-	-	-	-	609.83	46.65	656.48
Brown, James	Lieutenant	54,679.98	-	17,885.45	2,903.52	-	992.11	567.23	1,072.24	(a,c,f)	78,100.53	20,659.61	98,760.14
Brown, William	Callfirefighter	13,089.93	-	4,688.37	-	953.21	-	-	-	-	18,731.51	1,432.95	20,164.46
Campbell, Gordon	Firefighter	48,265.32	-	23,483.08	2,561.44	5,160.49	3,111.92	2,064.92	512.60	(a, c)	85,159.77	36,150.22	121,309.99

## 2007 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF'L	O.T.	HOL	**		OT/HOL RECAL	OTHER	2007 TOTAL GROSS PAY	2007 BENEFITS	2007 SALARY & BENEFITS
						CONT SVCS	INCENT PAY					
<i><b>FIRE DEPT. CONT.</b></i>												
Curran, Joseph	Callfirefighter	2,021.73	-	166.23	-	-	-	-	-	2,187.96	167.35	2,355.31
Curtin, James	Callfirefighter	2,821.75	-	470.38	-	566.11	-	-	-	3,858.24	295.15	4,153.39
Decker, Lisa	Callfirefighter	10,570.13	-	5,153.72	-	1,021.18	-	-	-	16,745.03	1,280.96	18,025.99
Delaney, Scott	Lieutenant	54,675.78	-	8,583.85	3,004.47	-	4,078.69	863.73	516.80	(a, c) 71,723.32	33,008.49	104,731.81
Demarco, Ralph	Firefighter	48,235.10	-	10,086.57	2,414.49	302.03	4,765.12	1,273.11	512.60	(a, c) 67,589.02	33,187.40	100,776.42
Dunn, Timothy	Lieutenant	52,804.59	-	15,800.65	3,160.72	-	2,816.94	1,002.92	512.48	(a, c) 76,098.30	28,433.08	104,531.38
Hildebrandt, Eric	Firefighter	48,441.00	-	16,609.97	3,047.09	795.55	3,014.67	1,275.44	506.72	(a, c) 73,690.44	34,210.25	107,900.69
Johnson, Wilfred	Callfirefighter	176.66	-	-	-	-	-	-	-	176.66	13.50	190.16
Kurgan, Gary	Firefighter	45,967.99	-	8,536.98	2,427.86	-	2,236.69	508.73	3,512.73	(a,c,d) 63,190.98	31,976.62	95,167.60
Leuci Jr, Robert	Deputy Fire Chief	69,008.83	-	-	-	-	-	-	17.50	(a) 69,026.33	33,710.95	102,737.28
McPherson, Tom	Fire Chief	79,696.61	-	-	-	-	-	-	79.20	(a) 79,775.81	34,838.25	114,614.06
Merrill, William	Firefighter	48,237.22	-	14,645.33	2,664.09	21.57	2,528.43	909.64	508.40	(a, c) 69,514.68	33,478.81	102,993.49
Mistretta, Michael	Firefighter	47,788.56	-	1,943.59	2,472.38	474.62	2,722.93	272.11	508.40	(a, c) 56,182.59	31,297.15	87,479.74
Misuraca, Charlotte	Secretary	17,680.84	-	-	-	-	-	-	450.00	(b) 18,130.84	3,109.19	21,240.03
Moltenbrey, Jay	Lieutenant	54,251.72	-	24,111.53	3,307.30	-	5,401.50	2,713.55	1,692.14	(acd) 91,477.74	37,140.46	128,618.20
Nault, Diana	Firefighter	45,630.92	-	10,019.73	2,304.83	-	1,316.09	349.36	509.00	(a, c) 60,129.93	31,947.51	92,077.44
Norton, David	Callfirefighter	3,824.46	-	1,680.44	-	-	-	-	-	5,504.90	421.15	5,926.05
Ramsden, Patricia*	Secretary	12,234.97	-	-	-	-	-	-	4,533.56	(b, e) 16,768.53	2,458.14	19,226.67
Richards, Kimberly	Callfirefighter	4,275.27	-	664.14	-	23.35	-	-	-	4,962.76	379.60	5,342.36
Savard, Scott	Firefighter	48,259.71	-	12,803.41	2,427.86	1,167.99	4,181.64	1,428.00	507.56	(a, c) 70,776.17	33,702.85	104,479.02
Specian, Michael	Firefighter	43,682.44	-	25,735.80	2,302.54	123.98	1,444.09	932.31	503.15	(a, c) 74,724.31	34,227.75	108,952.06
Taylor, Robert	Firefighter	47,777.93	-	4,886.97	2,281.17	-	1,750.45	293.75	507.56	(a, c) 57,497.83	31,461.80	88,959.63
Tieland, Steven	Callfirefighter	515.70	-	489.96	-	-	-	-	-	1,005.66	76.91	1,082.57
Whicker, Kenneth	FF/FF Inspector	48,485.77	-	4,979.31	-	-	2,013.36	205.81	505.04	(a, c) 56,189.29	31,249.69	87,438.98
Worthington, Don*	Firefighter	48,339.76	-	24,064.34	2,272.01	7,792.00	3,598.15	2,687.40	519.32	(a, c) 89,272.98	31,154.26	120,427.24
Zins, Scott	Firefighter Mech	49,248.86	-	24,424.86	2,978.11	-	3,175.92	1,600.41	509.60	(a, c) 81,937.76	35,629.52	117,567.28

## 2007 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF'L	O.T.	HOL	** CONT SVCS	INCENT PAY	OT/HOL RECAL	OTHER		2007 TOTAL GROSS PAY	2007 BENEFITS	2007 SALARY & BENEFITS
<b><u>PLANNING/DEVELOPMENT</u></b>													
Charland, Nancy	Planning Bd Sec	17,023.17	-	-	-	-	-	-	-		17,023.17	2,153.42	19,176.59
Gray, Virginia	Planning Dpt Sec	38,054.52	-	-	-	-	-	-	-		38,054.52	21,505.93	59,560.45
Kovolyan, Patricia	ZBA/CC Sec	18,909.72	-	-	-	-	-	-	-		18,909.72	2,392.09	21,301.81
Logue, Shaun	Planner	47,360.27	-	4,478.69	-	-	-	-	207.68	(a, c)	52,046.64	16,019.60	68,066.24
McGuire, Michael	Bldg Inspector	59,446.56	-	615.02	-	-	-	-	57.96	(a)	60,119.54	27,661.46	87,781.00
Preble, Ron	PT Inspector	26,986.55	-	-	-	-	-	-	-		26,986.55	3,413.86	30,400.41
Turner, Alfred	Planning Director	80,435.73	-	-	-	-	-	-	548.48	(a, c)	80,984.21	34,054.11	115,038.32
<b><u>SOLID WASTE</u></b>													
Bell, Lesley*	Operator 1	20,469.35	-	-	619.81	-	-	-	16,143.60	(aceg)	37,232.76	13,324.31	50,557.07
Dobson, Robert	Operator 2	45,093.00	-	3,395.80	1,207.45	-	-	-	415.48	(a, c)	50,111.73	28,987.62	79,099.35
Healey, Timothy*	Truck Driver	20,537.79	-	-	443.86	-	-	-	267.00	(c, e)	21,248.65	15,627.30	36,875.95
Holm, Wayne	Supervisor/Driver	50,301.23	-	1,077.81	1,347.02	-	-	-	424.84	(a, c)	53,150.90	23,156.87	76,307.77
Lorentzen, Chris	Operator 1	40,397.27	-	172.98	1,095.85	-	-	-	400.00	(c)	42,066.10	27,695.81	69,761.91
O'Connell, Jim	Temp PT Laborer	1,438.80	-	-	-	-	-	-	-		1,438.80	110.07	1,548.87
Parsons, Ralph	Operator 2	39,182.92	-	211.63	897.22	-	-	-	400.00	(c)	40,691.77	14,256.17	54,947.94
Poulson, David	Transfer St. Mgr	76,592.35	-	-	-	-	-	-	1,501.24	(a,b,c)	78,093.59	9,955.73	88,049.32
Tarmey, Brian	Operator 1	32,846.81	-	167.56	694.11	-	-	-	400.00	(c)	34,108.48	26,492.53	60,601.01
<b><u>ROADS</u></b>													
Cogliano, John	Highway Laborer	14,445.43	-	1,442.83	-	-	-	-	-		15,888.26	9,008.54	24,896.80
Finch, Aaron	Temp Laborer	5,142.64	-	-	-	-	-	-	-		5,142.64	393.41	5,536.05
Gagne, Brian	Temp Laborer	3,425.25	-	-	-	-	-	-	-		3,425.25	262.09	3,687.34
Hindes, Steven	Highway Laborer	40,930.00	-	8,366.22	461.28	-	-	-	400.00	(c)	50,157.50	23,312.38	73,469.88
McCartney, John	Highway Agent	76,592.35	-	-	-	-	-	-	2,196.24	(acgh)	78,788.59	33,679.78	112,468.37
<b><u>ANIMAL CONTROL</u></b>													
Seifert, Alfred	AC Officer	13,825.59	-	-	-	-	-	-	-		13,825.59	1,057.66	14,883.25
Simpson, Michael	Deputy AC Off	537.73	-	-	-	-	-	-	-		537.73	41.15	578.88



## 2007 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF'L	O.T.	HOL	**		OT/HOL RECAL	OTHER	2007 TOTAL GROSS PAY	2007 BENEFITS	2007 SALARY & BENEFITS
						CONT SVCS	INCENT PAY					
<b><i>RECREATION</i></b>												
Aballo, Jennifer	Beach Staff	2,019.49	-	-	-	-	-	-	-	2,019.49	154.50	2,173.99
Boss, Adrienne	Beach Staff	2,949.90	-	-	-	-	-	-	-	2,949.90	225.67	3,175.57
Gallo, Kacla	Beach Staff	2,469.25	-	-	-	-	-	-	-	2,469.25	188.90	2,658.15
Gaudette, Julia	Beach Staff	2,330.38	-	-	-	-	-	-	-	2,330.38	178.26	2,508.64
Haas, Cheryl	Rec Coordinator	39,509.92	-	-	-	-	-	-	150.00	(b) 39,659.92	10,767.38	50,427.30
McMahon, Jeanette	Function Coord	6,370.00	-	-	-	-	-	-	-	6,370.00	487.33	6,857.33
Moser, Kristin	Beach Staff	6,477.39	-	-	-	-	-	-	-	6,477.39	495.54	6,972.93
Paolino, Andrew	Tennis Staff	2,942.48	-	-	-	-	-	-	-	2,942.48	225.11	3,167.59
Reed, Nicole	Beach Staff	3,498.92	-	-	-	-	-	-	-	3,498.92	267.68	3,766.60
Samsel, Abigail	Beach Staff	4,715.40	-	-	-	-	-	-	-	4,715.40	360.74	5,076.14
Sayward, Michael	Tennis Staff	2,082.80	-	-	-	-	-	-	-	2,082.80	159.32	2,242.12
Stearns, Dwight	Beach Staff	5,140.42	-	-	-	-	-	-	-	5,140.42	393.25	5,533.67
<b><i>LIBRARY</i></b>												
Conboy, Mary	Library Assistant	812.00	-	-	-	-	-	-	-	812.00	62.13	874.13
Day, Jena	Admin Asst	40,652.56	-	826.86	-	-	-	-	-	41,479.42	22,029.05	63,508.47
Duve, Cathy	Library Assistant	12,327.12	-	-	-	-	-	-	-	12,327.12	943.05	13,270.17
Freeston, Lois	Co-Asst Director	54,434.57	-	-	-	-	-	-	210.88	(a, g) 54,645.45	24,179.82	78,825.27
Freeston, Victoria	Library Assistant	11,204.53	-	-	-	-	-	-	-	11,204.53	857.16	12,061.69
Frey, Karen	Children's Lib	19,896.67	-	-	-	-	-	-	-	19,896.67	1,522.11	21,418.78
Heidenblad, Carl	Library Director	73,315.08	-	-	-	-	-	-	201.24	(a) 73,516.32	19,982.42	93,498.74
Kalenderian, Melissa	Library Assistant	847.00	-	-	-	-	-	-	-	847.00	64.79	911.79
Kingsley, Maureen	Library Assistant	10,415.15	-	-	-	-	-	-	-	10,415.15	796.78	11,211.93
Marietta, Terrie	Circulation Coord	40,608.13	-	219.74	-	-	-	-	-	40,827.87	14,260.92	55,088.79
Mayr, Diane	Co-Asst Director	47,630.66	-	182.68	-	-	-	-	30.96	(a) 47,844.30	15,427.55	63,271.85
McCue, Angela	Lead Children's	42,631.02	-	-	-	-	-	-	-	42,631.02	14,553.86	57,184.88
Miloro, Michael	Library Assistant	10,539.77	-	-	-	-	-	-	100.00	(g) 10,639.77	814.03	11,453.80
Montgomery, Laura	Library Assistant	7,829.47	-	-	-	-	-	-	-	7,829.47	598.98	8,428.45

## 2007 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF'L	O.T.	HOL	** CONT SVCS	INCENT PAY	OT/HOL RECAL	OTHER	2007 TOTAL GROSS PAY	2007 BENEFITS	2007 SALARY & BENEFITS
<b><u>LIBRARY CONT.</u></b>												
Morse, Lori	Youth Svcs Spec	22,221.49	-	-	-	-	-	-	-	22,221.49	2,810.99	25,032.48
Nagle, Barbara	Library Assistant	22,455.43	-	-	-	-	-	-	-	22,455.43	1,717.88	24,173.31
Rittenhouse, Elaine	Tech Svc Lib	49,384.90	-	-	-	-	-	-	63.36	(a) 49,448.26	15,247.17	64,695.43
Shea, Carolyn	Tech Svc Lib	49,384.90	-	-	-	-	-	-	63.36	(a) 49,448.26	23,341.36	72,789.62
<b><u>EMERGENCY MGT</u></b>												
Horaj, Mary	EM Secretary	1,831.89	-	-	-	-	-	-	-	1,831.89	140.14	1,972.03
<b><u>CABLE</u></b>												
Daddona, James*	Cable Coord	37,992.80	-	563.20	-	-	-	-	3,367.56	(a, e) 41,923.56	16,609.87	58,533.43
Sofronas, Anastacia	Cable Coord	4,689.72	-	87.93	-	-	-	-	-	4,777.65	1,400.98	6,178.63
		4,563,109.68	15,232.22	571,936.68	115,473.12	292,884.76	78,445.80	36,097.57	129,573.16	5,802,752.99	2,159,879.22	7,962,632.21

\* - Individual who left employment with Town during 2007

\*\* Wages reflected in the Contracted Services column are fully reimbursed through payments received from outside vendors requesting these services

(a) refers to non-cash payment representing employees factored portion of their life insurance policy over \$50,000

(b) refers to payment for waiver of health insurance benefits - \$75/month

(c) refers to taxable portion of clothing allowance

(d) refers to disability pay from insurance company

(e) refers to earn time buyout at time of termination

(f) refers to longevity pay

(g) refers to non-cash payment for taxable fringe benefits

(h) refers to payment for taxable mileage stipend

Note: The total benefit column includes cost associated with insurances, retirement, medicare, and FICA taxes.

# VITAL STATISTICS RECORDED

JANUARY 1, 2007 TO DECEMBER 31, 2007

## BIRTHS

D.O.B.	PLACE	CHILD'S NAME	PARENT(S) NAME
01/02/2007	Nashua	Zachary Andrew	Jennifer & Walter Cummings
01/03/2007	Derry	Arianna Rose	Leanne & Nathan Decotis
01/10/2007	Derry	Cameron David	Julie & Jason Noel
01/19/2007	Manchester	Benjamin Roger	Maureen & Peter Tousignant
01/31/2007	Nashua	Anna Claire	Courtney & Adam Cashman
02/19/2007	Nashua	Kaelin Marie	Michelle Stith & Daniel Gschwend
02/22/2007	Derry	Jack Robert	Tracey & Robert Gingras
02/23/2007	Nashua	Liam Hunter	Marjorie & Gregory Shambo
03/09/2007	Derry	Eliza Jean	Jill & Joshua Meuse
03/21/2007	Derry	Caroline Cecelia	Hallie & John Vitolo
03/21/2007	Nashua	Nora Kate	Maryann & Brian Cooper
03/27/2007	Derry	Dylan Joseph	Kathleen & Dean Serpico
04/11/2007	Derry	Ryan Charles	Kori & Charles Doherty
05/02/2007	Derry	Chloe Elizabeth	Patricia & Donald Waldron
05/23/2007	Derry	Abigail Chase	Amy & Scott Reilly
05/25/2007	Derry	Cassidy Mackenna	Kelly & Glenn Realejo
06/06/2007	Manchester	Mason Joseph	Dana & William Call
06/12/2007	Nashua	Michael Allen	Tammy & Jeffrey Radzik
06/12/2007	Derry	Alexis Marie	Sara & Christopher Romeo
06/13/2007	Derry	Riyo Marie	Yolanda & Richard Messina
06/15/2007	Derry	Alyssa Diane	Lori & Brian Ashworth
06/29/2007	Manchester	Camryn Jeannette	Michelle & Jeffrey McCarthy
07/03/2007	Nashua	Joshua David	Karen & Theodore Korza
08/10/2007	Nashua	Lauren Elizabeth	Heather & Chad Chaloux
08/16/2007	Nashua	Robert Joseph	Jennifer & Joseph Hamwey
08/26/2007	Derry	Akshay Balebail	Suma & Sudhir Balebail
08/28/2007	Nashua	Derek Allan	Amy & Douglas Denton
08/31/2007	Nashua	Tyler Michael	Katie & Steven Laplant
09/07/2007	Nashua	Cambria Maria	Kimberly & Martin Capici
09/14/2007	Nashua	Meghan Kathleen	Kari & Joseph Husson
09/30/2007	Keene	Mariah Lynn	Amy Morse & Jimi Boll
09/30/2007	Derry	Meredith Mae	Amy & George Higgins
10/13/2007	Derry	Jonathon Michael-Paul	Melissa & Timothy Jones
10/17/2007	Nashua	Marie Christine	Dianne & Michael Nolin
10/29/2007	Nashua	Nate Jonathan	Julie & Jonathan Kaplan
10/29/2007	Nashua	Ryan Graffam	Julie & Jonathan Kaplan

# VITAL STATISTICS RECORDED

## BIRTHS CONTINUED

<b>D.O.B.</b>	<b>PLACE</b>	<b>CHILD'S NAME</b>	<b>PARENT(S) NAME</b>
11/01/2007	Nashua	Addyson Rose	Laura & Shawn Quaglietta
11/01/2007	Nashua	Greyson James	Laura & Shawn Quaglietta
11/19/2007	Derry	Francesca Sophia	Patricia & Christopher Capuano
12/03/2007	Derry	Maisy Grace	Holly Mercurio
12/10/2007	Lebanon	Alina Mary Rose	Christine & Douglas Zukowski
12/10/2007	Nashua	Connor Peter	Carolyn & Joseph Bradley
12/10/2007	Nashua	Kiera Ruth	Carolyn & Joseph Bradley
12/14/2007	Derry	Shaye Rayne	Ruth & Glenn Watson

## MARRIAGES

<b>DATE</b>	<b>PLACE</b>	<b>GROOM'S NAME</b> <b>BRIDE'S NAME</b>	<b>PLACES OF</b> <b>RESIDENCE</b>
02/17/2007	New Castle	Carmine Campaiola Linda Morrissey	Windham NH Georgetown MA
03/03/2007	Nashua	Jeffrey Worfolk Sherry Collins	Windham NH Windham NH
03/17/2007	Merrimack	James Cirollo Holly Scopa	Windham NH Manchester NH
03/31/2007	Hampstead	Justin McGrail Julie Guarciariello	Windham NH Windham NH
04/07/2007	Atkinson	Joseph Gauthier Dawna Muise	Windham NH Windham NH
04/18/2007	Windham	Stephen George Jing Wei	Windham NH Windham NH
04/19/2007	Windham	Denis Valdinocci Denise Laperla	Windham NH Windham NH
05/05/2007	Windham	Mark Doyle Beverly Lewis	Windham NH Windham NH
05/31/2007	Salem	Hawazen Tahtamoni Bashera Yousef	Windham NH Windham NH
06/09/2007	Manchester	Stephen Murphy Leah Chulack	Windham NH Windham NH
06/23/2007	Windham	Ari Press Dawn Baniewicz	Windham NH Windham NH
07/07/2007	Salem	Bruce Eisnor Jeanne Mahoney	Windham NH Windham NH
07/07/2007	Bedford	Paul Lattuca Christina Porter	Windham NH Windham NH
07/14/2007	Campton	Nathan Mullett Laurie Passalaqua	Windham NH Windham NH
07/21/2007	Raymond	John Hand Melissa Scott	Windham NH Raymond NH
08/05/2007	Windham	Peter Abraham Jodi Hager	Windham NH Londonderry NH

# VITAL STATISTICS RECORDED

## MARRIAGES CONTINUED

DATE	PLACE	GROOM'S NAME BRIDE'S NAME	PLACES OF RESIDENCE	
08/17/2007	Windham	David Mason Jennean Oehme	Windham Windham	NH NH
08/25/2007	N. Hampton	Paul Sirois Kathleen Coyle	Windham Windham	NH NH
08/26/2007	Manchester	James Hatzos Lisa Gazzara	Windham Windham	NH NH
08/31/2007	Manchester	James Anderson Leslie Shortell	Windham Windham	NH NH
09/01/2007	Jackson	Mark Bedard Jill Labonte	Windham Windham	NH NH
09/08/2007	Hampstead	Robert Constantino Melinda Boucher	Windham Windham	NH NH
09/21/2007	Meredith	George Contis Kathryn Lane	Windham Windham	NH NH
09/28/2007	Derry	Mark Hideriotis Autumn Hinerman	Windham Windham	NH NH
10/13/2007	Manchester	Steven Casey Michelle Gagne	Windham Manchester	NH NH
10/20/2007	Windham	Todd Brodeur Anitra Lincicum	Windham Windham	NH NH
12/30/2007	Hampton	Ted Choate Jessica Dubay	Lowell Windham	MA NH

## DEATHS

DATE	DECEDENT'S NAME	PLACE OF DEATH	PARENT(S)' NAMES
01/05/2007	William Winn	Derry	Jack Winn & Annie Jeffrey
01/08/2007	Salvatore Vinci	Derry	Unknown & Ida Vinci
01/12/2007	Gina Fiorello	Merrimack	Francis Fiorello & Linda Beaunoyer
01/22/2007	Norman Boisse	Derry	Joseph Boisse & Victoria Thibault
01/23/2007	Lillian Murphy	Windham	Daniel Ryan & Elizabeth Martin
02/10/2007	Katherine Hardy	Manchester	Edward Parker & Adele Caplan
02/12/2007	Natalie Lewis	Derry	Ralph Haigh & Helen Weinhold
02/15/2007	Edward Gibbons	Derry	Andrew Gibbons & Winnifred Gauthier
02/18/2007	John Moser	Windham	Henry Moser & Florence Herben
02/28/2007	Helen Tatone	Derry	Peter Kaznecki & Mary Kus

# VITAL STATISTICS RECORDED

## DEATHS CONTINUED

<b>DATE</b>	<b>DECEDENT'S NAME</b>	<b>PLACE OF DEATH</b>	<b>PARENT(S)' NAMES</b>
03/06/2007	Mary Souza	Manchester	Frank Souza & Francesa Azevedo
03/10/2007	Patricia Pivovar	Lebanon	Edward Rose & Mabel Hurlburt
03/13/2007	Mary Harvey	Windham	James Cameron & Nina Geddes
03/15/2007	Helen Carter	Manchester	Louis Hermez & Julienne Vandoorne
03/23/2007	Nicolina Rogowski	Derry	Joseph Basile & Mary Berlinghieri
03/26/2007	Rene LeClerc	Nashua	Alpheri LeClerc & Cecile Lamay
03/30/2007	Josephine Rizzitano	Derry	Arthur Lacroix & Theresa Shanahan
04/02/2007	Phyllis Jacobs	Manchester	Arnold Estey & Lottie Williams
04/03/2007	Grace Nault	Derry	Herbert Powell & Leslie Lagrand
04/09/2007	Carlotta Oliviero	Derry	Pasquale Oliviero & Angelmara Caruso
04/18/2007	Carl Henning	Windham	William Henning & Wally Loose
04/19/2007	Virginia O'Brien	Windham	Thomas O'Brien & Sylvia Carossi
04/23/2007	Frances Foreman	Nashua	William Willis & Bertha Radimersky
04/27/2007	Joseph Bijel	Manchester	Henry Bijel & Mary Bean
06/01/2007	Robert Coakley	Windham	Laurence Coakley & Evelyn Barnard
06/03/2007	Barbara Deninger	Derry	Scott Biedekapp & Helen Brewer
06/10/2007	Alice Gamblin	Merrimack	William Wood & Grace Edwards
06/17/2007	Jean Fogarty	Concord	James Campbell & Loretta Rice
06/19/2007	Kathleen Cheney	Merrimack	George Hodgson & Frances Tosney
06/26/2007	George Denneen	Windham	George Denneen & Mary Manning
07/02/2007	Joseph Vaccaro	Windham	Joseph Vaccaro & Carmen Lapore
07/10/2007	Scott Laplume	Salem	Robert Laplume & Colette Chasse
07/11/2007	David Redman	Windham	Howard Redman & Julia Petroski
07/13/2007	Mark Knight	Windham	Frank Knight & Priscilla Marsh

# VITAL STATISTICS RECORDED

## DEATHS CONTINUED

<u>DATE</u>	<u>DECEDENT'S NAME</u>	<u>PLACE OF DEATH</u>	<u>PARENT(S)' NAMES</u>
07/19/2007	Helen Tucker	Windham	Anthony Krzakowski & Mary Paprocka
07/19/2007	Margaret Christian	Windham	Cornelius Driscoll & Margaret Orr
07/20/2007	Ruth Donnelly	Windham	James Donnelly & Margaret Davitt
07/21/2007	Doris Hall	Bedford	George Gelly & Florida Bass
07/25/2007	Carol Hartnett	Merrimack	George Mahoney & Caroline Mulvee
07/27/2007	John Meehan	Nashua	James Meehan & Catherine Gardner
08/02/2007	Ina Moores	Windham	Samuel Case & Hilda Kelloway
09/06/2007	June Traynor	Windham	Daniel Crowley & Mary Decker
09/08/2007	Henry Paquette	Nashua	Alfred Paquette & Anna Begin
09/17/2007	Marion Neenan	Windham	John Neenan & Agnes Barton
09/21/2007	Robert McKinney	Derry	Wendell McKinney & Vera MacGregor
09/23/2007	Barbara Davis	Derry	Daniel Davis & Mary Lyons
09/26/2007	Albert Eafalla	Derry	Ludivigo Iafolla & Mary Penta
10/06/2007	Frank Ruggiero	Derry	Frank Ruggiero & Edith Guidoni
10/12/2007	Adelaide Paro	Windham	Ernest Lucas & Alice Craig
10/14/2007	Rose Crucius	Salem	Gennaro Ciardello & Margaret Cimino
10/15/2007	Ronald Peterson	Derry	Simon Peterson & Ethel Thurberg
10/20/2007	Raymond McCluskey	Derry	Hugh McCluskey & Ella Webb
10/30/2007	Mario Garza	Derry	Arturo Garza & Lucia Alaniz
10/31/2007	Jessie Walters	Lebanon	Richard Tompkins & Harriet Hartridge
11/03/2007	Charles Butterfield	Windham	George Butterfield & Mary Moriarty
11/10/2007	Joseph Pothier	Derry	Joseph Pothier & Rosemary Casucci
11/14/2007	Edna Sweetser	Salem	Charles Gibbons & Laura (Unknown)
11/19/2007	Evelyn Bachler	Derry	Arthur Tanguay & Alice Turcotte

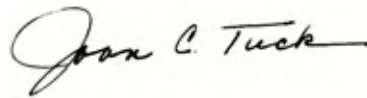
# VITAL STATISTICS RECORDED

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## DEATHS CONTINUED

<u>DATE</u>	<u>DECEDENT'S NAME</u>	<u>PLACE OF DEATH</u>	<u>PARENT(S) NAMES</u>
12/16/2007	Charles Christy	Bedford	Robert Christy & Dorothy Michael
12/22/2007	Barbara Hall	Concord	Daniel Sheehan & Elizabeth Fitzgerald
12/25/52007	Helen Holm	Derry	Herbert Smith & Blanche Greeley
12/28/2007	Catherine McCarthy	Windham	Michael McCarthy & Mary McCarthy

Respectfully submitted,



Joan C. Tuck/Town Clerk



# AMERICAN LEGION POST 109

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The Legion meets regularly on the third Tuesday of each month at the Windham Town Hall, and you may contact the Post Commander at (603) 898-9000 for more information. Post highlights include:

- The “Blue Star Flag Program” in which window flags are presented to families of active duty military upon request. This program was initiated nationally by the American Legion after WWI.
- In May, the Post offers scholarships to the winners of our essay contest competition, which is open to sixth, seventh, and eighth grade students.
- Working in cooperation with the regional Red Cross in Manchester, the Post coordinates periodic Blood Drives throughout the year.
- Our Annual Memorial Day Parade and Service continue to be very well attended and received. The Post also provides ice cream to all in attendance.
- In June, we offer a formal Flag Disposal Program for proper disposal of American Flags, which commences with an official ceremony.
- The Post closes its year with an Annual Christmas Party for members and their guests.
- It is our hope that the observance of Veteran’s Day, with a formal parade, will develop with the assistance of local organizations sometime in the near future.

Respectfully submitted,

*Mort Pearlman*

Post Commander

# BOY SCOUT TROOP 266

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Windham's Boy Scout Troop 266 was founded in 1949. For over fifty years, the Troop has been active in the community, teaching the sons of Windham the timeless values of scouting, including citizenship, leadership, and personal fitness. We teach these values through an intensive outdoor program, advancement, and community service. The Troop is sponsored by the Windham Parent Teacher Association.

As in past years, the Troop has been very active. We have participated in regional activities involving many other Troops, including the quadrennial New Hampshire State Boy Scout Jamboree this fall. This was an outstanding event, drawing thousands of Scouts from across the state to Gunstock Recreation Area for several days of activities such as black powder rifle shooting, skills demonstrations like rocketry, and a flyover and landing of a Blackhawk helicopter. The Troop has also held outdoor activities each month, attended summer camp at the 3000 acre Griswold Scout Reservation in Gilmanton Iron Works, and hiked and backpacked along 17 miles of the Appalachian Trail.

Most activities are geared towards training, improving the Scout's skills, and advancement, while others are just for fun. The boys are responsible for planning the events, running them, and planning and executing the meals. They do this with the support of the Scoutmaster and his assistants as well as the help of their parents. For the coming months we are planning a snowshoe hike, a canoe trip, several campouts, and preparing to return to summer camp at Griswold Scout Reservation.

Advancement is a cornerstone of the Scouting program. It provides motivation for the boys and is a yardstick of their progression and mastery of skills, such as first aid, map reading and compass use, knot tying, and camping skills. It is measured through ranks and merit badges, culminating with the achievement of Eagle Scout. The rank of Eagle is universally recognized as a mark of leadership and accomplishment. Over the past year, the Troop has successfully advanced more than 50% of the boys at least one rank and graduated 3 new Eagle Scouts (bringing the total for the Troop to 71).

The Troop is also a resource for the community. We support the annual Christmas Tree Lighting and Easter Egg Hunt events. Each Eagle project is also designed to give back to the community, including improvement projects at the cemetery, improving signage at town fields, and restoring town historic locations.

Membership in Windham Boy Scout Troop 266 is open to any boy age 11 (or having completed the fifth grade) to age 18. We meet weekly during the school year on Thursdays at 7:30 PM in the Center School cafetorium. More information and pictures of Troop outings can be found at the Troop website: <http://www.troop266.org/>

Respectfully submitted,

*Steve Pierson*

Scoutmaster

# C.A.R.T.

The **Cooperative Alliance for Regional Transportation (CART)**, is a regional public transportation agency established by act of the NH state legislature. CART provides public, demand-response transportation to residents of nine member communities in the Greater Derry-Salem region of Southern New Hampshire including the towns of Chester, Danville, Derry, Hampstead, Londonderry, Plaistow, Salem, Sandown and Windham.

CART was formed as the result of a critical need for transportation in the Derry-Salem area, as identified by a regional transit study funded by the NH Department of Transportation in 2001-2003 and began operations in October 2006.

Anyone can use CART and for a base fare of \$2.00 per one-way trip and can travel anywhere within the nine (9) community service area. Passengers are asked to schedule their trip, through a call center by calling (603) 434-3569, at least 24 hours in advance of travel. Since this is a new pilot system, with no defined travel patterns, transportation service is limited to weekdays during the hours of 8:00 am – 5:00pm. CART does not operate on weekends or holidays.

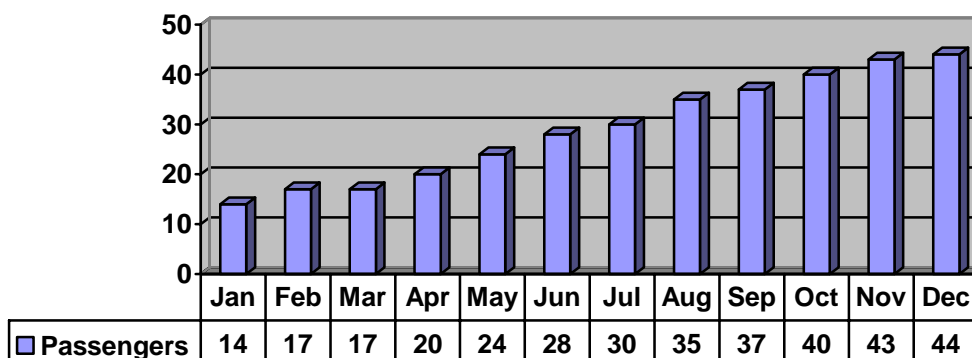
## CART SERVICE SUMMARY

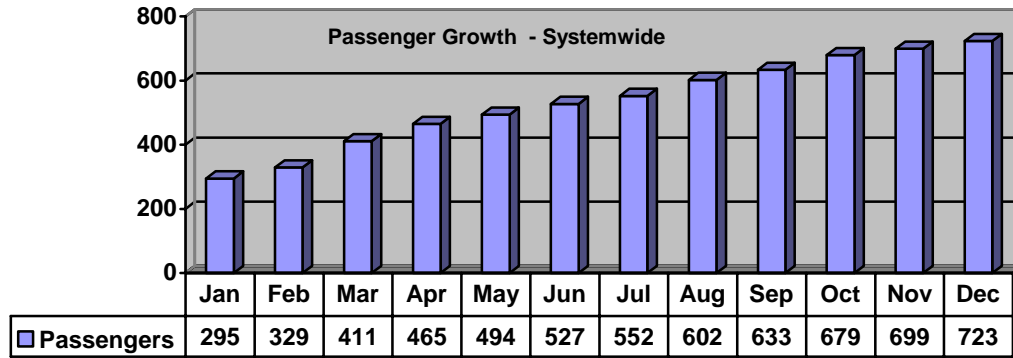
In June 2007 CART expanded its service to provide rides to seven out of the region medical facilities on the following days of the week:

- Mondays – Haverhill to Pentucket Medical Center and Merrimack Valley Hospital;
- Tuesdays & Thursdays – Manchester to Catholic Medical Center, Elliot Hospital and Dartmouth Hitchcock Medical Center;
- Fridays - Methuen to Holy Family Hospital; Lawrence to Lawrence General Hospital.

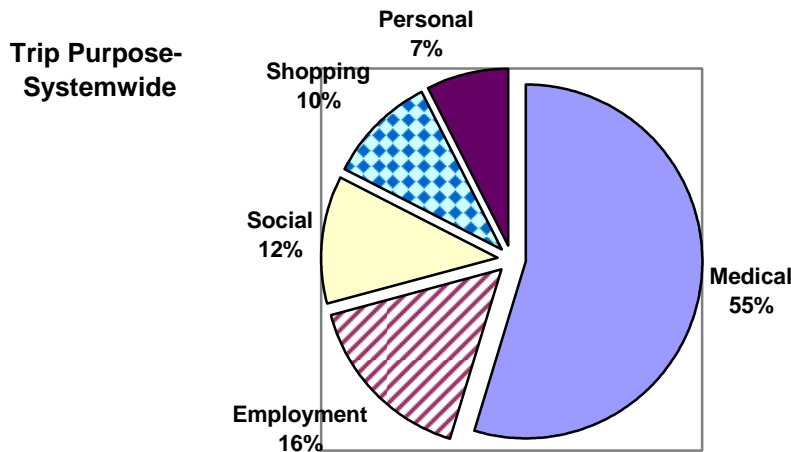
Ridership steadily increased throughout 2007 and is tracked by the number of unduplicated passengers. Whether these passengers took one trip or several, they are still considered an unduplicated passenger.

Unduplicated Passenger Growth - Windham



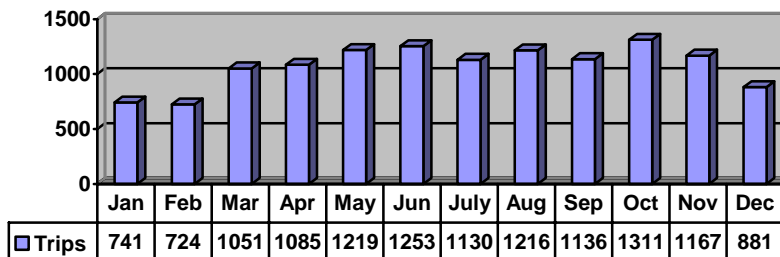


Transportation to medical appointments, commuting to work, shopping, and social visits are among the most popular reasons to use CART.



During 2007 CART provided 12,914 trips region-wide, traveled 197,674 service miles and had an on-time performance rating of 96%. Windham residents accounted for 485 trips representing 3.8% of total trips provided.

2007 Systemwide Trips Provided



In addition to providing outbound and around-town travel for Windham residents, CART also brings travelers and consumers into the community to work and shop. In 2007, 559 trips were provided to passengers with Windham part of the leg of their journey.

## C.A.R.T.

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Funding for CART is through a combination of federal, municipal and private sector dollars. Federal Transit Administration (FTA) grants cover approximately 50% of CART's operating expenses. Non-federal matching funds come from a combination of municipal contributions; grant funding from the Endowment for Health, the Charles H. Cummings Fund of the NH Charitable Foundation, and Heritage United Way; and other transportation provider agencies participating in the coordinated system.

CART has received a grant from the Endowment for Health covering a substantial part of the non-federal portion of the service in its first two, with the intent of allowing municipalities to participate in the system with a relatively limited initial investment and phase in funding over a three year period if they are satisfied with the service. Windham's portion of the municipal formula is 7% equating to \$4,275 for 2007.

Moving forward CART will be looking toward establishing a firm foundation for growth through improved service, increased ridership, and better communication with the towns it serves.

Respectfully submitted,

*Lee Maloney*

Lee Maloney, Executive Director

# GARDEN CLUB

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*Windham Garden Club*

*P.O. Box 881  
Windham, NH 03087*

From day one of its September 1990, founding, the Windham Garden Club's motto could easily be, "From seedlings, service." Indeed, the modest profits from its first plant sale (1991) were directed towards landscaping of the Town Common gazebo, and garden-inspired giving has never ceased.

Our annual mid-May Plant Sale has long since become the region's largest, its profits helping fund nearly a dozen mini-gardens all through our Town, including Town Hall, the Armstrong Building and Nesmith Library. But, we wanted to help others plant seeds of all sorts. Each year, we award two \$2,000 academic scholarships to high school seniors, already matriculated college students and even mid-life career changers pursuing life sciences programs. And, our Arthur Baker Community Investment grants go each year to Windham non-profits for their own horticulturally directed projects.

This year, the Club's New Hampshire Master Gardeners created and helped plant the Windham Cooperative Kindergarten's landscaping at its new facility. Once again, we actively supported the American Cancer Society's Daffodil Days, turning over to ACS 100% of the \$5,000 sales revenues.

The Club, which meets at Town Hall the third Thursday evening of each month, excluding July, August, and December, is open to Windham men, women and couples (there's a short waiting list for residents of nearby towns). We have an active Junior Garden Club for boys and girls from first grade through high school, as well. No experience necessary! We work hard, have a lot of fun, and life-long friendships have bloomed like our favorite perennials. Our goals for 2008? More!

For further information, please see our website: [windhamgardenclub.com](http://windhamgardenclub.com)

Respectfully submitted,

*Jill Martin*

President

# WINDHAM'S HELPING HANDS, INC.

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**ORGANIZATION MISSION:** Windham's Helping Hands, Inc. is a Non-profit Corporation that was established in 2003 by a group of volunteers dedicated to helping the less fortunate families in Windham. Many of these volunteers had been working independently throughout the years for this same cause. The creation of Windham's Helping Hands (WHH) represents a combined town-wide effort to ensure that all families who may need our assistance are identified and helped in the most confidential manner. WHH works to: (1) Create and encourage a positive educational experience through self esteem building by collecting new school clothing & supplies through our "Back-to-School" Clothing drive (2) Arrange Thanksgiving Baskets for families (3) Coordinate the various "giving trees" and toy drives town-wide to ensure that all Windham Families enjoy the holiday season. (4) Provide "Baskets of Cheer" in the springtime to our families (5) Develop a relationship with Windham businesses who can contribute to our goals. (6) Provide ongoing support for these families through community donations. (7) Work closely with all school staff members and Human Services to ensure that less fortunate residents are identified.

**PROFILE OF THE ORGANIZATION:** Windham's Helping Hands is a non-profit corporation run by Board of Directors comprised of 14 members. We provide special assistance to a family that is up and above that of the established state provided assistance. An Executive Board comprised of a President, Vice President, Secretary and Treasurer (Windham's Human Service Coord.) represents WHH. The remainder of the organization consists of the four Windham school guidance counselors, a teacher, and representatives from the police & fire departments.

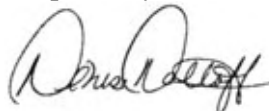
Our work and involvement in the community affords us the opportunity to continually work with other groups in the community. This encompasses the school staff members, local clubs & church groups, the library staff, the Police & Fire departments as well as many other town employees. Over the years these people have and continue to support our cause.

## **2007 Highlights:**

- Being chosen as this year's charity to share the profits of the very popular "Common Man Restaurant's" Charity Breakfast.
- Teaming up with the newly formed Windham Christmas Association to provide Holiday Food Baskets for the first time for 50 of our families.
- Being able to help the fast growing number of families through the very generous donations received this year.

If you would like to make a difference for a local family, you may send a donation to: **Windham's Helping Hands, P.O. Box 4073, Windham, NH 03087**

Respectfully submitted for the Executive Board,



President, 2007-08

# HISTORICAL SOCIETY

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The Windham Historical Society's activities during 2007 were a combination of meetings, outings, and social events:

- In February, we visited the Derry Museum in the Adams Building in Derry. Derry's town historian, Rick Holmes, led the tour of the collection.
- In March, the Society toured the New Hampshire History Museum in Concord. Matthew Thomas conducted a lecture and slide show for the group in May titled "The New England Town", describing life in colonial times.
- In June, the Society held its annual Mystery Tour. Our theme was "Haunted Places in Windham" and we visited the Normingtons' home and shop at Windham Junction, Mike's Bar on Route 28 (formerly Uno's), the Windham Restaurant, and Johnsons' Highland View Farm and Boarding House.
- A private tour of Robert Frost's farm was held in October.
- Various groups and individuals interested in preserving Windham's heritage met in November with a plan to conduct another joint meeting in early 2008.
- The annual holiday celebration at the Searles Castle in December also included members of the board of the Salem Historical Society.

Respectfully submitted for the Society,

*Jean Manthorne*

President



# LIONS CLUB

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The Windham Lions Club was formed in 1969 and chartered on January 24th, 1970. The Club has provided the town of Windham with 39 years of Service. The Windham Lions are part of the International Association of Lions Clubs, which is the world's largest service organization with over 14 million members in 182 countries and geographic areas. Lions Club members give their time, skills and resources to raise funds for charitable giving both in their communities, nationally and internationally. Lions Clubs are not social clubs, although there are social benefits to membership. The Lions Motto is WE SERVE.

Lions are men and women volunteers who are serious about their commitment to humanitarian service and believe that by working together they will accomplish far more than would be possible as individuals. They dedicate part of their free time to help other people all over the world and try to make their own communities a better place to live.

Local Windham Service Projects have included Free Eye Care & Glasses, Pre-school Sight and Hearing Screenings, Four Scholarships which include: a) Merrill Greeley Memorial Scholarship, \$2000 for a Windham student with good scholastic background, financial need and one who values civic and volunteer service activities; b) Dave Dunn Memorial Scholarship, \$500 for a Windham student with good scholastic background, financial need and one who values outdoor and environmental activities; and two Jeffrey P. Shaw Memorial Scholarships, \$1000 each, one for a Windham student and the second for a Pinkerton Academy student, each with good scholastic background, financial need and who demonstrate both a genuine desire to pursue a degree in engineering and the willingness to share know gain with others. Other activities include Children's Halloween Party, Christmas Food Baskets, Monthly support to Shepherd's Pantry, Christmas Caroling to shut-ins, Boys & Girls Sport Teams, Boys & Girls Scouts, Adult health screenings, Eye & Ear Testing Machines for local schools, Participation in Town Projects including the Commons Development and Playground Equipment for schools, Griffin Park Playground Major Sponsor, Savings Bonds to Middle School Grads, Local & International Disaster Relief, Adopt -A-Highway on Rte 111 and other Local Social Services. In 2007 the Lions Club collected over 500 used eyeglasses which were donated either directly to a Lion or through one of the collection boxes at the Windham Transfer Station or the Nesmith Library.

New Hampshire District Level Projects include New Hampshire Sight and Hearing Foundation, Lions Health Vans, Seeing Eye Dogs, Lions Camp Pride on Merrymeeting Lake in New Durham, New Hampshire - for Special Needs Children & Adults, Camp Carefree - for Children with Diabetes, Quest - Drug Awareness and Life-Skills for Children and Leo Clubs sponsorships for youth service and development.

Lions International Projects including the Creation of SightFirst, a blindness prevention program that aims to eliminate preventable and reversible blindness worldwide; Establishment and operation of a majority of the world's eye banks, resulting in approximately 10,000 sight-restoring corneal transplants every year; Development and implementation of the Lions-Quest life-skills curricula, which have provided millions of young people with the skills to make responsible decisions to refuse drugs, alcohol, tobacco and other threats to a healthy future; Hospitals, clinics, playgrounds, parks and thousand of facilities that enhance day-to-day life in our communities; Services to the blind, including dog guides, white canes, and a wide variety of employment opportunities and vocational training, Immediate disaster relief and support for rebuilding efforts; The sponsorship of Leo clubs

## LIONS CLUB

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and participation of young adults in youth exchanges and international youth camps. These provide a firsthand opportunity for youth to experience the first object of Lions Clubs International: To create and foster a spirit of understanding among the peoples of the world; Diabetes Awareness; and the Lions Club International Foundation.

Membership Benefits and Rewards include the real Satisfaction that comes from helping others; a chance to fulfill one's responsibility to society and to fellow man; the opportunity to share in the growth of the community; pride of accomplishment of worthwhile goals; the camaraderie shared with fellow Lions and Membership in the World's Largest Service Club Organization.

Windham Fund-raisers include our annual Reverse Benefit Raffle, Christmas Wreaths Sales, Food Concessions at Town Events, Lions Candy Sales and our recent 52 Week Raffle. We have raised and donated several hundred thousand dollars during this period.

The Windham Lions Club would like to thank all of the businesses and individuals who have donated their time and their financial support to help the Windham Lions make our efforts successful. The Windham Lions meet at 7 PM every 1st and 3rd Wednesday at the Windham Senior Center. The Club's goals for 2008 are to continue - with our 40th year of Service to Mankind. New members are needed and visitors are always welcome. For additional information, please contact King Lion Rich Bothroyd at 594-0279 and check out our website for our current activities at [www.windhamlions.org](http://www.windhamlions.org).

Respectfully submitted,

*Frederick Linnemann*

Publicity Chairman

# WINDHAM RAIL TRAIL ALLIANCE

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In its first full year of operation, the Windham Rail Trail has become a widely popular destination for users of this exceptional trail! Founded in 2004, the Windham Rail Trail Alliance is dedicated to the development and management of this section of trail as a paved rail trail that is part of the planned Salem to Concord Rail Trail.

It is satisfying to say that in its current configuration the recreational trail is seeing the most users; participating in the widest range of activities than in its previous life. Perhaps the biggest benefactor and one of the most pleasing sights is to see families with young children taking advantage of a safe environment in which to learn the art of bicycle riding. Given the current length of the trail, it has gained a reputation as “family friendly. At a fall meeting of New Hampshire rail trail organizations, it was exciting to learn of the recognition the trail has also quickly gained at the state level.

Adding to the trail experience was the completion of 2 Eagle Scout Projects by members of Troop 266. The first, lead by Keegan Cole was the construction and installation of Trail Head signs at North Lowell and Roulston Roads, and mile markers along the length of the trail. The second, lead by Jake Northcutt was the clearing and development of a rest area, that includes a flower bed, bike rack and granite benches which are results of a donation effort by the WRTA. The site is set about 1 mile from the Depot, and is the first of a few that are planned for the trail. We see the trail as fostering several Eagle Scout projects in the near future, and are proud to offer such opportunities. Also, through a grant provided by the Windham Garden Club, wild flowers were planted in the fall and we look with enthusiasm for their colors in the Spring.

The grand prizewinner of our 2nd annual raffle was Mary Behl of Windham who won a very prestigious grill donated by Cyr Lumber. In other donation activities, the WRTA was pleased to receive a \$10,000 grant from Bikes Belong, a National Bicycling organization, and pleasantly surprised and thankful of a \$45,000 grant from the Windham Conservation Committee, both going directly towards development costs. Fundraising to complete payment for development work will continue in earnest in 2008.

Approximately 380 hours were spent on maintenance by several individuals on brush cutting, trash removal, removing downed trees and the critical chore of clearing the trail and drainage cuts of leaves. We held a successful trail clean up day in April, which we will repeat in 2008. Thanks also go to Jack McCartney and Steve Hinds of the Windham Highway Department for their continued assistance, and advice on maintenance questions. The WRTA also continues to support the planned restoration of Windham Depot assisting in those efforts, especially this year, with the acquisition of the C16 caboose.

For trail development plans, we ran out of temperature in mid-October for the application of the final coat of asphalt. Our intention in the upcoming year is for an April – May completion, with another special ceremonial celebration to take place shortly after. We also look to 2008 to host an annual certified road race.

## WINDHAM RAIL TRAIL ALLIANCE

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Other exciting news is the recent interest in Derry to complete a two-mile stretch of their trail north of North Lowell Road. The WRTA has provided assistance in the organizational efforts of the Derry Rail Trail Alliance, and will assist in project management. A Derry Town Council meeting to present the Conceptual Plan is scheduled for January 2008.

As always, the Windham Rail Trail Alliance is thankful for the support and kind words from town officials and administrative team, Windham residents and non-residents alike, and will continue to complete our vision to set this trail as the standard for the continuance of the Salem to Concord Rail Trail.

Respectfully submitted for the Alliance,



Mark Samsel, President

# WINDHAM SENIORS, INC.

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The Senior Center continues to bustle with activity almost every day of the week. The Seniors meet on Tuesdays and Thursdays for meals and activities. We also have a regular monthly meeting on the last Wednesday of each month except for the months of December, July and August. During the monthly meeting, the nurse from the RVNA is on hand to conduct the health checks and blood pressure screenings for any who wish this service. The Center is also utilized regularly by other non-profit groups, such as Lions, Toastmasters, Cub Scouts and Brownies for their meetings.

Cheryl Haas, Windham Recreation Coordinator has scheduled many new and popular activities for the seniors. The most popular of these is the ongoing chair yoga program on Tuesday mornings. The seniors thank Cheryl for her continued effort to engage the senior population in more activities each year.

In June, the membership elected officers for the upcoming year. The following is a list of those elected:

- Barbara Coish, President
- Eldon Haegle, Vice President
- Elizabeth Williams, Treasurer
- Lillian Peabody, Recording Secretary
- Virginia Raumikaitis, Financial Secretary
- Peg Stopyra, Chaplain
- Susan Corcoran, Correspondence

The membership was saddened by the passing this year of long time member M. Eileen Harvey. Eileen was, for many years, in charge of correspondence. Even when she was unable to attend meetings, she faithfully wrote and sent cards to members for birthdays and condolences. Many people also have examples of her crafts in their homes. The community is blessed to have had this special woman as a member of the Seniors and as a friend to all of us.

In July, several hundred seniors enjoyed the Annual Senior Picnic at the Fire Station. Thanks to all of the Town employees who shared their day with us and thanks for the delicious meal! In November, a successful flu clinic was held under the direction of the RVNA at which time 112 people received their flu vaccine.

On December 12, 2007, all seniors of Windham were treated to a Christmas Party at Castleton arranged by the Recreation Department of the Town under the direction of Cheryl Haas. During the event, Elizabeth Williams was announced as the Senior Angel 2007 for her many years of faithful volunteering. She joins the list of previous angels dating back to 1999 beginning with Tom Case followed by Barbara Fedorchuk, Iola Zins, Warren Martin, Dot Just, Barbara Erickson, Shirley Pivovar and Virginia Raumikaitis.

We extend an invitation to all seniors to join us at the Center at any time. We have great fun and fellowship.

Respectfully submitted,



Barbara A. Coish, President

# SENIOR SERVICES COMMITTEE

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The Helping Hands Senior Services Committee has made some significant strides this past year by expanding our activities with the desire to provide opportunities to get to know the seniors in our town and their needs. Besides our committee, which is made up of representatives from the Administrative Office, Recreation Department, Fire Department, School District, and the Community, many residents and organizations have helped make this goal possible.

- For St. Patrick's Day at McAuley Commons, children from Golden Brook School made favors for the seniors. Several of the students performed musical selections on their recorders as well. The residents enjoyed games and 'green' desserts.
- Recreation Coordinator Cheryl Haas offered a variety of opportunities for seniors including line dancing, tai chi, and chair yoga for seniors to participate in.
- Shaw's fundraising has helped raise money for Helping Hands through the collection of Shaw's receipts and the donation of a percentage of the totals from Shaw's to Helping Hands.
- An ice cream social was a fun time with games and conversations at McAuley Commons in May.
- At the Strawberry Festival, generous bargains on books were offered by FLOW to our seniors.
- In August, the Annual Senior Picnic was held at the Fire Station. Elvis entertained, door prizes were given out, and we are all thankful to Cheryl Haas, Kathy Davis, Laura Cryts and ALL the Town employees who served our seniors and made this a delightful day.
- During their monthly business meeting in September, the seniors at the Senior Center were treated to fresh pies donated by Apple Acres and other delicious desserts.
- In October, the Helping Hands and the Salem High Volleyball team joined 'hands' with the Fire Department and their MDA fundraiser to serve breakfast at The Common Man and conduct a silent auction to raise money for both Helping Hands and MDA. A special thank you to The Common Man, Windham Fire Department, and all the contributors to the Silent Auction for their support.
- Seniors were invited to enjoy cookies and apple cider at the Halloween parade at the Golden Brook School.
- November was Art Appreciation Month at the Frances Warde Center. A talk about the life of Windham artist Mary Long, who had passed away in the 1980's, and a display of some of her paper mache figures and water color paintings encouraged several of the residents to share their vocations in years past. They truly enjoyed telling stories!
- Food baskets were given to seniors at Thanksgiving.

## SENIOR SERVICES COMMITTEE

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- December was a busy month for local seniors. Hot chocolate, Christmas cookies, games, prizes, and gifts (made by Golden Brook students) were shared with the residents of McAuley Commons. The Senior Christmas Party held at Castleton under the direction of Recreation Coordinator Cheryl Haas was wonderful. The meal, the entertainment, the prizes, and the conversations around the tables made it a truly memorable occasion. A special performance for the seniors of the Holiday Concert at Golden Brook School was another highlight during this festive season.
- Holiday Gifts from the “Giving Tree” at the Nesmith Library were distributed to seniors through the generosity of Windham residents and Helping Hands.
- Throughout the year, the Windham Firefighters continue to check on our seniors, especially during emergency situations.

Many other projects including the completion of our volunteer manual, visiting other senior facilities in Windham, involving more group and family participation with our seniors, and visiting and helping seniors with projects that need to be done will continue to be our goals in the year 2008.

Thank you for your generous support to Helping Hands.

Respectfully submitted for the Committee,

*Jan Root*

Chairman

# SUZDAL SISTER CITY COMMITTEE

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The year 2007 was a very eventful one for the Sister City Committee and her supporting members. During April school vacation, John Breda and Barbara Coish traveled to Suzdal. John, who teaches Chemistry at Pinkerton Academy, spent the week interacting and teaching students in the schools in Suzdal. The Committee also carried financial aid to orphanages #3 and #5. Upon arriving in Suzdal, Committee members were made aware of a pressing need at the hospital for renovations in the area where women were delivering babies. The decision was made to donate some of the money to this purpose. The donated money was a gift from the Town of Windham and the Windham Presbyterian Church Mission funds.

While visiting Suzdal in April, plans were made for a trip to Windham by students from Suzdal. This trip came to fruition in November when 12 students, their teacher and school administrator arrived for a two-week visit.

During the students' visit, many activities took place. In addition to attending school at Middle School and Salem High, the students visited the State House and Governor Lynch under the guidance of Mary Griffin and Kevin Waterhouse; went to Boston; toured the Windham Town buildings; attended a Selectmen's meeting and a School Board meeting; met the Town staff; presented a concert with their Windham hosts; and generally enjoyed living life in the homes of their Windham hosts.

While the students took part in their activities, their teacher and school administrator did many separate excursions. For example, they visited SAU 28, SAU 57 and Pinkerton Academy. As usual, the favorite side trip for all was shopping at the mall and other stores. Thanks must go to all of the hosting families:

- Rex and Cheri Norman
- Wes and Denise Dolloff
- Bruce and Gina Anderson
- Jim and Suzanne MacKimm
- Andrew and Jane O'Keefe
- Ed and Elaine Yourtee
- Alan and Diane Carpenter
- Tim and Bev Donovan
- J and Carol Gross
- Ron and Barbara Coish

The beneficiaries of this exchange are the students who will remain friends forever. Memories of this visit will keep them close to their new friends, although they are living thousands of miles apart. The following quote comes from a letter received from Mayor Godunin of Suzdal, "Our student group came back greatly impressed by the time they spent in Windham. They enjoyed every minute of their stay with the host families and at school".

May the miles between us not be a reason to keep us apart, but to make us stay close with letters, email and personal visits in the future.

Respectfully submitted for the Committee,



Barbara A. Coish, Chairman



# WINDHAM WOMAN'S CLUB

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The year 2007 has been a busy one, as usual. Our various fundraisers provided the money for our scholarships and donations within our own community, the State of New Hampshire, and internationally. We sold baked goods and various items at each election, held a yard sale in the spring, and had a booth at the Harvest Festival. This year, we conducted a very successful Marriot Hotel raffle, as well. These helped to provide funds for our donations to the three school libraries; a Middle School Science Award; the Shepherd's Pantry; food baskets at Thanksgiving; and gifts to families at Christmas. We also sent one student to Camp Bourndale, and made donations to Nobody's Children and the Heifer Project. We contributed a bench to the courtyard project of the Searles School and we were able to provide three college scholarships.

We visited the Veteran's Hospital in Manchester as usual on a monthly basis, hosted their June picnic, and made our special Christmas visit with gifts. Our annual "Baby Shower" contributed clothing and other supplies to "Our Place" in Manchester for the use of young mothers in need; and the two Coat Drives supplied warmth to many people locally. "Teacher Appreciation" trays were delivered in the spring to all three Windham schools.

In February, our Candidate's Night gave those running for office in Windham the opportunity to speak and be heard.

The two strictly social occasions of the club were held in June; a trip to Rhode Island for a visit to the Johnson and Wales museum and culinary school; and in December our Christmas luncheon was held at the Blackwater Grille in Salem.

Once again, we are most grateful for the continued support of the people of Windham.

Respectfully submitted,

*Drusilla Calitri*

*Rosemary Pothier*

Co-Presidents

# VOLUNTEER INTEREST FORM

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If you are interested in serving the Town on any board, commission, or committee, please fill out the following and return to the *Town Administrator, PO Box 120, Windham, NH 03087-0120*. The submission of this form in no way guarantees appointment. This information will be kept on file until a vacancy arises, at which time we will contact you for an interview with the Board of Selectmen. All vacancies will be filled by those applicants deemed the most qualified.

Name: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Mailing/Street Address: \_\_\_\_\_  
\_\_\_\_\_

Occupation: \_\_\_\_\_ Background/Experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Relevant Information for Consideration: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE LIST ORDER OF PREFERENCE:** (1, 2, 3, etc., or N/A)

- |                                       |                                      |
|---------------------------------------|--------------------------------------|
| _____ Board of Adjustment (Alternate) | _____ Historic District Commission   |
| _____ Conservation Commission         | _____ Capital Improvements Committee |
| _____ Planning Board (Alternate)      | _____ Other: _____                   |
| _____ Recreation Committee            | _____ Other: _____                   |
| _____ Cable Advisory Board            | _____ Other: _____                   |
| _____ Technical Advisory Committee    | _____ Other: _____                   |

# TOWN INFORMATION

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<b>Area</b>	27.2 square miles	<b>Residential Homes</b>	4023
<b>Population</b>	15,700 +/-	<b>Residential Condos</b>	620
<b>Total Net Valuation</b>	\$2,206,042,525	<b>Multi-Family Units</b>	29
<b>2007 Tax Rate</b>	\$16.10/thousand	<b>Seasonal Homes</b>	259
<b>2007 State Ratio</b>	100%	<b>Commercial Parcels</b>	161
<b>Tax Billing</b>	Semi-Annual	<b>Acres in Current Use</b>	1440

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## **GOVERNOR:**

John Lynch: 107 N. Main Street, Room 208, Concord, NH 03301: (603) 271-2121

## **STATE REPRESENTATIVES: DISTRICT 4**

Jason M. Bedrick: 4 Greenway Road, Windham, NH: (603) 432-2721

Ronald J. Belanger: PO Box 415, Salem, NH 03079: (603) 893-0659

David J. Bettencourt: 12 Peggy Lane, Salem, NH 03079: (603) 898-4653

David C. Dalrymple: 7 Penobscot Avenue, Salem, NH 03079: (603) 898-4527

Anthony R. DiFruscia: PO Box 574, Windham, NH 03087: (603) 898-8158

Robert J. Elliot: 44 Centerville Drive, Salem, NH 03079: (603) 893-0402

Marilinda J. Garcia: 23 School Street, Salem, NH 03079: (603) 894-6004

Mary E. Griffin: 4 Wynridge Road, Windham, NH 03087: (603) 432-0959

Russell F. Ingram: 34 Cross Street, Salem, NH 03079: (603) 893-4498

Charles E. McMahon: 11 Floral Street, Windham, NH 03087: (603) 432-8877

Mark A. Pearson: 118 Brady Avenue, Salem, NH 03079: (603) 890-3673

Anne K. Priestley: 4 Bluff Street, Salem, NH 03079: (603) 893-1214

Kevin K. Waterhouse: 175 Haverhill Road, Windham, NH 03087: 883-1672

## **STATE SENATOR: DISTRICT 19**

Robert Letourneau: 107 N Main St., Rm 120 Concord, NH 03301: (603) 271-2118

or: 30 South Ave., Derry, NH 03038: (603) 434-1038

## **EXECUTIVE COUNCIL: DISTRICT 3**

Beverly A. Hollingworth: 209 Winnacunnet Road, Hampton, NH 03842: (603) 926-4880

## **US CONGRESS: DISTRICT 2**

Paul A. Hodes: 114 N. Main Street, 2nd Floor, Concord, NH 03301: (603) 223-981

## **US SENATORS**

Judd Gregg: 393 Russell Senate Office Bldg., Washington, DC 20510: (202) 224-3324

John Sununu: 111 Russell Senate Office Bldg., Washington, DC 20510: (202) 224-2841



