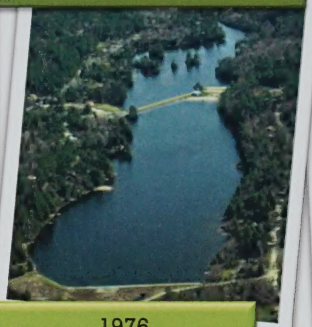
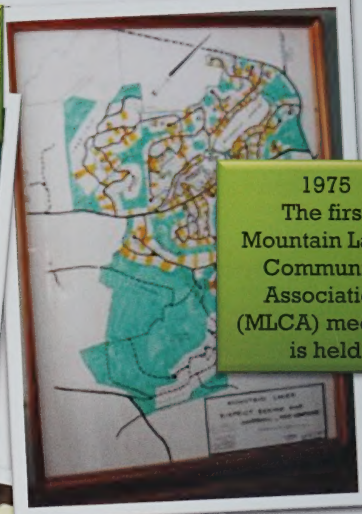
MOUNTAIN LAKES DISTRICT ANNUAL MEETING

March 12, 2016

Celebrating 50 years
1965 - 2015

1965
Olsen Dam and the Mountain Lakes were created and the first lots are sold





1975
The first Mountain Lakes Community Association (MLCA) meeting is held

1976
Mountain Lakes District is formed.

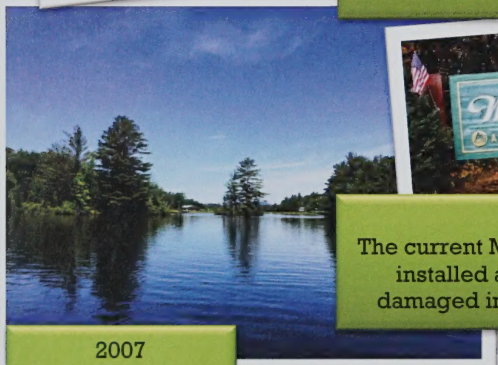
1981
The District purchases Monteau Ski Area

1986
The District buys Mountain Springs Water Company.

1991
Monteau Ski Area closes; chairlift and equipment are sold.

1999
Speed limit signs are posted on French Pond Road

2004
Benches are purchased and placed across the dam walkway and the South Beach knoll



2005
The current Mountain Lakes sign is installed after the old one is damaged in a vehicle accident.

2007
The District begins participating in VLAP (Voluntary Lake Assessment Program)

2015
Mountain Lakes celebrates 50 years!

MOUNTAIN LAKES ANNUAL REPORT 2015

A Four-Season Recreational Community since 1965

A Village District in the Town of Haverhill, NH since 1976

Mountain Lakes District Officers

Moderator	Robert Roudebush
District Clerk	Karen Rajsteter
Treasurer	Daniel J. Brady, Jr.
Assistant Treasurer	Darlene Simboli
Commissioners	Robert Long, Chairman Christopher Demers Laraine King
Administrative Assistant	Kristi Garofalo
Maintenance & Water Supervisor	Donald Drew
District Accountant	Amy J. Baker, CPA
Zoning Officer	Stanley Borkowski

MOUNTAIN LAKES DISTRICT OFFICE

75 White Mountain Road
Phone: 603-787-6180
Fax: 603-787-2154
District email: mtnlakesnh@gmail.com
Office Hours: Monday thru Thursday 10:00 am to 3:00 pm

MOUNTAIN LAKES DISTRICT 2015 BOARDS AND COMMITTEES

Many thanks to those who have donated time and talent for the good of all our residents!

Planning Board
Chris Demers, Ex-Officio Commissioner
Don Dubrule, Chair
Michael Bonanno
David Selent
Alternates:
David Martella
Thomas Eighmy
Daniel J. Brady, Jr.

Zoning Board of Appeal
Karen Rajsteter, Chair
Don Dubrule
Rosellie Farr
Peter Olander
Laraine King
Alternates:
Michael Williams
Philip Mirchin

Forestry Committee
Chris Demers, Ex-Officio Commissioner
David Long, Chairman
Daniel J. Brady, Jr.
Thomas Eighmy
Fred Garofalo
Therese Haberman
Mellisa Reilly
Roger Warren

Budget Committee
Daniel J. Brady Jr., Chair
Robert Roudebush
Barbara Keating
Darlene Simboli
Chris Roberts
David Selent

Recreation Committee
Laraine King, Ex-Officio Commissioner
Heather Long, Chair
Charlotte Holt, Treasurer
Jessica Hanson
Travis Hanson
Cindy Williams
Grete D'Hondt
Dottie Long

Water Committee
Robert Long, Ex-Officio Commissioner
Ken King, Chair and Secretary
Tony Salvucci, Vice Chair
Don Drew
Edward Rajsteter
Peter Olander

A big thank you to those who contributed the wonderful photos found throughout this annual report, including Jess Haberman, Holly Owsianik, Laura Sjolander, Vinnie Sorrentino, and especially our unofficial District photographer, Joe McQueeney.

MOUNTAIN LAKES DISTRICT
2016 Meeting Schedule

Commissioners Meetings
2nd Monday of every month at 6:00 pm except
July and August when meeting is held on the 2nd Saturday at 9:30 a.m.
Place: District Office / Lodge in July and August

Planning Board Meetings
The Thursday before monthly Commissioners meeting
Place: District Office
Time: 6:00 p.m.

Water Committee Meetings
1st Thursday of every month
Place: District Office
Time: 8:00 a.m.

Recreation Committee Meetings
4th Monday of every month
Place: District Office
Time: 6:30 p.m.

Forestry Committee Meetings
4th Thursday of every month
Place: District Office
Time: 6:00 p.m.

Budget Committee Meetings
As Needed
Place: District Office
Time: As Announced

Dates, places and times of all meetings are subject to change. Please check the notices posted at the District Office or on our website: www.mountainlakesnh.com for the most current meeting information.

Mountain Lakes District Commissioners' 2015 Report

2015 marked the 50thAnniversary of the Mountain Lakes District. There have been significant changes over the years. Our Boards and Committees have done outstanding work to ensure our Community is looking towards the future in so many ways. This includes maintaining and updating our infrastructure to ensure we are meeting the expectations of the Community. The following is a summary of some of our 2015 accomplishments and events:

- The Lower Dam Outlet Replacement Project construction is complete. The District, with oversight by the Water Committee, Dubois & King Engineering and the NH Dam Safety Bureau has been working on this for several years. This was a significant project as the old configuration was approximately 50 years old. It has served us well and required replacement in order to meet current standards. Some key factors regarding the importance of the Dam:
    - The safety of those who live downstream of the Dam
    - The domestic water supply produced through our infiltration wells
    - The Lower Lake recreational opportunities available

- Water Source Development Project - The District, with oversight by the Water Committee, has been working with Nobis Engineering for about 2 years in an attempt to identify water sources within the District. A site was identified that would produce enough water to meet and exceed the daily demand. Unfortunately, it was determined the water was contaminated with low levels of MTBE. MTBE is an additive used in gasoline from 1979 through about 2005. The State of NH has a fund available to assist in identification of the source of the MTBE and removal when possible. We are working with Nobis and the state in this effort and until we have some concrete answers, we have decided to hold off on any additional water sourcing efforts.

- The Recreation Committee has worked closely with Sherri Sargent, Haverhill Recreation Director, in an attempt to involve our neighbors of the Haverhill Community in joint sponsored events held at Mountain Lakes District. Events included:
    - Moonlight Kayak Event
    - Winterfest
    - Cold Turkey Plunge - sponsored by Haverhill and held at the Lakes
    - Movie Nights

- Jessica Brusseau resigned from her position as Commissioner in August. The Commissioners and Community appreciate her dedication to the District and wish her and the family the very best. The Commissioners appointed Laraine King to fill the vacant position. Laraine's active involvement in the District for many years has allowed her to jump right in and she has been a great addition to the team.

Respectfully Submitted,
Bob Long, Chairman
Mountain Lakes District Board of Commissioners

RECREATION DEPARTMENT

It was a year of change and challenges for the Recreation Department. I was appointed to the position of Commissioner when Jessica Brusseau moved from Mountain Lakes. I was honored by the appointment and began my term in August.

WinterFest was held at the Lodge in conjunction with the Haverhill Recreation Department. The crowd was huge and the weather cooperated. It was the largest group to date!

As this was our 50th Anniversary year, we decided to enter a float in the Woodsville 4th of July Parade. While we didn't win a prize since we didn't follow the mandated theme, it was a great project. We decided to show Mountain Lakes as a "Four Season Community" and decorated the float with old signage and props for every season to show the diversity of our beautiful area. The kids, and the adults, had a great time.

The summer season started out well, even though we were limited to one lake. The lifeguards did an outstanding job of monitoring the beaches and working with the children. They also rose to the occasion when the Summer Program Director was involved in a car accident and had to resign before the end of the season. Their professionalism and maturity was noted and greatly appreciated. The Snack Bar attendants did their best to supply snacks and drinks with the limited resources, along with boat rentals.

We had the traditional Labor Day "Block Party" with a huge pot-luck and fireworks by Hell's Gate Fireworks once again. A function looked forward to by many!

OctoberFest was the final celebration for the 50th Anniversary. A pot-luck was held at the Lodge along with horse drawn wagon rides, games and activities, and bounce houses for the children.

We also "loaned" our lake to the Haverhill Recreation Department for their first annual Cold Turkey Plunge. Lots of fun for Mountain Lakes residents and for people from the surrounding community. Hot turkey sandwiches were served after the "plunge"!

The year wrapped up with a New Year's Eve party. The Lodge was decorated with a Chinese New Year theme. Good food, good friends, and a great way to bring in the New Year!

Plans are in the works for some cosmetic updating of the Lodge and the Snack Bar.

Looking forward to an exciting 2016!

Sincerely,
Laraine King, Commissioner

Village District of Mountain Lakes
New Hampshire
Warrant and Budget

2016

To the inhabitants of Mountain Lakes in the County of GRAFTON in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: **SATURDAY, MARCH 12, 2016**
Time: **10:30 AM**
Location: **MOUNTAIN LAKES DISTRICT LODGE**
Details: **73 Lodge Lane (off Valley Road) Woodsville, NH**

Article 01: Appropriate Funds for General Operations

To see if the District will vote to raise and appropriate the sum of Two Hundred Thirty Seven Thousand Four Hundred Ninety Four Dollars ($237,494) for general municipal operations. The Commissioners recommend this article. (Majority vote required)

☐ Yes ☐ No

Article 02: Appropriate Funds for Water Dept. Operations

To see if the District will vote to raise and appropriate the sum of One Hundred Fifty Seven Thousand One Hundred Thirty Dollars ($157,130) for the operation of the Mountain Lakes Water Department, with said funds to come from Water User Fees. The Commissioners recommend this article. (Majority vote required)

☐ Yes ☐ No

Article 03: Appropriate Funds for Land Purchase

To see if the District will vote to raise and appropriate the sum of Eight Thousand Dollars ($8,000) for the purpose of purchasing land for the Lower Dam Emergency Spillway; to accept the property as deeded for the purchase price of Eight Thousand Dollars ($8,000); and further, to authorize the Board of Commissioners to act as agents in the land purchase and ownership transfer. The Commissioners recommend this article. (Majority vote required)

☐ Yes ☐ No

Article 04: Appropriate Funds to Gen Op Legal Capital Reserve Fund

To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars ($10,000) to be added to the Mountain Lakes General Operating Legal Expenses Capital Reserve Fund previously established. The Commissioners recommend this article. (Majority vote required)

☐ Yes ☐ No

Article 05: Establish Capital Reserve Fund for Master Plan Update

To see if the District will vote to establish a Master Plan Update Capital Reserve Fund under the provisions of RSA 35:1 for expenses related to updating the District Master Plan; and to raise and appropriate the sum of Thirteen Thousand Dollars ($13,000) to be placed in this fund; and further, to name the Board of Commissioners as agents to expend from said fund. The Commissioners recommend this article. (Majority Vote Required)

☐ Yes ☐ No

Article 06: Establish Capital Reserve Fund for District Vehicle(s)

To see if the District will vote to establish a Vehicle Capital Reserve Fund under the provisions of RSA 35:1 for the purchase, maintenance and equipment of District-owned vehicle(s) and to raise and appropriate the sum of Ten Thousand Dollars ($10,000) to be placed in this fund of which Five Thousand Dollars ($5,000) is to come from the Water Department Unassigned Fund Balance and Five Thousand Dollars ($5,000) is to come from the General Operating Fund Unassigned Fund Balance; and further, to name the Board of Commissioners as agents to expend from said fund. No additional amount to come from taxation. The Commissioners recommend this article. (Majority Vote Required)

☐ Yes ☐ No

Article 07: Establish Capital Reserve Fund for Future Dam Projects

To see if the District will vote to establish a Future Dam Project Capital Reserve Fund under the provisions of RSA 35:1 and to raise and appropriate the sum of Five Thousand Dollars ($5,000) to come from the General Operating Fund Unassigned Fund Balance to be placed in this fund; and further, to name the Board of Commissioners as agents to expend from said fund. No additional amount to come from taxation. The Commissioners recommend this article. (Majority Vote Required)

☐ Yes ☐ No

Article 08: Transfer from Water Dept. & General Operations Fund Balance for Debt Payments

To see if the District will vote to raise and appropriate the sum of Sixteen Thousand Two Hundred Fifty Dollars ($16,250) for the purpose of making the 2016 loan payments for the Lower Dam Repair Project. This sum is to be funded by Eight Thousand One Hundred Twenty Five Dollars ($8,125) to come from the Water Department Unassigned Fund Balance and by Eight Thousand One Hundred Twenty Five Dollars ($8,125) to come from the General Operating Unassigned Fund Balance. No additional amount to be raised from taxation. The Commissioners recommend this article. (Majority vote required)

☐ Yes ☐ No

Article 09: Change Purpose of Capital Reserve Fund

To see if the District will vote to change the purpose of the Mountain Lakes Facility Improvement Capital Reserve Fund to the Mountain Lakes Maintenance, Improvement and Equipment Capital Reserve Fund; and to authorize the Board of Commissioners as agents to expend this fund. The Commissioners recommend this article. (2/3 vote required).

☐ Yes ☐ No

Article 10: Allow rental of the Lodge by non-residents

To see if the District will vote to allow rental of the District Lodge facilities by those who do not reside, rent or own property in the District. Rules and regulations for such rentals shall be established by the Commissioners. The Commissioners recommend this article. (Majority vote required.)

☐ Yes ☐ No

Article 11: Elect District Officers

To elect the following District officers: 1) A Commissioner for a term of one (1) year. 2) A Commissioner for a term of three (3) years. 3) A District Clerk for a term of one (1) year. 4) A Treasurer for a term of one (1) year. 5) A Moderator for a term of (2) years.

☐ Yes ☐ No

Article 12: Any Other Legal Business

To transact any other business that may legally be brought before the District Meeting.

☐ Yes ☐ No

Given under our hands, March 12, 2016

Robert F. Long	Commissioner, Chairman
Christopher Demers	Commissioner
Laraine M. King	Commissioner

2015/2016 BUDGET OVERVIEW

	2015 BUDGET	2016 PROPOSED BUDGET
GEN OP ASSESSMENT NEEDED	162,272	168,294
RECREATION ASSESSMENT NEEDED	31,670	28,575
LODGE ASSESSMENT NEEDED	10,775	9,625
Regular Budget Total	204,717	206,494
PLUS BUDGETED WARRANTS	23,000	31,000
Total Assessment Needed	227,717	**237,494** **2016 PROJECTED ASSESSMENT**

COMPARISON DATA:

2015 PROJECTED ASSESSMENT	227,717
2015 ACTUAL ASSESSMENT	223,168
2014 PROJECTED ASSESSMENT	247,686
2014 ACTUAL ASSESSMENT	249,443

Mountain Lakes District Fund Report

As of the Month ending December 31, 2015

BANK ACCOUNTS *		
Account Type	**Account Name**	**Balance ****
Checking	Mountain Lakes District - General Op/General Fund	$93,703.83
ICS Sweep Acct.	General Op Investment Account	$30,136.37
Checking	Mountain Lakes Water Department - Water Fund	$86,961.96
Money Market	Water Department Investment Account	$100,692.92
Checking	Mountain Lakes Recreation - Recreation Revolving Account	$1,880.68
	TOTAL	$313,375.76

TRUSTEE ACCOUNTS ***		
Account Type	**Account Name**	**Balance**
Capital Reserve Fund	Mountain Lakes Recreational Facilities	$1,020.60
Capital Reserve Fund	Mountain Lakes Facility Improvement	$23,430.65
Capital Reserve Fund	Mountain Lakes Water Department Capital Improvement	$45,208.30
Capital Reserve Fund	Mountain Lakes Water Emergency Fund	$5,918.60
Capital Reserve Fund	Mountain Lakes General Op Legal Expenses	$1,837.15
Capital Reserve Fund	Mountain Lakes Planning Board Legal Expenses	$998.86
Capital Reserve Fund	Mountain Lakes Forestry Management Fund	$20,074.97
	TOTAL	$98,489.13

LIABILITY ACCOUNTS		
Account Type	**Account Name**	**Balance**
Loan (WGSB)	2007 Dam Improvement Project	$68,745.37
Loan (WGSB)	1998 French Pond Road & Dam Project	$43,482.48
Loan (WGSB)	2005 Water Project	$250,000.00
Loan (Passumpsic)	2015 Lower Dam Outlet Project	$250,000.00
	TOTAL	$612,227.85

* The District maintains separate cash acounts for the two main funds: General Fund and Water Dept. Fund. Each of those funds also has a corresponding investment fund to comply with the FDIC deposit limitation.

** Please note these are cash account balances only. For information on the District's fund balances (also known as "fund surplus"), please see the 2014 Financial Statements and Independent Auditor's Report from Vachon Clukay & Co., PC

*** Held by Charter Bank and Trust and administered by the Trustee of the Trust Fund. Commissioners are authorized agents to expend.

Account	2015 Actual	2015 Budget	2016 Requested Budget
Revenues			
4002-1 - BUILDING PERMITS	680.00	450.00	500.00
4003-1 - BATH RECREATION FEES	1,000.00	1,000.00	1,000.00
4004-1 - ZONING INSPECTION FEE	0.00	100.00	0.00
4005-1 - INTEREST REVENUE	92.78	50.00	50.00
4006-3 - LODGE RENTAL INCOME	2,800.00	1,200.00	2,500.00
4012-2 - BOAT RENTALS REVENUE	1,205.50	900.00	1,100.00
4015-1 - MISC. REVENUE-GEN OP	272.84	250.00	250.00
4016-2 - SNACK REVENUE	1,935.06	1,800.00	2,000.00
4017-2 - MISC. REVENUE - REC.	375.00	200.00	300.00
4018-1 - BATH WATER SVC FEES	3,517.00	3,517.00	3,240.00
4020-1 - TAXES RECD-HAVERHILL	223,168.00	227,717.00	226,554.00
Total Revenues	235,046.18	237,184.00	237,494.00
Expenditures			
5002-1 - COMMISSIONER	6,749.86	9,000.00	9,000.00
5004-1 - TREASURER	500.00	500.00	500.00
5006-1 - CLERK	75.00	75.00	75.00
5008-1 - MODERATOR	75.00	75.00	75.00
5009-1 - ZONING OFFICER	2,400.00	2,400.00	2,400.00
5010-1 - ADMIN. ASSISTANT	8,850.71	10,400.00	10,840.00
5012-1 - MAINTENANCE MGR	27,604.48	27,458.00	28,458.00
5012-3 - CLEANING PERSON	262.50	200.00	0.00
5013-1 - MAINTENANCE ASSISTANT	2,134.93	2,500.00	2,500.00
5014-1 - PROF. SERVICES - CPA	1,885.75	2,000.00	2,300.00
5016-2 - RECREATION PROGRAM DIR.	1,082.50	2,500.00	4,000.00
5018-2 - LIFEGUARDS	12,260.88	13,500.00	13,000.00
5019-2 - SNACK BAR	730.05	1,300.00	750.00
5020-2 - SNACK ATTENDANTS	2,660.76	3,045.00	3,000.00
5022-2 - LODGE ATTENDANT	667.50	850.00	850.00
5026-1 - FICA EXPENSE-GEN OP	5,931.77	5,200.00	5,400.00
5026-2 - FICA EXPENSE-REC	1,186.15	900.00	1,250.00
5028-1 - UNEMP INSURANCE	500.00	500.00	500.00
5030-1 - WORKERS COMP	1,281.90	2,766.00	2,610.00
5035-1 - WGSB DAM LOAN	8,525.48	8,526.00	8,339.00
5036-1 - WGSB FRENCH POND LOAN	16,059.06	16,063.00	15,650.00
5037-1 - WGBS WATER LOAN	33,512.26	33,525.00	32,772.00
5042-1 - AUDIT EXPENSE	3,500.00	3,500.00	3,500.00
5043-1 - HEALTH INSURANCE	6,000.00	6,000.00	3,000.00
5046-1 - LIABILITY INSURANCE	4,026.09	4,026.00	4,500.00
5048-1 - OFFICE EXPENSES	1,467.09	2,100.00	2,200.00
5049-1 - OFFICE SUPPLIES	1,257.56	1,200.00	1,200.00
5051-1 - PHONE/INTERNET-GEN OP	2,816.28	2,400.00	2,500.00
5051-2 - PHONE-REC POOL	113.79	200.00	150.00
5051-3 - PHONE/INTERNET-LODGE	772.60	1,050.00	1,050.00
5052-1 - ELECTRICITY-GEN OP	3,782.25	4,000.00	3,800.00
5052-2 - ELECTRICITY-REC	1,159.58	1,100.00	1,200.00
5052-3 - ELECTRICITY-LODGE	1,066.67	1,000.00	1,000.00

Account	2015 Actual	2015 Budget	2016 Requested Budget
5054-1 - FUEL/PROPANE-GEN OP	2,725.20	3,000.00	2,500.00
5054-2 - FUEL/PROPANE-REC	517.13	1,000.00	1,000.00
5054-3 - FUEL OIL-LODGE	4,539.11	4,500.00	4,600.00
5056-1 - PRINTING/AD-GEN OP	440.41	400.00	700.00
5057-1 - SCHOLARSHIP FUND	1,125.00	750.00	0.00
5058-1 - WATER CHARGE-GEN OP	475.00	475.00	475.00
5058-2 - WATER CHARGE-REC	475.00	475.00	475.00
5058-3 - WATER CHARGE-LODGE	475.00	475.00	475.00
5060-1 - CONSULT/TRAINNG-GENOP	275.00	500.00	350.00
5060-2 - CONSULT/TRAINING-REC	524.21	1,000.00	750.00
5062-1 - FEES/REGISTRTNS-GENOP	820.00	800.00	800.00
5064-1 - FACILITY OPER-GEN OP	5,383.91	7,000.00	7,000.00
5064-2 - FACILITY OPER-REC	2,897.95	2,500.00	2,000.00
5064-3 - FACILITY OPER-LODGE	1,206.17	1,250.00	1,500.00
5065-1 - SNOWPLOW/MOWING-GENOP	2,595.00	2,500.00	2,500.00
5065-3 - SNOWPLOW/MOWING-LODGE	2,545.00	2,000.00	2,000.00
5066-1 - BEAUTIFICATN/WILDLIFE	1,114.24	1,250.00	1,250.00
5067-1 - FIREWORKS	2,000.00	2,000.00	2,200.00
5068-1 - SPECIAL EVENTS-GENOP	471.01	400.00	500.00
5068-2 - SPECIAL EVENTS-REC	1,996.23	2,000.00	550.00
5072-1 - EQUIP PUR/MAINT-GENOP	1,984.48	2,000.00	0.00
5072-3 - EQUIP PUR/MAINT-LODGE	1,910.25	1,500.00	1,500.00
5074-1 - MILEAGE	532.00	500.00	300.00
5082-2 - BEACH/POOL MAINT.	4,163.54	4,200.00	3,000.00
5095-1 - PLANNING BOARD ADMIN	2,908.13	1,500.00	1,500.00
5096-1 - PLANNING BOARD	153.39	350.00	200.00
Total Expenditures	205,150.81	214,184.00	206,494.00
		plus Warrant Articles	31,000.00
		TOTAL	$237,494.00

Account	2015 Actual	2015 Budget	2016 Requested Budget
Revenues			
2-4003 - WD HOOKUPS	$ 1,200.00	$ 1,200.00	$ 1,200.00
2-4005 - WD INTEREST REVENUE	2,708.62	500.00	750.00
2-4019 - WATER REVENUE-DISTRICT	147,289.52	144,875.00	144,875.00
2-4019B - WATER REVENUE-BATH	10,635.00	10,635.00	10,305.00
Transfer from Surplus	12,374.00	12,374.00	0.00
Total Revenues	174,207.14	169,584.00	157,130.00
Expenses			
2-5010 - WD ADMIN ASSISTANT	10,130.27	10,400.00	10,840.00
2-5014 - WD PROF SERVICES-CPA	1,854.75	2,000.00	2,300.00
2-5032 - WD BANK CHARGE	10.00	0.00	0.00
2-5039 - WD FICA EXPENSE	0.00	0.00	3,350.00
2-5040 - WD LEGAL EXPENSE	41.98	750.00	750.00
2-5042 - WD AUDIT EXPENSE	3,500.00	3,500.00	3,500.00
2-5046 - WD LIABILITY INSURANCE	4,026.09	4,026.00	4,027.00
2-5047 - WD HEALTH INSURANCE	0.00	0.00	3,000.00
2-5049 - TRANSFER OUT- Emergency Cap Res	0.00	0.00	1,352.00
2-5050 - WD OFFICE EXPENSE	1,200.06	1,200.00	1,400.00
2-5051 - WD TELEPHONE	1,198.24	960.00	1,200.00
2-5052 - WD ELECTRICITY	8,995.37	11,000.00	9,000.00
2-5054 - WD FUEL/PROPANE	1,121.88	1,200.00	1,200.00
2-5060 - WD CONSULTING/TRAINING	240.00	300.00	300.00
2-5062 - WD FEES/REGISTRATION	2,988.00	2,800.00	2,800.00
2-5064 - WD FACILITY MAINT	4,186.46	5,000.00	5,000.00
2-5074 - WD TRUCK EXPENSES	4,994.99	5,000.00	5,000.00
2-5078 - WD EQUIP PURCH/MAINT	1,096.90	6,000.00	4,000.00
2-5094 - WWL WATER PURCHASES	51,631.70	60,000.00	45,000.00
2-5096 - WD CONTRACT LABOR	18,545.00	22,000.00	19,000.00
2-5097 - WD WATER ASSISTANT	1,896.95	2,500.00	2,500.00
2-5098 - WD WATER DEPT MANAGER	22,957.24	27,431.00	28,431.00
2-5099 - WD BATH SERVICE FEE	3,517.00	3,517.00	3,180.00
Total Expenses	144,132.88	169,584.00	157,130.00

		Procedural Formula to bill Bath (out of District) Water Service District Charge	EXAMPLES* *Also see "worksheet 1"	2014	2015	2016
Step 1		**Determine the allocation amount of District water expenses using steps A-D below.**				
	A	Take 50% of the apportioned accounts in the current District Budget (see table 1.1 for accounts)	**$56,268.50**	$36,230	$19,646	**$16,693.00**
	B	Add in the 100% accounts from the District Budget (see table 1.1 for accounts)	**$79,412**	$59,501	$58,114	**$56,761.00**
	C	Take the current Social Security and Medicare percentage of the apportioned payroll (see table 1.1 for accounts) and the water department payroll:	**$3,309.38**	$2,786	$0	**$0**
	i	(Expense lines 2-5010+2-5097+2-5098) * current social security rate	**(5200+1500+26000) *.062**	$2,258	$2,501	**$0**
	ii	(Expense lines 2-5010+2-5097+2-5098) * current Medicare rate	**(5200+1500+26000) *.0145**	$528	$585	**$0**
	iii	i + ii = iii	**$3,309.38**	$2,786	$3,086	**$0**
	D	Add A+B+C=District portion of Water Expenses	**$138,989.88**	$98,517	$80,846	**$73,454.00**
Step 2		**Find the combined valuation for Mountain Lakes and Bath (out of District)**				
	A	Find the valuation for Mountain Lakes	**47,506,100**	47,667,600	47,877,800	**48,096,600**
	B	Find the valuation for Bath (out of District)	**2,177,100**	2,177,100	2,177,600	**2,178,500**
	C	Total Combined Valuation (A+B)	**49,683,200**	49,844,700	50,055,400	**50,275,100**
Step 3		**Find the percentages allocated to Haverhill and Bath (out of District). Do this by adding both valuations together and finding the proportion of each.**				
	A	Haverhill	**47,506,100/49,683,200**	95.6%	95.7%	**95.67%**
	B	Bath (out of District) rounded to the nearest tenth of a percent	**2,177,100/49,683,200**	4.37%	4.35%	**4.33%**
Step 4		**Find the dollar amount allocated to Bath. Multiply answers from Step 3B and Step 1D.**	**102112*4.38% = $4474.51**	$4,305	$3,517	**$3,180**
Step 5		**Determine the debt service fees for the Bath (out of District) residents by dividing the answer from Step 4 by the total number of water customers in the Bath section of Mountain Lakes. Round the number to the nearest whole dollar. Add this number to the yearly base rate on the Water Dept Budget for total to charge the Bath residents (out of District customers).**	**4474/15 = 298** **298 + 475**	$287 $762	$234 $709	**$212** **$687**
Step 6		**Multiply the number of Bath water customers by the first Step 5 answer. Enter this figure as an expense item for the Water Dept Budget.**	**15 * 298 = 4470**	$4,305	$3,517	**$3,180**
Step 7		**Enter the same figure from Step 6 as a revenue item in the District budget.**	**$4,470.00**	$4,305	$3,517	**$3,180**

This calculation is dictated in the NH PUC rulings of 2008 & 2009

Mountain Lakes Proposed Distribution of District Water Costs of "All Water Customers"

50% Basis Accounts	2016 Gen Op Budget	50% of 2016 Gen Op Budget	NOTES	100% Basis Accounts	100% of 2016 Gen Op Budget
5002-1 – Commissioner	$ 9,000	$ 4,500		5036-1 - FPR Bond	$ 15,650
5004-1 – Treasurer	$ 500	$ 250		5037-1 - WGBS Water Bond	$ 32,772
5006-1 – Clerk	$ 75	$ 38		5035-1 - Dam Loan	$ 8,339
5008-1 – Moderator	$ 75	$ 38			$ -
5010-1 – Admin Assistant	$ -	$ -	allocated directly to water budget now	**And any other loans in the future*	$ 56,761
5013-1 – Maintenance Assistant	$ -	$ -	allocated directly to water budget now	*used for the Water System*	
5028-1 – UE Insurance	$ 500	$ 250			
5030-1 – Worker's Comp	$ 2,610	$ 1,305			
5014-1 – Professional Services	$ -	$ -	allocated directly to water budget now		
5040-1 – Legal Expense	$ -	$ -	allocated directly to water budget		
5042-1 – Audit Expense	$ -	$ -	allocated directly to water budget now		
5048-1 – Office Supplies	$ 2,100	$ -	allocated directly to water budget now		
5051-1 – Telephone-Gen.Op	$ 2,500	$ 1,250			
5052-1 – Electricity-Gen.Op	$ 3,800	$ 1,900			
5054-1 – Fuel/Propane-Gen.Op	$ 2,500	$ 1,250			
5056-1 – Printing/Ad-Gen.Op	$ 700	$ 350			
5058-1 – Water Charge-Gen.Op	$ 475	$ 238			
5060-1 – Consulting/Train-Gen.	$ 350	$ 175			
5062-1 – Fees/Registration-Gen. Op.	$ 800	$ 400			
5064-1 – Facility Oper-Gen.Op	$ 7,000	$ 3,500			
5065-1 – Snow Plow/Lawn Mow	$ 2,500	$ 1,250			
5070-1 – Shop/Supplies-Gen.Op	$ -	$ -			
5072-1 – Equip.Purchase-Gen.Op	$ -	$ -			
5076-1 – Building Maint-Gen.Op	$ -	$ -	using CRF in 2016 if needed		
5078-1 – Equip.Maint-Gen.Op	$ -	$ -			
		$ 16,693			$ 56,761.00

This calculation is dictated in the NH PUC rulings of 2008 and 2009.

MOUNTAIN LAKES DISTRICT
ANNUAL MEETING
MARCH 14, 2015

Moderator Robert Roudebush opened the Annual Meeting at 10:33 AM. He introduced District Commissioners Jessica Brusseau, Christopher Demers, and Robert Long, then introduced District Treasurer Daniel Brady, District Clerk Karen Rajsteter, and District Administrative Assistant Kristi Garofalo.

Article 1:

To see if the District will vote to raise and appropriate the sum of Two Hundred Fourteen Thousand One Hundred Eighty Four Dollars ($214,184) as the amount recommended by the Commissioners for general municipal operations for the 2015 fiscal year. This article does not include appropriations contained in special or individual articles addressed separately. *The Commissioners recommend this article.* (Majority vote required)

MOTION made by: Chris Demers **SECONDED by:** Peter Olander
VOTED: YES
ARTICLE 1: PASSED

Article 2:

To see if the District will vote to raise and appropriate the sum of One Hundred Sixty Nine Thousand Five Hundred Eighty Four Dollars ($169,584) as the amount recommended by the Commissioners for the operation of the Mountain Lakes Water Department for the 2015 fiscal year. This sum to consist of One Hundred Fifty Seven Thousand Two Hundred Ten Dollars ($157,210) from Water User Fees and Twelve Thousand Three Hundred Seventy Four Dollars ($12,374) from the Water Fund Unrestricted Fund Balance. *The Commissioners recommend this article.* (Majority vote required)

Ken King, Water Committee chairman, gave an update regarding Water Committee projects:
-In July 2015, the lower lake will be lowered to redo the Lower Dam. The cost for this major project will be approximately $235,000 and grant/loan programs are being explored to cover the costs.
-The water source search continues and the Water Committee is hopeful that usable sources will be found soon.

MOTION made by: Chris Demers **SECONDED by:** Charles Edson
VOTED: YES
ARTICLE 2: PASSED

Article 3:

To see if the District will vote to appropriate the sum of Sixty Thousand Dollars ($60,000) to be added to the Water Department Capital Improvement Capital Reserve Fund previously

established, with said funds to come from the Water Department Unrestricted Fund Balance. No amount to be raised from taxation. *The Commissioners recommend this article.* (Majority vote required)

MOTION made by: Chris Demers **SECONDED by:** Charles Edson
VOTED: YES
ARTICLE 3: PASSED

Article 4:

To see if the District will vote to change the purpose of the Water Surplus Capital Reserve Fund to be used for water breaks and other water emergencies and the fund to be renamed as the Water Emergency Capital Reserve Fund; and further to appropriate the sum of Three Thousand Dollars ($3,000) to be added to that fund and to authorize the Board of Commissioners as agents to expend this fund. This sum will come from the Water Department Unrestricted Fund Balance. No amount to be raised from taxation. *The Commissioners recommend this article.* (2/3 vote required)

MOTION made by: Chris Demers **SECONDED by:** Joseph Rodger
VOTED: YES - Unanimous
ARTICLE 4: PASSED BY 2/3 VOTE

Article 5:

To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars ($5,000) to be added to the Mountain Lakes Facility Improvement Capital Reserve Fund previously established. *The Commissioners recommend this article.* (Majority vote required)

MOTION made by: Chris Demers **SECONDED by:** Patricia Brady
VOTED: YES
ARTICLE 5: PASSED

Article 6:

To see if the District will vote to raise and appropriate the sum of Eight Thousand Dollars ($8,000) to be added to the Mountain Lakes General Operating Legal Expenses Capital Reserve Fund previously established. *The Commissioners recommend this article.* (Majority vote required)

MOTION made by: Chris Demers **SECONDED by:** Gail Dubrule
VOTED: YES
ARTICLE 6: PASSED

Article 7:

To see if the District will vote to raise and appropriate Ten Thousand Dollars ($10,000) for

improvements to the Mountain Lakes District Lodge. This is a special warrant article. *The Commissioners recommend this article.* (Majority vote required)

MOTION made by: Chris Demers **SECONDED by:** David Selent
VOTED: YES
ARTICLE 7: PASSED

Article 8:

To see if the District will vote to appropriate the sum of Sixty Thousand Dollars ($60,000) to be placed in the Forestry Program Capital Reserve Fund previously established, with said funds to come from timber proceeds. *The Commissioners recommend this article.* (Majority vote required)

Dave Long gave a brief presentation on the work of the Forestry Committee and the current logging project. The project was advertised for proposals and received five bids, with the contract being awarded to Tom Harris of T.H. Logging. They will begin selective cutting this spring on the 174-acre parcel near the power lines. Patricia Brady asked about the anticipated revenue. Dave Long responded the conservative estimate was $50,000-60,000 after twenty percent commission for forester Harry Burgess and ten percent for timber taxes.

MOTION made by: Chris Demers **SECONDED by:** Joseph Rodger
VOTED: YES
ARTICLE 8: PASSED

Article 9:

To elect the following District officers:

- **A Commissioner for a term of three (3) years.**

A motion was made by Peter Olander and seconded by Charles Edson to nominate Robert Long as Commissioner. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Robert Long for a term of 3 years.

- **A District Clerk for a term of one (1) year**.

A motion was made by Patricia Brady and seconded by Dottie Long to nominate Karen Rajsteter as District Clerk. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Karen Rajsteter for a term of 1 year.

- **A Treasurer for a term of one (1) year.**

A motion was made by Laraine King and seconded by Dave Selent to nominate Daniel Brady

as District Treasurer. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast1 ballot for Daniel Brady for a term of 1 year.

Article 10:

To transact any other business that may legally be brought before the District Meeting.

- Don Dubrule, Planning Board chairman, explained that work on updating the Mountain Lakes master plan will begin soon and asked for volunteers to be part of the Master Plan committee.

- Zoning Board of Adjustment(ZBA): Commissioner Long made the following recommendations regarding the terms of ZBA members:
    - Laraine King be appointed as a new regular member of the ZBA
    - David Selent be named as a new alternate member of the ZBA.
    - Michael Williams be named as a new alternate member of the ZBA.
    - The following members should be re-appointed to the ZBA for a term of three years: Karen Rajsteter, Peter Olander, Don Dubrule and Rosellie Farr

  Commissioner Demers made a motion to accept Commissioner Long's recommendations and make the appointments as stated. Commissioner Brusseau seconded and the motion passed.

- Commissioner Long presented Donald Drew, Water Department and Maintenance Supervisor, with an award naming him as Person of the Year and recognizing him for his ten years of dedicated service to the District.

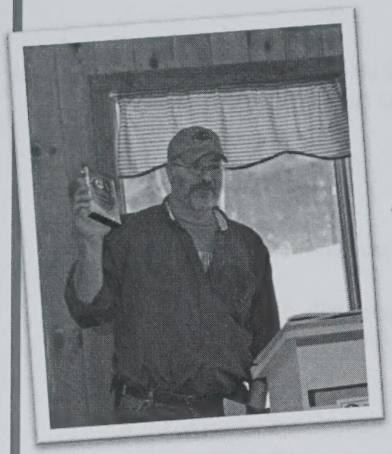
It should be noted that 37 ballots were given out to registered voters. There are currently 222 registered voters in the District.

A motion was made by Patricia Brady and seconded by Joseph Rodger to adjourn the meeting at 11:45 am.

Respectfully submitted,

Karen Rajsteter
District Clerk

NOTES



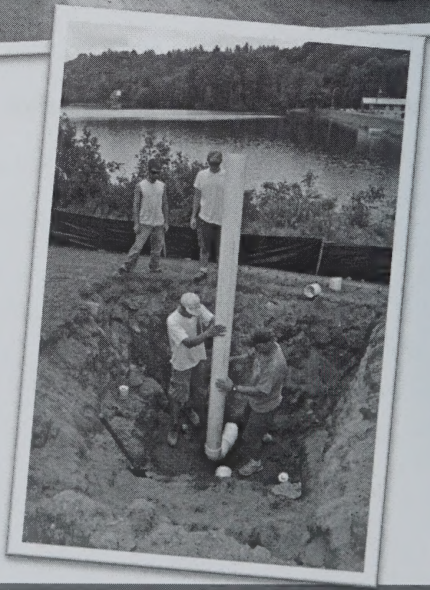
2015

Person of the Year Award

LAKES

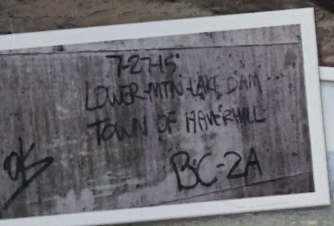
Don Drew

In recognition of
10 years of dedicated service
to the Mountain Lakes
community



Lower Dam Outlet Project 2015

(Project Photographer: Joe McQueeney)




LAKES
Memories from 2015