Rye Beach District
Rye Beach
New Hampshire

Annual Report
For the Year Ended
December 31, 2015

ANNUAL MEETING
Tuesday, 12 April at 7:30 PM
# RYE BEACH DISTRICT

**Moderator:**  
ALFRED CASASSA

**Clerk:**  
JOAN GITTLEIN

**Commissioners:**  
FRANK DRAKE, Chairman  
JOHN CLIFFORD  
LINDA SHEPPARD

**Treasurer:**  
TYSON DINES

**Auditor:**  
SCOTT MCQUADE

## Planning Board:

<table>
<thead>
<tr>
<th>Member</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>WILLIAM SCHLEYER, Chairman</td>
<td>January 1, 2019</td>
</tr>
<tr>
<td>LAWRENCE KNOWLTON</td>
<td>January 1, 2018</td>
</tr>
<tr>
<td>JEROME GITTLEIN</td>
<td>January 1, 2017</td>
</tr>
<tr>
<td>SCOTT MCQUADE</td>
<td>January 1, 2018</td>
</tr>
<tr>
<td>JOHN CLIFFORD, Ex-Officio</td>
<td>January 1, 2018</td>
</tr>
<tr>
<td>ALFRED ARCIDI, Alternate</td>
<td>January 1, 2018</td>
</tr>
</tbody>
</table>

## Board of Adjustment:

<table>
<thead>
<tr>
<th>Member</th>
<th>Term Expires</th>
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<tbody>
<tr>
<td>SHAWN CRAPO, Chairman</td>
<td>January 1, 2019</td>
</tr>
<tr>
<td>SCOTT McQUADE</td>
<td>January 1, 2018</td>
</tr>
<tr>
<td>SARAH T. HAYES</td>
<td>January 1, 2018</td>
</tr>
<tr>
<td>FRED CLARK</td>
<td>January 1, 2017</td>
</tr>
<tr>
<td>TIM DURKIN</td>
<td>January 1, 2017</td>
</tr>
<tr>
<td>MATTHEW TACKEFF, Alternate</td>
<td>January 1, 2019</td>
</tr>
<tr>
<td>PATRICK COSTA, Alternate</td>
<td>January 1, 2018</td>
</tr>
<tr>
<td>PETER CLARK, Alternate</td>
<td>January 1, 2018</td>
</tr>
</tbody>
</table>

**Zoning Administrator:**  
Office Hours: BY APPOINTMENT
The Rye Beach Village District annual meeting will be on Tuesday, April 12, at the Precinct Building at 7:30pm. We encourage all residents to attend. Your participation and comments are important.

In April, The Rye Sewer Commission approached us about renting some space for their office. After discussions we agreed to do so and in late April (2015) the Sewer Commission moved in. The arrangement has worked out very well. It is nice to have a little more activity upstairs and has spurred some reorganizing of our own file systems.

Four hundred thirty-eight feet of sidewalk was replaced in 2015. South Road (east) 187 feet at #71 and 25 feet at #91. South Road (west) 226 feet at #215, including an extra 40 feet requested and paid for by the property owners, Jennifer and Bob Helms. Thank you.

Should anyone want to have additional sidewalk replaced at their property please ask. The cost is $50.00 per running foot and would be billed directly to you. The RBVD will pay for the cost of removal. Commissioner Linda Sheppard coordinates sidewalk work and can be reached at 964-8456.

Please do not allow your landscape and other services to park on the sidewalk. They force pedestrians to walk in the street and can damage the sidewalk. And please keep ground cover and hedges from encroaching onto and into the sidewalk walkways.

We completed the final round of tree trimming in April. Urban Tree pruned west on South Road from Central Road to the District line. The Commissioners discussed initiating some replacement plantings and will be selecting a tree type or two to get started. If a property owner would like to plant a tree in front of their property and tend it, please contact us before doing so.

The Planning Board and the Zoning Board of Adjustment were not busy this year. The Board of adjustment met three times and there were no Planning Board meetings needed. Regardless, continued
thanks to all volunteer Board members, your involvement is much needed and appreciated. Your Zoning Administrator issued 22 Zoning Permits this year, down from 34 last year.

The expenses for street light repairs in 2015 was $6,439.00. Based on the unpredictable nature of the underground street light breaks the Commissioners believe it is prudent to continue to budget $15,000.00, just in case. If a street light is out please call Linda (964-8456). Please do not remove the yellow ribbon around a pole as that identifies the pole for our electrician.

The RBVD continues to maintain the boardwalk and the beach access boardwalk adjacent to the Beach Club. Should a repair be needed please call Commissioner Frank Drake at 380-5403. We will be discussing with NH DOT the broken and shifted cement sidewalk sections just south of the boardwalk.

The Town of Rye website provides links to several RBVD documents and ordinances: Zoning Permit application (for remodeling, new construction, fences, septic systems, etc.), our Zoning Ordinance with amendments and the Planning Regulations. Here is the link: http://www.town.rye.nh.us/Pages/RyeNH_Building/RBVD.PDF/

It is an annual custom to thank the Rye Driftwood Garden Club for dressing up our flower boxes and flower beds at the Precinct Building, their work is sincerely appreciated. And thanks to the Little Boar’s Head and Rye Beach Garden Club for their upkeep of the Sea Road circle garden, particularly Ann Malpass, Barbara Caswell and Deb Toohey.

Join us for discussion and voting at your Annual Meeting on April 12, 2016, at 7:30pm at the Precinct Building.

Respectfully submitted,

Frank A Drake
Commissioner
District Warrant
State of New Hampshire

To the inhabitants of Rye Beach Village District, a Village District in the Town of Rye, organized under the provisions of Chapter 195, Sessions Law of 1905, amended in 1937 and 1943, qualified to vote in District affairs:

You are hereby notified that the annual meeting of the Rye Beach District will be held at the Precinct Building in said District on Tuesday, the 12th of April 2016, at seven thirty o’clock in the evening, to act upon the following matters:

**Article 1.** To elect a Moderator for the ensuing year.

**Article 2.** To elect a District Clerk for the ensuing year.

**Article 3.** To hear reports of the Treasurer, Auditor, Committees or Officers heretofore chosen, and pass any votes relating thereto.

**Article 4.** To elect a Commissioner for three years, a Treasurer and an Auditor for the ensuing year.

**Article 5.** To see if the District will vote to raise and appropriate the budget committee recommended sum of $131,050 for general district operations. This article does not include appropriations in any other articles.

**Article 6.** To authorize the District Officers to raise money by District note in anticipation of taxes.

**Article 7.** To see if the District will vote to authorize the Commissioners to apply for, receive and expend Federal and State grants which may become available during the course of the year, in accordance with RSA31:95-b, and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the District may legally appropriate money.

**Article 8.** To transact such other business as may legally come before said meeting.
Given under our hands and seal the 29th day of March 2016.

Seal

(S)____________________
Frank Drake, Chairman

(S)____________________
John Clifford

(S)____________________
Linda Sheppard

Commissioners
Rye Beach Village District

We do solemnly swear that a true copy of this warrant was posted at Rye Beach Post Office and Rye Beach District Hall, places of public meeting in said District, on 29 March 2016.

Seal

(S)____________________
Frank Drake, Chairman

(S)____________________
John Clifford

(S)____________________
Linda Sheppard

Commissioners
Rye Beach Village District

A true copy Attest:  

(S)____________________
Frank Drake, Chairman

(S)____________________
John Clifford

(S)____________________
Linda Sheppard

Commissioners
Rye Beach Village District
Certificate of Audit

I hereby certify that I have examined the accounts of the Treasurer, Tyson Dines, that they are correctly drawn and that they correspond to the checks and paid invoices in his possession.

12 March 2016 Scott McQuade, Auditor

Rye Beach Village District
Board of Adjustment
For year ending 31 December, 2015

1. **March 23, 2015:** The Board met to hear the petition of Terrence and Nancy Conklin for property located at 82 South Road requesting variances to Sections 5.1.3 and 4.2 of the Rye Beach Village District Zoning Ordinance for both front and rear setback relief in order to renovate and enlarge an existing non-conforming dwelling. Front setback relief was proposed to redesign structure and add a farmer’s porch. Rear setback relief was proposed to remove the existing garage and build a rear addition with a three car garage, a master bedroom above, and a connection to the existing home.

   Request for variance for front setback relief under Section 4.2 was granted 5-0

   Request for variance for front setback relief under Section 5.1.3 was granted 5-0

   Request for variance for rear setback relief under Section 4.2 was denied 5-0

2. **July 29, 2015:** The Board met to hear the petition of William and Cynthia Burke for property located at 95 South Road, requesting a variance to Sections 5.1.3 and 4.2 of the Rye Beach Village District Zoning Ordinance for removing an existing one car garage and
building an attached, two-story addition to the rear, consisting of a two car garage with living space above and the addition of a southern roof dormer to the main house.

Request for variance was denied 4-1

3. **October 14, 2015:** The Board met to hear the petition of Laurence and Suzanne Knowlton for property located at 74 South Rd requesting a variance to Sections 5.1.3 of the Rye Beach Village District Zoning Ordinance to expand a non-conforming structure for an addition to the garage after making a lot line adjustment.

Request for variance was granted 5-0

The Board meets, as requested, to hear applications for relief. Please contact Rye Beach Village Zoning Administrator for deadlines for timely submission of applications and supporting materials.

The Board welcomes volunteers, Rye Beach Residents, for Alternate positions. Please contact Shawn Crapo at shawncrapo@yahoo.com.

Respectfully submitted,
Shawn Crapo, Chair

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**Report of the Rye Beach Village District Planning Board**

During this past year there was no formal business to come before the Planning Board. However, we thank Jerry Gittlein, Larry Knowlton, Scott MacQuade, Al Arcidi and John Clifford for their continued willingness to serve as Planning Board members.

Respectfully submitted,
Bill Schleyer, Chairman
## Zoning Administrator
### Annual Report of Building Permits Issued
The following permits were issued to Rye Beach residents during 2015:

<table>
<thead>
<tr>
<th>DATE</th>
<th>NAME/ADDRESS/CONSTRUCTION</th>
<th>EST. COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-16</td>
<td>Doug and Helen Wenners, 50 South Road Demo and remove an existing attached garage, remodel existing single family home. Construct an addition and garage.</td>
<td>$629,000</td>
</tr>
<tr>
<td>1-16</td>
<td>John Thonet, 2316 Ocean Boulevard Renovations and expansions per variances and other zoning relief granted.</td>
<td>$275,000</td>
</tr>
<tr>
<td>1-16</td>
<td>Mike and Lynde Karin, 190 South Road Replace kitchen cabinets and install washing machine and dryer in laundry above kitchen.</td>
<td>$30,000</td>
</tr>
<tr>
<td>3-23</td>
<td>Claire Spollen, 16 Laurence Lane Cosmetic remodel, remove closet in dining room and add wainscoating.</td>
<td>$7,500</td>
</tr>
<tr>
<td>3-23</td>
<td>Bill Gilmore, 30 Sea Road Rebuild garage roof structure.</td>
<td>$47,000</td>
</tr>
<tr>
<td>3-23</td>
<td>Joe Richter, 10 Willowbrook Drive Interior renovations and expansion of dwelling, 10’ addition and garage.</td>
<td>$165,000</td>
</tr>
<tr>
<td>4-05</td>
<td>Abenaqui Country Club, 731 Central Road Remove and replace rotten wood trim.</td>
<td>$12,000</td>
</tr>
<tr>
<td>4-09</td>
<td>Fairpoint Communications, 684 Central Road Replace damaged front door entry roof.</td>
<td>$2,500</td>
</tr>
<tr>
<td>4-22</td>
<td>Weston Capital Partners, 2565 Ocean Boulevard Renovation to 3 rd Floor Bath.</td>
<td>$21,000</td>
</tr>
<tr>
<td>5-09</td>
<td>Laurence Knowlton, 74 South Road Replace existing patio as concrete and snow melt system. Replace door, roof and gutter on side entrance on driveway side, install dry well for patio drainage.</td>
<td>$15,000</td>
</tr>
<tr>
<td>5-09</td>
<td>David and Barbara Dunfey, 41 Sea Road Modify ends of existing stone wall to accommodate fencing</td>
<td>$8,000</td>
</tr>
<tr>
<td>Date</td>
<td>Client Name</td>
<td>Address</td>
</tr>
<tr>
<td>-------</td>
<td>------------------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>5-14</td>
<td>Kelly Ann Vick</td>
<td>4 Balsam Road</td>
</tr>
<tr>
<td>6-22</td>
<td>Joan Zofnass</td>
<td>693 Central Road</td>
</tr>
<tr>
<td>6-22</td>
<td>Donna Seibert</td>
<td>640 Central Road</td>
</tr>
<tr>
<td>6-24</td>
<td>Judd and Kathy Gregg</td>
<td>210 South Road</td>
</tr>
<tr>
<td>7-23</td>
<td>Doug and Helen Wenners</td>
<td>50 South Road</td>
</tr>
<tr>
<td>9-25</td>
<td>Pam Denehy</td>
<td>51 South Road</td>
</tr>
<tr>
<td>10-23</td>
<td>Diane Bitter</td>
<td>875 Central Road</td>
</tr>
<tr>
<td>10-23</td>
<td>Pam Oliver</td>
<td>2306 Ocean Boulevard</td>
</tr>
<tr>
<td>12-10</td>
<td>Shaun and Eileen Martin</td>
<td>20 South Road</td>
</tr>
<tr>
<td>12-30</td>
<td>Zeke and Judy Zubrow</td>
<td>220 South Road</td>
</tr>
</tbody>
</table>

**Office Hours:** By appointment

**Contact:**
- Frank Drake 380-5403
duckhouse5@comcast.net
- John Clifford 964-8928
Jclifford01@yahoo.com
- Linda Sheppard 964-8456
daniel655@aol.com
The Rye Beach Precinct meeting was called to order at 7:35 pm on Tuesday, April 14, 2015 by Moderator Al Casassa. The meeting was opened with the Pledge of Allegiance being led by Al Casassa and recited by all those in attendance.

**Article 1:** Al Casassa was nominated as our Moderator for the ensuing year by Becky Franz, seconded by Garry Layman. Elected by majority vote.

**Article 2:** Joan Gittlein was nominated for District Clerk for the ensuing year by Frank Drake, seconded by Mike Coutu. She was elected by majority vote.

**Article 3:** Motion was made by Frank Drake to dispense with the reading and to accept the reports as written from the Treasurer, Auditor, and Committees or Officers heretofore chosen and pass any votes relating thereto. Seconded by Shawn Crapo. Motion was passed by majority vote.

Linda Sheppard advised there needed to be a modification made to the Minutes of the Rye Beach Precinct Meeting of April 8, 2014, to add Frank Drake was nominated and elected as Commissioner for a three (3) year term. Becky Franz made a motion to ratify and confirm modification of the election of Frank Drake, seconded by Diane Bitter. Motion passed.

**Article 4:** Linda Sheppard was nominated as Commissioner for a three (3) year term by Tyson Dines and seconded by Shawn Crapo. Elected by majority vote.

**Article 5:** Motion was made by Kathy Montalbano and seconded by Becky Franz to accept and appropriate the Budget Committees recommended sum of $143,300 for general District operations for the ensuing year. This article does
not include appropriations in any other articles. After a brief discussion on the number of Fire Hydrants in the Precinct, Article 5 was declared adopted by majority vote.

**Article 6:** Motion was made by Becky Franz, seconded by Sally Hayes, to authorize the District Officers to raise money by District Note in anticipation of taxes. Motion was M/S/P.

**Article 7:** To see if the District would vote to authorize the Commissioners to apply for, receive and expend Federal and State grants which may become available during the course of the year, in accordance with RSA 31:95-b, and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the District may legally appropriate money. Motion was so moved by Sally Hayes, seconded by Joan O’Neil. Article 7 was adopted by voice vote.

**Article 8:** A motion was made to transact such other business as may legally come before said meeting. Tyson Dines asked for the status of Tree Care for the year ending 2014. Frank Drake reported that due to weather last Fall that the Tree Care had been postponed until the Spring of 2015. Joan O’Neil asked about a dead tree on South Road on her property edge.

Garry Layman asked if the Precinct had any jurisdiction over the control of the beaver problems on Red Mill Lane. Frank Drake said that it was not the Precinct.

There being no further business Al Casassa adjourned the meeting at 8:10 pm.

Respectfully submitted,

Joan Gittlein
District Clerk
Rye Beach Precinct
Treasurer’s Report
For the year ending 31 December 2015

CASH BALANCE a/o 1 January 2016 $86,221.37
Encumbered/Retained 20,000.00
Available Surplus $66,221.37 $66,221.37

ACCT. NO. REVENUES

3110 District Taxes $61,761.00
3401 Zoning & Planning Fees 5,316.60
3409 Rent Revenues 19,229.96
3502 Interest 21.59
3509 Other Revenues -0-
3915 Capital Reserve Fund -0- $86,329.15

EXPENDITURES

4130 Administrative $1,224.82
4153 Legal Expense 126.00
4194 Precinct Building
    Maintenance/Repair 672.50
    Fuel 4,195.29
    Electricity 581.07
    Water 470.59
    Sewer Charges (net of rebate) 30.14
    Sprinkler/Lawn/Water 395.00
4196 Insurance 2,045.34
4199 Zoning & Planning 1,798.42
    Equipment -0-
    Miscellaneous 24.98
4220 Hydrant Service 41,159.40
4312 Snow Removal 1,200.00
4316 Roadside/Boardwalk Work 8,450.00
4316 Sidewalks/Paving/Concrete 23,900.00
4316 Street Light Power 4,054.02
4316 Street Light Repair 6,438.57
4319 Tree Care 10,000.00
4319 Road Signs -0-
4723 Interest Charges -0- $106,766.14
4915 Capital Reserve Fund -0-

Cash Balance a/o 31 December 2015 $65,784.38
Encumbered Funds -0-
Retained Funds 20,000.00
Surplus available to reduce taxes 45,784.38

Capital Reserve Fund (general) $3,990.14

S/ Tyson Dines
Treasurer
# RYE BEACH VILLAGE DISTRICT
## Proposed Budget

### EXPENDITURES

<table>
<thead>
<tr>
<th>ACCT. NO.</th>
<th>EXPENDITURES</th>
<th>2015 BUDGET</th>
<th>2015 ACTUAL</th>
<th>2016 PROPOSED</th>
</tr>
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<td>4130</td>
<td>Administrative</td>
<td>$1,200.00</td>
<td>$1,224.82</td>
<td>$1,200.00</td>
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<tr>
<td>4153</td>
<td>Legal Expense</td>
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<td>4194</td>
<td>Precinct Building</td>
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<tr>
<td></td>
<td>Maintenance/Repair</td>
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<td>672.50</td>
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<td>4220</td>
<td>Hydrant Service</td>
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<td>4312</td>
<td>Roadside/Boardwalk Work</td>
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<td>4316</td>
<td>Sidewalks/Concrete</td>
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<td>4319</td>
<td>Street Light Power</td>
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<tr>
<td>4319</td>
<td>Street Light Repair</td>
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<td>4319</td>
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<td>4723</td>
<td>Tree Care</td>
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<td>4915</td>
<td>Road Signs</td>
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<td>4915</td>
<td>Interest Charges</td>
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<td>4915</td>
<td>Capital Reserve Fund</td>
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<td><strong>TOTAL</strong></td>
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<td><strong>$106,766.14</strong></td>
<td><strong>$131,050.00</strong></td>
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### REVENUES

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<th>ACCT. NO.</th>
<th>REVENUES</th>
<th>2015 BUDGET</th>
<th>2015 ACTUAL</th>
<th>2016 PROPOSED</th>
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<tbody>
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<td>3230</td>
<td>Administrative Fees</td>
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<td>$ 500.00</td>
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<td>3409</td>
<td>Rent</td>
<td>17,230.00</td>
<td>19,229.96</td>
<td>20,230.00</td>
</tr>
<tr>
<td>3509</td>
<td>Other</td>
<td>-0-</td>
<td>-0-</td>
<td>0-</td>
</tr>
<tr>
<td>3915</td>
<td>From CRF</td>
<td>-0-</td>
<td>-0-</td>
<td>0-</td>
</tr>
<tr>
<td>3502</td>
<td>Interest</td>
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<td>3359</td>
<td>State Grant</td>
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<td>-0-</td>
<td>-0-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$17,830.00</strong></td>
<td><strong>$24,568.15</strong></td>
<td><strong>$20,830.00</strong></td>
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### SURPLUS

<table>
<thead>
<tr>
<th></th>
<th>2015 BUDGET</th>
<th>2015 ACTUAL</th>
<th>2016 PROPOSED</th>
</tr>
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<tbody>
<tr>
<td>Encumbered</td>
<td>0-</td>
<td>0-</td>
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<tr>
<td>Retained</td>
<td>$20,000.00</td>
<td>$20,000.00</td>
<td>$20,000.00</td>
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<tr>
<td>Available to Reduce Taxes</td>
<td>$38,319.00</td>
<td>$45,784.00</td>
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### AMOUNT BY TAXATION

<table>
<thead>
<tr>
<th></th>
<th>2015 BUDGET</th>
<th>2015 ACTUAL</th>
<th>2016 PROPOSED</th>
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<tr>
<td></td>
<td>$87,051.00</td>
<td>$64,436.00</td>
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</table>
NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:
- Make a request to the local governing body
- No later than December 31, 2016

Once restored:
- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:
- Posted continuously in a public place from January 1, 2012 until December 31, 2016, and
- Published in the 2011 through 2015 Annual Report.

Read the full statute at RSA 674:39-aa Restoration of Involuntary Merged Lots.
Parking Ordinance

Parking of privately owned vehicles in the driveway which surrounds the Precinct Building is restricted to patrons of the US Post Office and to personnel or persons having business in, or having permissive use of the hall. (Adopted 5/14/1986, 3/29/2011)

Pet Excrement Ordinance

It shall be the responsibility of the owners and or keepers of pets to remove excrement produced by those pets from public areas and to properly dispose of such waste in a sanitary manner. (Adopted 3/29/2011)

Portable Toilets Ordinance

The placement of portable toilets on private property shall be done so as to minimize the visibility of toilet(s) from any public street. (Adopted 3/29/2011)

Sidewalk Ordinance

Where contiguous concrete sidewalk exists in the Rye Beach Village District, original sidewalk material at driveway entrances shall remain and shall not be replaced with other materials. Where no concrete sidewalk exists, when replacing an existing driveway or installing a new one, concrete sidewalk shall be installed. (Adopted 3/29/2011)
Notes
THANK YOU
FOR ATTENDING
THE ANNUAL MEETING