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1994 ANNUAL REPORT

HIGHLAND HAVEN
VILLAGE DISTRICT

TOWN of
WASHINGTON, N.H.

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HIGHLAND BERRY VILLAGE DISTRICT

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P. O. Box 97
Washington, NJ 07080

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Respectfully,
Board of Commissioners

HIGHLAND HAVEN VILLAGE DISTRICT
P. O. Box 197
Washington, NH 03280

Board of Commissioners

Joseph A. Lucas, Jr. - Chairman
Ada Langlais
Anthony Monteiro

Treasurer

Margaret Lucas

Clerk

Barbara Garvin

Moderator

Katherine Bigwood

March 10 , 1995

The Highland Haven Village District in the Town of Washington was established by the Board of Selectmen and the District voters in August 1994 in accordance with the State of New Hampshire Revised Statutes Annotated (RSA'S). By design, the District requested and received a limited charter which provides primarily for the improvement and maintenance of the common areas within the Highland Haven sub-division, with the intent to hold or improve upon property values within this area.

The District is a body politic and has taxing authority within its established boundaries of the town. The expenses attendant to the operations of the District are budgeted annually by the Board of Commissioners. Routines for approval of the budget at the annual District meeting and subsequently by the State of New Hampshire are identical to those required to be followed by the Town of Washington.

A budget for 1994 was prepared, reviewed, and approved by the District voters and subsequently by the State of New Hampshire in the fall of 1994.. The applicable 1994 tax rate was set by the Dept. of Revenue Administration and included in the tax bills issued by the Town of Washington in early November 1994 to the property owners within the District.

In December 1994, some improvements were made to a few areas of Highland Haven Road, with more planned for 1995.

The District officers have established very good working relationships with the Board of Selectmen, other town officials, and the Dept. of Revenue Administration (DRA) Auditors, which we anticipate will continue into the future. The District Commissioners scheduled meeting is held the 2nd Tuesday of each month, with other meetings as are necessary.

In early 1995, we commenced with the "95" budget process, and after review, and then approval at the April 9, 1995 Annual District Meeting, we will authorize the expenditure of funds for further improvements to Highland Haven Road.

District tax payers are asked to review the three and a half page letter dated November 12, 1994 sent to them which advised of the Highland Haven Village District, the current circumstances, and future considerations.

Respectfully,

Board of Commissioners

STATE OF NEW HAMPSHIRE
VILLAGE DISTRICT WARRANT -1995

To the inhabitants of Highland Haven Village District, Town of Washington, qualified to vote in District affairs.

You are hereby notified to meet at the clubhouse in said Village District on Saturday, the eighth day of April, 1995 at Four in the afternoon. The following articles will be acted upon:

ARTICLE 1. To see if the Village District will vote to raise and appropriate the sum of Three Thousand Seven Hundred Dollars (\$3,700.00) to defray the costs of General Government for the ensuing year. The commissioners recommend this appropriation. Majority vote required.

Administrative	\$ 450.00	
Insurance	\$2,000.00	
Debt Service	\$ 350.00	TANS
	\$ 350.00	Long Term Debt
	\$ 550.00	Principal

ARTICLE 2. To see if the Village District will vote to raise and appropriate the sum of Seven Thousand Three Hundred Dollars (\$7,300.00) for improvements to and maintenance of streets within the District. The commissioners recommend this appropriation. Majority vote required.

ARTICLE 3. To choose officers necessary to administer the affairs of said Village District.

ARTICLE 4. To transact any other business that may legally come before this meeting.

Given under our hands and seals this 9th day of March, in the year of our Lord, Nineteen Hundred and Ninety Five.

Joseph A. Lucas
Joseph A. Lucas

Ada Langlais
Ada Langlais

A true copy attest.

Anthony Monteiro
Anthony Monteiro
Commissioners, Highland Haven Village

I, Joseph a. Lucas, do hereby certify true attested copies of this warrant were posted as follows:

On the Highland Haven clubhouse on March 10, 1995 at or before 12:00 noon, being the place of the meeting.

On the Highland Haven bulletin board on March 10, 1995 at or before 12.00 noon, being a place of District Public Notice.

STATE OF NEW HAMPSHIRE
SULLIVAN, SS

The above named Commissioners, known to me, acknowledged and signed the above certification in my prescence On this 9th day of March, 1995.

Lynda B Roy

LYNDA B. ROY, Notary Public
My Commission Expires January 7, 1997

NEW HAMPSHIRE
 DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. Box 457
 CONCORD, NH 03302-0457
 Phone (603) 271-3397



BUDGET FORM

FOR VILLAGE DISTRICTS

IMPORTANT NOTES

1. Please read the new RSA 32:5 applicable to all municipalities. It requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.

Village District of: HIGHLAND HAVEN

In the Town of: WASHINGTON And County of: SULLIVAN

Mailing Address c/o Joseph Lucas

PO BOX 197

WASHINGTON, N.H. 03280-0197

Phone Number 495-3547 Date of Annual or Special Meeting April 8, 1995

CERTIFICATE OF POSTING

This is to certify that this budget was posted with the warrant on
March 10, 1995 1995

Joseph G. Lucas Chetan M...
Ada Langlais

Commissioners
 (Sign in ink)

HIGHLAND HAVEN VILLAGE DISTRICT
TOWN of WASHINGTON, N.H.
1995 PROPOSED BUDGET

<u>APPROPRIATIONS & EXPENDITURES</u>	<u>1994</u>	<u>1995</u>
<u>GENERAL GOVERNMENT</u>	<u>APPROPR.</u>	<u>PROPOSED</u>
ADMINISTRATIVE-REPORTS	\$ 600.00	\$ 100.00
SUPPLIES	250.00	200.00
LEGAL NOTICE	150.00	0
LETTER TO DIST. TAX PAYERS	300.00	150.00
TOTAL. ADMIN.	<u>\$ 1,300.00</u>	<u>\$ 450.00</u>
INSURANCE	\$ 1,800.00	\$ 2,000.00
DEBT SERVICE-		
INTEREST-LONG TERM NOTE	-	\$ 350.00
TANS	300.00	\$ 350.00
PRINCIPLE PAYMENT		
TOTAL GOVERNMENT	<u>\$ 3,400.00</u>	<u>\$ 550.00</u>
HIGHWAYS AND STREETS		
WINTER	\$ 500.00	\$ 4,000.00
MAINTENANCE	0	1,000.00
IMPROVEMENTS	5,000.00	2,300.00
TOTAL HIGHWAYS & STREETS	<u>\$ 5,500.00</u>	<u>\$ 7,300.00</u>
CAPITAL OUTLAYS		
LAND AND IMPROVEMENTS	\$ 7,000.00	\$ 7,000.00
TO CAPITAL PROJECT FUND		
UNRESERVED FUND BALANCE	\$ 2,000.00	3,416.99
TOTAL APPROPRIATIONS/EXPEDITURES	<u>\$ 15,900.00</u>	<u>\$ 18,000.00</u>
SOURCES of REVENUE-PROJECT FUND		
INTEREST ON SAVINGS/CHECKING	\$ 14.88	\$ 2,000.00
PROCEEDS-LONG TERM NOTE		
REVENUE EXCEPT TAXES	<u>\$ 5,000.00</u>	<u>5,000.00</u>
	<u>\$ 5,000.00</u>	<u>\$ 7,100.00</u>
AMOUNT TO BE RAISED BY DISTRICT TAXES	\$ 10,900.00	\$ 10,900.00
(Appropriated less Revenue)		

HIGHLAND HAVEN VILLAGE DISTRICT
1994

SUMMARY OF RECEIPTS

Proceeds from Note Payable(TANS) (Loan amount less service charge)	\$ 5,950.00
Taxes received from Town of Washington	\$ 10,900.00
Total Receipts	\$ 16,850.00

EXPENDITURES

No payments made in 1994

PROPERTY VALUATION &
TAX RATE SUMMARY

LAND	Count	Non-Taxable	Taxable
Current use	6	\$	\$ 10,721
Residential	72	10,530	1,318,650
TOTAL	78	\$ 10,530	\$1,329,371
BUILDINGS			
Residential	25		\$1,094,390
Utility	8		30,680
TOTAL	33		\$1,125,070
TOTAL VALUATION			\$2,454,441
Value Of APPROPRIATIONS Via TAXES			\$ 10,900
TAX RATE			4.45

HIGHLAND HAVEN VILLAGE DISTRICT
TOWN OF WASHINGTON, N.H.
BALANCE SHEET
DECEMBER 31, 1994

CURRENT ASSETS

Cash	\$16,850.00
Interest Receivable	14.88
TOTAL ASSETS	<u>\$16,864.88</u>

LIABILITIES

Accounts Payable	\$ 5,425.20
Accrued Interest, TANS	22.69
Due to Capital Projects Fund	2,000.00
Notes Payable-Current	6,000.00
TOTAL LIABILITIES	<u>\$13,447.89</u>

FUND EQUITY

Unreserved Fund Balance	\$ 3,416.99
TOTAL FUND EQUITY	<u>\$ 3,416.99</u>

TOTAL LIABILITIES & FUND EQUITY	<u>\$16,864.88</u>
---------------------------------	--------------------

HIGHLAND HAVEN VILLAGE DISTRICT MEETING
September 24, 1994

The meeting was opened at 4:00pm by Moderator Kathie Bigwood. Seven (7) registered voters of the original ten (10) incorporators were in attendance, as were two (2) visitors.

Joseph Lucas moved "to dispense with the reading of the warrant in as much as all voters had previously received copies of the warrant after it had been posted." Tony Monteiro seconded the motion.

VOICE VOTE, motion CARRIED.

ARTICLE 1: Joe Lucas moved "that the Village Diistrict vote to raise and appropriate the sum of Three Thousand Four Hundred Dollars (3,400.00) to defray the costs of General Government for the ensuing year."

Administrative	\$1,300.00
Insurance	\$1,800.00
Debt Service (TANS)	\$ 300.00

Ada Langlais seconded the motion.

PAPER BALLOT VOTE-7 votes cast, Yes-7, No-0, motion CARRIED.

ARTICLE 2: Tony Monteiro moved "The Village District vote to raise and appropriate the sum of Five Thousand Five Hundred Dollars (5,500.00) for improvements to and maintenance of streets within the District for the ensuing year." Marge Lucas seconded the motion.

PAPER BALLOT VOTE-7 votes cast, Yes-7, No-0, motion CARRIED.

ARTICLE 3: Joe Lucas moved "The District vote to raise and appropriate Seven Thousand Dollars (7,000.00) for legal fees, purchase of rights and titles, the payments of tax lien debt for the common property of the former owner and developer known as Highland Haven, Inc.. Namely, the acquisition of properties identified as Tax Map #16-130 (Beach and Clubhouse), TM #16-047 (Parking Point) and the streets within the Village District boundaries from the current owner, J.F.P. PROPERTIES, LTD. Revenue to be raised by taxation in 1994 shall be Two Thousand Dollars (2,000.00) and the balance of Five Thousand Dollars (5,000.00) is to be raised by the issuance of a note or notes. Further to authorize the Commissioners to negotiate terms and conditions of such note (s) with the provision that the time period for the note (s) shall not exceed Five (5) years from the date of issuance." (2/3 ballot vote required). Enoil Langlais seconded the motion.

PAPER BALLOT VOTE-7 votes cast, Yes-7, No-0, motion CARRIED.

ARTICLE 4: Joe Lucas moved "The District accept the provision of RSA 33:7 providing that any district at an annual meeting may adopt an article authorizing indefinitely, until specific res-
cission of such authority, the Commissioners to issue tax antici-
pation notes. Tony Monteiro seconded the motion.

VOICE VOTE, motion CARRIED.

ARTICLE 5: Joe Lucas moved "The District accept the provisions of RSA 31:95-b providing that any District at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Commissioners to apply for, accept and expend, without further action by the District meeting, unanticipated money from a State, Federal, or other Governmental unit or a private source which becomes available during the Fiscal year. This authorization will remain in effect until rescinded by a vote at the District meeting." Ada Langlais seconded the motion.

VOICE VOTE, motion CARRIED.

ARTICLE 6: Tony Monteiro moved "The District vote to authorize the Commissioners to accept gifts of personal property, other than cash, to the District for any District purposes. This authorization in accordance with RSA 31:95e shall remain in effect until rescinded by a vote of the District meeting." Enoil Langlais seconded the motion.

VOICE VOTE, motion CARRIED.

ARTICLE 7: Tony Monteiro moved "The District agree as per RSA 31:105 & 31:106 to indemnify and save harmless for loss or damage the Commissioners and other Officers of the District when acting in good faith the acts committed in the performance of their official duties. Enoil Langlais seconded the motion.

VOICE VOTE, motion CARRIED.

ARTICLE 8: To transact any other business that may legally come before this meeting. Joe Lucas stated that as required per RSA 52:14, the Commissioners had the warrant published in a local newspaper, being the Argus Champion of Newport, NH on Wednesday, September 14, 1994. He also exhibited the page #21 when the warrant was published.

Joe Lucas moved "to adjourn." Enoil Langlais seconded the motion.

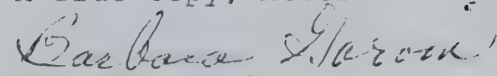
VOICE VOTE, motion CARRIED. Meeting adjourned 4:35pm.

Respectfully Submitted,



Barbara Garvin
HH Village District Clerk
9-25-94

A True Copy, Attest:



Barbara Garvin
District Clerk



REPORT OF SPECIAL TOWN MEETING
FOR THE ESTABLISHMENT OF A VILLAGE DISTRICT
WITHIN THE BOUNDARIES OF THE TOWN OF WASHINGTON
AUGUST 6, 1994

The meeting was opened at 2:00 pm by Moderator G. Michael Otterson who stated as Moderator he will allow only one speaker at a time, any motions will require a second and he would allow any non-resident or resident taxpayers present at the meeting to speak at the meeting, but requested non-residents refrain from voting. With no objections to this,

Moderator Otterson stated the Hearing is due to a petition made and presented to the Board of Selectmen by ten resident property owners in the area of Highland Haven.

Moderator Otterson then introduced those present; Selectman Jeremy Langley, James Carmichael, Town Clerk, Lorraine Fraser.

ARTICLE 1. To see if the voters of said Village District will vote to establish said District being the Lots identified by the Town of Washington Tax MAP 16, Lot Nos. 5, 6, 7, and 9 through 47. 116 through 120. 128, 129. MAP 20, Lot Nos. 125, 136 through 142. 170 through 176. 181 - 186.

Selectman Langley moved to Amend the Article 1 to read as follows:

ARTICLE 1. "To see if the voters of said Village District will vote to establish said District being the Lots identified by the Town of Washington Tax MAP 16, Lot Nos. 5, 6, 7, and 9 through 47. 116 through 121, 128, 129 and 130; and MAP 20, Lot Nos. 125, 136 through 143, 168 through 176. 181 - 186.

Joseph Lucas seconded the motion.

VOICE VOTE on Selectman Langley's motion to amend, CARRIED.

VOICE VOTE on original motion as amended, CARRIED.

John Principe clarified that the omission of the lots on Article 1 of the Warrant for this hearing were inadvertently left out and were in fact included in the petition which was presented to the Board of Selectmen.

ARTICLE 2. To Choose officers necessary to Administer the affairs of said Village District.

Frank Garvin moved the following nominations for officers to serve until new elections at the 1995 meeting:

MODERATOR: Katherine Bigwood

CLERK: Barbara Garvin

TREASURER: Margaret Lucas

COMMISSIONERS: Ada Lanlais, Joseph Lucas and Anthony Monteiro

Anthony Monteiro seconded the motion.

VOICE VOTE, motion CARRIED.

Page 2. Special Town Meeting - VILLAGE DISTRICT August 6, 1994

ARTICLE 3. To transact any other business that may legally come before this meeting.

Joseph Lucas moved to formally name the district "Highland Haven Village District", Tony Montiero seconded.
VOICE VOTE, motion CARRIED.

Joseph Lucas moved that at this time, the purposes of the Village District will be limited to the construction, maintenance and care of common beaches, marinas, parks or commons; the maintenance of activities for recreational promotion; and the layout, acceptance, construction and maintenance of roads. Anthony Montiero seconded.
VOICE VOTE, motion CARRIED.

It was noted that this can be changed per RSA.

John Principe explained that forming this District will enable the permanent voting residents to be the ones responsible to exercise the initiative to maintain the roads through collection of taxes, which will be based on property valuation by the Town Assessors and added to the tax bill. Mr. Principe explained the problems with maintenance of roads over the years and noted the intent to establish the Village District was ongoing for a year now, brought up at public meetings, in general conversation, and this is not an effort to railroad this through.

Langley clarified the Village District will prepare their Warrant for Town Meeting which will be sent to the Department of Revenue Administration. The Tax bill will reflect an additional heading which will read "precinct" The Town will become the collectors and the cost of billing will be taken from the monies raised and appropriated by the Village District.

Frank Garvin moved to adjourn at 2:30, Joseph Lucas seconded.

VOICE VOTE, motion, CARRIED.

RESPECTFULLY SUBMITTED,

Lorraine Fraser, Town Clerk

A True Copy - Attest:
Lorraine Fraser, Town Clerk

