

MOUNTAIN LAKES DISTRICT



Haverhill, NH



Annual Meeting
March 26, 2022



In Memory of
David Martella 1939 - 2021



David Martella taught agricultural economics at Purdue University and the University of Arkansas, and spent twenty years in Africa working for USAID and other agricultural programs. In his retirement years, he worked the land constantly to improve his Mountain Lakes home and visited his childhood home in Salinas, CA, when the temps here dropped below fifty degrees. He loved to travel, was an avid hunter and a voracious reader, and was called a “model” alternate member of the MLD Planning Board because he attended every meeting he could to stay up-to-date and be ready when he was needed to fill in. He had a wicked sense of humor and a sly grin that we’ll all remember ... and miss. We send our heartfelt condolences to the Martella family and send Dave a BIG THANK YOU for everything he did to brighten his corner of Mountain Lakes and our community as a whole.

“It is by the place we’ve got, and our love for it and our keeping of it, that this world is joined to heaven.” –Wendell Berry

In Memory of
Joel Godston 1934 - 2021



Mountain Lakes residents Joel Godston and wife Annemarie were actively involved in just about every aspect of the Mountain Lakes life, including heading up some major projects from which we still feel the benefits today. Joel was also a distinguished engineer, a meticulous record keeper, and an avid aviator. He and Annemarie helped promote local airports, including Haverhill’s Dean Memorial Airport, through annual “Young Eagles” flying events, where Joel gave hundreds of youngsters the opportunity to experience the joy of flight that meant so much to him.

We send heartfelt condolences to Anne-Marie and the Godston family and we send Joel a BIG THANK YOU from Mountain Lakes.

“I’ll teach you how to jump on the wind’s back, and then away we go!” --Peter Pan

MOUNTAIN LAKES ANNUAL REPORT

for the year
2021



A Four-Season Recreational Community since 1965

A Village District of the Town of Haverhill, NH since 1976



SPECIAL NOTE: Joe McQueeney, willing and eager photographer for Mountain Lakes events, passed away January 19, 2022. The 2022 annual report will have an official dedication to Joe and we make special note of Joe's talents as we enjoy his final contribution of photos found throughout this 2021 annual report booklet.



Mountain Lakes District Officers & Staff

Moderator

Christopher Demers

Assistant Moderator

Robert Roudebush

Commissioners

Robert Long, Chairman
Michael Roberts
Mark Johanson

District Clerk

Karen Rajsteter

Treasurer

Laraine King

Assistant Treasurers

Robert Roudebush
Darlene Simboli

Facility & Water Manager

Don Drew

District Administrator

Kristi Garofalo

Zoning Officer

Michael "Finn" Finnegan





MOUNTAIN LAKES DISTRICT OFFICE

75 White Mountain Road

Phone: 603-787-6180

Fax: 603-787-2154

District email: MLDAdmin@mountainlakesnh.com

Office Hours: Monday thru Thursday 11:00 am to 4:00 pm

MOUNTAIN LAKES DISTRICT 2021 BOARDS AND COMMITTEES

Many thanks to those who have donated time and talent for the good of our community!

Planning Board

Michael Roberts, Ex-Officio Commissioner

Mike Bonanno, Chair

Don Dubrule, Vice Chair

Polly Bonanno

Debbie Fisk

Alternates:

David Martella

Thomas Eighmy

Walter Hunt

Zoning Board of Adjustment

Karen Rajsteter, Chair

Marcia Selent

Beverly Colson

Cheryl Hakola

Laraine King

Alternates:

Joe McQueeney

Roger Warren

David Selent

Ed Rajsteter

Patricia Brady



A big THANK YOU to those who contributed the wonderful photos found throughout the MLD annual report, including Dennis Carlson, Eric Cassidy, Ed Hillyer, Priscilla Hoover, Linda Johanson, Mark Johanson, Leona Paone, Bob Patzelt, Vyla Rollins, Laura Sjolander, Jeanne Thomas, special wedding photos from Amanda Perkins Photography, and our unofficial official District Photographer, Joe McQueeney.

Budget Committee

Laraine King, Chair

Chris Roberts

Robert Roudebuah

Brian Loutrel

Don Drew

Kristi Garofalo

Recreation Committee

Bob Long, Ex-Officio Commissioner

Linda Johanson, Chair

Dottie Long

Karen Cox

Ana Aguilar

Karen Rajsteter

Barbara Keating

Marcia Selent

Cindy Berenson

Water Committee

Mark Johanson, Ex-Officio Commissioner

Patricia Brady, Chair

Ed Rajsteter, Vice Chair

Ken King

Robert Roudebush

Don Drew

Joint Loss Management Committee

Mike Roberts, Ex-Officio Commissioner/Chair

Linda Johanson

Don Drew

Kristi Garofalo

Katie Bentley



MOUNTAIN LAKES DISTRICT 2022 Meeting Schedule



All meetings are public and all are welcome – and encouraged – to attend!

Commissioners Meetings

Monday, January 10 at 6:00 p.m.
Tuesday, February 15 at 6:00 p.m.
Tuesday, March 15 at 6:00 p.m.
Tuesday, April 12 at 6:00 p.m.
Tuesday, May 10 at 6:00 p.m.
Tuesday, June 14 at 6:00 p.m.
Monday, July 11 at 6:00 p.m.
Monday, August 8 at 6:00 p.m.
Tuesday, September 13 at 6:00 p.m.
Wednesday, October 12 at 6:00 p.m.
Monday, November 14 at 6:00 p.m.
Monday, December 12 at 6:00 p.m.

Planning Board Meetings

3rd Thursday of every month Time: 6:30 p.m.

Water Committee Meetings

1st Thursday of every month Time: 8:00 a.m.

Recreation Committee Meetings

Meetings: As Posted Place and Time: As Posted

Budget Committee, Zoning Board of Adjustment, and Joint Loss Management (Safety) Committee

Meetings: As Needed Place and Time: As Posted

PLEASE NOTE:

Dates, places and times of all meetings are subject to change. Please check the notices posted at the District Office or on our website: www.mountainlakesnh.com for the most current meeting information, including how to access the meetings remotely via Zoom Video Conferencing.

Mountain Lakes Water Department - 2021



The team assembles in response to a break...

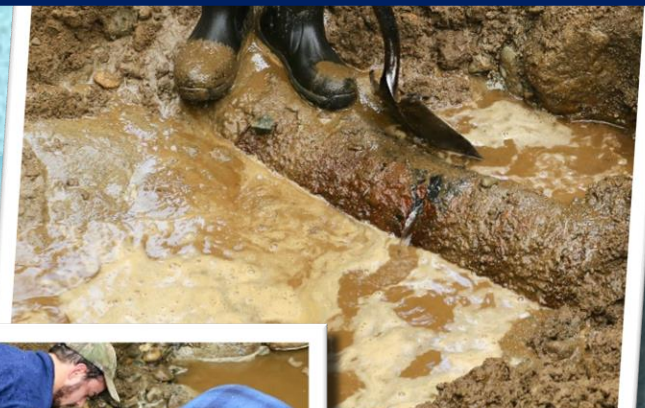


Members of the Mountain Lakes Water Team shown: (l to r) Tim Anistacio, Rolland LaCoss, Mike Hutchins, Chris Dellinger and Ed Paige of Paige Excavation.

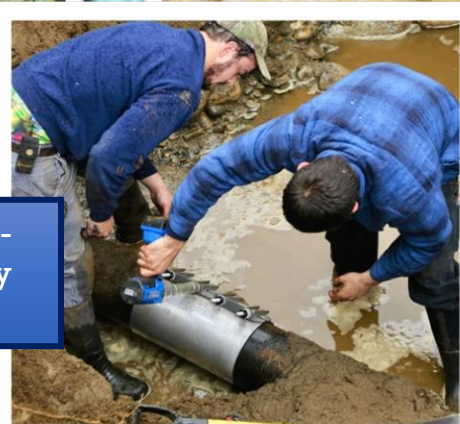
A water break can look like this above ground ...



and it looks like this after the team digs it up ...



Tim and Rolland fix this one with a 16-inch long metal clamp secured tightly around the break!



The water team responds no matter how cold or ugly the weather and almost always has the repair done within a few hours!

DID YOU KNOW?
2021 was a **BIG** building year for Mountain Lakes – we now have 338 homes on our water system!





WATER CONSERVATION TIPS


- ◆ Turn off the faucet while shaving or brushing your teeth.
- ◆ Take a shower rather than a bath.
- ◆ Wait until the washer or dishwasher is full before running it to get the most out of each load.
- ◆ Check your toilets for leaks regularly to ensure you're not wasting water. A leaky toilet can waste 200 gallons every day!
- ◆ Water outdoor plants with a watering can rather than a hose.
- ◆ Speaking of hoses, use a bucket to wash vehicles, bikes, water craft, etc. and save the hose for rinsing, and ...
- ◆ ... use a broom instead of a hose to clean decks, walkways and steps.
- ◆ For landscaping, use hardy plants that don't need a lot of water.
- ◆ It's easier to notice leaky faucets indoors, but don't forget to check outside pipes, faucets and hoses for leaks, too.



IF YOU HAVE A WATER EMERGENCY, CALL 603-615-6829!

MOUNTAIN LAKES WATER THINGS TO KNOW

- Please report moisture/ice on windows in unoccupied houses, unusual puddles or running water along the roads, or discolored water or low water pressure in your home. You can report these symptoms to the District Office at 603-787-6180 or call the **Water Emergency number at 603-615-6829 after hours.**
- For seasonal water shutoffs, please contact the District Office to make arrangements.
- Please consider installing a freeze alarm to protect your home in case of power failures. If you're looking for info on alarm(s) to use, please contact the District Office.
- Please give the District Office your up-to-date emergency contact information so we can reach you if there is an issue with your home.
- If a water break was repaired in your area, you may have discolored water when the system recharges. It's okay to let your water run until it's clear.



A running bathroom faucet = 2 gallons per minute!

The average American household wastes nearly 10,000 gallons each year from easy-to-fix water leaks! Fix A Leak Week is March 14 to 20, 2022 – but remember you can find and fix leaks inside and outside your home all year long!



Mountain Lakes District
Commissioners
2021 Report



On behalf of the Mountain Lakes District Commissioners, the following is a summary of the 2021 District projects and notable events:

Mountain Lakes District Board and Committee Meetings:

2021 continued to present challenges with the COVID-19 Pandemic. The Governor's Emergency Order Number 12 continued into 2021, mandating that we do not have in-person meetings. This order ended mid-June, and we began to have in-person meetings for all boards and committees. Throughout the timeframe of the order, we conducted all meetings, including our annual meeting, via the ZOOM platform. For the most part, it worked well with minimal technical difficulties. We have upgraded our ZOOM equipment to minimize the past technical issues. The one thing we realized through this process is that community participation went up dramatically. As a result, we continue to use the ZOOM platform to allow the community to participate in all MLD board and committee meetings. As commissioners, we realize the value the MLD staff, boards, committees, and the community bring to the table in times of need. They have all stepped up and we appreciate the efforts extended to make these eventful times as productive and seamless as possible.

Mountain Lakes District Water Department:

After 17 years of dedicated service to the Mountain Lakes District, Don Drew decided to move on to the next chapter in his life. Don always looked out for our District's best interest in managing our facilities and water department in a logical, cost-effective manner. He will be missed, and we wish Don and his family the very best in the future.

Water Committee:

Water Sourcing Project:

The Water Committee continued its search for viable water sources with a consistent goal of reducing our dependence on obtaining water from external sources. Several wells were drilled in predetermined areas working with Nobis Engineering and Hartley Well Drilling, Inc. The results were not what we were hoping to see. As a result, the Water Committee decided to put the water sourcing project on hold. We will continue to evaluate previous work done and look at future potential avenues.

Drought Conditions:

Varying degrees of drought conditions continued through mid-2021. Rain has provided what was required to bring the groundwater levels back to normal and out of drought conditions through the summer and fall. We asked the community to conserve during the drought period, and they responded. Thanks to all, it does make a difference for all of us.

Volunteer Lake Assessment Program (VLAP):

VLAP testing was completed by the state with assistance from Commissioner Mark Johanson. The initial results were positive, and the completed report will be available early in 2022.

American Rescue Plan Act Funding (ARPA):

ARPA was an infrastructure bill signed into law by Congress and the President. One of the bill's key components was to direct funding to water and sewer infrastructure projects. The ARPA bill encouraged towns to include village districts for funding. The town of Haverhill was allocated and will receive \$477,908 to be allocated 50% in 2021 and the remaining 50% in 2022. The town initially asked the districts to provide potential infrastructure projects. The districts provided the requested documents. The town administration informed the districts that there would be no funding available to the districts, that the town of Haverhill would retain all ARPA funding. District Commissioners from Woodsville, North Haverhill, Mountain Lakes, and Haverhill Corner met to discuss and consider options. They agreed to request a meeting with the select board to reconsider the town's decision on ARPA funding for village districts. The Commissioners met and presented a plan. 4 out of 5 select board members voted in favor of the proposed plan. They voted again at the following select board meeting. 3 out of 5 favored the plan. And again, at the next select board meeting, a vote was taken, and the final result was 3 to 2 against providing any ARPA funding to the districts. The district Commissioners were disappointed with the result as what was requested by each district was well within the ARPA water and sewer infrastructure guidelines. If passed, it would have resulted in approximately \$65,000 to the Mountain Lakes District and would have been used to replace water lines in areas with multiple breaks. We are optimistic there will be additional funding available through federal infrastructure programs. We are looking into these opportunities.

Killer Hill:

Haverhill Town Manager, Bridget Codling, and Town Road Agent, Colton Grant, presented a plan to the MLD commissioners to widen White Mountain Road from Lakeside Drive to the Lakes (commonly referred to as Killer Hill), making it a two-way and maintaining it year-round. The reason was that a new home was in the process of being constructed on the road, and this plan would make it easier for the road crews to maintain and plow to allow access to the new residence. The commissioners agreed with the plan, and the work has been completed. Colton and his team did an outstanding job with this project. The reconstruction of the four-way intersection, removal of trees, and brush have allowed for a much better line of sight. They installed a completely new culvert system allowing for better drainage and protection of our lakes.

Planning Board:

The Planning Board has had a busy year. They have reviewed and approved permits for 8 new homes and multiple smaller projects. The COVID-19 pandemic has sparked an interest in the area as individuals from the cities are looking at what the mountains have to offer. We anticipate continued growth in Mountain Lakes and we welcome all newcomers.

MLD Recreation Committee:

As the Covid-19 pandemic appeared to be winding down in the spring, a decision was made to open up all recreational activities. A road trash cleanup was well attended and helped to keep our roads and area looking great. The beaches, pool, and snack bar were open, and restrooms were available. Activities sponsored by the District and Recreation Committee included two pancake breakfasts, two-ice-cream socials, a scavenger hunt, hot dogs on the beach event, adult social pool party, adult social with a DJ at the lodge, and the season finale fireworks display by Hell’s Gate. All had fun at the events, and the fireworks display was awesome as usual. The annual Trunk or Treat event was held in October, and there were many decorated cars loaded with candy. It was well attended with many children in great costumes. Thanks again to Haverhill Police Officer Jared Mitchell, who showed up with his police car and candy for all. There were many smiling faces at the event, and that's what it is all about. We had our first annual Christmas tree lighting event at the District Office and the tree will remain shining brightly through the Christmas season.

MLD Budget Committee:

The Budget Committee meets multiple times during the last quarter of the year. They review the current year's financials, and based on year-to-date data, establish recommendations to be presented to the Commissioners. The Budget Committee continues to do a great job and has held on to the community's thought process of “needs versus the wants.” They possess a sound understanding of the community and always take a balanced approach towards their decisions and the potential impact it has on the tax base.

Final Thoughts:

It was great to see that things have gotten back to a degree of normalcy that we all missed out on in 2020. It has certainly provided us with an appreciation for our staff, committees, and boards and the impact they have on what happens within Mountain Lakes. Thanks to all who have given their precious time to make sure Mountain Lakes is that special place where people like to live and vacation.

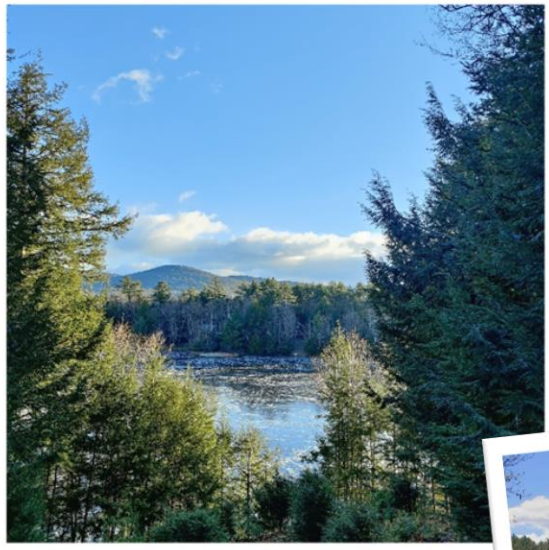
Respectfully Submitted,

Bob Long, Chairman
Mountain Lakes District
Board of Commissioners



**Commissioners Bob Long, Mark Johanson and Mike Roberts
at the 2020 MLD Annual Meeting**

There is beauty to be found in Mountain Lakes ... everywhere 





MOUNTAIN LAKES DISTRICT

Article 01 Appropriate Funds for General Operations

To see if the District will vote to raise and appropriate the sum of Two Hundred Forty Eight Thousand Four Hundred Twenty Nine Dollars (\$248,429) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Commissioners recommend this article. (Majority vote required)

Article 02 Appropriate Funds for Water Department Operations

To see if the District will vote to raise and appropriate the sum of Two Hundred One Thousand Six Hundred Eighty Seven Dollars (\$201,687) for the operation of the Mountain Lakes Water Department, with said funds to come from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

Article 03 Appropriate Funds to Water Dept. Capital Improvement Capital Reserve Fund

To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Mountain Lakes Water Department Capital Improvement and Maintenance Capital Reserve Fund (established in 1992, revised in 2003 and 2018). This sum to be funded from Water Department Unassigned Fund Balance. The Commissioners recommend this article. (Majority vote required)

Article 04 Appropriate to General Operations Legal Expenses Capital Reserve Fund

To see if the District will vote to raise and appropriate the sum of Sixty-Four Dollars (\$64) to be added to the Mountain Lakes General Operations Legal Expenses Capital Reserve Fund (established in 2014). This sum is a re-deposit of the amount refunded for overpayment of an invoice for legal services, and this sum is to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 05 Appropriate Funds to Water Dept. Water Emergency Capital Reserve Fund

To see if the District will vote to raise and appropriate the sum of Six Thousand Twenty Three Dollars (\$6,023) to be added to the Water Emergency Capital Reserve Fund (established in 1993, revised 1995 and 2015). This sum to be funded from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

Article 06 Appropriate to Facility Maintenance, Improvement, & Equipment Capital Reserve Fund

To see if the District will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be added to the Mountain Lakes Facility Maintenance, Improvement and Equipment Capital Reserve Fund (established in 1990, revised in 2016). This sum to come from taxation. The Commissioners recommend this article. (Majority vote required.)

Article 07 Appropriate to General Operations Legal Expenses Capital Reserve Fund

To see if the District will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Mountain Lakes General Operations Legal Expenses Capital Reserve Fund (established in 2014). This sum to come from taxation. The Commissioners recommend this article. (Majority vote required)



MOUNTAIN LAKES DISTRICT

-
- Article 08 Appropriate to Planning Board Legal Expenses Capital Reserve Fund**
To see if the District will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Mountain Lakes Planning Board Legal Expenses Capital Reserve Fund (established in 2014). This sum to come from taxation. The Commissioners recommend this article. (Majority vote required)
-
- Article 09 Appropriate to Planning Documents Updates Capital Reserve Fund**
To see if the District will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to be added to the Mountain Lakes Planning Documents Updates Capital Reserve Fund (established in 2016, revised in 2018). This sum to come from taxation. The Commissioners recommend this article. (Majority vote required)
-
- Article 10 Appropriate to Future Dam Projects Capital Reserve Fund**
To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Mountain Lakes Future Dam Projects Capital Reserve Fund (established in 2016). This sum to come from taxation. The Commissioners recommend this article. (Majority vote required)
-
- Article 11 Appropriate to District Infrastructure Capital Reserve Fund**
To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Mountain Lakes District Infrastructure Capital Reserve Fund (established in 2020) with said amount to come from taxation. The Commissioners recommend this article. (Majority vote required)
-
- Article 12 Appropriate to MLD Office Software & Equipment Capital Reserve Fund**
To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Mountain Lakes Office Software and Equipment Capital Reserve Fund (established in 2018, amended in 2020). This sum to come from taxation. The Commissioners recommend this article. (Majority vote required)
-
- Article 13 Appropriate to Unfunded Payroll Obligations Capital Reserve Fund**
To see if the District will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to be added to the Mountain Lakes Unfunded Payroll Obligations Capital Reserve Fund (established in 2021). This sum to come from taxation. The Commissioners recommend this article. (Majority vote required)
-
- Article 14 Proposed Water Tariff Amendment**
To see if the District will vote to adopt the following changes to the Mountain Lakes Water Department Water Tariff:
- 1.) Under "Terms and Conditions", in Section "1. Application for Service", change paragraph "a. Application Form" to read: "a. Application Form: All applications for water service must be made in writing on a form provided by the Department (see enclosure #2). The original application for service must be made by the property owner or occupant at least three (3) working days in advance. A water connection fee of \$1,500.00 must accompany the application." (Continued)



2022
WARRANT



MOUNTAIN LAKES DISTRICT

2) Under "Terms and Conditions", in Section "1. Application for Service", change paragraph "b. Original Water Connection Fee" to read: "b. Original Water Connection Fee: The applicant who requests the initial connection between the Department's main and a building on the applicant's property must pay a water connection fee of \$1,500.00 at the time the application is submitted."

(Majority vote required)

Article 15 Elect District Officers

To elect the following District officers: 1) A Commissioner for a term of three (3) years. 2) A District Clerk for a term of one (1) year. 3) A Treasurer for a term of one (1) year. 4) A District Moderator for a term of two (2) years.

Article 16 Any Other Legal Business

To transact any other business that may be legally brought before the District Meeting.

Given under our hands, MARCH 26, 2022

We certify and attest that on or before March 10, 2022, a true and attested copy of the within Warrant was posted at the place of meeting, and like copies at the Mountain Lakes District Office and local post offices, and that the original was delivered to the District Clerk to be kept on file at the Mountain Lakes District Office.

Robert F. Long, Commissioner Chair
Michael A. Roberts, Commissioner
Mark Johanson, Commissioner

2021/2022 BUDGET & ASSESSMENT OVERVIEW*

*Does not include Water Fund

	2021 BUDGET	2022 PROPOSED BUDGET
GEN OP ASSESSMENT NEEDED	182,277	199,729
RECREATION ASSESSMENT NEEDED	36,400	36,500
LODGE ASSESSMENT NEEDED	10,400	12,200
Regular Budget Total	229,077	248,429
PLUS WARRANTS FROM ASSESSMENT	17,500	38,000
Total Revenue Needed	246,577	286,429
Less Projected District Income	10,359	10,460
Total Assessment Needed	236,218	275,969 2022 PROJECTED ASSESSMENT

COMPARISON DATA:

2021 PROJECTED ASSESSMENT	236,218
2021 ACTUAL ASSESSMENT	236,648
2020 PROJECTED ASSESSMENT	226,127
2020 ACTUAL ASSESSMENT	226,312
2019 PROJECTED ASSESSMENT	229,500
2019 ACTUAL ASSESSMENT	229,619
2018 PROJECTED ASSESSMENT	224,485
2018 ACTUAL ASSESSMENT	226,089
2017 PROJECTED ASSESSMENT	222,930
2017 ACTUAL ASSESSMENT	223,072

**Mountain Lakes District - GENERAL OPERATIONS
PROPOSED BUDGET FOR 2022**

With 2021 Balances as of December 31, 2021

(NOTE: Fiscal Year Runs Jan. 1 to Dec. 31)

	2021 Actual	2021 Budget	2022 Requested Budget
Revenues			
4002-1 - ZONING PERMITS	2,685.00	500.00	800.00
4003-1 - BATH RECREATION FEES	1,500.00	1,000.00	1,000.00
4005-1 - INTEREST REVENUE	46.06	100.00	100.00
4006-3 - LODGE RENTAL INCOME	1,550.00	2,500.00	2,500.00
4012-2 - BOAT RENTALS REVENUE	620.00	1,000.00	1,000.00
4015-1 - MISC. REVENUE-GEN OP	141.55	100.00	100.00
4016-2 - SNACK REVENUE	2,130.28	2,000.00	2,000.00
4018-1 - BATH WATER SVC FEES	3,159.00	3,159.00	2,960.00
4020-1 - TAXES RECD-HAVERHILL	236,648.00	236,218.00	\$275,969.00
Total Revenues	248,479.89	246,577.00	\$286,429.00

Expenditures			
5002-1 - COMMISSIONER	9,000.00	9,000.00	9,000.00
5004-1 - TREASURER	750.00	750.00	750.00
5006-1 - CLERK	125.00	125.00	125.00
5008-1 - MODERATOR	125.00	125.00	125.00
5009-1 - ZONING OFFICER	3,339.25	3,500.00	5,000.00
5010-1 - DISTRICT ADMIN	24,575.79	25,034.00	26,884.00
5012-1 - MAINTENANCE MGR	31,670.47	32,665.00	32,665.00
5013-1 - MAINTENANCE ASSISTANT	2,361.50	3,000.00	3,000.00
5014-1 - PROF. SERVICES - CPA	0.00	1.00	1.00
5015-1 - TECH SUPPORT SERVICES	0.00	0.00	2,250.00
5016-2 - REC. PROGRAM DIRECTOR	4,065.15	5,500.00	5,500.00
5018-2 - LIFEGUARDS	7,584.00	13,500.00	13,500.00
5019-2 - SNACK BAR INVENTORY	1,048.05	1,000.00	1,000.00
5020-2 - SNACK ATTENDANTS	5,157.00	4,000.00	4,000.00

	2021 Actual	2021 Budget	2022 Requested Budget
5022-2 - LODGE ATTENDANT	0.00	1,200.00	1,200.00
5026-1 - FICA EXPENSE-GEN OP	5,534.33	4,900.00	4,400.00
5026-2 - FICA EXPENSE-REC	1,081.08	1,900.00	1,900.00
5028-1 - UNEMP INSURANCE	500.00	500.00	500.00
5030-1 - WORKERS COMP	1,754.58	1,755.00	2,153.00
5035-1 - WGSB DAM LOAN	7,363.79	7,400.00	7,200.00
5037-1 - WGBS WATER LOAN	28,875.00	29,000.00	28,100.00
5038-1 - PASS LOWER DAM LOAN	16,210.04	16,400.00	16,300.00
5042-1 - AUDIT EXPENSE	4,013.25	3,500.00	3,625.00
5043-1 - HEALTH INSURANCE	2,645.36	3,120.00	9,000.00
5044-1 - NH RETIREMENT	0.00	0.00	4,600.00
5046-1 - LIABILITY INSURANCE	1,594.85	2,052.00	2,301.00
5048-1 - OFFICE SOFTWARE	1,792.33	1,500.00	1,500.00
5049-1 - OFFICE SUPPLIES	1,675.22	2,000.00	2,000.00
5051-1 - PHONE/INTERNET-GEN OP	3,415.11	3,200.00	3,200.00
5051-2 - PHONE-REC POOL	162.48	250.00	250.00
5051-3 - PHONE/INTERNET-LODGE	1,486.16	1,500.00	1,500.00
5052-1 - ELECTRICITY-GEN OP	4,034.21	3,900.00	3,900.00
5052-2 - ELECTRICITY-REC	1,062.22	1,200.00	1,200.00
5052-3 - ELECTRICITY-LODGE	986.59	1,200.00	1,200.00
5054-1 - FUEL/PROPANE-GEN OP	1,896.46	2,000.00	2,400.00
5054-2 - FUEL/PROPANE-REC	452.44	500.00	600.00
5054-3 - FUEL OIL-LODGE	2,420.42	4,000.00	4,200.00
5056-1 - PRINTING/AD-GEN OP	1,372.55	700.00	700.00
5058-1 - WATER CHARGE-GEN OP	600.00	600.00	600.00
5058-2 - WATER CHARGE-REC	600.00	600.00	600.00
5058-3 - WATER CHARGE-LODGE	600.00	600.00	600.00
5060-1 - CONSULT/TRAINNG-GENOP	345.00	2,350.00	2,350.00
5060-2 - CONSULT/TRAINING-REC	0.00	750.00	750.00
5062-1 - FEES/REGISTRRTNS-GENOP	2,447.50	3,300.00	3,300.00
5064-1 - FACILITY OPER-GEN OP	7,669.12	7,000.00	8,600.00
5064-2 - FACILITY OPER-REC	1,563.04	2,000.00	2,000.00
5064-3 - FACILITY OPER-LODGE	1,107.98	1,500.00	3,100.00
5065-1 - SNOWPLOW/MOWING-GENOP	2,815.00	3,400.00	3,400.00
5065-3 - SNOWPLOW/MOWING-LODGE	1,895.00	2,200.00	2,200.00
5066-1 - BEAUTIFICATN/WILDLIFE	168.00	2,100.00	2,100.00
5067-1 - FIREWORKS	3,000.00	3,000.00	3,000.00
5068-1 - SPECIAL EVENTS-GENOP	970.16	500.00	500.00
5068-2 - SPECIAL EVENTS-REC	435.90	1,000.00	1,000.00
5072-3 - EQUIP PUR/MAINT-LODGE	966.56	1,600.00	1,600.00
5074-1 - MILEAGE	533.16	1,200.00	1,200.00

	2021 Actual	2021 Budget	2022 Requested Budget
5082-2 - BEACH/POOL MAINT.	3,500.70	3,000.00	3,000.00
5096-1 - PLANNING BOARD	1,031.08	500.00	800.00
Total Expenditures	210,377.88	229,077.00	248,429.00
		(before WAs)	
plus 2022 WARRANT ARTICLES from taxation			<u>38,000.00</u>
		equals	286,429.00
less PROJECTED NON-TAX REVENUE			<u>10,460.00</u>
ASSESSMENT REVENUE NEEDED			275,969.00

Mountain Lakes District - WATER DEPARTMENT

PROPOSED BUDGET for 2022

With 2021 Balances as of December 31, 2021

(Note: Fiscal Year Runs Jan. 1 to Dec. 31)

	2021 Actual	2021 Budget	2022 Requested Budget
Revenues			
2-4003 - WD HOOKUPS	\$ 9,600.00	\$ 1,200.00	1,200.00
2-4005 - WD INTEREST REVENUE	32.54	750.00	750.00
2-4019 - WATER REVENUE-DISTRICT	193,350.22	189,000.00	193,200.00
2-4019B - WATER REVENUE-BATH	11,829.37	12,165.00	12,560.00
Total Revenues	214,812.13	203,115.00	207,710.00

Expenditures			
2-5010 - WD DISTRICT ADMIN	16,383.86	16,689.00	17,923.00
2-5014 - WD PROF SERVICES-CPA	0.00	1.00	1.00
2-5015 - WD TECH SUPPORT SVCS	0.00	0.00	2,250.00
2-5032 - WD BANK CHARGE	10.00	0.00	0.00
2-5038 - WD NH RETIREMENT	0.00	0.00	3,050.00
2-5039 - WD FICA EXPENSE	3,428.41	3,000.00	2,700.00
2-5040 - WD LEGAL EXPENSE	89.74	300.00	300.00
2-5042 - WD AUDIT EXPENSE	4,013.25	3,500.00	3,625.00
2-5046 - WD LIABILITY INSURANC	1,594.84	2,052.00	2,301.00
2-5047 - WD HEALTH INSURANCE	1,763.59	2,080.00	6,000.00
2-5048 - TRANSFER OUT-Cap Imp CRF	4,457.00	4,457.00	0.00
2-5049 - TRANSFER OUT-Wtr Emerg CRF	9,000.00	9,000.00	6,023.00
2-5050 - WD OFFICE EXPENSE	2,006.28	1,500.00	2,000.00
2-5051 - WD TELEPHONE	983.37	1,200.00	1,200.00
2-5052 - WD ELECTRICITY	11,601.19	12,000.00	12,000.00
2-5054 - WD FUEL/PROPANE	821.73	1,000.00	1,200.00
2-5060 - WD CONSULT/TRAIN	192.40	400.00	400.00
2-5062 - WD FEES/REGISTRATION	5,247.50	6,000.00	6,000.00
2-5064 - WD FACILITY MAINT	11,736.16	7,000.00	8,000.00
2-5074 - WD TRUCK EXPENSES	897.84	2,000.00	2,000.00
2-5078 - WD EQUIP PURCH/MAINT	855.00	1,500.00	1,500.00
2-5094 - WWL WATER PURCHASES	46,321.40	65,000.00	65,000.00
2-5096 - WD CONTRACT LABOR	46,345.45	38,500.00	38,500.00
2-5097 - WD WATER ASSISTANT	0.00	1,000.00	1,000.00
2-5098 - WD WATER DEPT MANAGER	27,113.63	21,777.00	21,777.00
2-5099 - WD BATH SERVICE FEE	3,159.00	3,159.00	2,960.00
Total Expenses	198,021.64	203,115.00	207,710.00

ADDENDUM A:

Revised Procedural Formula to bill Bath (Out of District) Water Service District Charge March 26, 2022

Procedural Formula to bill Bath (out of District) Water Service District Charge		EXAMPLES* *Also see "worksheet 1"	2020	2021	2022
Step 1	Determine the allocation amount of District water expenses using steps A-D below.				
	A Take 50% of the apportioned accounts in the current District Budget (see table 1.1 for accounts)	\$56,268.50	\$18,789	\$19,353	\$19,752.00
	B Add in the 100% accounts from the District Budget (see table 1.1 for accounts)	\$79,412	\$53,665	\$52,800	\$51,600.00
	C Take the current Social Security and Medicare percentage of the apportioned payroll (see table 1.1 for accounts) and the water department payroll:	\$3,309.38	\$0	\$0	\$0
	i (Expense lines 2-5010+2-5097+2-5098) * current social security rate	(5200+1500+26000) * .062	\$0	\$0	\$0
	ii (Expense lines 2-5010+2-5097+2-5098) * current Medicare rate	(5200+1500+26000) * .0145	\$0	\$0	\$0
	iii i + ii = iii	\$3,309.38	\$0	\$0	\$0
	D Add A+B+C=District portion of Water Expenses	\$138,989.88	\$72,454	\$72,153	\$71,352.00
Step 2	Find the combined valuation for Mountain Lakes and Bath (out of District)				
	A Find the valuation for Mountain Lakes	47,506,100	46,575,766	46,758,687	56,886,541
	B Find the valuation for Bath (out of District)	2,177,100	2,140,300	2,141,100	2,302,300
	C Total Combined Valuation (A+B)	49,683,200	48,716,066	48,899,787	59,188,841
Step 3	Find the percentages allocated to Haverhill and Bath (out of District). Do this by adding both valuations together and finding the proportion of each.				
	A Haverhill	47,506,100/49,683,200	95.6%	95.6%	96.11%
	B Bath (out of District) rounded to the nearest tenth of a percent	2,177,100/49,683,200	4.39%	4.38%	3.89%
Step 4	Find the dollar amount allocated to Bath. Multiply answers from Step 3B and Step 1D.	102112*4.38% = \$4474.51	\$3,183	\$3,159	\$2,775.42
Step 5	Determine the debt service fees for the Bath (out of District) residents by dividing the answer from Step 4 by the total number of water customers in the Bath section of Mountain Lakes. Round the number to the nearest whole dollar. Add this number to the yearly base rate on the Water Dept Budget for total to charge the Bath residents (out of District customers).	4474/15 = 298	\$212	\$211	\$185
		298 + 600	\$787	\$811	\$785
Step 6	Multiply the number of Bath water customers by the first Step 5 answer. Enter this figure as an expense item for the Water Dept Budget.	15 * 298 = 4470	\$3,183	\$3,159	\$2,960
Step 7	Enter the same figure from Step 6 as a revenue item in the District budget.	\$4,470.00	\$3,183	\$3,159	\$2,960

This calculation is dictated in the NH PUC rulings of 2008 & 2009

Mountain Lakes Proposed Distribution of District Water Costs of “All Water Customers”

50% Basis Accounts	2022 Gen Op Budget	50% of 2022 Gen Op Budget	NOTES	100% Basis Accounts	100% of 2022 Gen Op Budget
5002-1 – Commissioner	\$ 9,000	\$ 4,500		5035-1 - Dam Loan	\$ 7,200
5004-1 – Treasurer	\$ 750	\$ 375		5036-1 - FPR Bond	Paid off 2018
5006-1 – Clerk	\$ 125	\$ 63		5037-1 - WGfBS Water Bond	\$ 28,100
5008-1 – Moderator	\$ 125	\$ 63		5038-1 - Passumpsic Lower Dam Loan	\$ 16,300
5010-1 – District Admin	\$ -	\$ -	allocated directly to water budget	<i>*And any other loans in the future</i>	\$ 51,600
5013-1 – Maintenance Assistant	\$ -	\$ -	allocated directly to water budget	<i>used for the Water System</i>	
5028-1 – UE Insurance	\$ 500	\$ 250			
5030-1 – Worker’s Comp	\$ 2,153	\$ 1,077			
5014-1 – Professional Services	\$ -	\$ -	allocated directly to water budget		
5040-1 – Legal Expense	\$ -	\$ -	allocated directly to water budget		
5042-1 – Audit Expense	\$ -	\$ -	allocated directly to water budget		
5048-1 – Office Supplies	\$ -	\$ -	allocated directly to water budget		
5051-1 – Telephone/Internet-Gen.Op	\$ 3,200	\$ 1,600			
5052-1 – Electricity-Gen.Op	\$ 3,900	\$ 1,950			
5054-1 – Fuel/Propane-Gen.Op	\$ 2,400	\$ 1,200			
5056-1 – Printing/Ad-Gen.Op	\$ 700	\$ 350			
5058-1 – Water Charge-Gen.Op	\$ 600	\$ 300			
5060-1 – Consulting/Train-Gen.	\$ 2,350	\$ 1,175			
5062-1 – Fees/Registration-Gen. Op.	\$ 3,300	\$ 1,650			
5064-1 – Facility Oper-Gen.Op	\$ 7,000	\$ 3,500			
5065-1 – Snow Plow/Lawn Mow	\$ 3,400	\$ 1,700			
5070-1 – Shop/Supplies-Gen.Op	\$ -	\$ -			
5072-1 – Equip.Purchase-Gen.Op	\$ -	\$ -			
5076-1 – Building Maint-Gen.Op	\$ -	\$ -			
5078-1 – Equip.Maint-Gen.Op	\$ -	\$ -			
		\$ 19,752			\$ 51,600.00

This calculation is dictated in the NH PUC rulings of 2008 and 2009.

**MOUNTAIN LAKES DISTRICT AND WATER DEPARTMENT
2022 PROPOSED WARRANT ARTICLES & FUNDING SOURCES**

Article No.	Amount	Purpose / Destination Fund	Funding Source				NOTES
			Taxation & District Income	User Fees	Gen Op Fund Balance	WD Fund Balance	
1	\$248,429	General Operating Fund	\$248,429.00				
2	\$201,687	Water Department Operating Fund	\$201,687.00				
3	\$10,000	WD Capital Improvement CRF				\$10,000.00	
4	\$64	MLD Gen Op Legal Expenses CRF			\$64.00		Re-Deposit of Overpayment Refund
5	\$6,023	WD Water Emergency CRF		\$6,023.00			
6	\$6,000	MLD Fac Maint., Improv & Equip CRF	\$6,000.00				
7	\$2,000	MLD Gen Op Legal Expenses CRF	\$2,000.00				
8	\$1,000	MLD Planning Bd Legal Expenses CRF	\$1,000.00				
9	\$500	MLD Planning Docs Updates CRF	\$500.00				
10	\$10,000	MLD Future Dam Projects CRF	\$10,000.00				
11	\$10,000	MLD Infrastructure CRF	\$10,000.00				
12	\$5,000	MLD Office Software & Equipment CRF	\$5,000.00				
13	\$3,500	Unfunded Payroll Obligations - CRF	\$3,500.00				
14	\$0	Non-Monetary - Amend Water Tariff					Increase Water Hook-Up Fee
15	\$0	Non-Monetary - Officer Election					Election of Officers
16	\$0	Non-Monetary - Other Legal Business					Any Other Legal Business
	\$504,203	TOTALS	\$286,429.00	\$207,710.00	\$64.00	\$10,000.00	

Abbreviation Key: CRF=Capital Reserve Fund WA=Warrant Article FB=Fund Balance WD=Water Department GenOp=General Operating Fund

Mountain Lakes District Fund Report

As of December 31, 2021

BANK ACCOUNTS *			
Account Type	Account Name	Rate	Balance **
Checking	WGSB-Mountain Lakes District - General Op/General Fund	0.10%	\$8,617.49
Investment Acct	NHPDIP - Mountain Lakes District - Gen Op Fund - 0001	0.02%	\$476.92
Checking	WGSB-Mountain Lakes Water Department - Water Fund	0.10%	\$3,844.28
Investment Acct	NHPDIP - Mountain Lakes District - Water Fund - 0002	0.02%	\$841.09
Checking	WGSB-Mountain Lakes Recreation - Rec Revolving Account	0.10%	\$1,933.08
TOTAL			\$15,712.86

TRUSTEE ACCOUNTS ***			
Account Type	Account Name	Rate	Balance
Capital Reserve Fund	Mountain Lakes Recreational Facilities	2.20%	\$1,343.21
Capital Reserve Fund	Mountain Lakes Facility Maint, Improvement, & Equipment	2.20%	\$3,384.56
Capital Reserve Fund	Mountain Lakes Water Dept. Capital Improvement & Maintenance	2.20%	\$1,692.87
Capital Reserve Fund	Mountain Lakes Water Emergency Fund	2.20%	\$105.41
Capital Reserve Fund	Mountain Lakes General Op Legal Expenses	2.20%	\$3,088.97
Capital Reserve Fund	Mountain Lakes Planning Board Legal Expenses	2.20%	\$2,923.33
Capital Reserve Fund	Mountain Lakes Forestry Management Fund	2.20%	\$3,213.73
Capital Reserve Fund	Mountain Lakes Planning Docs Update	2.20%	\$2,434.51
Capital Reserve Fund	Mountain Lakes District Vehicle Purchase, Maint. & Equip	2.20%	\$82.78
Capital Reserve Fund	Mountain Lakes Future Dam Projects	2.20%	\$18,832.31
Capital Reserve Fund	Mountain Lakes Office Software	2.20%	\$1,898.07
Capital Reserve Fund	Mountain Lakes District Infrastructure	2.20%	\$8,622.64
Capital Reserve Fund	Mountain Lakes Unfunded Payroll Obligations	2.20%	\$1,014.64
TOTAL			\$48,637.03

NOTE: Rate equals current earnings on accounts - does not include management fees

LIABILITY ACCOUNTS			
Account Type	Account Name	Rate	Balance
Loan (WGSB)	2007 Dam Improvement Project (maturity 2026)	3.10%	\$31,245.37
Loan (WGSB)	2005 Water Project (maturity 2025)	3.10%	\$100,000.00
Loan (Passumpsic)	2015 Lower Dam Outlet Project (maturity 2035)	2.79%	\$171,397.79
TOTAL			\$302,643.16

* The District maintains separate cash accounts for the two main funds: General Fund and Water Dept. Fund. Each of those funds also has a corresponding NHPDIP fund.

** Please note these are cash account balances only. For information on the District's fund balances (also known as "fund surplus"), please see the 2020 Financial Statements and Independent Auditor's Report from Vachon Clukay & Co., PC

*** Held by Charter Bank and Trust and administered by the Trustees of the Trust Fund. Commissioners are authorized agents to expend.

2021 VIRTUAL ANNUAL MEETING MINUTES AND VOTING RESULTS

March 20 & 27, 2021

CALL TO ORDER: **TIME:** 10:35 AM **BY:** Commissioner Bob Long

OPENING NOTES:

Commissioner Chair Bob Long read a statement that due to the declared state of emergency (COVID-19) and in accordance with House Bill 1129, the Commissioners were authorized to conduct this second session of the District's annual meeting electronically, and that there was no physical location to observe and listen contemporaneously with this session; however, in accordance with HB1129 and RSA 91-A, the District was meeting the following requirements:

- A) providing simultaneous public access to the second session by telephone and video access through the Zoom platform;
- B) sending personal notice to each voter at least 7 days in advance with the online link, telephone number and passcode necessary to join this session by computer or telephone;
- C) providing a mechanism for the public to alert the Commissioners during this session if there is a problem with access and providing a telephone number and email address monitored during the session for such alerts:
- D) If the public is unable to access this session, the meeting will be adjourned and re-scheduled;
- E) If the Commissioners take any votes during the session, they will do so by roll call vote.

Bob Long asked for a moment of silence for Tony and Toni Salvucci and Gina Paye who passed away in 2020.

Moderator Chris Demers led participants in the Pledge of Allegiance and then introduced MLD Commissioners Bob Long, Mike Roberts and Mark Johanson; District Clerk Karen Rajsteter, District Treasurer Laraine King, District Administrator Kristi Garofalo and District Water/Maintenance Manager Don Drew, along with District Legal Counsel Christine Fillmore. He also thanked the Supervisors of the Checklist for their work on Voting Day.

COMMISSIONER ROLL CALL: Bob Long (with Dottie Long), Mike Roberts (with Chris Roberts) and Mark Johanson (with Linda Johanson) were present.

PUBLIC PRESENT AT VIRTUAL ANNUAL MEETING VIA ZOOM: Chris Demers, Laraine King, Ken King, Robert Roudebush, Fred Garofalo, Karen Rajsteter, Ed Rajsteter, Mary Houde, Don Dubrule, Dave Gilbertson, Laura Gilbertson, Roger Warren, Barbara Warren, Debbie Fisk, Tom Mangels, John Acker, Deb Regen, Dave Long, Ron Fredey, Heather Long, Patricia Brady, Thalia Bessette, Tom Cecere, Lois Keenan; Joe McQueeney, Denis Heartt, Ken Huard, Josh Aldrich, Cindy Williams, Barb Stanfield, Seth Stanfield, and participants identified as Farmhouse and 1-603-348-XXX.

Moderator Chris Demers then led discussion of the 2021 Warrant. Notes and voting results follow:

Article 01: Approve Optional Annual Meeting Procedures

Are you in favor of approving the District's optional annual meeting procedures according to House Bill 1129 as adopted by the NH Legislature and signed by the Governor, due to the COVID-19 pandemic? (Majority vote required)

IF this article is not approved, all other votes shall be deemed to have failed and the Commissioners will have the option of calling a special meeting before September 1 to adopt an operating budget, or opt to deem that the

2021 VIRTUAL ANNUAL MEETING MINUTES AND VOTING RESULTS

March 20 & 27, 2021

meeting has adopted the 2020 operating budget again, without any separate warrant articles.

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 70 Nays – 9; ARTICLE PASSED

NOTES: Moderator Demers read Article 1 and opened the meeting to the public for questions. Commissioner Long stated because of HB 1129 it was critical that Article 1 be approved by a majority vote. If it is not approved by a majority vote it would not allow the District to move forward with several Water Department projects as well as the other warrant articles. Commissioner Mark Johanson mentioned the Water Department Budget is 1% over last years. There were no questions. Moderator Demers proceeded to Article 2.

Article 02: Appropriate Funds for General Operations

To see if the District will vote to raise and appropriate the sum of Two Hundred Twenty Nine Thousand Seventy Seven Dollars (\$229,077) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 69 Nays – 10; ARTICLE PASSED

NOTES: Moderator Demers read Article 2 and opened the meeting to the public for questions. There were no questions. He proceeded to Article 3.

Article 03: Appropriate Funds for Water Department Operations

To see if the District will vote to raise and appropriate the sum of One Hundred Eighty Nine Thousand Six Hundred Fifty Eight Dollars (\$189,658) for the operation of the Mountain Lakes Water Department, with said funds to come from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 69 Nays – 11; ARTICLE PASSED

NOTES: Moderator Demers read Article 3 and opened the meeting to the public for questions. Barbara Warren asked how much water the District was purchasing from Woodsville? Commissioner Johanson responded it had been about \$50,000 per year, but was now down to \$37,000, which was a 25% reduction. Barbara Warren asked if there would be an increase in the 2021 water bill. Commissioner Johanson responded there would be a \$25 increase in the base rate. A Bath resident asked the amount of increase for Bath residents. Commissioner Long responded it was in the Annual Booklet on page 21. There being no further questions, Moderator Demers proceeded to Article 4.

2021 VIRTUAL ANNUAL MEETING MINUTES AND VOTING RESULTS

March 20 & 27, 2021

Article 04: Appropriate Funds to Water Capital Improvement CRF

To see if the District will vote to raise and appropriate the sum of Four Thousand Four Hundred Fifty Seven Dollars (\$4,457) to be added to the Mountain Lakes Water Department Capital Improvement and Maintenance Capital Reserve Fund (established in 1992, revised in 2003 and 2018). This sum to be funded from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 66 Nays – 14; ARTICLE PASSED

NOTES: Moderator Demers read Article 4 and opened the meeting to the public for questions. A question was raised regarding what the funds were used for and the answer was given that the funds are used to replenish funds used last year for things like water breaks and to pay the contractors who do the work. Tom Mangels asked if the Commissioners were the agents to expend from all District CRFs. Commissioner Long responded Yes. There being no further questions, Moderator Demers proceeded to Article 5.

Article 05: Appropriate Funds to Water Emergency CRF

To see if the District will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) to be added to the Water Emergency Capital Reserve Fund (established in 1993, revised 1995 and 2015). This sum to be funded from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 67 Nays – 12; ARTICLE PASSED

NOTES: Moderator Demers read Article 5 and opened the meeting to the public for questions. There were no questions. Moderator Demers proceeded to Article 6.

Article 06: Appropriate Funds to General Operations Legal Expenses CRF

To see if the District will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be added to the Mountain Lakes General Operations Legal Expenses Capital Reserve Fund (established in 2014). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 68 Nays – 12; ARTICLE PASSED

NOTES: Moderator Demers read Article 6 and opened the meeting to the public for questions. Commissioner Long stated this year the District relied on legal counsel, attorney Christine Fillmore, to help with the HB 1129 guidelines for annual meetings. There were no questions. Moderator Demers proceeded to Article 7.

2021 VIRTUAL ANNUAL MEETING MINUTES AND VOTING RESULTS

March 20 & 27, 2021

Article 07: Appropriate Funds to Planning Board Legal Expenses CRF

To see if the District will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be added to the Mountain Lakes Planning Board Legal Expenses Capital Reserve Fund (established in 2014). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 68 Nays – 11; ARTICLE PASSED

NOTES: Moderator Demers read Article 7 and opened the meeting to the public for questions. There were no questions. Moderator Demers proceeded to Article 8.

Article 08: Appropriate Funds to Planning Documents Update CRF

To see if the District will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Mountain Lakes Planning Documents Updates Capital Reserve Fund (established in 2016, revised in 2018). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 71 Nays – 9; ARTICLE PASSED

NOTES: Moderator Demers read Article 8 and opened the meeting to the public for questions. There were no questions. Moderator Demers proceeded to Article 9.

Article 09: Appropriate Funds to Future Dam Projects CRF

To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Mountain Lakes Future Dam Projects Capital Reserve Fund (established in 2016). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 70 Nays – 10; ARTICLE PASSED

NOTES: Moderator Demers read the article and opened the meeting to the public for questions. Commissioner Long said this fund was started several years ago and there is currently a balance of approximately \$8,000. Water/Maintenance Manager Don Drew stated there is a state inspection coming up and work needs to be done along the causeway. There were no questions. Moderator Demers proceeded to Article 10.

2021 VIRTUAL ANNUAL MEETING MINUTES AND VOTING RESULTS

March 20 & 27, 2021

Article 10: Appropriate Funds to Office Software & Equipment CRF

To see if the District will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Mountain Lakes Office Software and Equipment Capital Reserve Fund (established in 2018, amended in 2020). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 70 Nays – 10; ARTICLE PASSED

NOTES: Moderator Demers read the article and opened the meeting to the public for questions. There were no questions. Moderator Demers proceeded to Article 11.

Article 11: Appropriate Funds to District Infrastructure CRF

To see if the District will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000) to be added to the Mountain Lakes District Infrastructure Capital Reserve Fund (established in 2020) *with Seventeen Thousand Five Hundred (\$17,500) to come from General Operations Unassigned Fund Balance and Seventeen Thousand Five Hundred (\$17,500) to come from taxation.* The Commissioners recommend this article. (Majority vote required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 62 Nays – 18; ARTICLE PASSED

NOTES: Moderator Demers read Article 11 and stated the funding source language (in italics above) was not included in the Annual Booklet, but was correct in all notices and DRA forms, and would be included on the ballot. He opened the meeting to the public for questions. There were no questions. Moderator Demers proceeded to Article 12.

Article 12: Establish Unfunded Payroll Obligations CRF

To see if the District will vote to establish a Unfunded Payroll Obligations Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of paying unfunded paid time off and other payroll obligations; and to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in this fund with this sum to come from General Operations Unassigned Fund Balance (no amount to be raised by taxation). And further, to name the District Commissioners as agents to expend from said fund. The Commissioners recommend this article. (Majority Vote Required)

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 62 Nays – 17; ARTICLE PASSED

NOTES: Moderator Demers read Article 12 and opened the meeting to the public for questions. Commissioner

2021 VIRTUAL ANNUAL MEETING MINUTES AND VOTING RESULTS

March 20 & 27, 2021

Long stated the Commissioners became aware of a backlog of unpaid personnel vacation and sick time. Deposits will be made to this CRF over a three-year span to fund that liability when needed. The MLD employee manual has now been revised to correct the issue that led to the backlog. There were no questions. Moderator Demers proceeded to Article 13.

Article 13: Proposed Zoning Ordinance Amendment #1

To see if the District will vote to adopt Amendment No. 1 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance.

Amendment No. 1 would revise Section 902 Terms & Use Definitions by adding a Definition for "Pools" and by including "Pools designed to contain water over 24 inches deep" to the Definition of "Structure"; and would add requirements for pools to Section 307 Accessory Uses to address safety, setbacks, screening, and water quality protection. (Majority vote required)

MARCH 27TH VOTING RESULTS: Ayes – 58 Nays – 21; ARTICLE PASSED

NOTES: Moderator Demers read Article 13 and opened the meeting to the public for questions. There were no questions. He proceeded to Article 14

Article 14: Proposed Zoning Ordinance Amendment #2

To see if the District will vote to adopt Amendment No. 2 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance.

Amendment No. 2 would add the following new provision to Section 1001 Zoning Permit: Seasonal structures, including, but not limited to, pools and docks, require a new zoning permit if removed for twelve months or longer, or if enlarged, relocated, or replaced with another structure which varies from the originally permitted structure in size, shape, material, or method of attachment. (Majority vote required)

MARCH 27TH VOTING RESULTS: Ayes – 51 Nays – 28; ARTICLE PASSED

NOTES: Moderator Demers read Article 14 and opened the meeting to the public for questions. Laura Gilbertson asked if this amendment would include only new construction. Commissioner Roberts responded it was for new requests; existing seasonal structures were not included unless they were removed for longer than 12 months and then a new permit would be required. There being no further questions, Moderator Demers proceeded to Article 15.

Article 15: Proposed Zoning Ordinance Amendment #3

To see if the District will vote to adopt Amendment No. 3 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance.

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Amendment No. 3 would add the following new provision to Section 1001 Zoning Permit: A zoning permit for an accessory structure shall not be granted prior to completion of the principal building on the lot.

(Majority vote required)

MARCH 27TH VOTING RESULTS: Ayes – 45 Nays – 33; ARTICLE PASSED

NOTES: Moderator Demers read Article 15 and opened the meeting to the public for questions. There were no questions. Moderator Demers proceeded to Article 16.

Article 16: Proposed Zoning Ordinance Amendment #4

To see if the District will vote to adopt Amendment No. 4 as proposed by the Board of Commissioners for the Mountain Lakes District Zoning Ordinance.

Amendment No. 4 would add language to Section 1003 Enforcement and Penalty on investigatory and enforcement action if the Board of Commissioners duly appointed representative is not available; would amend the notice of violation procedure; and add language pertaining to the District's right to pursue any and all available remedies under NH RSA Chapter 676 and otherwise under New Hampshire law.

The Mountain Lakes District Planning Board voted to recommend approval of this zoning amendment.

(Majority vote required)

MARCH 27TH VOTING RESULTS: Ayes – 57 Nays – 22; ARTICLE PASSED

NOTES: Moderator Demers read Article 16 and opened the meeting to the Public for questions. There were no questions. Moderator Demers proceeded to Article 17.

Article 17: Explore Revitalization for Lodge/Monteau Area

To see if the District will vote in favor of the District Commissioners exploring possibilities for the revitalization and use of the District Lodge and the former Monteau Ski Area.

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 67 Nays – 14; ARTICLE PASSED

NOTES: Moderator Demers read Article 17 and then read an email received from Joe McQueeney who urged the voters to vote No because he felt it would be a disturbance to the community. Moderator Demers then opened the meeting to the public for questions. Dave Long stated he felt it would be a huge benefit to the community. Commissioner Johanson stated revitalization of the area was just being explored and before anything is done, there would be input from the community. The Commissioners shared their vision that any revitalization effort would be by private investors and it would not be a burden on the District taxpayers. Laura Gilbertson said she

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would like to see a variety of activities for everyone to enjoy. There were no other questions. Moderator Demers proceeded to Article 18

Article 18: Petitioned Warrant Article – ATV Travel on District Roads

To see if the District will petition the Town of Haverhill to allow the use of OHRV's (ATV's, Side by sides) on all roads within the District boundaries. The petition should include that the District, if granted, understands all State of NH ATV rules and regulations will be implemented and followed.

AMENDED? YES _____ NO X

MARCH 27TH VOTING RESULTS: Ayes – 42 Nays – 39; ARTICLE PASSED

NOTES: Moderator Demers read Article 18 17 and then read an email from Joe McQueeney who urged the voters to vote No because he felt ATV travel on District roads would be a disturbance to the community and rules couldn't be enforced. Moderator Demers then opened the discussion to the public. Roger Warren read a statement asking what kind of recreational community we wanted to be – physical or mechanical – and stating his reasons for encouraging all to vote No on this article. Dave Long stated he had conversations with a lot of people in the community who would like to see ATV travel allowed in the District and it would be convenient access to other ATV trails in the area. There were no other questions. Moderator Demers proceeded to Article 19.

Article 19: To Elect District Officers

To elect the following District officers:

1) *A Commissioner for a term of three (3) years.*

NAME: Bob Long

NOMINATED BY: Robert Roudebush SECONDED BY: Patricia Brady

Patricia Brady moved to close nominations; Mark Johanson seconded. Moderator Demers closed nominations.

MARCH 27th VOTING RESULTS:

Bob Long – 64, Write-in Candidate Ken Huard – 13

2) *A District Clerk for a term of one (1) year.*

NAME: Karen Rajsteter

NOMINATED BY: Dottie Long SECONDED BY: Patricia Brady

Patricia Brady moved to close nominations; Mark Johanson seconded. Moderator Demers closed nominations.

MARCH 27TH VOTING RESULTS:

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Karen Rajsteter – 71, Write-in Candidate Jim Fallon – 1

3) *A Treasurer for a term of one (1) year.*

NAME: Laraine King

NOMINATED BY: Robert Roudebush SECONDED BY: Karen Rajsteter

Patricia Brady moved to close nominations; Mark Johanson seconded. Moderator Demers closed nominations.

MARCH 27TH VOTING RESULTS:

Laraine King – 72, Write-in Candidate Ken Turner – 1

Article 20: Any Other Legal Business

To transact any other business that may be legally brought before the District Meeting.

Commissioner Long reiterated if Article 1 fails, all other warrant articles will fail except for the zoning amendments and elections. Christine Fillmore, legal counsel, explained there would be two ballots on Voting Day: the Official Ballot with Articles 13-16 (Zoning Amendments) and Article 19 (Elect District Officers); and the Alternate Ballot with all other 2021 Warrant Articles. Bob Long noted absentee ballots will be available for both the Official Ballot and the Alternative Ballots upon request to the District Office and must be returned by 5:00 pm on Friday, March 26 in order to be included in the vote count on Voting Day March 27.

The Commissioners personally purchased a gift card and presented it to District Administrator Kristi Garofalo for her hard work in getting ready for the 2021 Annual Meeting.

The Commissioners announced the 2021 Person of the Year, Ken King, and thanked him for his years of service to the District, particularly as the long-time chair (and sometimes secretary) of the Water Committee.

MOTION TO ADJOURN MADE BY: Commissioner Long

SECONDED BY: Commissioner Johanson

ROLL CALL VOTE: Bob Long: Aye Mike Roberts: Aye Mark Johanson: Aye

ADJOURNMENT: 12:26 pm

Respectfully Submitted,

Karen Rajsteter, District Clerk

Mountain Lakes said good-bye to
Maintenance and Water Manager Don Drew
on September 30, 2021



*Thank you, Don, for 17 years of dedicated
service to the Mountain Lakes community.
We wish you all the best as you
take on new adventures!*



2021 PERSON OF THE YEAR



2021 MLD PERSON OF THE YEAR:

KEN KING

Thanks, Ken, for all your work on behalf of Mountain Lakes!

Thank you for all your efforts on behalf of Mountain Lakes, including (but definitely not limited to) serving as Water Committee chair (and often secretary) for several years, helping with the District security systems, giving guidance on IT projects, and cooking up delicious food for the Pancake Breakfasts and other Rec events!

Basically, wherever Mountain Lakes needed help, you've been there!

Congratulations and thank you, Ken!

Memories from 2021

