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2018

MOUNTAIN LAKES DISTRICT



A Four-Season Recreational Community
and Village District Within the Town of Haverhill, NH

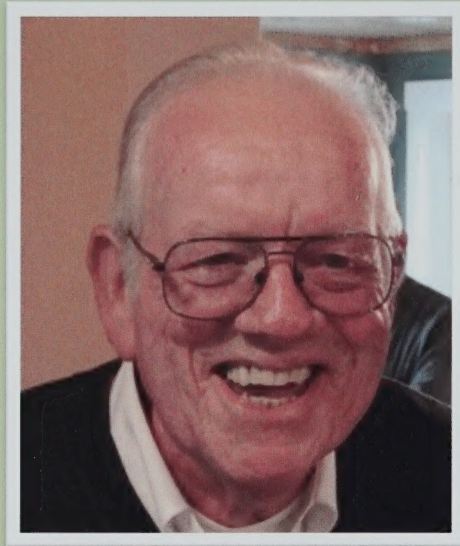


Annual Meeting
March 9, 2019





In Memory of Daniel J. Brady, Jr.
1940-2019



Dan Brady, an MLD resident with an infectious grin and hearty laugh, served our local community in many more ways than we can list here. At MLD, he was our District Treasurer, Budget Committee chair, alternate member of the Planning Board ... and so much more ...!

Dan also served on the Haverhill Budget Committee and Cemetery Board. He volunteered at Dartmouth Hitchcock and was on the Board of Trustees for Cottage Hospital in Woodsville. He drove veterans to their appointments, and served with his wife, Patricia, as a member of the Retired Seniors Volunteer Program (RSVP) doing home patrols. He was also an active member of the Cohase Lions Club. And the list goes on...

Most of all, Dan was a warm, giving and caring individual with a great sense of humor, a passion for service, and a love for good food, good drink, and good friends. He was the kind of person who made your heart smile when you saw him coming or heard his trademark phone greeting, "Dan Brady here ... "

Dan passed away unexpectedly January 13, 2019, leaving a huge hole in the lives of those who were lucky enough to know him. We'll miss him a lot, but we're better for having had the privilege to know and work with him. We offer our condolences to Patricia and the Brady family, and from the bottom of our hearts we send out one more

THANK YOU, DAN!

*Those we love don't go away,
They walk beside us every day,
Unseen, unheard, but always near,
Still loved, still missed and very dear.*



MOUNTAIN LAKES ANNUAL REPORT

for the year

2018



A Four-Season Recreational Community since 1965

A Village District in the Town of Haverhill, NH since 1976



Mountain Lakes District Officers & Staff

Moderator	Christopher Demers
Assistant Moderator	Robert Roudebush
Commissioners	Robert Long, Chairman Michael Roberts Mary Houde
District Clerk	Karen Rajsteter
Treasurer	Daniel J. Brady, Jr.
Assistant Treasurers	Darlene Simboli Robert Roudebush
Maintenance & Water Supervisor	Donald Drew
Administrative Assistant	Kristi Garofalo
Zoning Officer	Michael "Finn" Finnegan





MOUNTAIN LAKES DISTRICT OFFICE

75 White Mountain Road

Phone: 603-787-6180

Fax: 603-787-2154

District email: MLDAdmin@mountainlakesnh.com

Office Hours: Monday thru Thursday 10:00 am to 3:00 pm

MOUNTAIN LAKES DISTRICT 2018 BOARDS AND COMMITTEES

Many thanks to those who have donated time and talent for the good of all our residents!

Planning Board

Michael Roberts, Ex-Officio Commissioner

Mark Johanson, Chair

Robert Roudebush, Vice Chair

Don Dubrule

Walter Hunt

Alternates:

David Martella

Thomas Eighmy

Daniel J. Brady, Jr.

Zoning Board of Appeal

Karen Rajsteter, Chair

Marcia Selent

Rosellie Farr

Peter Olander

Laraine King

Alternates:

Joe McQueeney

Roger Warren

David Selent

Monteau Rope Tow Committee

Michael Roberts, Ex-Officio Commissioner

Francine Bowman, Co-Chair

Antonio Houde, Co-Chair

Dianne Rappa

Donny Bowman

Chris Demers

Zachary Smith

Camila Salomoni

Brad Farr

Budget Committee

Daniel J. Brady Jr., Chair

Darlene Simboli

Chris Roberts

Robert Roudebush

Mark Johanson

Don Drew

Kristi Garofalo

Recreation Committee

Mary Houde, Ex-Officio Commissioner

Barbara Keating, Co-Chair

Cindy Berenson, Co-Chair

Linda Johanson

Dottie Long

Marcia Selent

Alternate:

Polly Bonanno

Water Committee

Robert Long, Ex-Officio Commissioner

Ken King, Chair and Secretary

Tony Salvucci, Vice Chair

Robert Roudebush

Don Drew

Edward Rajsteter

Peter Olander

Mark Johanson

A big THANK YOU to those who contributed the wonderful photos found throughout this annual report, including Charlotte Holt, Jen Loutrel, Richard & Susan Hearn, Joey Mitchell, Mark & Linda Johanson, Bill Clark, Barbara Keating, Cindy Berenson, and our unofficial District Photographer, Joe McQueeney.





MOUNTAIN LAKES DISTRICT 2019 Meeting Schedule



Unless other noted, all meetings are public and all are welcome to attend

Commissioners Meetings

2nd Monday of every month at 6:00 pm except

July and August meeting is held on the 2nd Saturday at 9:30 a.m.

Place: District Office / Lodge in July and August

Planning Board Meetings

3rd Thursday of every month

Place: District Office

Time: 6:00 p.m.

Water Committee Meetings

1st Thursday of every month

Place: District Office

Time: 8:00 a.m.

Recreation Committee Meetings

Meetings: As Announced

Place and Time: As Announced

Budget Committee, Forestry Committee, Monteau Rope Tow Committee and Zoning Board of Adjustment

Meetings: As Needed

Place and Time: As Announced

*Dates, places and times of all meetings are subject to change. Please
check the notices posted at the District Office or on our website:
www.mountainlakesnh.com for the most current meeting information.*



Mountain Lakes District *Commissioners' 2018 Report*



On behalf of the Commissioners, I am providing a summary of the 2018 District projects and notable events. As Commissioners, we are presented with many challenges throughout the year. We realize how blessed we are to have the dedicated commitment of our permanent staff, Don Drew and Kristi Garofalo, as well as Summer Staff, Board Members, Committee Members and volunteers who are always available and willing to jump in and help out whenever needed. As a result of the dedication and commitment of all these individuals, the District continues to be a great place to live and vacation. Thank You All!

Mountain Lakes Village District Water Department:

Water Department Changes:

We have implemented some major changes in how we oversee and manage our water system. The title and job description of our Water Department Manager, Don Drew, has changed. He is now our Water Department Project Manager and his duties have changed from the day to day oversight to more of a proactive approach including evaluation and planning. The day to day observation and oversight of the system is now done by an outside contractor, Hood's Plumbing and Heating, Inc.

Water Department Emergency On-Call:

As our Water Department Emergency On-call contract with Horne Excavating was due to expire on 12/31/18, we sent out a Request for Proposal and received four completed responses from local contractors. After an extensive review, Hood's Plumbing and Heating was selected and has signed a contract to provide emergency services as required. We would also like to mention that Horne Excavating has been our emergency on-call contractor for many years and Kevin Horne and his team have done an outstanding job for us and it is appreciated very much.

Water Sourcing Project:

Our Water Department Project Manager, Don Drew, and the Water Committee are continuing efforts with the NH DES and Nobis Engineering to complete the development of the well that was drilled in 2017. The well tests showed low levels of MTBE, an additive used in gasoline from 1979 through about 2005. A significant amount of work has been performed in 2018 including the installation of a large well casing and extensive pumping to purge the system. This has resulted in the MTBE problem being resolved. The cost associated with resolving the MTBE problem was funded by the state from a fund that was established by some major oil companies. We will continue the process in 2019 and get the well up and running as soon as we possibly can.

System Upgrades: SCADA System (Supervisory Control and Data Acquisition)

We installed a SCADA system to assist with monitoring our water system. SCADA is a remote terminal unit which is also known as RTU. Most control actions are automatically performed by RTUs. The system allows us to remotely observe the system in real time by computer or iPhone. If there is a problem with the system, the on-call technician will be contacted by pager or cell at the

time of the incident. This will result in a faster response to any problems within the system, less down time to our customers and decrease the amount of lost water.

Isolation Valve/Meter:

A pit was installed with a valve and meter at the corner of Bear Road and Wildcat Drive. The purpose for the install is to assist with isolating water breaks and losses.

General Operations:

FEMA

The July 2017 storm caused a significant amount of damage to our office and beach parking lots, an access road to one of our dry hydrants, our District Lodge, and a District road behind the Lodge. We worked extensively with the FEMA representative and filed all the required documentation. The District paid \$13,900 for the restoration. We received 75% of that amount, \$10,400, from FEMA.

Commissioner Resignation:

Commissioner Laraine King resigned from the board due to personal reasons. We were saddened by her departure as she is a hard worker and dedicated to doing what is right for the District. Mary Houde was asked and accepted an appointment as District Commissioner for the remaining term of the resigning Commissioner which expires at the 2019 annual meeting. We appreciate Mary's willingness to step in and serve the District in a time of need.

MLD Planning Board:

The Mountain Lakes Planning Board, comprised of a Chair, Vice Chair, and 2 regular and 4 alternate members, an ex-officio Commissioner and a Zoning Officer, meets the third Thursday each month at the MLD District Office. NH state guidance holds that the role of the planning board is to provide for the orderly growth and development of the municipality; their only mandated duty is to prepare and, from time to time, amend a master plan. All other regulatory and non-regulatory functions are conveyed to the board by the legislative body. The Board regularly reviews zoning permit applications, provides status of existing permits, and addresses incident reports that are brought to its attention during the preceding month. We welcomed a part-time Zoning Officer who regularly participated in zoning application and incident reviews, and actively participated in the monthly Planning Board activities. Regular communication with the District's attorney assured that the Board was correctly advised regarding appropriate actions being pursued.

2018 had the Board responding to the District's approval of the Master Plan in August of 2017. Among the recommendations of the Master Plan were those of land use where amendments to the Mountain Lakes District Zoning Ordinance were detailed. The Board hired a Community Planning Consultant who guided the Board through revisions and amendments to the existing ordinances. This year-long activity wrapped up in three public hearings for review prior to the District annual meeting and consideration for voter approval in March.



Respectfully Submitted,
Bob Long, Chairman
Mountain Lakes District Board of Commissioners



MOUNTAIN LAKES RECREATION PROGRAM



Our dedicated Mountain Lakes Recreation Committee's year was kicked off by assisting in the coordination of the WinterFest event that is held at the Lodge. It is an event held in conjunction with the Haverhill Recreation Department. Although this event took place before I came on board, I understand it was a fun event for both kids and adults and attended by both Mountain Lakes residents and Haverhill residents, providing lots of outdoor activities and snacks. In the course of the year, the Recreation Committee coordinated or assisted in some hugely successful events including a Pancake Breakfast, Light the Grill BBQ's, two ice cream socials (one of them with ice cream donated by Slick's), two Fishing Derby's (hosted and trophies donated by a local resident), Tie Dye Shirts, Group Picture of Floats, Kid's Swim Night (with a gift card donated by Shaw's to provide hotdogs), Adult Swim Night, Pickleball, an awesome Fireworks Display by Hell's Gate, Pumpkin Carving, Tailgate Trick or Treat, and an Adult Dance Party at the Lodge. Our beaches were once again opened to Haverhill residents for their 4th Annual Cold Turkey Plunge fundraiser. It was a frigid day, but these fearless people did it! Unfortunately, the annual Holiday Ornament Party was cancelled due to weather.

Our awesome Mountain Lakes full-time and part-time staff kept the beaches and pool safe and looking great and answered lots of homeowner and renter questions! In addition to maintaining a stocked snack bar with souvenirs, they kept kids (and some adults) happy with lots of activities including Tie Dye Shirts, Balloon Toss, Egg Toss, Slip-n-Slide, Water Races, Sand Castle Competition, Capture the Flag, Penny Treasure Flag, Obstacle Course, Musical Towels, Tug of War, Friendship Bracelets, Arts and Crafts, and Board Games.

WOW, it was a fun, packed year! I offer my sincere gratitude for support to Mountain Lakes Commissioners, Staff, Board Chairs and members, homeowners, and those who donated to and/or attended our events and causes this past year.



Best Regards,

Mary Houde, Commissioner
Mountain Lakes District



Mountain Lakes 2018 Rec Events

(well, some of them 😊)

Trunk Or Treat



WinterFest Hockey

Adult Dance Party



WinterFest Box Race



Pumpkin Carving



Kids' Pool Party



Fishing Derby



Ice Cream Social



WinterFest Tug-of-War



Paint N Sip



**Village District of Mountain Lakes
New Hampshire
Warrant
2019**

To the inhabitants of Mountain Lakes in the County of GRAFTON in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: **SATURDAY, MARCH 9, 2019**

Time: **10:30 AM**

Location: **MOUNTAIN LAKES DISTRICT LODGE**

Details: **73 Lodge Lane (off Valley Road) Woodsville, NH**

Article 01 Appropriate Funds for General Operations

To see if the District will vote to raise and appropriate the sum of Two Hundred Thirty One Thousand Nine Hundred Ninety Five Dollars (\$231,995) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Commissioners recommend this article. (Majority vote required)

Article 02 Appropriate Funds for Water Dept. Operations

To see if the District will vote to raise and appropriate the sum of One Hundred Seventy Four Thousand Nine Hundred and Six Dollars (\$174,906) for the operation of the Mountain Lakes Water Department, with said funds to come from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

Article 03 Appropriate Funds to Water Emergency CRF

To see if the District will vote to raise and appropriate the sum of Fifteen Thousand Four Hundred Thirty Four Dollars (\$15,434) to be added to the Water Emergency Capital Reserve Fund (established in 1993, purpose amended 1995 and 2015). This sum to be funded from Water Department User Fees. No additional amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 04 Appropriate Funds to Gen Op Legal Expenses CRF

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Mountain Lakes General Operations Legal Expenses Capital Reserve Fund previously established in 2014. The Commissioners recommend this article. (Majority vote required.)

Article 05 Appropriate Funds to Planning Board Legal Expenses

To see if the District will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be added to the Mountain Lakes Planning Board Legal Expenses Capital Reserve Fund previously established in 2014. The Commissioners recommend this article. (Majority vote required)

Article 06 Appropriate Funds to Planning Docs Update CRF

To see if the District will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be added to the Mountain Lakes Planning Documents Update Capital Reserve Fund (established in 2016, amended in 2018). The Commissioners recommend this article. (Majority vote required).

Article 07 Appropriate Funds to Future Dam Projects CRF

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Mountain Lakes Future Dam Projects Capital Reserve Fund previously established in 2016. This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 08 Appropriate Funds to Office Software CRF

To see if the District will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Mountain Lakes Office Software Capital Reserve Fund previously established in 2018. This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 09 Appropriate Funds to Recreational Facilities CRF

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Mountain Lakes Recreational Facilities Capital Reserve Fund (established in 1992, amended in 1994). This sum to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

Article 10 Appropriate Funds for Lodge Exterior Projects

To see if the District will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) for the purpose of making Lodge exterior repairs and renovations. This amount to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Commissioners recommend this article. (Majority vote required)

Article 11 Appropriate Funds for Beach Picnic Tables

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purpose of purchasing picnic tables for the District beaches. This amount to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Commissioners recommend this article. (Majority vote required)

Article 12 Appropriate Funds for Utility Court/Fencing Repair

To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of making repairs to the Utility Court and its fencing. This amount to come from General Operations Unassigned Fund Balance. No amount to be raised from taxation. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Commissioners recommend this article. (Majority vote required)

Article 13 Adopt Amendment No. 1 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No.1 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 1 would replace the existing Mountain Lakes District Zoning Ordinance with a revised Zoning Ordinance incorporating modifications to the organization and numbering for clarity, updates required by state law, and several revisions, including but not limited to: remove references to and certain elements of private property covenants throughout the Ordinance, revise accessory dwelling unit provisions (Article 3), add specific criteria for Special Exceptions (Article 3), address maintenance of private roads (Article 4), add provisions for temporary signs (Article 4), expand opportunities for home occupations (Articles 3 & 6), incorporate minimum lot size as required by town and state (Article 3) while including provisions for building on preexisting lots (Article 5), revise definitions (Article 8), clarify throughout the Ordinance that Zoning Officer and Planning Board are acting as designees of the Commissioners when administering the Zoning Ordinance, and add provisions for Equitable Waivers of Dimensional Requirements (Article 9). The Commissioners recommend this article. (Majority vote required)

Article 14 Adopt Amendment No. 2 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 2 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 2 would replace "Commercial Use" in Section 303, Special Exception Use with two new more specific categories of commercial uses, "Recreation Business" and "Property Management or Property Maintenance Business." Adds intent to Article 7 Commercial Use and new definitions to Section 802 accordingly. The Commissioners recommend this article. (Majority vote required)

Article 15 Adopt Amendment No. 3 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 3 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 3 would add a 50-foot setback from lakes and perennial streams to Section 303, Area and Dimensions to protect water quality. The Commissioners recommend this article. (Majority vote required)

Article 16 Adopt Amendment No. 4 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 4 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 4 would add a new section "Outdoor Lighting" to Article 4 General Provisions. The Commissioners recommend this article. (Majority vote required)

Article 17 Adopt Amendment No. 5 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 5 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 5 would add a new Shoreland Protection Overlay District to protect Mountain Lakes water quality and ecosystems. The Commissioners recommend this article. (Majority vote required)

Article 18 Adopt Amendment No. 6 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 6 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 6 would add a new Steep Slope Overlay District to protect Mountain Lakes water quality and preserve the natural topography. The Commissioners recommend this article. (Majority vote required)

Article 19 Adopt Amendment No. 7 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 7 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 7 would add a new Wetlands Conservation Overlay District to protect Mountain Lakes wetlands and their buffers. The Commissioners recommend this article. (Majority vote required)

Article 20 Adopt Amendment No. 8 to MLD Zoning Ordinance

To see if the District will vote to adopt Amendment No. 8 as proposed by the Planning Board for the Mountain Lakes District Zoning Ordinance. Amendment No. 8 would change the front setbacks in Section 303 in both named and numbered sections. The front setback for the numbered sections is currently 20 ft. and for the named sections it is currently 50 ft. Setbacks are currently measured from the front lot line if known. This amendment would make the front setback 65 ft. for all lots, measured from the centerline of the road as constructed. It would also include a new road frontage requirement of 80 feet, 50 feet if on a cul-de-sac. The Commissioners recommend this article. (Majority vote required)

Article 21 Elect District Officers

To elect the following District officers: 1) A Commissioner for a term of three (3) years. 2) A District Clerk for a term of one (1) year. 3) A Treasurer for a term of one (1) year.

Article 22 Any Other Legal Business

To transact any other business that may be legally brought before the District Meeting.

Given under our hands, MARCH 9, 2019

We certify and attest that on or before February 18, 2019, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Mountain Lakes District Office and local post offices, and delivered the original to the Village Clerk to be kept on file at the Mountain Lakes District Office.

Robert F. Long
Commissioner, Chairman

Michael A. Roberts
Commissioner

Mary Houde
Commissioner

2018/2019 BUDGET & ASSESSMENT OVERVIEW*

*Does not include Water Fund

	2018 BUDGET	2019 PROPOSED BUDGET
GEN OP ASSESSMENT NEEDED	175,005	182,845
RECREATION ASSESSMENT NEEDED	35,800	39,225
LODGE ASSESSMENT NEEDED	9,400	9,925
Regular Budget Total	220,205	231,995
PLUS WARRANTS FROM ASSESSMENT	14,700	8,000
Total Revenue Needed	234,905	239,995
Less Projected District Income	10,420	10,495
Total Assessment Needed	224,485	229,500 2019 PROJECTED ASSESSMENT

COMPARISON DATA:

2018 PROJECTED ASSESSMENT	224,485
2018 ACTUAL ASSESSMENT	226,089
2017 PROJECTED ASSESSMENT	222,930
2017 ACTUAL ASSESSMENT	223,072
2016 PROJECTED ASSESSMENT (CORRECTED)	226,554
2016 ACTUAL ASSESSMENT	226,829
2015 PROJECTED ASSESSMENT	227,717
2015 ACTUAL ASSESSMENT	223,168
2014 PROJECTED ASSESSMENT	247,686
2014 ACTUAL ASSESSMENT	249,443

Mountain Lakes District - GENERAL OPERATIONS
PROPOSED BUDGET FOR 2019

With 2018 Balances as of December 31, 2018

(NOTE: Fiscal Year Runs Jan. 1 to Dec. 31)

	2018 Actual	2018 Budget	2019 Requested Budget
Revenues			
4002-1 - BUILDING PERMITS	320.00	500.00	500.00
4003-1 - BATH RECREATION FEES	400.00	1,000.00	1,000.00
4005-1 - INTEREST REVENUE	37.61	50.00	50.00
4006-3 - LODGE RENTAL INCOME	2,400.00	2,500.00	2,500.00
4012-2 - BOAT RENTALS REVENUE	755.00	1,100.00	1,100.00
4015-1 - MISC. REVENUE-GEN OP	107.55	100.00	100.00
4016-2 - SNACK REVENUE	1,133.97	2,000.00	2,000.00
4018-1 - BATH WATER SVC FEES	3,170.00	3,170.00	3,245.00
4020-1 - TAXES RECD-HAVERHILL	226,089.00	225,785.00	229,500.00
Intergovernmental Revenue (FEMA)	10,400.47	0.00	0.00
Total Revenues	244,813.60	236,205.00	\$239,995.00

Expenditures

5002-1 - COMMISSIONER	9,000.00	9,000.00	9,000.00
5004-1 - TREASURER	750.00	750.00	750.00
5006-1 - CLERK	125.00	125.00	125.00
5008-1 - MODERATOR	125.00	125.00	125.00
5009-1 - ZONING OFFICER	2,250.00	3,800.00	3,800.00
5010-1 - ADMIN. ASSISTANT	13,305.64	13,331.00	22,590.00
5012-1 - MAINTENANCE MGR	24,335.79	24,237.00	30,830.00
5013-1 - MAINTENANCE ASSISTANT	2,505.75	5,700.00	3,000.00
5014-1 - PROF. SERVICES - CPA	0.00	1.00	1.00
5016-2 - REC. PROGRAM DIRECTOR	5,124.00	5,000.00	5,500.00
5018-2 - LIFE GUARDS	6,116.15	13,000.00	13,500.00
5019-2 - SNACK BAR	577.12	1,200.00	1,200.00
5020-2 - SNACK ATTENDANTS	3,941.34	4,000.00	4,000.00
5022-2 - LODGE ATTENDANT	1,404.00	1,850.00	1,850.00
5026-1 - FICA EXPENSE-GEN OP	3,325.76	4,800.00	4,600.00
5026-2 - FICA EXPENSE-REC	1,119.44	1,800.00	1,950.00

	2018 Actual	2018 Budget	2019 Requested Budget
5028-1 - UNEMP INSURANCE	214.33	500.00	500.00
5030-1 - WORKERS COMP	2,679.00	2,805.00	2,463.00
5035-1 - WGSB DAM LOAN	7,943.17	7,950.00	7,755.00
5036-1 - WGSB FRENCH POND LOAN	14,790.35	14,800.00	0.00
5037-1 - WGSB WATER LOAN	31,193.63	31,200.00	30,425.00
5038-1 - PASS LOWER DAM LOAN	8,105.02	Fund Balance	16,400.00
5042-1 - AUDIT EXPENSE	3,500.00	3,500.00	3,500.00
5043-1 - HEALTH INSURANCE	4,080.00	4,121.00	5,043.00
5044-1 - NH RETIREMENT	0.00	0.00	4,578.00
5046-1 - LIABILITY INSURANCE	1,833.50	1,900.00	1,835.00
5048-1 - OFFICE SOFTWARE	1,847.83	2,000.00	2,000.00
5049-1 - OFFICE SUPPLIES	2,604.73	1,500.00	1,500.00
5051-1 - PHONE/INTERNET-GEN OP	3,158.08	3,000.00	3,000.00
5051-2 - PHONE-REC POOL	214.19	250.00	250.00
5051-3 - PHONE/INTERNET-LODGE	1,370.12	1,050.00	1,050.00
5052-1 - ELECTRICITY-GEN OP	3,856.47	3,800.00	3,800.00
5052-2 - ELECTRICITY-REC	1,005.55	1,400.00	1,400.00
5052-3 - ELECTRICITY-LODGE	1,065.13	1,200.00	1,200.00
5054-1 - FUEL/PROPANE-GEN OP	2,019.84	2,000.00	2,000.00
5054-2 - FUEL/PROPANE-REC	356.67	500.00	500.00
5054-3 - FUEL OIL-LODGE	4,276.19	3,500.00	4,000.00
5056-1 - PRINTING/AD-GEN OP	586.75	700.00	700.00
5058-1 - WATER CHARGE-GEN OP	550.00	550.00	575.00
5058-2 - WATER CHARGE-REC	550.00	550.00	575.00
5058-3 - WATER CHARGE-LODGE	550.00	550.00	575.00
5060-1 - CONSULT/TRAINNG-GENOP	1,461.52	1,500.00	2,350.00
5060-2 - CONSULT/TRAINING-REC	0.00	750.00	750.00
5062-1 - FEES/REGISTRRTNS-GENOP	1,616.00	1,800.00	1,800.00
5064-1 - FACILITY OPER-GEN OP	6,953.48	7,000.00	7,000.00
5064-2 - FACILITY OPER-REC	1,977.67	2,000.00	3,000.00
5064-3 - FACILITY OPER-LODGE	1,655.27	1,500.00	1,500.00
5065-1 - SNOWPLOW/MOWING-GENOP	3,810.00	3,100.00	3,100.00
5065-3 - SNOWPLOW/MOWING-LODGE	2,860.00	2,700.00	2,700.00
5066-1 - BEAUTIFICATN/WILDLIFE	164.44	1,250.00	750.00
5067-1 - FIREWORKS	2,500.00	2,500.00	2,500.00
5068-1 - SPECIAL EVENTS-GENOP	431.18	500.00	500.00
5068-2 - SPECIAL EVENTS-REC	944.94	1,000.00	1,250.00
5072-3 - EQUIP PUR/MAINT-LODGE	1,167.48	1,600.00	1,600.00

	2018 Actual	2018 Budget	2019 Requested Budget
5074-1 - MILEAGE	542.59	1,000.00	750.00
5082-2 - BEACH/POOL MAINT.	2,869.36	3,500.00	3,500.00
5096-1 - PLANNING BOARD	1,202.88	300.00	500.00
2017 WATER PROJECTS	11,263.85	Fund Balance	0.00
Total Expenditures	202,512.35	210,045.00	231,995.00

* includes funds from warrant articles approved in 2017

Plus 2019 WARRANT ARTICLES FROM ASSESSMENT			8,000.00
		equals	\$239,995.00
Less PROJECTED NON-TAX REVENUE			\$10,495.00
ASSESSMENT REVENUE NEEDED			\$229,500.00

Mountain Lakes District - WATER DEPARTMENT

PROPOSED BUDGET for 2019

With 2018 Balances as of December 31, 2018

(Note: Fiscal Year Runs Jan. 1 to Dec. 31)

	2018 Actual	2018 Budget	2019 Requested Budget
Revenues			
2-4003 - WD HOOKUPS	\$ 0.00	\$ 1,200.00	1,200.00
2-4005 - WD INTEREST REVENUE	2,701.95	750.00	750.00
2-4015 - WD Misc. Revenue	65.81	0.00	0.00
2-4019 - WATER REVENUE-DISTRICT	171,248.65	168,850.00	176,525.00
2-4019B - WATER REVENUE-BATH	11,415.00	11,415.00	11,865.00
Total Revenues	185,431.41	182,215.00	\$190,340.00

Expenditures

2-5010 - WD ADMIN ASSISTANT	13,305.76	13,331.00	15,060.00
2-5014 - WD PROF SERVICES-CPA	0.00	1.00	1.00
2-5038 - WD NH RETIREMENT	0.00	0.00	3,050.00
2-5039 - WD FICA EXPENSE	3,124.57	4,200.00	2,800.00
2-5040 - WD LEGAL EXPENSE	12.50	300.00	300.00
2-5042 - WD AUDIT EXPENSE	3,500.00	3,500.00	3,500.00
2-5046 - WD LIABILITY INSURANC	1,833.50	1,900.00	1,835.00
2-5047 - WD HEALTH INSURANCE	4,080.00	4,121.00	3,362.00
2-5049 - TRANSFER OUT-Cap Res	WA 13,096	WA 13,096	15,434.00
2-5050 - WD OFFICE EXPENSE	2,839.83	2,000.00	1,500.00
2-5051 - WD TELEPHONE	1,224.10	1,400.00	1,400.00
2-5052 - WD ELECTRICITY	11,377.07	11,000.00	11,000.00
2-5054 - WD FUEL/PROPANE	715.32	1,000.00	1,000.00
2-5060 - WD CONSULT/TRAIN	235.00	500.00	500.00
2-5062 - WD FEES/REGISTRATION	2,717.00	2,800.00	2,800.00
2-5064 - WD FACILITY MAINT	8,550.46	7,000.00	7,000.00
2-5071 - WD EMERGCY TO/FROM CRF	2,185.00	0.00	0.00
2-5074 - WD TRUCK EXPENSES	1,473.95	3,500.00	2,000.00
2-5078 - WD EQUIP PURCH/MAINT	3,861.75	4,000.00	3,000.00
2-5094 - WWL WATER PURCHASES	66,158.70	45,000.00	55,000.00
2-5095 - WD WATER TECH	0.00	0.00	0.00
2-5096 - WD CONTRACT LABOR	35,603.36	35,460.00	35,000.00
2-5097 - WD WATER ASSISTANT	1,910.75	700.00	1,000.00
2-5098 - WD WATER DEPT MANAGER	24,335.82	24,237.00	20,553.00
2-5099 - WD BATH SERVICE FEE	3,170.00	3,170.00	3,245.00
2-5101 - 2017 WATER PROJECTS (2017 + 2018)	11,263.84	FB30,000.00	0.00
2-5200 - WD DEBT PAYMENTS	8,105.02	FB 8,200.00	0.00
Total Expenses	192,214.44	169,120.00	\$190,340.00

ADDENDUM A:

Revised Procedural Formula to bill Bath (Out of District) Water Service District Charge 03/09/19

Procedural Formula to bill Bath (out of District) Water Service District Charge		EXAMPLES* *Also see "worksheet 1"	2017	2018	2019
Step 1	Determine the allocation amount of District water expenses using steps A-D below.				
	A Take 50% of the apportioned accounts in the current District Budget (see table 1.1 for accounts)	\$56,268.50	\$15,729	\$18,378	\$18,644.00
	B Add in the 100% accounts from the District Budget (see table 1.1 for accounts)	\$79,412	\$55,343	\$53,950	\$54,580.00
	C Take the current Social Security and Medicare percentage of the apportioned payroll (see table 1.1 for accounts) and the water department payroll:	\$3,309.38	\$0	\$0	\$0
	i (Expense lines 2-5010+2-5097+2-5098) * current social security rate	$(5200+1500+26000) * .062$	\$0	\$0	\$0
	ii (Expense lines 2-5010+2-5097+2-5098) * current Medicare rate	$(5200+1500+26000) * .0145$	\$0	\$0	\$0
	iii i + ii = iii	\$3,309.38	\$0	\$0	\$0
	D Add A+B+C=District portion of Water Expenses	\$138,989.88	\$71,072	\$72,328	\$73,224.00
Step 2	Find the combined valuation for Mountain Lakes and Bath (out of District)				
	A Find the valuation for Mountain Lakes	47,506,100	46,010,000	46,184,753	46,140,603
	B Find the valuation for Bath (out of District)	2,177,100	2,117,200	2,117,200	2,139,700
	C Total Combined Valuation (A+B)	49,683,200	48,127,200	48,301,953	48,280,303
Step 3	Find the percentages allocated to Haverhill and Bath (out of District). Do this by adding both valuations together and finding the proportion of each.				
	A Haverhill	47,506,100/49,683,200	95.6%	95.6%	95.57%
	B Bath (out of District) rounded to the nearest tenth of a percent	2,177,100/49,683,200	4.40%	4.38%	4.43%
Step 4	Find the dollar amount allocated to Bath. Multiply answers from Step 3B and Step 1D.	$102112 * 4.38\% = 4474.51$	\$3,127	\$3,170	\$3,245
Step 5	Determine the debt service fees for the Bath (out of District) residents by dividing the answer from Step 4 by the total number of water customers in the Bath section of Mountain Lakes. Round the number to the nearest whole dollar. Add this number to the yearly base rate on the Water Dept Budget for total to charge the Bath residents (out of District customers).	$4474/15 = 298$	\$208	\$211	\$216
		298 + 600	\$683	\$761	\$791
Step 6	Multiply the number of Bath water customers by the first Step 5 answer. Enter this figure as an expense item for the Water Dept Budget.	15 * 298 = 4470	\$3,127	\$3,170	\$3,245
Step 7	Enter the same figure from Step 6 as a revenue item in the District budget.	\$4,470.00	\$3,127	\$3,170	\$3,245

This calculation is dictated in the NH PUC rulings of 2008 & 2009

Mountain Lakes Proposed Distribution of District Water Costs of "All Water Customers"

50% Basis Accounts	2019 Gen Op Budget	50% of 2019 Gen Op Budget	NOTES	100% Basis Accounts	100% of 2018 Gen Op Budget
5002-1 - Commissioner	\$ 9,000	\$ 4,500		5035-1 - Dam Loan	\$ 7,755
5004-1 - Treasurer	\$ 750	\$ 375		5036-1 - FPR Bond	Paid off 2018
5006-1 - Clerk	\$ 125	\$ 63		5037-1 - WGBS Water Bond	\$ 30,425
5008-1 - Moderator	\$ 125	\$ 63		5038-1 - Passumpsic Lower Dam Loan	\$ 16,400
5010-1 - Admin Assistant	\$ -	\$ -	allocated directly to water budget	<i>*And any other loans in the future used for the Water System</i>	\$ 54,580
5013-1 - Maintenance Assistant	\$ -	\$ -	allocated directly to water budget		
5028-1 - UE Insurance	\$ 500	\$ 250			
5030-1 - Worker's Comp	\$ 2,463	\$ 1,232			
5014-1 - Professional Services	\$ -	\$ -	allocated directly to water budget		
5040-1 - Legal Expense	\$ -	\$ -	allocated directly to water budget		
5042-1 - Audit Expense	\$ -	\$ -	allocated directly to water budget		
5048-1 - Office Supplies	\$ -	\$ -	allocated directly to water budget		
5051-1 - Telephone/Internet-Gen.Op	\$ 3,000	\$ 1,500			
5052-1 - Electricity-Gen.Op	\$ 3,800	\$ 1,900			
5054-1 - Fuel/Propane-Gen.Op	\$ 2,000	\$ 1,000			
5056-1 - Printing/Ad-Gen.Op	\$ 700	\$ 350			
5058-1 - Water Charge-Gen.Op	\$ 575	\$ 288			
5060-1 - Consulting/Train-Gen.	\$ 2,350	\$ 1,175			
5062-1 - Fees/Registration-Gen. Op.	\$ 1,800	\$ 900			
5064-1 - Facility Oper-Gen.Op	\$ 7,000	\$ 3,500			
5065-1 - Snow Plow/Lawn Mow	\$ 3,100	\$ 1,550			
5070-1 - Shop/Supplies-Gen.Op	\$ -	\$ -			
5072-1 - Equip.Purchase-Gen.Op	\$ -	\$ -			
5076-1 - Building Maint-Gen.Op	\$ -	\$ -			
5078-1 - Equip.Maint-Gen.Op	\$ -	\$ -			
	\$ -	\$ 18,644			\$ 54,580.00

This calculation is dictated in the NH PUC rulings of 2008 and 2009.

**MOUNTAIN LAKES DISTRICT AND WATER DEPARTMENT
PROPOSED WARRANT ARTICLE FUNDING SOURCES
FOR 2019**

Article No.	Amount	Purpose / Destination Fund	Funding Source				NOTES
			Taxation	User Fees	Gen Op Fund Balance	WD Fund Balance	
1	\$231,995	General Operating Fund	\$231,995.00				
2	\$174,906	Water Department Operating Fund	\$174,906.00				
3	\$15,434	WD Water Emergency CRF		\$15,434.00			
4	\$5,000	MLD Gen Op Legal Expenses CRF	\$5,000.00				
5	\$1,500	MLD Planning Board Legal Expenses	\$1,500.00				
6	\$1,500	MLD Planning Docs Update CRF	\$1,500.00				
7	\$5,000	MLD Future Dam Projects CRF			\$5,000.00		
8	\$2,000	MLD Office Software CRF			\$2,000.00		
9	\$5,000	MLD Rec Facilities CRF			\$5,000.00		Pool Heater
10	\$2,500	MLD Lodge Exterior Projects			\$2,500.00		
11	\$5,000	MLD Rec - Round Tables for Beaches			\$5,000.00		
12	\$10,000	MLD Rec - Utility Court & Fencing Repairs			\$10,000.00		
TOTALS			\$239,995.00	\$190,340.00	\$29,500.00	\$0.00	

Abbreviation Key: CRF=Capital Reserve Fund WA=Warrant Article FB=Fund Balance WD=Water Department GenOp=General Operating Fund

Mountain Lakes District Fund Report

As of the MONTHS ending DECEMBER 31, 2018

BANK ACCOUNTS *		
Account Type	Account Name	Balance **
Checking	Mountain Lakes District - General Op/General Fund	\$100,924.97
ICS Sweep Acct.	General Op Investment Account	\$10,192.25
Checking	Mountain Lakes Water Department - Water Fund	\$13,005.37
Money Market	Water Department Investment Account	\$55,410.43
Checking	Mountain Lakes Recreation - Recreation Revolving Account	\$1,313.70
TOTAL		\$180,846.72

TRUSTEE ACCOUNTS ***		
Account Type	Account Name	Balance
Capital Reserve Fund	Mountain Lakes Recreational Facilities	\$941.95
Capital Reserve Fund	Mountain Lakes Facility Maint, Improvement, & Equipment	\$3,965.61
Capital Reserve Fund	Mountain Lakes Water Department Capital Improvement	\$21,900.25
Capital Reserve Fund	Mountain Lakes Water Emergency Fund	\$9.68
Capital Reserve Fund	Mountain Lakes General Op Legal Expenses	\$510.59
Capital Reserve Fund	Mountain Lakes Planning Board Legal Expenses	\$575.73
Capital Reserve Fund	Mountain Lakes Forestry Management Fund	\$3,159.03
Capital Reserve Fund	Mountain Lakes Planning Docs Update	\$525.50
Capital Reserve Fund	Mountain Lakes District Vehicle Purchase, Maint. & Equip	\$81.52
Capital Reserve Fund	Mountain Lakes Future Dam Projects	\$15,201.06
Capital Reserve Fund	Mountain Lakes Office Software	\$2,026.24
TOTAL		\$48,897.16

LIABILITY ACCOUNTS		
Account Type	Account Name	Balance
Loan (WGSB)	2007 Dam Improvement Project (maturity 2026)	\$49,995.37
Loan (WGSB)	1998 French Pond Road & Dam Project (maturity 2018)	\$0.00
Loan (WGSB)	2005 Water Project (maturity 2025)	\$175,000.00
Loan (Passumpsic)	2015 Lower Dam Outlet Project (maturity 2035)	\$204,328.18
TOTAL		\$429,323.55

* The District maintains separate cash accounts for the two main funds: General Fund and Water Dept. Fund. Each of those funds also has a corresponding investment fund to comply with the FDIC deposit limitation.

** Please note these are cash account balances only. For information on the District's fund balances (also known as "fund surplus"), please see the 2017 Financial Statements and Independent Auditor's Report from Vachon Clukay & Co., PC

*** Held by Charter Bank and Trust and administered by the Trustee of the Trust Fund. Commissioners are authorized agents to expend.



Notes and Questions

**MOUNTAIN LAKES DISTRICT
ANNUAL MEETING MINUTES
MARCH 24, 2018**

Robert Roudebush called the meeting to order at 10:35 am. Ken King led the group in the Pledge of Allegiance, then Mr. Roudebush introduced the following: District Commissioners Robert Long, Laraine King, and Mike Roberts; District Treasurer Dan Brady; District Clerk Karen Rajsteter; Administrative Assistant Kristi Garofalo; Supervisors of the Checklist Charlene Aldrich, Carol Norcross, and Regis Roy; and District Legal Counsel Christine Fillmore and Matt Decker.

He also informed the group resident Don Dubrule was in the hospital but is now home and noted a get-well card was available to sign.

Robert Roudebush then explained the elected Moderator, Chris Demers, was unable to attend the meeting and requested the Supervisors of the Checklist appoint a Moderator Pro Tempore. Charlene Aldrich made a motion to appoint Robert Roudebush and Regis Roy seconded. The motion passed unanimously, and Clerk Karen Rajsteter administered the Oath of Office to Robert Roudebush as Moderator Pro Tempore.

Article 01: Appropriate Funds for General Operations

To see if the District will vote to raise and appropriate the sum of Two Hundred Twenty-One Thousand Five Hundred Five Dollars (\$221,505) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Dan Brady

SECONDED BY: Mark Johanson

VOTED: YES

ARTICLE 1: PASSED

Article 02: Appropriate Funds for Water Dept. Operations

To see if the District will vote to raise and appropriate the sum of One Hundred Sixty-Nine Thousand One Hundred Nineteen Dollars (\$169,119) for the operation of the Mountain Lakes Water Department, with said funds to come from Water Department User Fees. The Commissioners recommend this article. (Majority vote required)

Bob Long spoke about the increase in the yearly water rate, explaining the need for system improvements and the plan for personnel changes to put those improvements in place. After discussion, Patricia Brady moved to call for the question and Chris Fenn seconded. The motion passed.

MOTION BY: Mark Johanson

SECONDED BY: Patricia Brady

VOTED: YES

ARTICLE 2: PASSED

Article 03: Appropriate Funds to Water Emergency CRF

To see if the District will vote to raise and appropriate the sum of Thirteen Thousand Ninety-Six Dollars (\$13,096) to be added to the Water Emergency Capital Reserve Fund (established in 1993, amended 1995 and 2015). This sum to be funded from Water Department User Fees. No additional amount to be raised from taxation. The Commissioners recommend this article. (Majority vote

required)

MOTION BY: Mark Johanson

SECONDED BY: Joe McQueeney

VOTE: YES

ARTICLE 3: PASSED

Article 04: Appropriate Funds to Facility Maintenance, Improvement & Equipment CRF

To see if the District will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Mountain Lakes Facility Maintenance, Improvement and Equipment Capital Reserve Fund (established in 1990, amended in 2016). The Commissioners recommend this article. (Majority vote required)

MOTION BY: Ed Rajsteter

SECONDED BY: Mark Johanson

VOTE: YES

ARTICLE 4: PASSED

Article 05: Appropriate Funds to Recreational Facilities CRF

To see if the District will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Mountain Lakes Recreational Facilities Capital Reserve Fund (established in 1992, amended in 1994). The Commissioners recommend this article. (Majority Vote Required)

MOTION BY: Dan Brady

SECONDED BY: Chris Roberts

VOTE: YES

ARTICLE 5: PASSED

Article 06: Appropriate Funds to Planning Board Legal Expenses CRF

To see if the District will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be added to the Mountain Lakes Planning Board Legal Expenses Capital Reserve Fund previously established in 2014. The Commissioners recommend this article. (Majority Vote Required)

MOTION BY: Dave Martella

SECONDED BY: Linda Johanson

VOTE: YES

ARTICLE 6: PASSED

Article 07: Appropriate Funds to Future Dam Projects CRF

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Mountain Lakes Future Dam Projects Capital Reserve Fund previously established in 2016. The Commissioners recommend this article. (Majority Vote Required)

MOTION BY: Mark Johanson

SECONDED BY: Chris Roberts

VOTE: YES

ARTICLE 7: PASSED

Article 08: Establish Capital Reserve Fund for Office Software

To see if the District will vote to establish an Office Software Capital Reserve Fund under the provisions of RSA 35:1 for the expenses related to purchasing and updating office software; and to

raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed in this fund; and further, to authorize the Board of Commissioners as agents to expend from this fund. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Commissioners recommend this article. (Majority vote required).

MOTION BY: Dan Brady

SECONDED BY: Linda Johanson

VOTE: YES

ARTICLE 8: PASSED

Article 09: Transfer from WD FB & Gen Op FB for Debt Payments

To see if the District will vote to raise and appropriate the sum of Sixteen Thousand Four Hundred Dollars (\$16,400) for the purpose of making the 2018 loan payments for the Lower Dam Repair Project. This sum is to be funded by Eight Thousand Two Hundred Dollars (\$8,200) to come from the Water Department Unassigned Fund Balance and by Eight Thousand Two Hundred Dollars (\$8,200) to come from the General Operating Unassigned Fund Balance. No additional amount to be raised from taxation. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Commissioners recommend this article. (Majority vote required)

MOTION BY: Patricia Brady

SECONDED BY: Mark Johanson

VOTE: YES

ARTICLE 9: PASSED

Article 10: Change Purpose of CRF

To see if the District will vote to change the purpose of the existing Mountain Lakes Water Department Capital Improvement Capital Reserve Fund to the Mountain Lakes Water Department Capital Improvement and Maintenance Capital Reserve Fund for the purpose of funding capital improvements and necessary maintenance and/or reconstructions of the water system. This article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Commissioners recommend this article. (2/3 vote required.)

MOTION BY: Mark Johanson

SECONDED BY: Dave Martella

VOTE: YES – 30 (with 2 abstentions)

ARTICLE 10: PASSED by 2/3 VOTE

Article 11: Change Purpose of CRF

To see if the District will vote to change the purpose of the Mountain Lakes Master Plan Update Capital Reserve Fund (established in 2016) to Planning Documents Update Capital Reserve Fund. The Commissioners recommend this article. (2/3 vote required.)

MOTION BY: Dave Martella

SECONDED BY: Dan Brady

VOTE: YES – 30 (with 2 abstentions)

ARTICLE 11: PASSED by 2/3 VOTE

Article 12: Appropriate Funds to Planning Docs Update CRF

To see if the District will vote to raise and appropriate the sum of One Thousand Seven Hundred Dollars (\$1,700) to be added to the Mountain Lakes Planning Documents Update Capital Reserve Fund (established in 2016, purpose to be amended in 2018). If Article 11 fails, this article will be null and void. The Commissioners recommend this article. (Majority vote required.)

MOTION BY: *Dave Martella*
VOTE: YES
ARTICLE 12: PASSED

SECONDED BY: *Mark Johanson*

Article 13: Appropriation for Unanticipated Funds

Shall the District accept the provisions of RSA 31:95-b providing that any town or village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Board of Commissioners to apply for, accept and expend, without further action by the District meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? The Commissioners recommend this article. (Majority vote required).

MOTION BY: *Patricia Brady*
VOTE: YES
ARTICLE 13: PASSED

SECONDED BY: *Mark Johanson*

Article 14: Elect District Officers

To elect the following District officers: 1) A Commissioner for a term of three (3) years. 2) A District Clerk for a term of one (1) year. 3) A Treasurer for a term of one (1) year. 4) A District Moderator for a term of two years.

COMMISSIONER NOMINEE: Bob Long
NOMINATED BY: Ed Rajsteter

SECONDED BY: Dan Brady

COMMISSIONER NOMINEE: Mike Williams
NOMINATED BY: Dave Martella

SECONDED BY: Mark Johanson

A ballot vote was called. The votes were counted with a result of 29 votes for Bob Long and 2 votes for Mike Williams. Moderator Robert Roudebush declared Bob Long the winner and Commissioner for the term of three (3) years.

DISTRICT CLERK NOMINEE: Karen Rajsteter

NOMINATED BY: Dottie Long

SECONDED BY: Patricia Brady

As there were no other nominations, the Moderator closed the nominations and requested the Clerk to cast 1 ballot for Karen Rajsteter for District Clerk for the term of (1) year.

TREASURER NOMINEE: Daniel J. Brady Jr.

NOMINATED BY: Darlene Simboli

SECONDED BY: Mark Johanson

As there were no other nominations, the Moderator closed the nominations and requested the Clerk to cast 1 ballot for Daniel J. Brady, Jr. for Treasurer for the term of one (1) year.

To ensure adequate back-up to the Treasurer, two Assistant Treasurers were nominated:

ASSISTANT TREASURER NOMINEE: Darlene Simboli

NOMINATED BY: Dan Brady

SECONDED BY: Karen Rajsteter

ASSISTANT TREASURER NOMINEE: Robert Roudebush

NOMINATED BY: Mark Johanson

SECONDED BY: Darlene Simboli

Both nominees were unanimously elected to serve a term of one (1) year as Assistant Treasurer.

MODERATOR NOMINEE: Chris Demers

NOMINATED BY: Mark Johanson

SECONDED BY: Dan Brady

As there were no other nominations, the Moderator closed the nominations and requested the Clerk to cast 1 ballot for Chris Demers for Moderator for the term of two (2) years.

Article 15: Any Other Legal Business

To transact any other business that may legally be brought before the District Meeting.

GREATER HAVERHILL PROJECT: Wayne Fortier, Chair of the Haverhill Selectboard, announced a Vision to Action Forum "Creating a Greater Haverhill" will be held on Friday, April 13 and Saturday, April 14 at the Haverhill Cooperative Middle School. The forum will allow residents to help plan for Haverhill's future. He encouraged residents to attend.

MONTEAU ROPE TOW COMMITTEE: Mike Roberts spoke about the newly formed Monteau Rope Tow Committee (Francine Bowman is chair). He said the group would like to have a rope tow installed at the mountain. They may need support for the project from Town residents, both to get things going and then also to make it financially feasible. The group will work on planning, organizing, recruiting volunteers, and investigating costs. They have no financial requests for the 2018 budget but hope to have requests to consider in the future. They are planning to have a proposal for the 2019 Annual Meeting.

VLAP REPORT: Mike Roberts gave a short review of the 2017 VLAP results and noted a Summary Report handout was available at the meeting.

LODGE BALL FIELD PROJECT: Dave Long reported they are planning a work day for Friday, May 4 to work on the field and put up the dug-outs donated by Coventry Log Homes. Volunteers can sign up to help on May 4 and they may have another work weekend later.

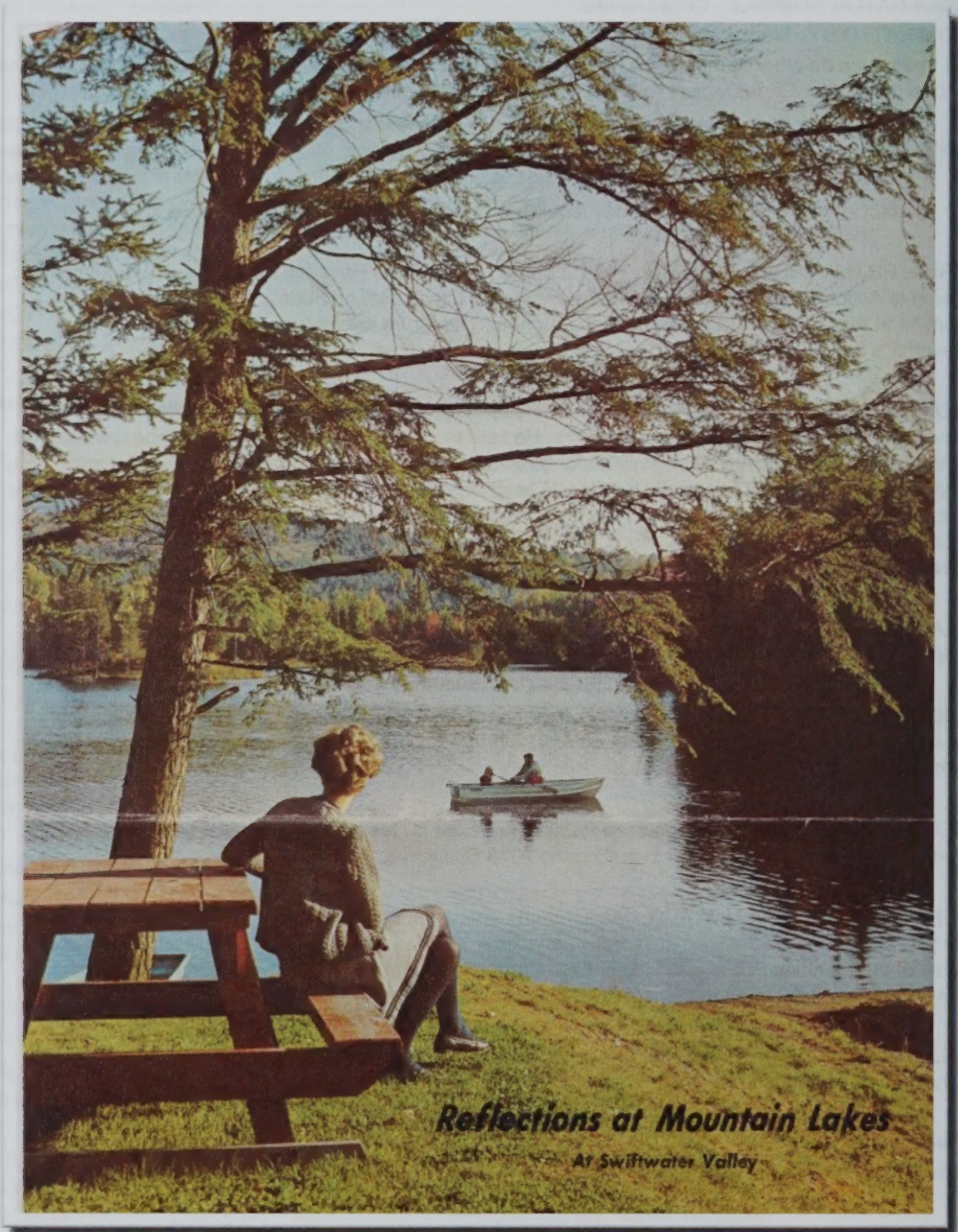
RECOGNITION: Bob Long recognized Patrick Hetherington for his help with the District website and the Budget Committee for their work in putting the 2018 Budget together.

PERSON OF THE YEAR AWARD: Mike Roberts presented the 2018 award to Robert Roudebush for his years of service to the District in many capacities. He has served as Commissioner, Moderator, Chair of the Planning Board and Master Plan Committee, member of the Budget Committee and Haverhill Town Selectman to name a few of his contributions.

ADJOURNMENT: There being no further business to transact, a motion was made by Mark Johanson and seconded by Chris Roberts to adjourn the meeting at 12:15 pm.

Respectfully submitted,
Karen Rajsteter, District Clerk

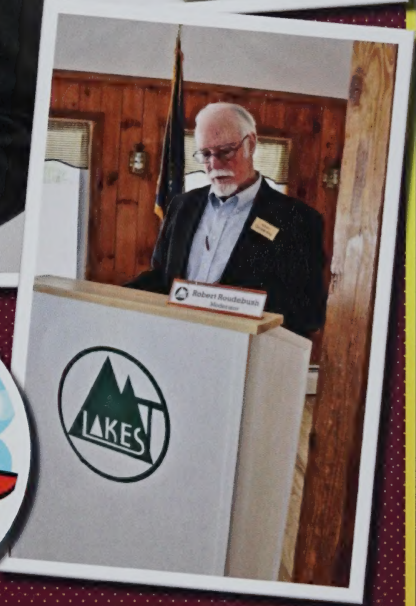
A Step Back in Time ...



Reflections at Mountain Lakes
At Swiftwater Valley

A photo from early marketing material for Mountain Lakes

2018 PERSON OF THE YEAR



ROBERT ROUDEBUSH

District Commissioner, Budget Committee, Water Committee, Wildlife & Beautification, Planning Board, Assistant Treasurer, District Moderator and beloved "Cocoa Boy" Lodge Attendant ... Robert Roudebush has pretty much done it all when it comes to serving Mountain Lakes! He's stepped forward whenever MLD needed him, including at the 2018 Annual Meeting – when our elected Moderator could not attend, Robert stepped right up and filled in, doing an awesome job as always! He doesn't wear a cape (usually), but he's definitely a super hero to Mountain Lakes! Thank you, Robert, for all your time and efforts, and for all the times you've come to the rescue!



Memories from 2018