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Town of

# ORFORD

NEW HAMPSHIRE

## *Annual Report*

*For the Year Ended December 31, 1996*



**Annual Report**  
**of the**  
**Officers**  
**of the**  
**TOWN**  
**of**  
**ORFORD**  
**NEW HAMPSHIRE**

**for the**

**Year Ending December 31, 1996**

## TABLE OF CONTENTS

	PAGE
Table of Contents . . . . .	2
Town Directory . . . . .	3
Town Officers . . . . .	5
Minutes of Annual Town Meeting, March 12, 1996 . . . . .	8
Warrant . . . . .	18
Budget . . . . .	23
Budget Advisory Committee Report . . . . .	27
Detail of Disbursements by Order of Selectmen:     Summary . . . . .	28
Details . . . . .	32
Statement of Appropriations and Taxes . . . . .	44
Summary of Inventory Valuation . . . . .	47
Department of Revenue Administration Tax Rate Calculation . . . . .	49
Schedule of Town Property . . . . .	50
Statement of Bonded Debt . . . . .	51
Auditor's Certificate . . . . .	52
Treasurer's Report . . . . .	53
Tax Collector's Report . . . . .	54
Town Clerk's Report . . . . .	56
Dog License Fees . . . . .	58
Selectmen's Report . . . . .	59
Cemetery Commissioner's Report . . . . .	61
Emergency Management Director's Report . . . . .	63
Fire Department Report . . . . .	63
Fire Warden and State Forest Ranger's Report . . . . .	64
Highway Department's Report . . . . .	65
Library Reports:     Free Library . . . . .	66
Social Library . . . . .	69
Niles Committee Report . . . . .	72
Parks and Playgrounds Report . . . . .	73
Planning Board Report . . . . .	74
Police Department Report . . . . .	75
Ski Program Report . . . . .	77
Swim Program Report . . . . .	78
Connecticut River Joint Commissions . . . . .	79
Trustee of Trust Funds . . . . .	80
Grafton County Senior Citizen's Council . . . . .	82
Upper Valley Ambulance . . . . .	83
Upper Valley Lake Sunapee Regional Planning Commission . . . . .	85
Visiting Nurse Alliance of Vermont and New Hampshire . . . . .	86
Orford School District Report:     Table of Contents . . . . .	88
Vital Statistics:     Births, Marriages, Deaths . . . . .	115

## TOWN DIRECTORY

### SELECTMEN'S MEETING

Every Wednesday at 7:30 PM at the Town Office, Route 25A

### SELECTMEN'S OFFICE 353-4889

Gail Shipman, Administrative Assistant

Office Hours:	Monday	9:00	—	12:00
	Wednesday	5:00	—	7:30
	Thursday	12:00	—	2:30

The Selectmen's Office is in the Town Office.

### TOWN CLERK 353-4404

Deborah Williams-Matyka

Office Hours:	Tuesday	6:00	—	8:00
	Wednesday	6:00	—	8:00
	Thursday	6:00	—	8:00
	2nd and 4th Saturday	9:00	—	12:00

The Town Clerk's Office is in the Town Office.

### TAX COLLECTOR 353-4831

Louise Mack

Office Hours: Daily after 5:00 PM (Please call first.)

The Tax Collector's Office is in her home on Archertown Road.

### PLANNING BOARD MEETING

Every third Monday at 7:00 PM at the Town Office.

**PLANNING ASSISTANT 353-4889**

The Planning Assistant is at the Town Office from 1:30 PM to 3:30 PM on one day per month. The schedule is posted at the Town Office.

She can answer your questions and, if you wish, put you on the agenda for the next meeting. If you need to schedule an appointment outside of the posted times, please call Shelley Hadfield at 448-1680.

**POLICE DEPARTMENT 353-4252**

**In Emergency call 9-1-1**

The Police Department is in the Town Office.

**TOWN GARAGE 353-9366**

**ORFORD FREE LIBRARY 353-9166**

Tuesday 3:30 - 7:30  
Friday 3:30 - 7:30  
Sunday 2:00 - 5:00

**ORFORD SOCIAL LIBRARY 353-9756**

Monday: 6:00 - 8:00                      Wednesday: 10:00 - 1:00  
Thursday: 5:00 - 7:00                      Friday: 2:00 - 5:00  
Saturday: 10:00 - 1:00

**FIRE PERMITS**

Gerald Pease, Fire Warden or Rita Pease                      **353-9070**  
Arthur Dennis, Deputy Fire Warden                              **353-4502**



## ORFORD TOWN OFFICERS

### Elected by nonpartisan ballot on Town Meeting Day:

#### MODERATOR

Peter M. Thomson	353-4111	1998	2-Year Term
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#### SELECTMEN

Paul Goundrey	353-9813	1997	3-Year Term
Timothy Chase	353-4880	1998	3-Year Term
David Bischoff	353-9818	1999	3-Year Term

#### TREASURER

Charles Peters	353-4508	1998	3-Year Term
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#### SUPERVISORS OF THE CHECKLIST

Laura Verry	353-9450	1998	6-Year Term
Andrew Schwaegler	272-9202	2000	6-Year Term
Arletta Bean	353-9347	2002	6-Year Term

#### TAX COLLECTOR

Louise Mack	353-4831	1997	1-Year Term
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#### TOWN CLERK

Deborah Williams-Matyka	353-4404	1999	3-Year Term
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#### ROAD AGENT

James Fields	353-9366	1997	1-Year Term
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#### PLANNING BOARD

Jonathan Sands	353-4746	1997	3-Year Term
David Coker	353-4104	1997	3-Year Term
Paul Dalton	353-9844	1998	3-Year Term
Elizabeth Bischoff	353-4526	1998	3-Year Term
Andrew Schwaegler	272-9202	1999	3-Year Term
Shawn Washburn	353-9678	1999	3-Year Term
David Bischoff	353-9818		Ex Officio
Timothy Chase	353-4880		Ex Officio Alt.

### Nominated and Elected from the floor on Town Meeting Day:

#### AUDITOR

Joseph Arcolio	353-9504	1997	1-Year Term
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#### OVERSEERS OF PUBLIC WELFARE

Board of Selectmen	353-4889	1997	1-Year Term
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## Orford Town Officers (continued)

### FENCE VIEWERS

Mark Marsh	353-9007	1997	1-Year Term
H. Horton Washburn	353-4570	1997	1-Year Term

### HEALTH OFFICER

David Bischoff	353-9818	1997	1-Year Term
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### SEXTON

Cemetery Commission		1997	1-Year Term
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### BUDGET ADVISORY COMMITTEE

James Hook	353-4834	1997	1-Year Term
Jim McGoff	353-4835	1997	1-Year Term
Robert Palifka	353-9367	1997	1-Year Term
Andrew Schwaegler	272-9202	1997	1-Year Term
Herbert Verry	353-9450	1997	1-Year Term

### ORFORD FREE LIBRARY TRUSTEES

Carol Boynton	353-4874	1997	3-Year Term
Juli Washburn	353-4207	1998	3-Year Term
Susan Kling	353-4309	1999	3-Year Term

### ORFORD SOCIAL LIBRARY TRUSTEE

Ann Davis	353-4881	1998	3-Year Term
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### FIRE WARDS

Arthur Dennis	353-4502	1997	1-Year Term
James Hook	353-4834	1997	1-Year Term
Larry Taylor	353-9865	1997	1-Year Term

### PARKS AND PLAYGROUNDS

William McKee	353-4520	1997	3-Year Term
David Braley	353-4525	1997	3-Year Term
Dave Thomson	353-9607	1998	3-Year Term
Gene Dyke	353-9419	1999	3-Year Term
Ranson Perry	353-4793	1999	3-Year Term

### CONSERVATION COMMISSION

John O'Brien	353-9857	1997	3-Year Term
George (Pat) Tullar	353-4120	1997	3-Year Term
Larry Taylor	353-9865	1998	3-Year Term
Julia Fifield	353-4881	1999	3-Year Term
Ralph Bischoff	353-4526	1999	3-Year Term

### TRUSTEES OF TRUST FUNDS

Bruce Schwaegler	272-4950	1997	3-Year Term
Cicely Richardson	353-4608	1998	3-Year Term
Mark Blanchard	353-9873	1999	3-Year Term



**Orford Town Officers (Continued)**

**CEMETERY COMMISSION**

Ruth Brown	353-9092	1997	3-Year Term
Julia Fifield	353-4881	1998	3-Year Term
Paul Messer	353-4883	1999	3-Year Term

**Appointed by the Board of Selectmen:**

**FIRE CHIEF**

Arthur Dennis	353-4502	1997	1-Year Term
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**POLICE CHIEF**

Michael LaChapelle	353-4252	1997	1-Year Term
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**EMERGENCY MANAGEMENT DIRECTOR**

Rita Pease	353-9070	1997	1-Year Term
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**INSPECTORS OF ELECTION**

Elizabeth Bischoff	353-4526	1998	2-Year Term
Judith Parker		1998	2-Year Term
Julie Peters	353-4508	1998	2-Year Term
Glyneta Thomson	353-4547	1998	2-Year Term
Elizabeth Blauvelt (Alternate)	353-4115	1998	2-Year Term
Ruth Brown (Alternate)	353-9092	1998	2-Year Term

**NILES FUND COMMITTEE**

Elizabeth Bischoff	353-4526	1997	1-Year Term
Paul Boone	353-4571	1997	1-Year Term
Barbara Dyke	353-9885	1997	1-Year Term
David Coker	353-4104	1997	1-Year Term
Timothy Chase (ex officio)	353-4880	1997	1-Year Term

# TOWN OF ORFORD

## ANNUAL TOWN MEETING

March 12, 1996

GRAFTON, ss.

NEW HAMPSHIRE

The polls were opened at 4:05 PM, the ballots were counted (552) and the voting began for the Town Officers on the Australian Ballot.

The Annual Town Meeting for the Town of Orford was called to order at 7:12 PM. Moderator Peter Thomson led the assembly in the salute to the flag. The moderator explained the State of New Hampshire "Motor Voter" laws which came into effect this year along with some announcements concerning the 1996-97 Community Calendar on sale by the Orford students, the Rabies Clinic to be held April 8, 1996 at the Fire Station and that the Orford Historical Society has a display set up in the back of the hall and anyone interested could sign up as a member.

The Moderator proceeded to read the posting of the Warrant which was posted and certified on February 7, 1995 by the Board of Selectmen: David Bischoff, Timothy Chase and Paul J. Goundrey.

A motion was made by Patricia Hammond and seconded by David Bischoff to dispense with the reading of the Warrant and was passed with a voice vote in affirmation.

**ARTICLE 1:** To choose all necessary Town Officers.  
**Officers to be elected from the floor:**

For one year:	AUDITOR	Joseph Arcolio
For one year:	OVERSEERS OF PUBLIC WELFARE	Board of Selectmen
For one year:	FENCE VIEWERS	Mark Marsh H. Horton Washburn
For one year:	HEALTH OFFICER	David Bischoff
For one year:	SEXTON	Cemetery Commission
For one year:	BUDGET COMMITTEE	James Hook Robert Palifka Paul Goundrey James McGoff Herbert Verry

For three years: ORFORD FREE LIBRARY TRUSTEE	Susan Kling
For one year FIRE WARDS	Arthur Dennis James Hook Larry Taylor
For three years: PARKS & PLAYGROUNDS	Eugene Dyke Ranson Perry
For three years: CONSERVATION COMMITTEE	Julia Fifield Ralph Bischoff
For three years: TRUSTEE OF TRUST FUNDS For Two Years:	Mark Blanchard Cicele Richardson
For three years: CEMETERY COMMISSION	Paul Messer

**ARTICLE 2:**

To see if the Town will vote to raise and appropriate the sum of \$474,146 (Four hundred, seventy-four thousand, one hundred and forty-six dollars) to include the following budget items:

**GENERAL GOVERNMENT**

Executive	\$ 29,200.00
Election	15,000.00
Financial Administration	15,000.00
Revaluation of Property	1,500.00
Legal Expenses	20,000.00
Planning	5,710.00
General Government Buildings	8,240.00
Cemeteries	6,000.00
Insurance	10,000.00
Regional Association	937.00
Personnel Administration	23,000.00
Contingency Fund	4,000.00

**PUBLIC SAFETY**

Police	26,000.00
Ambulance	14,495.00
Fire Department	17,100.00
Emergency Management	300.00

**HIGHWAYS AND BRIDGES**

Highways	110,300.00
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Bridges	6,000.00
Street Lighting	4,300.00
SANITATION	
Solid Waste Collection	4,680.00
Solid Waste Disposal	29,000.00
HEALTH	
Pest Control	1,000.00
Health Agency	5,225.00
WELFARE	
Direct Assistance	3,330.00
Intergovernmental Welfare	1,690.00
CULTURE AND RECREATION	
Parks and Playgrounds	10,600.00
Libraries	12,480.00
Patriotic Purposes	175.00
CONSERVATION	
Other Conservation	125.00
DEBT SERVICE	
Principal: Long Term Bonds	18,000.00
Interest: Long Term Bonds	6,540.00
Interest: Tax Anticipation Note	5,000.00
CAPITAL OUTLAY	
Buildings	
Building Improvements	2,000.00
Improvements Other Than Buildings	
Restoration of Town Records	2,319.00
Road Name Signs	1,000.00
Fire Department Radios	2,200.00
Town Signs	700.00
OPERATING TRANSFERS OUT	
Payments to Capital Reserve Funds	
Fire Truck	14,000.00
Truck #1	6,000.00
Truck #2	4,000.00
Grader	6,000.00
Loader	7,000.00
Bridge Replacement	10,000.00



Police Cruiser

4,000.00

A motion was made by David Bischoff and seconded by Julia Fifield. After some explanation from Selectman David Bischoff, it was voted to raise and appropriate the sum of \$474,146.00 by voice affirmation.

*The article was passed.*

### **ARTICLE 3:**

To see if the Town will vote to raise and appropriate the sum of \$11,500.00 for the purchase of a new tractor and mower and to authorize the withdrawal of \$7,750.00 from the Tractor Mower Capital Reserve Fund.

A motion was made by David Bischoff and seconded by Paul Goundrey. It was voted to raise and appropriate the sum of \$11,500.00 for the purchase of a new tractor and mower by voice affirmation.

*The article was passed.*

### **ARTICLE 4:**

To see if the Town will vote to raise and appropriate the sum of \$12,000.00 to accomplish one of the following with the Town Hall:

- a. Paint, put on a new roof and make other necessary repairs.
- b. Remove the building and keep the land.
- c. Sell the building and land by sealed bid.

A motion was made by Ann Green to approve "c" with the following conditions: the new owner will not demolish or remove the building; will restore and do necessary repairs to the building; and in event of the building and land being sold in the future, the Town of Orford would be given first right of refusal, by a vote from the Town at the next Town meeting. The motion was seconded by Laura Verry. After much discussion the amended motion was passed by voice affirmation.

*The article was passed.*

### **ARTICLE 5:**

To see if the Town will vote to raise and appropriate the sum of \$20,000.00 for paving projects.

A motion was made by Paul Goundrey and seconded by David Bischoff, a voice vote in the affirmation.



*The article was passed.*

**ARTICLE 6:**

To see if the Town will vote to raise and appropriate the sum of \$30,000.00 to hire a third man for the Town Highway crew.

A motion was made by Caryl Miller and seconded by Teke Tomlinson. After much discussion a motion was made by Mark Johnson to amend the article to read as follows: To see if the Town will raise and appropriate the sum of \$20,000.00 to be added to the Road Agent's Budget and seconded by Emily Bryant. A voice vote was taken and the amendment was defeated. A motion was made by Paul Messer to amend the article to read: To see if the Town will raise and appropriate the sum of \$20,000.00 to hire additional personnel for the Town Highway Budget. This amendment was seconded by Mark Blanchard. A raise of hands vote was taken.

Total hands raised: 146

Yes: 138

No: 8

*The amendment to the article was passed.*

**ARTICLE 7:**

To see if the Town will vote to appropriate the interest, \$5,453.00 from the Lenore Niles Trust Fund for the purpose of planting trees on town owned property, improving community facilities and sponsoring organizations of Orford with financial aid for opportunities that otherwise might be unattainable.

A motion was made by David Bischoff and seconded by Paul Goundrey, a voice vote in the affirmation.

*The article was passed.*

**ARTICLE 8:**

To see if the Town will raise and appropriate the sum of \$4,000.00 for the purpose of repairing the spillway at Indian Pond and replacing the bridge on Indian Pond under which the pond drains.

A motion was made by David Bischoff and seconded by Timothy Chase. David Bischoff explained that the State has a Department of Dams which goes around the State and inspects the dams and spillways. The State said that this spillway must be replaced and the \$4,000.00 is the amount to be raised by the Town. The total cost is \$8,000.00, the other portion is being paid by the Schwaeglers. Bruce Schwaegler discussed the necessity of replacing the dam and the spillway. The Soil Conservation Commission has designed a plan to replace the spillway with

cement blocks and to widen the spillway to 15 feet. After the discussion there was a voice vote in the affirmation.

*The article was passed.*

#### **ARTICLE 9:**

To see if the Town will vote to establish an Expendable Trust Fund, in accordance with R.S.A. 31:19A, for improvements to town owned property (in an amount of \$200.00 and to authorize the use and transfer of this amount from the December 31, 1995 fund balance for this purpose.) Both the principal and interest of this fund are expendable.

A motion was made by Bruce Schwaegler and seconded by Teke Tomlinson and a voice vote in affirmation.

*The article was passed.*

#### **ARTICLE 10:**

To see if the Town will vote to dissolve the Improvements for Handicapped Accessibility Capital Reserve Fund.

A motion was made by Paul Goundrey and seconded by David Bischoff. After little discussion, a voice vote in affirmation.

*The article was passed .*

#### **ARTICLE 11:**

To see if the Town will raise and appropriate the sum of \$157.00 plus accrued interest to be put in the Town Buildings Capital Reserve Fund. (This amount is the monies currently in the handicapped Accessibility Capital Reserve Fund.).

A motion was made by Glyneta Thomson and seconded by David Bischoff. A voice vote in affirmation.

*The article was passed.*

#### **ARTICLE 12:**

To see if the Town will vote to designate Tillotson Falls Road as a highway to summer cottages, as provided in R.S.A. 231:81.

A motion was made by Paul Goundrey and seconded by David Bischoff. After

some discussion, the motion was passed by an affirmative voice vote.

*The article was passed .*

**ARTICLE 13:**

Shall we adopt the provisions of R.S.A. 72:35, IV for an optional tax credit on taxes due on residential property for a service-connected total disability? The optional tax credit is \$1,400.00, rather than \$700.00.

A motion was made by David Bischoff and seconded by Paul Goundrey. After little discussion, the motion was passed by a voice vote in affirmation.

*The article was passed.*

**9:47 PM. A short recess was taken and the Moderator declared the ballot box for the Town Officers to be closed.**

**ARTICLE 14:**

To see if the Town will authorize the Selectmen to apply for and receive Federal Disaster Assistance Funds through the State Disaster Coordination Office and to expend the funds so received to repair the damage done to town roads and/or bridges caused by any disaster for which federal funds are available.

A motion was made by David Bischoff and seconded by Paul Goundrey. The motion was passed in a voice affirmation vote.

*The article was passed.*

**ARTICLE 15:**

To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

A motion was made by Paul Goundrey and seconded by David Bischoff to pass over this article. There was a voice affirmation vote.

**ARTICLE 16:**

To transact any other business that may legally come before said meeting. The Moderator asked the Town to recognize Ruth Brown for all her years of service to the Town of Orford.

David Bischoff reported that the 1891 and 1892 Town Reports were donated by



John Matyka and the 1902 Town Report was donated by Laura Verry to complete two full sets of the Town Reports.

Rendall Tullar explained that he was a member of the Scenic By-Way Committee and expressed his concern of more traffic to the Town if the Town should be registered in the National Survey. It was recommended that the Town should consider whether or not to be part of the Scenic By-Way in the future.

There was much discussion of the Police Officer position. It was the consensus of the Town's people to have a full time position. It was expressed by Toni Pease that Officer Hal Jarvis is dearly missed and that he did much more for the Town than what was called upon. Arthur Dennis expressed that one person cannot do it all. There was also discussion about a "shared" position with other Towns and a suggestion of a committee being formed. After all of the discussion it was still agreed to proceed with hiring a full time Police Officer.

Ginny Marino asked about the 9-1-1 System and when it would be completed. The time frame was not known, but hopefully within 6 months.

The Moderator asked Teke Tomlinson, who attended his first Town Meeting, if the United Nations was truly run like a New Hampshire Town Meeting. Mr. Tomlinson answered no that the United Nations was definitely not run like a Town Meeting.

**10:41 PM. Recess for counting of elected Town Officers.**

MODERATOR: Two-Year Term

290 — Peter Thomson

Write-ins: 3 — Robb Thomson; 3 — Thomson; 2 — David Bischoff; Tom Trunzo, Paul Messer, Gary Apfel, Dave Thomson, Dan Daisey, and Paul Goundrey each had 1 vote.

SELECTMAN: One-Year Term

205 — Paul J. Goundrey; 129 — Larry J. Norton.

Write-ins: 3 — Quentin Mack; 2 — Peter Thomson; Fay Bean, Harold Taylor, David Bischoff, H. Horton Washburn each had 1 vote.

SELECTMAN: Three-Year Term

210 — David F. Bischoff; 116 — Quentin P. Mack  
5 Ballots unmarked.

SUPERVISOR OF THE CHECKLIST: Four-Year Term

290 — Andrew Schwaegler

Write-ins: 7 — Arletta Bean; Helen Nagy, Harold Taylor, John O'Brien, Laura Verry, Stacey Thomson, Julie Washburn, Fay Bean, Betty Messer, Jane Hebb, and Ruth Brown each had 1 vote.

SUPERVISOR OF THE CHECKLIST: Six-Year Term

48 — Arletta Bean

TAX COLLECTOR: One-Year Term

384 — Louise M. Mack.

Write-ins: Judy Franklin had one vote.

TOWN CLERK: Three-Year Term

327 — Deborah Williams-Matyka

Write-ins: 4 — Judy Adams; 2 — Louise Mack; Betty Messer and Matina Adams each had 1 vote.

PLANNING BOARD MEMBERS: Two-Year Term

282 — Elizabeth Bischoff

Write-ins: Horton Washburn, Greta Knapp, Bill Fillian, Ralph Parker, John O'Brien, Dave Thomson, John Richardson, Ruth Brown, Larry Taylor, Alexandria Moffit, Mark Marsh, Chase Kling, Roger Hadlock, Juanita Schwarz, Bill Wilson, Rob Palifka, Emily Bryant, Sue Taylor, Debbie Matyka, Richard Dion all had 1 vote.

PLANNING BOARD MEMBERS: Three-year Terms

272 — Andrew Schwaegler

310 — Shawn M. Washburn

Write-ins: Bob Palifka, Harold Taylor, Jim Hook, Larry Taylor, Horton Washburn, Bruce Streeter, Deborah Sands, Joyce McKee, Jonathan Sands, George Schwarz, Chuck Clifford, Larry Norton, William McKee, Ann Parker, John O'Brien, Doug Tiff, Charlie Pierce and Albert Ball each had 1 vote.

ROAD AGENT: One-Year Term

411 — James E. Fields.

Write-ins: 15 — Peter Angwin; Calvin Dyke and Jeff Gordon each had



one vote.

The meeting was adjourned at 11:05 PM. The ballots were sealed at 11:15 PM.

The foregoing is a true copy.

Attest: Deborah A. Williams-Matyka, Town Clerk

**TOWN OF ORFORD  
STATE OF NEW HAMPSHIRE**

**ANNUAL TOWN MEETING WARRANT**

TO THE INHABITANTS OF THE TOWN OF ORFORD, County of Grafton, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Memorial Hall in said Orford on Tuesday the 11th of March next at seven o'clock in the evening to act on the following subjects:

**ARTICLE 1.**

To choose all necessary Town Officers. The polls will be open from four o'clock in the afternoon and will close no earlier than nine o'clock in the evening for you to cast your ballot for the following officers:

Selectman	3-Year Term
Tax Collector	1-Year Term
Road Agent	1-Year Term
Planning Board Member	3-Year Term
Planning Board Member	3-Year Term

and to vote for anything that may be on your ballot.

**ARTICLE 2.**

To see if the Town will adopt the provisions of RSA 466:30-a which make it unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such? (By Official Ballot, majority required)

**ARTICLE 3.**

To see if the Town will vote to raise and appropriate the sum of \$420,497.00 (four hundred twenty thousand, four hundred ninety-seven dollars) to include the following budget items:

**GENERAL GOVERNMENT**

Executive	\$	30,100.00
Election		13,000.00
Financial Administration		15,500.00
Revaluation of Property		750.00
Legal Expenses		20,000.00
Planning		5,510.00

General Government Buildings	7,000.00
Cemeteries	6,750.00
Insurance	\$ 12,000.00
Regional Association	937.00
Personnel Administration	23,000.00
Contingency Fund	3,000.00
<b>PUBLIC SAFETY</b>	
Police	\$ 33,605.00
Ambulance	14,112.00
Fire Department	17,700.00
Emergency Management	300.00
<b>HIGHWAYS AND BRIDGES</b>	
Highways	113,610.00
Bridges	6,000.00
Street Lighting	4,300.00
<b>SANITATION</b>	
Solid Waste Collection	4,940.00
Solid Waste Disposal	30,000.00
<b>HEALTH</b>	
Pest Control	1,350.00
Health Agency	5,225.00
<b>WELFARE</b>	
Direct Assistance	4550.00
Intergovernmental Welfare	1,400.00
<b>CULTURE AND RECREATION</b>	
Parks and Playgrounds	11,800.00
Libraries	12,720.00
Patriotic Purposes	175.00
<b>CONSERVATION</b>	
Other Conservation	125.00
<b>DEBT SERVICE</b>	
Principal – Long Term Bonds	10,000.00
Interest – Long Term Bonds	2,069.00
Interest – Tax Anticipation Note	2,500.00
<b>CAPITAL OUTLAY</b>	
Buildings	
Building Improvements	1,500.00
Improvements Other Than Buildings	
Restoration of Town Records	2,069.00
Fire Department Radios	2,400.00
Office Equipment	500.00

#### **ARTICLE 4.**

To see if the Town will vote to raise and appropriate the sum of \$56,000.00 (fifty-

six thousand dollars) for payments to capital reserve funds to be disbursed as follows:

Fire Truck	20,000.00
Truck #2	8,000.00
Grader	6,000.00
Loader	7,000.00
Bridge Replacement	10,000.00
Police Cruiser	4,000.00
Tractor-Mower	1,000.00

*(The Selectmen recommend this article.)*

**(NOTE:** Under RSA 32:5 V, the Selectmen are required to indicate whether or not they approve of an appropriation which appears as part of a separate warrant article. The notation at the end of the following money articles gives the opinion of the majority of the Board.)

**ARTICLE 5.**

To see if the Town will raise and appropriate the sum of \$20,000.00 (twenty thousand dollars) for paving projects. *(The Selectmen recommend this article.)*

**ARTICLE 6.**

To see if the Town will vote to establish pursuant to RSA 35:1 a capital reserve fund for the purchase of trucks for the Highway Department, to be known as the Highway Department Truck Capital Reserve Fund.

**ARTICLE 7.**

To see if the Town will vote to discontinue the Town Truck #1 Capital Reserve Fund and the Town Truck #2 Capital Reserve Fund as provided in RSA 35:16-a. *(The Selectmen recommend this article.)*

**ARTICLE 8.**

To see if the Town will vote to appropriate the sum of \$58,606.84 (fifty-eight thousand six hundred and six dollars and eighty-four cents) plus accrued interest to be paid into the Highway Department Truck Capital Reserve Fund. This sum represents the amount formerly in the Town Truck #1 and Town Truck #2 Capital Reserve Funds. *(The Selectmen recommend this article.)*

**ARTICLE 9.**

To see if the Town will raise and appropriate the sum of \$68,000.00 (sixty-eight



thousand dollars) for the purpose of purchasing a new truck for the Highway Department, and to name the Selectmen as agents of the Town to withdraw \$55,000.00 (fifty-five thousand dollars) from the Highway Department Truck Capital Reserve Fund to be used for the purchase of the new truck and raise the balance of \$13,000.00 by general taxation. *(The Selectmen recommend this article.)*

#### **ARTICLE 10.**

To see if the Town will raise and appropriate the sum of \$20,000.00 (twenty thousand dollars) for the purpose of hiring additional part time personnel and for contracted services on Town roads. *(The Selectmen do not recommend this article.)*

#### **ARTICLE 11.**

To see if the Town will vote to appropriate the interest, \$5,000.00 (five thousand dollars), from the Lenore Niles Trust Fund for the purpose of planting trees on Town owned property, improving community facilities and sponsoring organizations of Orford with financial aid for opportunities that otherwise might be unattainable. *(The Selectmen recommend this article.)*

#### **ARTICLE 12.**

To see if the Town will vote to modify the elderly exemptions from property tax in the Town of Orford, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$5,000.00; for a person 75 years of age up to 80 years, \$10,000.00; for a person 80 years of age or older, \$20,000.00. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income, if single, of not more than \$15,000.00 or, if married, a combined net income of less than \$23,000.00, and own net assets not in excess of \$35,000.00, excluding the value of the person's residence? *(To be voted on by paper ballot.)*

#### **ARTICLE 13.**

To see if the Town will vote to modify the Section 218 agreement currently held with the State of New Hampshire to reflect the changes made to the Social Security Independence and Program Act of 1994 which raised the exclusion for election workers to less than \$1,000.00 annually for services performed by election workers for the Town of Orford?

#### **ARTICLE 14.**

To see if the Town will vote to accept the provisions of RSA 202-A:4-c providing



that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

**ARTICLE 15.**

To see if the Town will vote to adopt the provisions of RSA 202-A:4-d authorizing, indefinitely, until specific rescission of such authority, the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided however, that no acceptance of personal property by the library shall be deemed to bind the Town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property.

**ARTICLE 16.**

To see if the Town will authorize the Selectmen to apply for and receive Federal Disaster Assistance Funds through the State Disaster Coordination Office and to expend the funds so received to repair the damage done to Town roads and/or bridges caused by any disaster for which federal funds are available.

**ARTICLE 17.**

To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

**ARTICLE 18.**

To transact any other business that may legally come before said meeting.

Given under our hand and seal at Orford the 5th day of February in the year one thousand nine hundred and ninety-seven.

David Bischoff  
Timothy Chase  
Paul J. Goundrey  
BOARD OF SELECTMEN, TOWN OF ORFORD

A true copy:

Attest:

David Bischoff

Timothy Chase

Paul J. Goundrey

BOARD OF SELECTMEN, TOWN OF ORFORD

1997 BUDGET OF THE TOWN OF ORFORD

PURPOSE OF APPROPRIATIONS		Warrant Article #	Appropriations 1996	Actual Expenditures 1996	Recommended Appropriations 1997
<u>GENERAL GOVERNMENT</u>					
Acct. No.					
4130-39	Executive	3	\$ 29,200.	\$ 30,254.49	\$ 30,100.
4140-49	Election, Registration, & Vital Statistics	3	15,000.	14,218.50	13,000.
4150-51	Financial Administration	3	15,000.	15,474.74	15,500.
4152	Revaluation of Property	3	1,500.	1,334.79	750.
4153	Legal Expense	3	20,000.	23,999.33	20,000.
4155-59	Personnel Administration	3	23,000.	17,822.28	23,000.
4191-93	Planning & Zoning	3	5,710.	5,525.56	5,510.
4194	General Government Buildings	3	8,240.	5,631.80	7,000.
4195	Cemeteries	3	6,000.	5,747.92	6,750.
4196	Insurance	3	10,000.	12,122.00	12,000.
4197	Advertising & Regional Associations	3	937.	937.00	937.
4199	Other General Government	3	4,000.	0.00	3,000.
<u>PUBLIC SAFETY</u>					
4210-14	Police	3	26,000.	16,833.93	33,605.
4215-19	Ambulance	3	14,495.	14,495.04	14,112.
4220-29	Fire	3	17,100.	17,097.25	17,700.
4290-98	Emergency Management	3	300.	0.00	300.
<u>HIGHWAYS AND STREETS</u>					
4311-12	Administration & Highways & Streets	3	110,300.	106,577.34	113,610.
4313	Bridges	3	6,000.	7,030.90	6,000.
4316-19	Street Lighting & Other	3	4,300.	4,257.77	4,300.
<u>SANITATION</u>					
4321-23	Administration & Solid Waste Collection	3	4,680.	4,695.20	4,940.
4324-25	Solid Waste Disposal & Cleanup	3	29,000.	30,139.59	30,000.
<u>HEALTH</u>					
4411-14	Administration & Pest Control	3	1,000.	1,786.47	1,350.
4415-19	Health Agencies & Hospitals & Other	3	5,225.	5,225.00	5,225.

1997 BUDGET OF THE TOWN OF ORFORD — 2

PURPOSE OF APPROPRIATIONS		Warrant Article #	Appropriations 1996	Actual Expenditures 1996	Recommended Appropriations 1997
Acct. No.	<u>WELFARE</u>				
4441-42	Administration & Direct Assistance	3	\$ 3,300.	\$ 6,111.13	\$ 4,550.
4444	Intergovernmental Welfare Payments	3	1,690.	1,354.00	1,400.
	<u>CULTURE AND RECREATION</u>				
4520-29	Parks & Recreation	3	10,600.	14,395.33	11,800.
4550-59	Library	3	7,000.	6,990.64	6,970.
			5,480.	6,148.52	5,750.
4583	Patriotic Purposes	3	175.	167.18	175.
	<u>CONSERVATION</u>				
4611-12	Administration & Purchases of Natural Resources	3	125.	0.00	125.
	<u>DEBT SERVICE</u>				
4711	Principal — Long Term Bonds & Notes	3	18,000.	18,000.00	10,000.
4712	Interest — Long Term Bonds & Notes	3	6,540.	6,182.29	2,069.
4723	Interest on TANs	3	5,000.	331.23	2,500.
	<u>CAPITAL OUTLAY</u>				
4902	Machinery, Vehicles & Equipment	3	2,200.	2,292.95	2,400.
4903	Buildings	3	2,000.	504.84	1,500.
4909	Improvements Other Than Buildings	3	4,019.	3,063.30	2,569.
	<u>OPERATING TRANSFERS OUT</u>				
4915	To Capital Reserve Fund	4	51,000.	51,000.00	56,000.
4916	To Expendable Trust Funds (except Health Maint. Trust Fund)	11	5,453.	1,592.26	5,000.
<u>SUBTOTAL 1</u>			<u>\$ 479,599.</u>	<u>\$ 459,340.57</u>	<u>\$ 481,497.</u>

1997 BUDGET OF THE TOWN OF ORFORD — 3

PURPOSE OF APPROPRIATIONS		Appropriations 1996	Actual Expenditures 1996	Recommended Appropriations 1997
Acct. No.	INDIVIDUAL WARRANT ARTICLES	Warrant Article #		
	Paving	5	\$ 20,000.	\$ 20,000.
	Personnel	10	20,000.	14,001.54
	Tractor		11,500.	3,899.00
	Dam /Spillway		4,000.	3,731.37
	Truck	9		68,000.
<u>SUBTOTAL 2 Recommended</u>				<u>\$ 88,000.</u>

SOURCE OF REVENUE		Estimated Revenue 1996	Actual Revenue 1996	Estimated Revenue 1997
Acct. No.	TAXES			
3120	Land Use Change Taxes	\$ 1,034.		\$ 1,034.
3185	Yield Taxes	16,000.		16,000.
3186	Payment in Lieu of Taxes	900.		900.
3190	Interest & Penalties on Delinquent Taxes	50,000.		25,000.
<u>LICENSES, PERMITS AND FEES</u>				
3210	Business Licenses & Permits	500.		500.
3220	Motor Vehicle Permit Fees	105,000.		110,000.
3290	Other Licenses, Permits & Fees	2,200.		2,500.
<u>FROM STATE</u>				
3351	Shared Revenues	16,875.		17,000.
3353	Highway Block Grant	39,175.		39,000.
3359	Other (Including Railroad Tax)	10,000.		
<u>CHARGES FOR SERVICES</u>				
3401-06	Income from Departments	10,000.		15,840.
3409	Other Charges	3,800.		
<u>MISCELLANEOUS REVENUES</u>				
3501	Sale of Municipal Property	1,100.		
3502	Interest on Investments	4,500.		4,500.
3503-09	Other	2,265.		15,625.



1997 BUDGET OF THE TOWN OF ORFORD — 4

SOURCE OF REVENUE		Estimated Revenue 1996	Actual Revenue 1996	Estimated Revenue 1997
Acct. No.	INTERFUND OPERATING TRANSFERS IN			
3915	Capital Reserve Fund	\$ 7,907.		\$ 55,000.
3916	Trust & Agency Funds	5,653.		5,000.
<u>TOTAL REVENUES</u>		<u>\$ 276,909.</u>		<u>\$ 307,899.</u>

BUDGET SUMMARY

SUBTOTAL 1 Recommended	\$ 481,497.
SUBTOTAL 2 Individual Warrant Articles	\$ 88,000.
Total Appropriations Recommended	\$ 569,497.
Less: Amount of Estimated Revenues (Exclusive of Property Taxes)	\$ 307,899.
Amount of Taxes to be Raised	<u>\$ 261,598.</u>



## BUDGET ADVISORY COMMITTEE REPORT FOR 1996

The Budget Advisory Committee has worked with the selectmen during several rounds of budget request presentation meetings, other working meetings, and a formal budget hearing. Substantially more townspeople came to the formal hearing this year than last and they were quite vocal in expressing their concerns.

The Highway Department had originally requested a budget which included \$20,000.00 for additional help that the Road Agent feels he needs. The Selectmen did not want that money to be used solely for additional help, but envisioned it to be used for "special projects" to be overseen by them, not the Road Agent. The Selectmen reduced the Highway Department request by that \$20,000.00 and stated that they would Warrant it under a separate article. At the beginning of the formal hearing the Selectmen informed us that they were no longer planning to Warrant that additional money. After much discussion they were persuaded otherwise and agreed to add the separate Article for the \$20,000.00 for additional highway help.

Twice a year tax billing has again reduced debt service on tax anticipation notes. There is a down side, however. The Selectmen point out that a major reduction in tax delinquencies has occurred which means that the Town is collecting much less interest for late taxes than before. The good news for the people is that more of us are now able to pay our taxes on time without penalties.

Capital Reserve Funds deserve credit for helping to smooth out tax burden bumps. With a new Town truck on the agenda this year, and an overdue replacement needed for the Fire Department in 1 or 2 years, this reserve reduces the extra amount we would otherwise have to raise in some years. The Budget Advisory Committee requested that Capital Reserve Funds be presented in the Orford Town Report in a way to clearly summarize status before and after proposed budgets. The Selectmen agreed to consider this for next year.

Each department presented their proposed budget to the Selectmen and the Budget Advisory Committee, and it was evident that they had "squeezed" until it hurt. During the budget review meeting just prior to the formal hearing it was believed that the budget was going to be \$12,000.00 under last year's, so the Selectmen and Budget Advisory Committee agreed to set aside some extra money into the fire truck Capital Reserve, if a reduction of the budget was indeed the case. This was not to be. A math error was found and corrected by the Selectmen that now unfortunately shows a 9% increase in the amount to be raised by taxes over last year. The amount to now be raised by taxes is \$281,598.00 (last year was \$258,547.00).

We now agree with the proposed budget for 1997.

THE BUDGET ADVISORY COMMITTEE

SUMMARY OF DISBURSEMENTS BY ORDER OF SELECTMEN

	Appropriation	Disbursements	Unexpended Balance	Overdraft
<u>GENERAL GOVERNMENT</u>				
Executive	\$ 29,200.00	\$ 30,254.49	\$ 781.50	\$ 1,054.49
Election	15,000.00	14,218.50		
Financial Administration	15,000.00	15,474.74		474.74
Revaluation of Property	1,500.00	1,334.79	165.21	
Legal Expenses	20,000.00	23,999.33		3,999.33
Personnel Administration	23,000.00	17,822.28	5,177.72	
Planning	5,710.00	5,525.56	184.44	
General Government Buildings	8,240.00	5,631.80	2,608.20	
Cemeteries	6,000.00	5,747.92	252.08	
Insurance	10,000.00	12,122.00		2,122.00
Regional Association	937.00	937.00	0.00	
Other General Government (Contingency Fund)	4,000.00	0.00	4,000.00	
<u>PUBLIC SAFETY</u>				
Police	26,000.00	16,833.93	9,166.07	
Ambulance	14,495.00	14,495.04		0.04
Fire Department	17,100.00	17,097.25	2.75	
Emergency Management	300.00	0.00	300.00	
<u>HIGHWAYS &amp; BRIDGES</u>				
Highways	110,300.00	106,577.34	3,722.66	
Bridges	6,000.00	7,030.90		1,030.90
Street Lights	4,300.00	4,257.77	42.23	
<u>SANITATION</u>				
Solid Waste Collection	4,680.00	4,695.20		15.20
Solid Waste Disposal	29,000.00	30,139.59		1,139.59

SUMMARY OF DISBURSEMENTS BY ORDER OF SELECTMEN — 2

	Appropriation	Disbursements	Unexpended Balance	Overdraft
<u>HEALTH</u>				
Pest Control	\$ 1,000.00	\$ 1,786.47	\$	\$ 786.47
Health Agency	5,225.00	5,225.00	0.00	
<u>WELFARE</u>				
Direct Assistance	3,330.00	6,111.13		2,781.13
Intergovernmental Welfare	1,690.00	1,354.00	336.00	
<u>CULTURE &amp; RECREATION</u>				
Parks & Playgrounds	10,600.00	14,395.33		3,795.33
Libraries				
Free Library	7,000.00	6,990.64	9.36	
Social Library	5,480.00	6,148.52		668.52
Patriotic Purposes	175.00	167.18	7.82	
<u>CONSERVATION</u>				
Other Conservation	125.00	0.00	125.00	
<u>DEBT SERVICE</u>				
Principal — Long Term Bonds	18,000.00	18,000.00	0.00	
Interest — Long Term Bonds	6,540.00	6,182.29	357.71	
Interest — Tax Anticipation Note	5,000.00	331.23	4,668.77	
<u>CAPITAL OUTLAY</u>				
Machinery, Vehicles & Equipment				
Tractor/Mower	11,500.00	3,899.00	7,601.00	
Fire Department Radios	2,200.00	2,292.95		92.95
Buildings				
Building Improvements	2,000.00	504.84	1,495.16	

SUMMARY OF DISBURSEMENTS BY ORDER OF SELECTMEN — 3

	Appropriation	Disbursements	Unexpended Balance	Overdraft
<u>CAPITAL OUTLAY (continued)</u>				
Improvements Other Than Buildings			\$	\$
Town Signs	700.00	690.00		10.00
Restoration of Town Records	2,319.00	2,319.00		0.00
Road Name Signs (911)	1,000.00	54.30		945.70
Paving	20,000.00	22,109.89		2,109.89
Additional Highway Department Personnel	20,000.00	14,001.54		5,998.46
Land and Improvements				
Indian Pond Dam	4,000.00	3,731.37		268.63
<u>OPERATING TRANSFERS OUT</u>				
Payments to Capital Reserve Funds				
Fire Truck	14,000.00	14,000.00		0.00
Truck #1	6,000.00	6,000.00		0.00
Truck #2	4,000.00	4,000.00		0.00
Grader	6,000.00	6,000.00		0.00
Loader	7,000.00	7,000.00		0.00
Bridge Replacement	10,000.00	10,000.00		0.00
Police Cruiser	4,000.00	4,000.00		0.00
Niles Fund	5,453.00	1,592.26		3,860.74
Expendable Trust: Town Property	200.00	200.00		0.00
<b>TOTALS</b>	<b>\$ 535,299.00</b>	<b>\$ 503,282.37</b>	<b>\$ 52,087.21</b>	<b>\$ 20,070.58</b>



NON-APPROPRIATED EXPENDITURES

Discounts, Abatements and Refunds	\$ 6,415.69
Encumbered Funds: Fire Truck	28,341.17
Encumbered Fund: Reappraisal	14,833.26
School District	\$ 1,543,884.00
FEMA Funds	9,155.84
Taxes Bought by Town	110,547.33
Taxes Paid to County	96,954.00
Temporary Loans	100,000.00
SUBTOTAL	<u>\$ 1,910,131.29</u>
TOTAL DISBURSEMENTS BY ORDER OF THE SELECTMEN	<u>\$ 2,413,413.66</u>

DETAILS OF DISBURSEMENTS BY ORDER OF SELECTMEN

EXECUTIVE

AT&T	\$	37.51
Bischoff, David		923.50
Bischoff, David F.		100.00
Business Management Systems Inc.		2,796.80
Chase, Timothy		923.50
Chase, Timothy C.		100.00
CPI Printing Service		115.00
Flowers from the Heart		19.50
Gnomon Copy		45.48
Goundrey, Paul		923.50
Goundrey, Paul J.		100.00
Lebanon Graphics, Inc.		3,430.00
Magee Greydon Freeman		298.32
McKee, William B.		200.05
Michie		74.49
NHGFOA		25.00
NHMA		507.00
NYNEX		707.59
Postmaster, Town of Orford		397.00
Register of Deeds		137.60
Reliable		33.69
Selectmen, Petty Cash		35.61
Shipman, Gail		15,276.68
Shipman, Gail T.		234.04
Staples		22.89
Treasurer, State of NH		30.00
Valley News		118.39
Viking Office Products		125.94
WGSB		60.00
WGSB, Federal Taxes		2,455.41
TOTAL	\$	<u>30,254.49</u>
Current Use Application Fee		(108.00)
Copies		(104.55)
	\$	<u><u>30,041.94</u></u>

ELECTION

Arcolio, Sarah	\$	47.10
AT&T		11.71
Bean, Arletta		58.87
Bischoff, Elizabeth		145.22
Brown, Ruth		147.18

DETAILS OF DISBURSEMENTS BY ORDER OF SELECTMEN — 2

ELECTION (continued)

Department of Agriculture	\$ 472.50
Evans Printing Co.	42.76
Flowers from the Heart	6.50
Henry M. Adkins & Son Inc.	70.08
Journal-Opinion	27.00
Mack, Helen	34.00
Mack, Louise	404.04
Magee Greydon Freeman	83.33
Mount Cube Press	158.50
National Market Reports	81.00
NH City & Town Clerks' Association	20.00
NYNEX	506.00
Orford High School Class of '99	350.00
Parker, Judith	123.64
Peters, Julie	176.63
Rapelyea, Dora	16.50
Schwaegler, Andrew	147.19
Selectmer; Petty Cash	14.64
Thomson, Glyneta	82.42
Thomson, Peter	255.12
Thomson, Sheila	31.88
Treasurer, State of NH	433.00
Trend Business Forms	51.68
Twin State Typewriter	30.15
Valley News	137.09
Verry, Laura	253.16
Viking Office Products	76.31
WGSB, Federal Taxes	1,279.09
Williams-Matyka, Deborah	8,045.82
Williams-Matyka, Deborah A.	398.39
TOTAL	<u>\$ 14,218.50</u>
Copies	(35.75)
Fees Collected	(7,374.50)
	<u>\$ 6,808.25</u>

FINANCIAL ADMINISTRATION

Arcolio, Joseph	\$ 503.41
Business Management Systems Inc.	296.80
Fairlee Title Abstracting	500.00
Mack, Louise	11,002.20
Mack, Louise M.	1,220.80

FINANCIAL ADMINISTRATION (continued)

Peters, Charles	\$ 923.50
Postmaster, Town of Orford	256.00
The Balsams	460.00
WGSB	197.28
WGSB, Federal Taxes	114.75
TOTAL	<u>\$ 15,474.74</u>

REVALUATION OF PROPERTY

Butman, Richard	\$ 461.76
Cole Layer Trumble Co.	750.00
Cottonstone Farm	21.60
Fogg's Hardware	53.80
Selectmen, Petty Cash	9.39
WGSB, Federal Taxes	38.24
TOTAL	<u>\$ 1,334.79</u>

LEGAL

Gardner & Fulton	\$ 14,478.35
Saunders, Steven	5,606.48
Skey, Dumont & Matejek	3,914.50
TOTAL	<u>\$ 23,999.33</u>

PERSONNEL ADMINISTRATION

Internal Revenue Service	\$ 100.00
NH Retirement System	261.50
NHMA Insurance Trust	9,223.57
WGSB, Federal Taxes	8,237.21
TOTAL	<u>\$ 17,822.28</u>
Workers Compensation Refund	<u>(2,264.77)</u>
	<u>\$ 15,557.51</u>

PLANNING

Carolina Lock Service	\$ 56.79
Fields, James	55.00
Fields, James E.	32.40
Flowers from the Heart	6.50
Magee Greydon Freeman	83.33
Register of Deeds	156.64
Strout, James	59.50



DETAILS OF DISBURSEMENTS BY ORDER OF SELECTMEN — 4

PLANNING (continued)

UVLSRPC	5,027.83
Valley News	47.57
TOTAL	<u>\$ 5,525.56</u>
Subdivision Fees	(689.50)
	<u>\$ 4,836.06</u>

GENERAL GOVERNMENT BUILDINGS

Bent Needle Repair Shop	\$ 36.00
Carolina Lock Service	75.00
CVEC	1,432.35
Fogg's Hardware	165.14
Goundrey, Paul J.	25.00
J.D. Electric Co.	635.70
Johnson & Dix	1,637.72
Perley Colby Inc.	246.80
Pike, Betty	256.33
Reynolds, Claudia	10.00
Selectmen, Petty Cash	52.52
Shipman, Gail T.	18.95
Tatham Farm	29.00
Thibeault, Georgette	112.66
Valley Floors	211.57
Valley News	27.72
WGSB, Federal Taxes	9.34
Wilmott, Gerald	650.00
TOTAL	<u>\$ 5,631.80</u>

CEMETERY

Johnson & Dix	\$ 163.00
Orford Cemetery Commission	4,000.00
WGSB, Federal Taxes	1,584.92
TOTAL	<u>\$ 5,747.92</u>
Reimbursement	
Gas	(128.70)
Federal Taxes Reimbursement	(1,619.22)
	<u>\$ 4,000.00</u>

DETAILS OF DISBURSEMENTS BY ORDER OF SELECTMEN — 5

INSURANCE

NHMA Property Liability Trust	\$ 12,122.00
TOTAL	\$ 12,122.00
NHMA PLIT Refund	(6,317.19)
	\$ 5,804.81

REGIONAL ASSOCIATION

UVLSRPC	\$ 937.00
TOTAL	\$ 937.00

POLICE

AT&T	\$ 22.53
Badge Printers of America	83.70
Ben's Uniforms	910.45
Daniels Communications	110.20
Flowers from the Heart	6.50
Gall's Inc.	72.96
Jarvis, Harold	1,397.93
Jesse's Restaurant	75.00
Johnson & Dix	355.61
LaChapelle, Michael	5,877.06
Magee Greydon Freeman	83.34
Michie	186.00
Mobile Media	110.00
NH Retirement System	890.77
NYNEX	647.97
Orford Servicenter	211.12
Selectmen, Petty Cash	5.39
Staples	75.59
The Grand Union Co.	576.68
Town of Hanover	1,963.79
Treasurer, State of NH	70.00
Twin State Computer	1,519.99
Union Leader Corp.	68.76
Valley News	35.64
WGSB, Federal Taxes	1,476.95
TOTAL	\$ 16,833.93
Copies of Reports	(45.00)
Pistol Permits	(10.00)
	\$ 16,788.93

AMBULANCE

Upper Valley Ambulance	\$ 14,495.04
TOTAL	\$ 14,495.04

FIRE DEPARTMENT

Barnes, Erva	\$ 16.30
Conway Associates	3,850.56
Dennis, Arthur	350.33
Fairlee Fire Brigade	250.00
Fire Tech Safety	1,600.97
Fisher Scientific	3,250.29
Grady, Michael	72.00
Greenwood Fire Apparatus	155.78
Hanchett, Michael R.	110.00
Hartov, Alexander	120.00
Hebb, Allen	228.00
Hill, Gary	42.00
Hook, James	124.30
Johnson & Dix	302.04
National Safety Clean Inc.	129.00
Orford Volunteer Fire Department	2,600.00
Pease, Gerald	18.84
Philip W. Noyes Co.	31.00
Pierce Enterprises	59.91
Pikcomm Communications	422.50
Pufco	235.00
Sanborn, Franklin	102.00
Sanborn, Steve	322.09
Saulsbury Fire Equipment Corp.	222.50
Shur Auto Parts	124.18
Taylor, Larry	42.00
Town of Hanover	1,963.77
Treasurer, State of NH	36.00
Tri-State Fire Protection	58.00
TSMAFA Treasurer	40.00
UVRESA Inc.	50.00
Village Auto Parts	167.89
TOTAL	\$ 17,097.25
Fire Training Reimbursement	(33.57)
	\$ 17,063.68

HIGHWAY

Alice Sayre Gravel	\$ 6,837.60
Arthur Whitcomb Inc.	1,050.18
AT&T	55.34
B & B Trucking	304.00
B & R's Garage	1,695.00
Barker Steel Co.	228.47
Bond Auto Parts Inc.	382.13
Burtco	534.38
Cargill Salt	5,441.09
Claremont Chemicals	63.54
Cloud, David	75.00
Connecticut Valley Trucking	1,040.00
CVEC	660.13
Daniels Communications	53.40
Derby Mountain Construction	500.00
E.W. Sleeper Co.	5.08
ET & HK Ide	151.06
Fields, James	23,117.31
Fields, James E.	56.60
Fields, John	1,027.88
Fogg's Hardware	895.18
Gateway	127.63
GMS Hydraulics	594.93
Gordon, Jeffrey	133.38
Grappone Industrial	391.58
Hadlock, Roger	500.00
Harlow, Ralph	4,807.85
Hersey's Transmission Services	875.00
Howard P. Fairfield Inc.	2,334.23
Huntington, Jeffrey	528.20
Iroquois Manufacturing Co.	152.83
Jim Fielder Services, Inc.	119.02
Johnson & Dix	8,041.22
Kibby Equipment	542.22
Lawson Products	1,016.28
Mazzilli, Peter	100.00
Merriam Graves Corp.	314.17
Merriam Welding	35.00
Morton R. Bailey Construction	2,640.00
National Propane Corp.	188.25



HIGHWAY (continued)

Newton's	79.18
NH Municipal Truck Equipment	2,864.78
NH Wetlands Board	50.00
NHMTA	20.80
North Country Equipment Corp.	184.89
Northern Petroleum	452.80
NYNEX	487.03
Ossipee Mountain Electronics	303.21
Perry's Oil Service Inc.	536.69
Pierce Enterprises	1,721.59
Pierson, Richard	1,819.04
Pompy Farms Crushed Stone Inc.	30.01
Postmaster, Town of Orford	32.00
Rhomar Industries	355.77
Selectmen, Petty Cash	9.11
Shur Auto Parts	620.23
Strout, James	17,271.92
Stygles, Arnold	2,653.82
Taylor, Clifton	674.36
Tool Barn	473.25
Townline Equipment Sales	310.30
Treasurer, State of NH	337.72
Twin State Door	198.00
University of New Hampshire	25.00
Valley News	11.88
Vermont Department of Taxes	14.00
Village Auto Parts	1,212.27
W. Newbury Grading & Excavating	175.00
WB & RL Martin	1,129.46
WGSB, Federal Taxes	13,690.98
Whitcher, Randy	2,870.00
White Mountain Publishers	4.00
Williams Radiology	26.00
Wilson Tire Inc.	1,937.79
WorkSafe	380.84
TOTAL	<u>\$ 120,578.88</u>
Reimbursement for Repair	<u>(825.00)</u>
	<u>\$ 119,753.88</u>

DETAILS OF DISBURSEMENTS BY ORDER OF SELECTMEN — 9

BRIDGES

Burtco	\$ 6,262.40
Ruggles Engineering Services	223.50
Strout, Harley	545.00
TOTAL	\$ 7,030.90

STREET LIGHTING

CVEC	\$ 4,257.77
TOTAL	\$ 4,257.77

SOLID WASTE COLLECTION

Floyd Marsh Rubbish Removal	\$ 4,680.00
Gnomon Copy	15.20
TOTAL	\$ 4,695.20

SOLID WASTE DISPOSAL

Floyd Marsh Rubbish Removal	\$ 1,259.40
North Country Environmental Services	28,725.58
Parker, Ralph	25.00
Reliable	31.27
Viking Office Products	98.34
TOTAL	\$ 30,139.59
Trash Tickets	(4,164.00)
	\$ 25,975.59

PEST CONTROL

Daisey, Roy	\$ 620.36
Daisey, Royden	43.74
Daniels Communications	566.00
Department of Agriculture	14.00
Fogg's Hardware	30.99
Gall's Inc.	104.68
The JP Cooke Co.	55.05
Treasurer, State of NH	44.00
Upper Valley Humane Society	224.00
Viking Office Products	39.34
WGSB, Federal Taxes	44.31
TOTAL	\$ 1,786.47

DETAILS OF DISBURSEMENTS BY ORDER OF SELECTMEN — 10

HEALTH AGENCY

VNAVNH	\$ 5,225.00
TOTAL	<u>\$ 5,225.00</u>

INTERGOVERNMENTAL WELFARE

Community Action Outreach Program	\$ 504.00
Grafton County Senior Citizens Council	850.00
TOTAL	<u>\$ 1,354.00</u>

PARKS AND PLAYGROUNDS

Bannerman Sign & Promo	\$ 60.00
Brooks, Keith	5,170.58
Cooper Fence Co.	2,230.00
Cottonstone Farm	40.50
CVEC	185.40
Farm Plan	576.93
Floyd Marsh Rubbish Removal	400.00
Fogg's Hardware	13.57
Hook, Brenda	63.84
Johnson & Dix	360.49
K & R Portable Toilets	1,352.50
NH Division of Human Services	648.00
Orford Servicenter	12.00
Orford Ski Program	800.00
Pierce Enterprises	287.77
Shipman, Gail T.	83.96
Treasurer, State of NH	95.12
Treescapers	234.00
Villar, Peggy	42.00
WGSB, Federal Taxes	1,131.22
Young, LiLing	607.45
TOTAL	<u>\$ 14,395.33</u>

LIBRARIES

Orford Free Library	\$ 6,550.00
Orford Social Library	4,850.00
WGSB, Federal Taxes	1,739.16
TOTAL	<u>\$ 13,139.16</u>
Federal Taxes Reimbursement	Free Library (440.64)
	Social Library (1,298.52)
	<u>\$ 11,400.00</u>

PATRIOTIC PURPOSES

Patriotic Flag Co.	\$ 167.18
TOTAL	<u>\$ 167.18</u>

BOND PRINCIPAL

Shawmut Bank	\$ 18,000.00
TOTAL	<u>\$ 18,000.00</u>

BOND INTEREST

Shawmut Bank	\$ 2,912.50
Shawmut Bank Connecticut, NA	3,269.79
TOTAL	<u>\$ 6,182.29</u>

TAX ANTICIPATION NOTE INTEREST

WGSB	\$ 331.23
TOTAL	<u>\$ 331.23</u>

CAPITAL OUTLAY: LAND AND IMPROVEMENTS

Burtco	\$ 951.34
Connecticut Valley Trucking	130.00
NH Water Resources Division	75.00
NH Wetlands Board	25.00
Schwaegler, Bruce	1,093.50
Selectmen, Petty Cash	26.53
Southworth-Milton	1,150.00
W. Newbury Grading & Excavating	280.00
TOTAL	<u>\$ 3,731.37</u>

CAPITAL OUTLAY: MACHINERY, VEHICLES & EQUIPMENT

Blackmount Equipment	3,899.00
TOTAL	<u>\$ 3,899.00</u>



CAPITAL OUTLAY: BUILDINGS

Fogg's Hardware	\$ 504.84
TOTAL	<u>\$ 504.84</u>

CAPITAL OUTLAY: IMPROVEMENTS OTHER THAN BUILDINGS

Arthur Whitcomb	\$ 572.01
Blaktop	71.94
Bly Communications	300.00
Brown's River Bindery	2,319.00
Daniels Communications	1,914.00
Junction Frame Shop	138.51
Just Rewards	23.75
NH Bituminous Co. Inc.	14,530.94
Orford Babe Ruth Baseball	250.00
Orford Historical Society	500.00
Orford School District	375.00
Orford School District — OCEP	155.00
Pee Wee Softball	150.00
Priestley, Russ	690.00
Sanborn, Stephen	78.95
Skipper, Paul E.	6,000.00
Treasurer, State of NH	54.30
Upper Valley Equipment Rentals	95.00
W. Newbury Grading & Excavating	840.00
TOTAL	<u>\$ 29,058.40</u>

CAPITAL RESERVE FUNDS

Trustee of Trust Funds	\$ 51,000.00
TOTAL	<u>\$ 51,000.00</u>

STATEMENT OF APPROPRIATION  
Voted by the Town of ORFORD on March 12, 1996

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34.

Selectmen of the Town of Orford

April 10, 1996

PURPOSE OF APPROPRIATION	W.A. No.	For Use by Municipality
Acct.		
<u>No.</u> <u>GENERAL GOVERNMENT</u>		
4130 Executive	2	\$ 29,200.
4140 Election, Registration, & Vital Statistics	2	15,000.
4150 Financial Administration	2	15,000.
4152 Revaluation of Property	2	1,500.
4153 Legal Expense	2	20,000.
4155 Personnel Administration	2	23,000.
4191 Planning and Zoning	2	5,710.
4194 General Government Building	2	8,240.
4195 Cemeteries	2	6,000.
4196 Insurance	2	10,000.
4197 Advertising and Regional Associations	2	937.
4199 Other General Government	2	4,000.
<u>PUBLIC SAFETY</u>		
4210 Police	2	26,000.
4215 Ambulance	2	14,495.
4220 Fire	2	17,100.
4290 Emergency Management	2	300.
<u>HIGHWAYS AND STREETS</u>		
4312 Highways and Streets	2 & 6	130,300.
4313 Bridges	2	6,000.
4316 Street Lighting	2	4,300.
<u>SANITATION</u>		
4323 Solid Waste Collection	2	4,680.
4324 Solid Waste Disposal	2	29,000.
<u>HEALTH</u>		
4414 Pest Control	2	1,000.
4415 Health Agencies and Hospitals	2	5,225.
<u>WELFARE</u>		
4442 Direct Assistance	2	3,330.
4444 Intergovernmental Welfare Payments	2	1,690.
SUBTOTAL (carry to top of next page)		\$ 382,007.

STATEMENT OF APPROPRIATION — 2  
Voted by the Town of ORFORD on March 12, 1996

PURPOSE OF APPROPRIATION	W.A. No.	For Use by Municipality
SUBTOTAL (from previous page)		\$ 382,007.
Acct.		
<u>No.</u> <u>CULTURE AND RECREATION</u>		
4520    Parks and Recreation	2	\$ 10,600.
4550    Library	2	12,480.
4583    Patriotic Purposes	2	175.
<u>CONSERVATION</u>		
4619    Other Conservation	2	125.
<u>DEBT SERVICE</u>		
4711    Principal — Long Term Bonds & Notes	2	18,000.
4721    Interest — Long Term Bonds & Notes	2	6,540.
4723    Interest on TAN	2	5,000.
<u>CAPITAL OUTLAY</u>		
4901    Land and Improvements	5 & 8	24,000.
4902    Mach., Veh., & Equip.	3	11,500.
4903    Buildings	2	2,000.
4909    Improvements Other than Buildings	2	6,219.
<u>OPERATING TRANSFERS OUT</u>		
4915    To Capital Reserve Fund	2 & 11	51,157.
4916    To Trust and Agency Funds	7 & 9	<u>5,653.</u>
 TOTAL APPROPRIATIONS		 <u><u>\$ 535,456.</u></u>

STATEMENT OF REVISED ESTIMATED REVENUES  
For the Town of ORFORD — 1996

SOURCE OF REVENUE	For Use by Municipality	Reserved For Use by Dept. Of Revenue
Acct. No.		
<u>TAXES</u>		
3120	\$ 1,034	
3185	16,000	
3186	900	
3190	50,000	
<u>LICENSES, PERMITS AND FEES</u>		
3210	500	
3220	105,000	
3290	2,200	
<u>FROM STATE</u>		
3351		\$ 16,875
3353		39,175
3359	10,000	
<u>CHARGES FOR SERVICES</u>		
3401	10,000	
3409	3,800	
<u>MISCELLANEOUS REVENUES</u>		
3501	1,100	
3502	4,500	
3509	2,265	
<u>INTERFUND OPERATING TRANSFERS IN</u>		
3915	7,907	
3916	5,653	
SUBTOTAL	<u>\$ 276,909</u>	
General Fund Balance		
Unreserved Fund Balance	\$ 89,306	
Fund Balance to be Retained	45,906	
Fund Balance Remaining		
to be Used to Reduce Taxes	<u>43,400</u>	<u>\$ 43,400</u>
TOTAL REVENUES AND CREDITS		<u>\$ 320,309</u>
REQUESTED OVERLAY	<u>\$ 13,500</u>	



SUMMARY INVENTORY OF VALUATION  
Town of ORFORD in Grafton County

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34.

Selectmen of the Town of Orford

September 11, 1996

<u>CATEGORY</u>	<u>Acres</u>	<u>1996 Assessed Valuation</u>	<u>Totals</u>
<u>VALUE OF LAND ONLY</u>			
Current Use (At Current Use Values)	24,166	\$ 850,280	
Residential	15,494	6,186,960	
Commercial/Industrial	4	12,500	
Total of Taxable Land			\$ 7,049,740
Tax Exempt & Non-Taxable		XXXXXX	
<u>VALUE OF BUILDINGS ONLY</u>			
Residential		\$ 25,759,866	
Manufactured Housing		550,500	
Commercial/Industrial		548,000	
Total of Taxable Buildings			\$ 26,858,366
Tax Exempt & Non-Taxable		XXXXXX	
<u>PUBLIC UTILITIES — ELECTRIC</u>			
New England Power Co.		\$ 226,850	
New Hampshire Electric Coop		290,600	
Connecticut Valley Electric		208,800	
Total of Electric Utilities			\$ 726,250
<u>VALUATION BEFORE EXEMPTIONS</u>			\$ 34,634,356
<u>BLIND EXEMPTIONS</u>	(1)	\$ 15,000	
<u>ELDERLY EXEMPTIONS</u>	(7)	\$ 63,100	
Expanded Elderly Exemptions (since 1986):			
5 at \$ 5,000			
2 at \$20,000			
<u>TOTAL &amp; PERMANENTLY DISABLED EXEMPTIONS</u>	(2)	\$ 10,000	
<u>TOTAL DOLLAR AMOUNT OF EXEMPTIONS</u>			\$ 88,100
<u>NET VALUATION ON WHICH TAX RATE IS COMPUTED</u>			\$ 34,546,256

SUMMARY INVENTORY OF VALUATION — 2  
Town of ORFORD in Grafton County

<u>REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES</u>	<u>MUNICIPALITY</u>		
Other from MS-4, acct. 3186	\$ 900		
 <u>TAX CREDIT</u>	 <u>Limits</u>	 <u>Number</u>	 <u>ESTIMATED TAX CREDITS</u>
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty	\$700/\$1,400	2	\$ 2,800
Other war service credits	\$50/\$100	<u>51</u>	<u>2,550</u>
<b>TOTAL NUMBER AND AMOUNT</b>		<b>53</b>	<b>\$ 5,350</b>

CURRENT USE REPORT

<u>CATEGORY</u>	<u>GRANTED IN PRIOR YEARS</u>	<u>GRANTED FOR CURRENT YEAR</u>	<u>TOTAL NO. OF ACRES</u>
Farm Land	1,529	10	1,539
Forest Land	21,430	196	21,626
Unproductive Land	1,001		1,001
Total Number of Acres Exempted Under Current Use			24,166
Total Number of Acres Taken Out of Current Use During Year			1
Total Number of Acres Receiving the 20% Recreational Assessment			12,644

1996 TAX RATE CALCULATION  
Town of ORFORD

TAX RATES

Appropriations	535,456		
Less: Revenues	320,309		
Less: Shared Revenues	3,443		
Add: Overlay	13,175		
War Service Credits	5,350		
Net Town Appropriation		230,229	
Special Adjustment		0	
Approved Town/City Tax Effort		230,229	
Municipal Tax Rate			6.67

— SCHOOL PORTION —

Due to Local School	1,480,241		
Due to Regional School	0		
Less: Shared Revenues	22,325		
Net School Appropriation		1,457,916	
Special Adjustment		0	
Approved School(s) Tax Effort		1,457,916	
School(s) Tax Rate			42.20

— COUNTY PORTION —

Due to County	96,954		
Less: Shared Revenues	1,130		
Net County Appropriation		95,824	
Special Adjustment		0	
Approved County Tax Effort		95,824	
County Tax Rate			2.77

COMBINED TAX RATE

51.64

Total Property Taxes Assessed	1,783,969
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— COMMITMENT ANALYSIS —

Total Property Taxes Assessed	1,783,969
Less: War Service Credits	(5,350)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	1,778,619

— PROOF OF RATE —

Net Assessed Valuation	Tax Rate	Assessment
34,546,256	51.64	1,783,969

1996 BOND REQUIREMENT

Treasurer:	63,000	Tax Collector:	60,000
Town Clerk:	17,000	Trustees of Trust Funds:	78,000

## SCHEDULE OF TOWN PROPERTY

DESCRIPTION	VALUE
Library, Land and Building	80,000.00
Furniture and Equipment	7,000.00
Police Department	
Equipment	26,500.00
Fire Department	
Equipment	342,000.00
Highway Department, Land and Buildings	45,900.00
Equipment	270,000.00
Materials and Supplies	8,000.00
Parks and Playgrounds	71,800.00
Town Office, Land and Building	124,700.00
Furniture and Equipment	8,000.00
Schools, Land and Buildings	1,056,400.00
Equipment	530,000.00
Cemeteries	23,000.00
All Land and Buildings Acquired through Tax Collector's Deeds	
8-29-16	\$2,800.00
8-29-50	4,100.00
8-29-42	3,800.00
8-29-18	2,800.00
8-29-41	4,100.00
8-29-29	4,100.00
8-29-39	4,100.00
8-29-40	4,100.00
8-29-45	3,000.00
8-29-30	2,250.00
8-29-49	4,100.00
8-20-48	4,100.00
8-29-15	4,100.00
8-31-54	5,800.00
	53,250.00
<b>TOTAL</b>	<b>\$ 2,646,550.00</b>



**STATEMENT OF BONDED DEBT**

**TOWN OF ORFORD**

**December 31, 1996**

Showing Annual Maturity of Outstanding Bond

**FIRE TRUCK BOND (1995) — 5.25%**

<u>Maturities</u>	<u>Original Amount</u>	<u>\$98,000.00</u>
1997		10,000.00
1998		10,000.00
1999		10,000.00
2000		10,000.00
2001		10,000.00
2002		10,000.00
2003		10,000.00
2004		10,000.00
2005		<u>10,000.00</u>
	TOTAL	\$90,000.00

## **AUDITOR'S CERTIFICATE**

**As of 2-4-97**

This is to certify that I have audited the various Town Officers' books for the fiscal year ending 12-31-96 as required by State law and have found them to be correct to the best of my knowledge and belief.

The Trustee of the Funds' books were not available as of my certification date, consequently that portion of the audit is not included in this report. As soon as they are made available they will be reviewed and my report will be made to the Town of Orford and the State of New Hampshire.

Joseph J. Arcolio  
TOWN OF ORFORD AUDITOR

TREASURER'S REPORT  
 In Account with  
 The Town of ORFORD, NEW HAMPSHIRE

Cash on Hand January 1, 1996		\$ 606,532.58
State of New Hampshire		82,946.17
Louise Mack, Tax Collector		
1996 Property Tax	\$1,542,442.66	
1996 Yield Tax	14,916.83	
Previous Years' Property Tax	192,009.83	
Interest Collected and Costs	40,567.84	
Tax Sale Redeemed	6,338.73	
Land Use Change Tax	1,034.50	
Taxes Bought by Town	<u>110,547.33</u>	1,907,857.72
Deborah W. Matyka, Town Clerk		
Motor Vehicle Registration	112,959.50	
Boat Registrations	702.40	
Dog Licenses	1,755.50	
Marriage Licenses	302.00	
Miscellaneous Income and Fees	<u>7,453.28</u>	123,172.68
Woodsville Guaranty Savings Bank		
Tax Anticipation Note	100,000.00	
Interest Earned	3,848.91	
MBIA Interest Earned	4,950.18	
Federal Government	12,025.00	
Copier Receipts	156.80	
Income from Departments	5,075.86	
Income from Niles Fund	900.00	
Trust Fund Income	1,592.26	
Miscellaneous Income	125.49	
Insurance Adjustment	8,581.96	
Sale of Town Property	1,112.00	
Trash Income	<u>4,254.00</u>	142,622.46
Total Receipts		\$ 2,256,599.03
Total Disbursements		\$ 2,413,413.30
Cash on Hand December 31, 1996		\$ 449,718.31

TAX COLLECTOR'S REPORT  
Fiscal Year Ended December 31, 1996

	1996	1995	Prior
<b>Uncollected Taxes —</b>			
<b>Beginning at Fiscal Year</b>			
Property Taxes		\$186,907.27	
Yield Taxes		3,404.74	\$1,417.05
<b>Taxes Committed to Collector</b>			
Property Taxes	\$ 1,782,118.00		
Yield Taxes	14,436.55		
Current Use	1,034.50		
Bankruptcy	6,546.24		
<b>Interest Collected on</b>			
<b>Delinquent Taxes</b>			
	2,315.60		
<b>TOTALS</b>	<b>\$ 1,806,450.89</b>	<b>\$200,920.04</b>	<b>\$1,417.05</b>
<b>Remitted to Treasurer</b>			
<b>During Fiscal Year</b>			
Property Taxes	\$1,543,077.33	\$186,907.27	
Yield Taxes	12,969.15	3,404.74	
Current Use	1,034.50		
Bankruptcy Payments	1,441.33		
Interest on Delinquent Taxes	2,315.60	10,608.03	
<b>Abatements Allowed</b>			
Property Taxes	2,121.00		
Yield Taxes	127.63		
<b>Uncollected Taxes —</b>			
<b>End of Fiscal Year</b>			
Property Taxes	236,919.67		
Yield Taxes	1,339.77		1,417.05
Bankruptcy	5,104.91		
<b>TOTALS</b>	<b>\$ 1,806,450.89</b>	<b>\$200,920.04</b>	<b>\$1,417.05</b>



TAX COLLECTOR'S REPORT — 2

SUMMARY OF TAX LIEN ACCOUNTS  
Fiscal Year Ended December 31, 1996

	<u>1995</u>	<u>1994</u>	<u>Prior</u>
<b>Balance of Unredeemed Taxes</b>			
Beginning of Fiscal Year 1/1/96		\$ 75,632.29	\$ 75,212.97
Mortgage Fees		1,141.00	1,002.00
<b>Taxes Executed to Town</b>			
During Fiscal Year	\$ 110,547.33		
Mortgage Fees	1,792.00		
<b>Interest Collected</b>			
After Lien Execution	1,527.39	5,251.41	23,002.22
Interested Abated			615.80
<b>TOTAL DEBITS</b>	<u><u>\$ 113,866.72</u></u>	<u><u>\$ 82,024.70</u></u>	<u><u>\$ 99,832.99</u></u>
<b>Remitted to Treasurer</b>			
<b>During Fiscal Year</b>			
Redemption	\$ 20,885.20	\$ 20,118.69	\$ 64,298.31
Mortgage Fees	279.00	247.00	835.00
Interest and Cost after Lien	1,527.39	5,251.41	23,002.22
Abatements	\$ 3,991.21		\$ 2,364.71
Funds in Bankruptcy	1,757.32		3,528.45
Mortgage Fee Adjusted	36.00		23.00
Unredeemed Taxes	83,913.60	55,513.60	5,758.30
Mortgage Fees	1,477.00	894.00	23.00
<b>TOTAL CREDITS</b>	<u><u>\$ 113,866.72</u></u>	<u><u>\$ 82,024.70</u></u>	<u><u>\$ 99,832.99</u></u>

TOWN CLERK'S ACCOUNTS RECEIVABLE REPORT  
January 1, 1996 through December 31, 1996

TOTAL AMOUNT OF REVENUE \$ 160,023.48

Registrations

1411 Auto Permits Issued  
1305 Municipal Agent Functions

Town Tax Collected \$ 111,585.00

State Tax Collected \$ 38,183.88

Town Clerk Fees

1411 Registrations	@ \$1.00	\$ 1,411.00		
124 Title Applications	@ \$2.00	248.00		
117 Transfers	@ \$5.00	585.00		
1305 Municipal Agent	@ \$2.50	<u>3,262.50</u>	\$	5,506.50

Dump Tickets \$ 90.00

Photocopies & Postage \$ 35.75

Boat Registration Revenue \$ 700.40

Sale of *Thanks to the Past* \$ 39.95

Dog Licenses

319 Licenses Issued		\$ 1,413.00		
Late Penalties		340.50		
Town Clerk Fees		<u>319.00</u>	\$	2,072.50

Marriage Licenses

8 Marriage Licenses Issued				
State Revenue		\$ 304.00		
Town Clerk Fees		<u>56.00</u>	\$	360.00

Vital Record Copies

29 Certified Copies Issued				
State Revenue				
14 Copies	@ \$6.00	\$ 84.00		
15 Copies	@ \$3.00	45.00		
Town Clerk Fees				
14 Copies	@ \$4.00	56.00		
15 Copies	@ \$3.00	<u>45.00</u>	\$	230.00

U.C.C. Filings \$ 1,079.00

Miscellaneous Fees \$ 105.50

Miscellaneous — Refund of Returned Check \$ 35.00

TOWN CLERK'S ACCOUNT  
January 1 — December 31, 1996

BOAT REGISTRATIONS

45 Registrations Issued			
State Fees Collected		\$	953.50
Town Tax Collected			700.40
Boat Agent Fees			138.50
Total Boat Revenue			\$1,792.40

OHRV REGISTRATIONS

8 Registrations Issued			
State Fees Collected		\$	192.00
OHRV Agent Fees			8.00
Total OHRV Revenue			\$ 200.00

N.H. FISH & GAME DEPT. — LICENSES/DUCK STAMPS SOLD

40 Hunting/Fishing Licenses Issued			
State Fees Collected		\$	1,064.50
Agent Fees Collected			61.00
Total N.H. Fish & Game Revenue			\$1,125.50

SUMMARY OF FEES PAID TO TOWN CLERK

Auto Fees		\$	5,506.50
Boat Agent Fees			138.50
Certified Copy Fees			101.00
Dog License Fees			319.00
Fish & Game Fees			61.00
Marriage License Fees			56.00
OHRV Agent Fees			8.00
U.C.C. Filing Fees			1,079.00
Miscellaneous Fees			105.50
Total Fees		\$	7,374.50

## DOG LICENSE FEES

Male or Female	\$ 9.00
Altered Animals	6.50
Senior Citizens: for one animal	2.00
thereafter, the regular fee (owner over 65 years of age)	

License fee for a puppy (older than 3 months but younger than 7 months) is **\$6.50** for the first initial year. (effective 01/01/97)

### GROUP LICENSES (effective 08/09/96)

The minimum number of dogs required to qualify for a group license is five (5) dogs, and a standard fee of **\$20.00**.

Proof of rabies and altering is required.

All dogs should be licensed by April 30, 1997 to avoid any penalty.

The Town Clerk's Office will be receiving the triplicate copy of the rabies vaccination for dogs and cats directly from New Hampshire veterinarians for the dogs or cats whose owners reside in Orford. If your dog is not licensed with the Town of Orford by May 31, 1997, we will be obligated to inform the Orford Animal Control Officer of a violation of RSA 466:1. A civil forfeiture will be issued which carries with it a **\$25.00** fine.

## RABIES CLINIC

A "Rabies Clinic" has been scheduled to be held on Monday, **April 14, 1997**, between 6:30 and 7:30 p.m. at the Orford Fire Station. This has been arranged with the Oxbow Veterinary Clinic of Bradford, Vermont, the Orford Town Clerk, and Orford Fire Department. Attendance at this program is not only convenient, but offers these shots at a reduced rate.

Dog Rabies	\$ 5.00
Dogs EPI Vaccine (distemper, etc.)	10.00
Cat Rabies and Distemper	10.00
Cat Leukemia	12.00

If people see an animal they suspect of being rabid, contact Roy Daisey, Orford Animal Control Officer, Orford Police Department or the N.H. Fish and Game Department.

RSA 436:99, II-VI requires that **all dogs and cats** have rabies shots once they reach the age of **3 months**. This became effective on January 1, 1993. The first rabies shot will be good for only one year, on a young dog or cat, but a three-year vaccine will be given thereafter.

Rabies is a viral disease which attacks the central nervous system in mammals including wild animals, pets and **humans**. If untreated, it is almost always **fatal**.

**Rabies is spread from a bite or contact with the saliva of an infected animal.** An indication that an animal has rabies is a noted change in its behavior, such as loss of the normal fear of humans or a display of hostile actions. Rabies is impossible to diagnose without a medical test that can only be done after the infected mammal is dead.

Rabies is preventable. Dogs, cats, horses and other domestic animals can be vaccinated against the disease. If the vaccinated pet comes into contact with an infected animal, the disease will not spread. **However, humans that come into contact with the saliva from a rabid animal on their pet can get the disease.** If exposed to saliva from any animal which may be suspected of carrying rabies, the wound or infected area should be soaked for 10 minutes in soap and water prior to going to the emergency room of a hospital.

In Orford, we have had five cases of rabies diagnosed. Please take this advice seriously and have your pets vaccinated against the rabies virus.



## SELECTMEN

It was clear from discussions at Town Meeting '96 that the residents want a full time Police Chief. Immediately after Town meeting, we began our Police Chief search. We set a timetable that would give the Town a new chief by the beginning of summer. Unfortunately this did not work out as planned. Our first choice accepted the position and then declined just days before he was to begin work. After further interviews, Michael LaChapelle was hired and started work in early September. He has over 15 years' experience and is settling in for what we all anticipate being a long working relationship with Orford.

9-1-1 mapping continues. The long delay is a result of the mapping process. Between having the roads measured and mapped, the Town naming streets and verifying maps and the State producing updated maps, it is a time-consuming process. As stated in the Police Chief's report, in case of an emergency dial 9-1-1.

Two major projects were completed by the Highway Department last summer. Because of damage caused by the flooding from the January thaw, the bridge and a section of Quinttown Road had to be repaired. This was done with money that was received from the Federal Emergency Management Administration. The spillway at Indian Pond was rebuilt in August. This was necessary as we had received a deficiency notice on the old dam from the State. The elevation of the new spillway should help reduce shoreline erosion. The Town is co-owner of the dam with the Schwaeglers and the project cost was shared with them. We would like to thank Bruce for all the work he did; permit process, planning, coordinating and use of his equipment and labor. We would also like to thank the residents who volunteered their time and labor to help with the work.

The reappraisal is progressing. At this point, most of the site inspections have been done. The market survey and the other clerical work continues. In the spring there will be an opportunity for those who missed the initial visit to make an appointment to have an appraiser come for a house inspection. When the appraisal process is complete, individual property owners will be sent their new valuation. At this point they will be able to meet with the appraisers if they have any questions. The new valuations will be used for the second 1997 billing.

With the completion of the reappraisal, the Selectmen will review the information and new valuations before we accept the project as complete. We will all need to learn the new system. The information will be on a new computer that is dedicated to property valuations. This will make our work much more efficient.

This year the Board, with the Road Agent, hopes to develop a plan to reconstruct the bridge over Jacob's Brook on Brook Road. The abutments, stringers and the decking must be replaced. Depending on the cost and timing, we may apply for State Bridge Aid to help with funding for this project.

The tree program on the common will continue even though there are no longer funds available from the Small Business Administration. This year we may need to replace one tree. Fertilizing and hopefully some stump grinding will be done.

The Selectmen have strived to prepare a budget that will have a minimal impact on the Town's portion of the tax rate. It is always difficult to balance what the Selectmen feel the needs of the Town are and what we as taxpayers can afford. With the budget as recommended by the Selectmen, we anticipate a 1.2% increase in the amount needed to be raised by taxes. With the additional \$20,000.00 for highway department personnel, the increase would be 8.9%.

We are recommending that the Town purchase an additional full-size dump truck with a sander, plow blade and wing. The reasoning for this purchase is to more efficiently maintain the roads, particularly in the winter. It is our expectation that a truck of this size should last at least ten years. As we would have two full-size Town trucks, the eventual plan is to replace one truck every five years. We also recommend that we keep our present one-ton dump truck for jobs such as hauling the culvert thawer, as a back-up vehicle, especially in winter, and for going for parts. This is more cost efficient than using the full-size trucks.

Article 10, asking for an additional \$20,000.00 funding for the Highway Department, is not recommended by the Selectmen. We realize that a similar article passed last year at Town Meeting and we therefore included it in the warrant in order to give you the opportunity to vote on this additional funding.

We would like to thank Bill McKee for all the time and work he put into perambulating the Orford/Piermont town line with Eric Underhill. This project is required by State statute and requires time and abilities not possessed by everyone. We are lucky that there are people in town that are willing to pitch in when needed.

BOARD OF SELECTMEN  
David Bischoff  
Timothy Chase  
Paul Goundrey

## ORFORD CEMETERY COMMISSION

The Orford Cemetery Commission is pleased to report that the repair and the cleaning of the stones and markers in all three cemeteries was completed this Fall. Those stones in the very oldest parts of our cemeteries that were damaged by time have been preserved as well as straightened where it was possible and mended when pieces were broken. We are proud of the work done by Winston Doe of Ryegate, Vermont.

Our maintenance work in the East and Street Cemeteries was done by Fay Bean and Kurt Gendron with Shirley Gendron assisting part time. The Dame Hill Cemetery was maintained exclusively by Fred and Judy Siemons. We are grateful to all. Their painstaking and caring work has brought many complimentary comments and notes from family members.

We now expect that next year's work will be started on the fence of the Street Cemetery. The Commissioners are also beginning an alphabetized list of burials in each Cemetery. This will assist in locating ancestors for the ever-increasing number of people who request such information each year.

Paul B. Messer, Sr.  
Julia M. Fifield  
Ruth L. Brown  
COMMISSIONERS



# FINANCIAL REPORT

Year Ending December 31, 1996

*Cash on Hand January 1, 1996* \$ 4,080.37

## Receipts

Town of Orford	\$ 4,000.00
Trustees of Trust Funds	5,000.00
Donations	10.00
Donations (Stone Repair)	<u>400.00</u>

\$ 9,410.00

TOTAL

\$ 13,490.37

## Disbursements

Wages (including Federal Taxes)	\$ 8,593.08
Gas and Oil	180.70
Repairs	170.55
Supplies	364.45
New Equipment	145.00
Restoration and Cleaning	2,900.00
Miscellaneous	<u>304.82</u>

\$ 12,658.60

*Cash on Hand December 31, 1996*

\$ 831.77

TOTAL

\$ 13,490.37



## EMERGENCY MANAGEMENT

The Town of Orford's new FEMA field representative is Nancy R. Wurtz. She is taking over Howard Gaskill's position as he recently retired.

Recently parts of Orford were without electricity for an extended period. This can cause problems particularly for the elderly or infirm. If you are without heat or electricity for 24 hours, it would be helpful if you called and let me know. I will take count or help in any way needed. If there are many doing without heat in this cold season then perhaps I can help speed the power company on service.

The Town of Orford does have an Emergency Management Plan in case of a disaster. Those responsible for implementing the plan are: the Emergency Management Director, the Board of Selectmen, the Fire Chief, the Chief of Police and the Road Agent. We all hope that we will never have a major emergency crisis but, if we do, then we will be organized to control the problem and help those in need.

I thank the members of the Town of Orford for their continued support

Rita Pease  
EMERGENCY MANAGEMENT DIRECTOR

## ORFORD VOLUNTEER FIRE DEPARTMENT

In 1995 the Orford Volunteer Fire Department responded to 31 calls.

Mutual Aid	5	Power Lines	5
Fire Alarms	2	Ambulance Assists	6
Car Accidents	8	Mt. Cube Rescue	1
Illegal Burns	4		

Orford Engine 3 was delivered by the Greenwood Fire Apparatus on February 20.

The members of the Orford Volunteer Fire Department plan to start construction of an addition to the fire station this summer.

Respectfully submitted,

Arthur Dennis  
FIRE CHIEF

**TOWN FOREST FIRE WARDEN  
AND STATE FOREST RANGER**

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N.H. Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments.

**1996 Fire Statistics  
(Cost Shared)**

FIRES REPORTED BY COUNTY		CAUSES OF FIRES REPORTED	
Belknap	6	Smoking	5
Carroll	7	Debris Burning	34
Cheshire	13	Campfire	16
Coos	10	Power Line	4
Grafton	12	Railroad	2
Hillsborough	19	Equipment Use	1
Merrimack	14	Lightning	2
Rockingham	15	Children	22
Strafford	5	OHRV	1
Sullivan	6	Miscellaneous	20
<hr style="width: 20%; margin-left: 0;"/>			
TOTAL	107		

**“REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!”**

Stephen M. Kessler  
Forest Ranger

Gerald Pease  
Forest Fire Warden

## HIGHWAY DEPARTMENT

The 1996 year started off with a lot of snow. We had a record January thaw, losing two feet of snow in less than 24 hours. We lost 250 feet of the Orfordville Road at a cost of \$2500.00. We graveled parts of the Quinttown Road due to wash outs with F.E.M.A . funds (Federal Emergency Management Agency). The big Bridge in Quinttown was repaired with new stringers, decking and railing with F.E.M.A. funds. (Total of \$10,000.00 for the gravel and bridge).

New rails were put on the White Bridge on Archertown Road and we took out the old bridge at Indian Pond Road and put in a 42-inch pipe. We replaced the spillway at Indian Pond and redecked the bridge on Piermont Heights Road.

The River Road was sealed for .07 miles. We laid 700 yards of pug mix on the Archertown and Indian Pond Roads.

I have enjoyed working with the people of Orford and I thank you for your support.

James E. Fields  
ROAD AGENT



## ORFORD FREE LIBRARY

1996 was a successful year for the Orford Free Library due to the support of the Town of Orford, The Friends of the Orford Libraries, and the time and energy of individuals. In July, we welcomed Roberta Roberts as our new librarian. Our mission has been clarified by the ideas and suggestions from a brainstorming session attended by about 10 interested citizens on July 25th. Suggestions were made regarding: more programs, more outreach to the community, additional uses for the new computer and changes in the hours to make the library more accessible. The Free Library is now open from 3:30 – 7:30 p.m. Tuesday and Friday evenings and from 2:00 – 5:00 p.m. on Sunday.

Volunteers made a big difference in 1996. Barbara Hall came in weekly to help. Joe Arcolio installed a door to the historical room to improve our control of heat flow. Anna Knapp, Hannah Marsh, Kristen Kling, Kristin Ross and Sarah Roberts have helped with such things as storytime presentations, book sales, library chores and decorating the library for Christmas. Richard Butman has answered a number of questions asked by visitors who were seeking information about local history and past residents. Many thanks to the parents of Orford second graders who have helped transport the children to the library for their visit every other Tuesday. An open house/book sale/bake sale was held in August. Many people contributed to the success of this event through the donation of books, baked goods and time. Randy Lowe, of Lyme Software, introduced our new computer system and Marion Jacobus presented a puppet show at this event. Proceeds from the sale were added to our book purchasing funds. Sincere thanks to all those who have contributed refreshments, expertise, and time to the Free Library throughout the year.

In November, Roberta Roberts and Sarah Putnam presented a program to the 2nd and 3rd graders at the Orford Elementary School. Books which have won the Caldecott Medal awards for excellence were discussed and read to the combined classes. This was a successful joint effort by the two town librarians and the 2nd and 3rd grade elementary teachers.

The new computer is being used to access the New Hampshire State Library system. It also makes available the ILL (Interlibrary Loan) system, which gives patrons access to the collections of ALL the libraries in the state. In the past three months, the Free Library has provided 22 books specifically requested by patrons through the ILL system. In the coming year, it is expected that this computer will be used for cataloging our acquisitions. The computer is available to the community for research, word processing, record keeping and access to the Internet. We welcome all interested residents.

The Free Library building has been the meeting site for the Orford Historical Society on several evenings. It has also been the location for our monthly



informative/entertaining programs on Sunday afternoons. Free Library Trustee meetings are held the third Tuesday of every other month — beginning in January — at 7:00 p.m. The public is welcome.

The five main goals for 1997 at the Free Library include: 1) heating the historical room to allow year round use of the entire library and to protect and preserve the collection in that room, 2) cataloging all historical material at the library, 3) improving the Young Adult collection, 4) providing a more comfortable and welcoming area for children and young adults, and 5) providing community access to the Internet.

Respectfully submitted,  
BOARD OF TRUSTEES

Carol Boynton

Susan Kling

Juli Washburn

LIBRARIAN

Roberta Roberts

#### LIBRARY STATISTICS

Total Attendance:	892	Adult Fiction	112
		Adult Nonfiction	56
		Juvenile Fiction	642
		Juvenile Nonfiction	298
		Magazines	70
		Library-Owned Videos	167
		LUV Coop Videos	117
		Audio Tapes	46
		Interlibrary Loans	22
Total Items Circulated:			<u>1530</u>
Books Purchased:		Adult	35
		Juvenile	55
Books Donated:		Adult	101
		Juvenile	87
Videos Purchased:		Juvenile	7
Videos Donated:			6
Audio Tapes Purchased:		Adult	5
Audio Tapes Donated:			3
Magazine Subscriptions Purchased:			6
Magazine Subscriptions Donated:			1

## FINANCIAL REPORT 1996

### Receipts

Cash on hand January 1, 1996	\$ 3,558.11
From Town of Orford	6,550.00
Friends of the Orford Libraries Gift	500.00
Gifts (Other)	10.00
Sale of Books	250.00
Interest	78.37
Uncashed Check	20.00
	<hr/>
	\$10,966.48

### Disbursements

Books	\$ 947.80
Magazines	133.87
Multimedia (Children's Videos, Books-on-Tape)	225.86
Supplies	140.29
Librarians	2,659.68
Social Security/FICA	440.64
Postage	8.50
Dues/Memberships	140.00
Meetings	0.00
Fuel	1238.83
Maintenance	151.68
Post Office Box	13.00
Telephone	365.45
	<hr/>
	\$ 6,465.60

Balance in Checking Account December 31, 1996	\$ 4,500.88
	<hr/>
	\$10,966.48

## ORFORD SOCIAL LIBRARY

The Orford Social Library Trustees are pleased to report the completion and acceptance of our Long Range Plan. This is now helping us set our priorities for the years ahead. Our special thanks go to Community members Jane Duffaney and Carl Schmidt who gave many hours of their time to work with Trustees Jude Parker and Ruth Brown to formulate these goals. The Long Range Plan is available for anyone who wishes to see it.

One priority, a computer for public use, will be in place in late February or early March of 1997.

The Social Library facilities continue to be used by the Orford Community for many different activities including monthly meeting space as well as programs.

Library activities are our main interest as we continue to host the Elementary School classes for stories and book selection. A popular monthly activity is our pre-school story hour as well as the adult book discussion group. The summer programs for children that we share with the Orford Free Library continue each year.

By popular demand, our Library Hours have been increased so that we are now open:

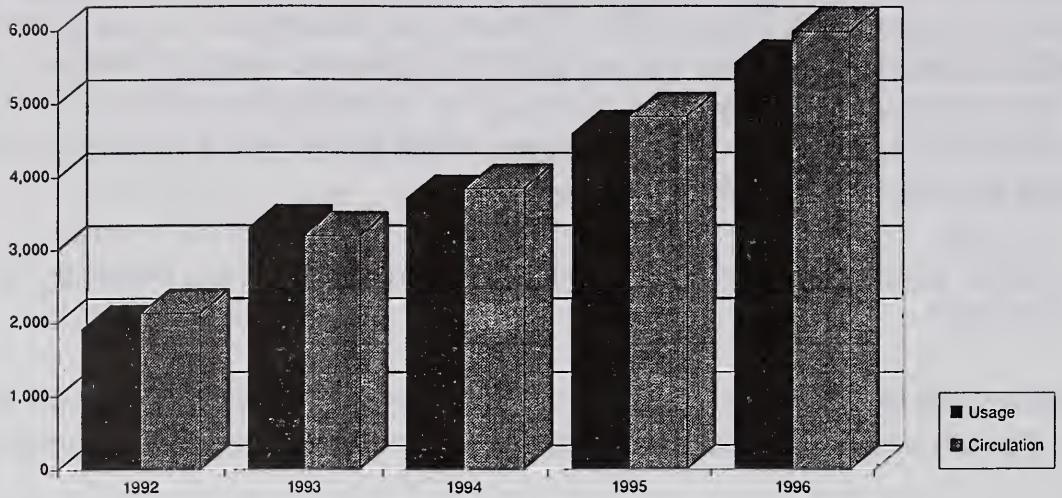
Monday	6:00 p.m.	—	8:00 p.m.
Wednesday	10:00 a.m.	—	1:00 p.m.
Thursday	5:00 p.m.	—	7:00 p.m.
Friday	2:00 p.m.	—	5:00 p.m.
Saturday	10:00 a.m.	—	1:00 p.m.

We are most grateful for the work of our volunteers. Their help in numerous areas is a most valuable asset to the effectiveness of our library service to the Orford Community. Special thanks go to our computer experts, Steven Micare, Joe Davis and Patrick O'Bryan and our evening volunteers, Rika Schmidt and Jean Dyke.

The Trustees especially wish to thank our Librarian, Sarah Putnam, whose dedication, ingenuity, and imagination have created an endearing Library for us and for our many loyal patrons. Our statistics and our progress graph are true testimony to the success of her endeavors.

# 1996 ORFORD SOCIAL LIBRARY STATISTICS

5 year Use and Circulation Activity for the Orford Social Library



**Persons using the Library:** 5,540

**Circulation:**

Adult Fiction	979
Adult Nonfiction	703
Juvenile Fiction	1,934
Juvenile Nonfiction	1,670
Magazines	257
Videos	326
Audio Cassettes	116

Total circulation 5,985

**Acquisitions:**

	Purchased	Donated
Books — Adult	79	65
Books — Juvenile	163	10
Magazine Subscriptions	10	8
Videos	4	23
Audio Cassettes	5	26

**Groups Using the Library:**

- Friends of Orford Libraries
- Orford Historical Society
- OCEP
- Education Roundtable
- Orford Water Board
- TOPS



## FINANCIAL REPORT

Opening Cash Balance, December 30, 1995 \$ 2,440.26

### **Income**

Town of Orford	\$ 4,850.00	
Gifts	1,605.00	
Money Market	6,000.00	
Interest and Dividends	7,955.83	
Book Sale	309.00	
Education	546.20	
Miscellaneous	445.25	<u>\$21,711.28</u>

\$24,151.84

### **Disbursements**

Book Purchases	\$ 3,810.21	
Lights	731.17	
Heat and Water	1,097.00	
Supplies	401.14	
Telephone	548.71	
Maintenance	290.00	
Miscellaneous	369.58	
Librarian	7,970.00	
Education	735.25	
Cleaning	160.00	
Grounds*	2,597.84	
Computer	2,377.98	
Payroll Tax	565.25	
Survey	1,400.00	<u>\$23,124.79</u>

Cash on Hand December 30, 1996 \$ 1,027.05

\$24,151.84

\*Replacing Line Fence; Redoing Brick Walk

### ORFORD SOCIAL LIBRARY TRUSTEES

Ruth L. Brown

Judy Cross

Ann G. Davis, Secretary

Jean W. Dyke

Julia M. Fifield, Chairman

Ellen R. Gluek

Jude Parker

Julie A. Peters, Treasurer

Sarah Putnam, Librarian

## NILES COMMITTEE

The Niles Committee was formed in 1988 to dispense by request the interest on a gift of \$50,000.00 to the Town of Orford by Mrs. Lenore Niles. Both Mr. and Mrs. Niles, who moved to Orford in 1950, had a deep affection for our town and its people. Mrs. Niles passed away in 1988, and left us a generous and unrestricted gift to be used for the betterment of Orford and its residents.

The Niles Committee met three times in 1996 for the purpose of reviewing applications received. The following appropriations were made from the Niles Fund this year:

High School Field Trip to Museum of Fine Arts	\$375.00
Orford Historical Society Start-Up Funds	500.00
Orford Babe Ruth Baseball Team Equipment	250.00
Maintenance of Trees on Town Property	235.00
Orford Committee for Educational Partnership —	
Contribution to Multi-Town Educational Conference	155.00
Purchase of Plaque and Framing of Photograph for Niles Room at Town Offices	<u>162.26</u>
TOTAL	\$1677.26

Applications to the Niles Committee for funds for community wide efforts, service projects and programs are kept at the Town Offices, and may be picked up during regular office hours.

### NILES COMMITTEE

Elizabeth Bischoff  
Paul Boone  
Tim Chase  
David Coker  
Barbara Dyke

## **PARKS AND PLAYGROUNDS**

The increase in the budget was due mainly to an increase in rates at the Skiway for the Ski Program.

A new chain link fence was installed at the soccer field. It replaced the old railroad tie cable fence.

Parks and Playground will be planning another Green-Up day this spring. Last year's was cancelled due to poor weather.

Gene Dyke  
Bill McKee  
Dave Thomson  
Dave Braley  
Randy Perry

## ORFORD PLANNING BOARD

Applications for action by the Planning Board were about at the previous year's level. Major actions taken were:

Approved one (1) application for minor lot line adjustments	No new lots
Approved one (1) application for annexation	Minus one lot
Approved three (3) applications for minor subdivisions	Five new lots
Held eight (8) informal discussions before application	
Total new building lots	Four

Other actions taken:

Initiated an update of the Master Plan but later put it on hold due to the heavy citizen involvement in various studies relating to the local schools. We plan to readdress this as soon as the School situation is resolved.

Recommended that all septic system applications be reviewed by the Selectmen before state application and that the Selectmen initiate a simplified "Building Permit" system. Both actions are to provide an early warning to the Board and the Selectmen of possible non-conforming activity per the Orford Subdivision Regulations and the tax consequences of new construction.

Participated in development of information for inclusion in the Tri-State Connecticut River Scenic Byway Project.

Reviewed and suggested minor revisions to Driveway Regulations for the Town.

Planning Board officers were elected at the March 1996 meeting:

Chairman	Paul Dalton
Vice-Chairman	Elizabeth Bischoff
Secretary	Andrew Schwaegler
Selectmen's Rep.	David Bischoff

Virgil Mack resigned from the Board due to relocation. Gary Hill replaced him but also had to resign at year-end due to business commitments. He is being replaced by David Coker.

The Board continues to contract with an UVLSRPC circuit rider, Shelly Hadfield, to be at the Town Offices one Friday per month from 1:30 – 3:30 PM (dates posted at Town Hall) to help applicants with questions and procedures. She is also available for appointments by calling (603) 448-1680, the Lebanon office of the Upper Valley Lake Sunapee Regional Planning Commission. We urge everyone to avail themselves of the "informal discussion" process to simplify applications, keep costs to a minimum and understand the issues before they become problems.

Paul Dalton  
Chairman



## **POLICE DEPARTMENT**

First, I would like to take this opportunity to thank the citizens of Orford for the warm welcome that I received when I became Chief of your Town.

Your Police Department experienced a few changes this year which are to be expected with a new Chief of Police. The most significant one being a more pro-active approach to the potential problems of the community. As some of you have noticed, there is a higher police visibility on Orford's roads and a stronger emphasis on enforcement.

Also John Richardson was hired as a Part-Time Police Officer at no expense to the Town. John lives in Orford and brings with him a solid background in the legal profession. With John's help, I hope to provide Orford with a faster police response on my days off instead of having an Orford citizen waiting, sometimes over an hour, for the busy and understaffed State Police.

1996 saw a slight decrease in animal complaints but we did have five confirmed cases of rabid animals with another fifteen suspected. Since it is difficult to determine when the rabies epidemic will "peak," it is very important that all of your domestic animals be vaccinated.

I have heard from a few citizens that the 9-1-1 system does not work. The fact of the matter is that the 9-1-1 system does work, it's just not fully functional. When you dial 9-1-1, you still have to remain on the phone with the dispatcher and give him/her the appropriate information, i.e. name, location calling from, nature of the problem. You should also remember that the Orford Police Department's Town Hall number is not for emergencies. If you call the Town Hall number and no one is in the office, you will get a recording to leave a message. If you wish to speak with me about an urgent matter but there is no emergency, you can still use the old emergency number of 353-4347, this number goes to Hanover dispatch and they can reach me 24 hours a day. In an emergency DIAL 9-1-1.

In closing, I would remind Orford citizens that we are not immune from crime. If you observe anything suspicious, call the police. I would rather respond to a call and find out it was a "false alarm," instead of not being called to an actual crime in progress.

Michael LaChapelle  
CHIEF OF POLICE

## Police Department (continued)

### STATISTICS REPORT FOR THE YEAR OF 1996

#### Criminal

Accidents	12	Larceny	5
Aid Persons	15	Liquor Laws	0
Aid Other Departments	13	Littering	0
Alarms	0	Lost & Found Property	13
Animals	106	Mental Persons	0
Arson	0	Miscellaneous	17
Assaults	4	Missing Persons	0
Auto Theft	1	M/V Complaints	9
Ambulance Calls	3	M/V Summons	13
Bad Checks	2	M/V Warning	25
Burglary	2	OHRV Complaints	2
Civil Problems	6	Pistol Permits	1
Criminal Homicide	0	Possess. Stolen Property	0
Criminal Mischief	9	Property Checks	14
Criminal Threatening	0	Sex Offenses	0
Disorderly Conduct	4	Suicide Attempts	0
Domestic	3	Suspicion	5
Drug Offense	1	Town Ordinances	0
Fire Calls	1	Unattended Death	1
Harassing Phone Calls	2	Wanted Persons	2
Juvenile Laws	0	Weapons	0

Total Calls for Service in 1996: 290

## SKI PROGRAM

The program offers beginner, intermediate and advanced instruction in alpine skiing on eight consecutive Wednesday afternoons from the beginning of January to early March at the Dartmouth Skiway. Bus transportation is provided to and from the Skiway. The program is open to all school-age residents of Orford and to all students in the Orford Schools. A nominal fee is charged to supplement funding from the Parks and Recreation Commission.

The 1996 season was very successful aided by heavy early season snow. We did have to cancel one week during the January thaw due to rain but it turned out to be fortuitous — the make-up week extended the season into the second week of March and gave us a beautiful sunny day for our annual end-of-year carnival and races. Race results give all children a chance to realize their real progress each year.

A total of 73 children participated this year, some 31% of the entire school enrollment. We had 4 kindergarten and eight first-grade beginners, 49 children in grades 2 — 8 and 12 high schoolers.

We had 18 instructors volunteer their time and talents, 10 in the beginner group and 8 for more advanced skiers. Three additional substitutes proved invaluable as schedule conflicts are inevitable over an 8-week period. Thanks again to our “Old Faithfuls” and also the new volunteers. Special thanks this year go to Doug Tiff and Cathy Richmond, non-skiers, who rode the bus each week, maintained headcounts and kept peace and tranquility (plus lots of cookies) in the lodge for the children as they warmed up on cold days.

As with most things, the cost of skiing at the Skiway increased this year to \$40 per participant. However, the program Committee decided to hold the fee at last year's level of \$35 and to make up the difference with program economies and special fund raisers (food sale at Flea Market, etc.). Overall, the program ran a deficit of about \$700 this year. We ask your help in any way to increase private fundraising and keep the costs to a minimum.

A very special Thank You this year to Margaret (Wheeler) Lacoste for all her years of dedication to the program. Margaret and her husband Don are relocating to Presque Isle, ME. She will be sorely missed for her long dedication to Orford Skiing.

Paul Dalton  
Esther Marsh  
SKI PROGRAM COORDINATORS



## SWIM PROGRAM

Another year and the children of Orford are better swimmers than ever! We saw lots of young newcomers to the swim program and served a total of 65 children. We welcomed the return of Li Ling Young as instructor and wish to recognize her expertise in our service for the past two years.

Also we express great appreciation to Randy Perry for his work on behalf of the recreation committee on the docks and the floats. He was a willing worker there to assist in getting the pond ready for lessons.

For the coming summer we will be in need of a new instructor and some new members for the swim committee. It would be ideal to find a local person who would be willing to be available for several years as instructor. Parents of younger children make great members of the committee for continuity. Many hands make light work. We have organized the program so the work can be shared, leaving no one person with too great a burden. Please contact Peggy Villar at 353-4552 if you or someone you know would be willing to serve.

Peggy Villar  
Brenda Hook  
Marcia Knapp



## CONNECTICUT RIVER JOINT COMMISSIONS UPPER VALLEY RIVER SUBCOMMITTEE

The Upper Valley River Subcommittee met monthly in 1996 to complete its work on the Connecticut River Corridor Management Plan. The Subcommittee, made up of local residents from riverfront towns in New Hampshire and Vermont representing agriculture, local business, riverfront landowners, local government, and recreation and conservation interests, continued to meet with experts from a variety of fields and examined river issues of importance to each community in the Upper Valley.

The management plan, which results from four years of work by the Subcommittee, is intended as a guide for use by local municipalities, public agencies, private organizations, and landowners and other individuals. It recognizes the Connecticut River as an invaluable resource, addresses opportunities for its use, and provides a coordinated approach for local residents and municipalities to practice good stewardship of the river corridor in the future. The plan focuses on water quality, recreation and access, aquatic habitat, wildlife, endangered species, agriculture, bank erosion and development.

The Subcommittee has learned that one of the greatest threats to water quality, aquatic habitat, water-based recreation, and landowners is bank erosion, which is a very complicated issue. Its work also has shown that our towns should consider carefully the potential effects of allowing development too close to the river. Flooding in the spring and summer of 1996 demonstrated that the river will use its flood plain for flood storage.

The management plan is now being prepared for printing and will be ready for public review this spring. The Connecticut River Joint Commissions will invite planning boards, conservation commissions, selectmen, and the public in Orford and other local riverfront towns to consider which of its findings and recommendations might be considered for adoption. In the meantime, we welcome anyone who is interested in learning more about the plan to contact us.

The Upper Valley River Subcommittee of the Connecticut River Joint Commissions, formed in 1993 under the New Hampshire Rivers Management and Protection Act, includes riverfront towns from Piermont to Lebanon, and Bradford to Hartford. In addition to preparing the plan, the Subcommittee advises the states and the Joint Commissions on actions that could affect the river. The Subcommittee is advisory and has no regulatory powers. All meetings are open to the public and take place on the third Monday of each month from 7–9 p.m. at the Lyme Town Office. Local residents are encouraged to attend and contribute their ideas. If you wish to serve on the Subcommittee, please contact the Board of Selectmen.

Pat Tullar  
Carl Schmidt

## REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF

DATE	NAME OF TRUST FUND (COMMON TRUSTS SHOWN FIRST)	HOW INV	PRINCIPAL			
			BEGINNING BALANCE	NEW FUNDS CREATED	GAINS OR LOSSES	WITH- DRAWALS
* MS10	<b>COMMON CEMETERY TRUSTS</b>	MF/CD/MM	\$94,850.45	\$1,350.00	\$2,827.83	
	<b>CAPITAL RESERVES AND OTHER TOWN FUNDS:</b>					
1989	TOWN OF ORFORD/ BRIDGES & ROADS	CD/MM	\$42,182.59	\$10,000.00		
1984	TOWN OF ORFORD/ COMM. FIELD (GIFT OF HAZEN MOREY)	PB	\$200.00			
1983	TOWN OF ORFORD/ COMM. FIELD	CD	\$731.58			
1985	TOWN OF ORFORD/ COMM. FIELD TRUST (GIFT OF HAZEN MOREY)	CD	\$6,905.54			
1991	TOWN OF ORFORD/ DUMP CLOSURE	CD/MM	\$15,000.00			
1989	TOWN OF ORFORD/ FIRE TRUCKS	CD/MM	\$29,373.64	\$14,000.00		
1983	TOWN OF ORFORD/ GRADER	CD	\$34,355.81	\$6,000.00		
1983	TOWN OF ORFORD/ IMPR H/CAP	CD	\$87.69			
1983	TOWN OF ORFORD/ LOADER	CD	\$8,330.23	\$7,000.00		
1978	TOWN OF ORFORD/ POLICE CRUISER	CD	\$4,243.19	\$4,000.00		
1987	TOWN OF ORFORD/ REAPPRAISAL	CD/MM	\$42,000.00			
1991	TOWN OF ORFORD/ TOWN BUILDINGS	CD/MM	\$2,611.28	\$200.00		
1992	TOWN OF ORFORD/ TRACTOR/MOWER	MM	\$7,500.00			
1991	TOWN OF ORFORD/ TREES CARE & REPL.	CD/MM	\$1,309.86	\$477.70		
1983	TOWN OF ORFORD/ TRUCK #1	CD	\$31,000.00	\$6,000.00		
1987	TOWN OF ORFORD/ TRUCK #2	CD	\$12,472.20	\$4,000.00		
1985	TOWN OF ORFORD/ BENEFIT H.S. STUDENTS (GIFT OF HAZEN MOREY)	CD	\$3,383.58			
1987	TOWN OF ORFORD/ SCHOLARSHIP FUND (GIFT OF MENTA SAWYER)	CD	\$5,000.00			
1991	TOWN OF ORFORD/ LENORE NILES FUND	CD/MM	\$50,000.00			
1989	TOWN OF ORFORD/ SCHOOL FUND FOR EXCE (GIFTS TO FUND BY INDIVIDUALS)	CD	\$17,030.57			
1949	ORFORD SCHOOL DISTRICT (ALICE MANN)	MF/MM	\$1,728.69		\$207.60	
1991	ORFORD SCHOOL DIST. - BLDG RESERVE	MM	\$36,000.00	\$1,000.00		
1987	ORFORD SCHOOL DIST. - H/C RESERVE	MM	\$341.21			
<b>TOTAL FUNDS HELD</b>			<b>\$446,638.11</b>	<b>\$54,027.70</b>	<b>\$3,035.43</b>	<b>\$0.00</b>

NOTES: Niles Fund disbursements included support for PeeWee Softball, Babe Ruth Baseball, Orford Historical Society, School trip to Boston conference and Lenore Niles memorial in the Niles Room at Town Offices.

2/5/97

Respectfully submitted:

M. Blanchard, C. Richardson, B. Schwaegler

## REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF ORFORD

DATE	NAME OF TRUST FUND (COMMON TRUSTS SHOWN FIRST)	HOW INV	PRINCIPAL			
			BEGINNING BALANCE	NEW FUNDS CREATED	GAINS OR LOSSES	WITHDRAWALS
* MS10	<b>COMMON CEMETERY TRUSTS</b>	MF/CD/MM	\$94,850.45	\$1,350.00	\$2,827.83	
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<b>TOTAL FUNDS HELD</b>			<b>\$446,638.11</b>	<b>\$54,027.70</b>	<b>\$3,035.43</b>	<b>\$0.00</b>

NOTES: Niles Fund disbursements included support for PeeWee Softball, Babe Ruth Baseball, Orford Historical Society, School trip to B conference and Lenore Niles memorial in the Niles Room at Town Offices.

2/5/97

Respectfully submitted:

M. Blanchard, C. Richardson, B. Schw



ORFORD FOR THE YEAR ENDING DECEMBER 31, 1996

ENDING BALANCE	BEGINNING BALANCE	INCOME		END OF YR BALANCE	TOTAL YEAR-END BALANCE
		INCOME AMOUNT	EXPENDED IN YEAR		
\$99,028.28	\$20,277.75	\$4,559.81	\$5,015.00	\$19,822.56	\$118,850.84
\$52,182.59	\$122.56	\$1,735.79		\$1,858.35	\$54,040.94
\$200.00	\$157.94	\$10.37		\$168.31	\$368.31
\$731.58	\$657.66	\$82.00		\$739.66	\$1,471.24
\$6,905.54	\$9,099.88	\$1,011.19		\$10,111.07	\$17,016.61
\$15,000.00	\$1,464.89	\$648.36		\$2,113.25	\$17,113.25
\$43,373.64	\$51.95	\$2,071.88		\$2,123.83	\$45,497.47
\$40,355.81	\$3,526.09	\$1,904.28		\$5,430.37	\$45,786.18
\$87.69	\$159.08	\$2.81		\$161.89	\$249.58
\$15,330.23	\$45.10	\$313.25		\$358.35	\$15,688.58
\$8,243.19	\$9.32	\$140.05		\$149.37	\$8,392.56
\$42,000.00	\$14,130.36	\$1,941.23		\$16,071.59	\$58,071.59
\$2,811.28	\$101.09	\$93.75		\$194.84	\$3,006.12
\$7,500.00	\$289.80	\$352.37		\$642.17	\$8,142.17
\$1,787.56	\$3.56	\$48.65		\$52.21	\$1,839.77
\$37,000.00	\$2,602.68	\$1,598.45		\$4,201.13	\$41,201.13
\$16,472.20	\$419.84	\$513.67		\$933.51	\$17,405.71
\$3,383.58	\$1,461.11	\$273.25		\$1,734.36	\$5,117.94
\$5,000.00	\$2,932.05	\$424.86		\$3,356.91	\$8,356.91
\$50,000.00	\$5,083.09	\$2,415.70	\$2,492.26	\$5,006.53	\$55,006.53
\$17,030.57	\$3,672.88	\$1,079.15		\$4,752.03	\$21,782.60
\$1,936.29	\$0.19	\$66.82		\$67.01	\$2,003.30
\$37,000.00	\$2,790.62	\$600.83		\$3,391.45	\$40,391.45
\$341.21	\$184.24	\$15.98		\$200.22	\$541.43
\$503,701.24	\$69,243.73	\$21,904.50	\$7,507.26	\$83,640.97	\$587,342.21

Museum of Fine Arts, Orford area school

::: Trustees.



## **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**

Grafton County Senior Citizens Council, Inc. works through its local programs to enhance the health and wellbeing of our older citizens and to assist them to remain independent in their own homes and communities for as long as possible. Through eight locations throughout the County, including Plymouth, Bristol, Canaan, Lebanon, Orford, Haverhill, Littleton and Lincoln, older adults and their families are able to obtain services such as home delivered meals, senior dining room programs, transportation, social work services, information and referral, health and educational programs, adult day care, recreation and opportunities to be of service to the community through volunteering.

During 1996, 65 older residents of Orford were able to make use of one or more of GCSCC's services. These individuals enjoyed balanced meals in the company of friends in a senior dining room, received hot, nourishing meals delivered to their homes by caring volunteers, were transported to health care providers or other community resources by our lift-equipped buses, and found opportunities to put their talents and skills to work for a better community through volunteer service. The cost to provide these services for Orford residents was \$8,130.85.

Community based services provided by GCSCC and its many volunteers for older residents of Orford were often important to their efforts to remain in their own homes and out of institutional care despite chronic health problems and increasing physical frailty, saving tax dollars and contributing to the quality of life of our older friends and neighbors.

GCSCC very much appreciates the support of the Orford community for services which enhance the independence and dignity of our older citizens and assists them to meet the challenges of aging in place

Carol W. Dustin  
Executive Director

Orford Area Senior Services  
P.O. Box 98, Orford, NH 03777  
Maureen Byrne, Coordinator  
603-353-9107

## UPPER VALLEY AMBULANCE

1996 was a special year for us at Upper Valley Ambulance. Your service was the recipient of the 1996 Vermont Emergency Medical Service of the Year award, the highest recognition offered by the State. This award falls on the heels of last year's award which recognized UVA's administrator as the 1995 Officer of the Year. We are all very proud of the service and what they have come to represent.

There is a whole new vocabulary coming into existence, which may significantly impact Upper Valley Ambulance, Inc. Terms like HMO, PPO, PCP, required pre-authorization, retrospective utilization review and capitation will become increasingly familiar. These phrases are used in health care insurance and managed care organizations, which are becoming increasingly common in the Upper Valley. UVA is networking with other ambulance services to improve our position and to educate and work with these agencies in order to maintain our viability as an excellent provider of pre-hospital emergency services.

Upper Valley Ambulance, Inc. has continued to grow to meet the complex challenge of providing emergency transport ambulance service to the eight-town region. UVA has had another very busy year in 1996. We responded to approximately 630 requests for medical assistance. Of those 630 requests, care was delivered without transporting the patient about 25% of the time. UVA does not charge in those instances. Our efforts to keep costs down for the townspeople by diversifying operations have been successful. The per capita charge to the eight towns will decrease from \$14.38 to \$14.00 for the upcoming year. As a point of reference, \$1.00 per capita equals roughly \$10,000. We are continuing with the policy of not requiring the eight member towns to guarantee payment for unpaid ambulance bills. When Upper Valley Ambulance started six years ago the per capita cost was \$14.00.

The Board of Directors of Upper Valley Ambulance have reviewed the budgetary needs for the upcoming year. The budget reflects no increase in salaries and no increase in training expenses. UVA expects to write off over \$100,000 in contractual allowances to Medicare/Medicaid, and Bad Debt. We expect to turn over an additional \$50,000 in unpaid bills to our collection agency. The Dartmouth helicopter service (DHART) has also had an impact in our transport services, especially in the area of infant transport.

Now, to summarize the activities of Upper Valley Ambulance. The primary focus for the ambulance service is to provide emergency transport services. We project a volume of 600 emergency responses from the eight-town area for the upcoming year. UVA continues to provide DHMC with transport services for their ICN and PICU. We expect to do 215 and 65 of these transports respectively. Also, we expect to do 350 non-emergency transfers. UVA has had continuing success with

a vigorous campaign to increase the volume of our non-emergency transfers. Of course, even though we are doing these non-emergency services, there is no compromise of the ambulance service to serve its primary mission of providing emergency services in the eight-town coverage area.

We continue to use a mix of full time and part time paid ambulance personnel. The day to day operations of the ambulance service are being expertly managed by John Vose, Administrator and Kevin Cole, Field Supervisor, who report directly to the committee of Town Directors, who are appointed by the Selectmen of the towns. UVA has worked very hard to become a focal point for training for the local F.A.S.T. squads and fire departments in the region.

We have set some ambitious goals for 1997. It has been our goal since we started providing this service to deliver the highest level of emergency care possible. We have upgraded our service from EMT Intermediate to the Paramedic level which allows the administration of IV fluids and medications, advanced airway control and use of defibrillation for heart attack victims. In addition, we hope to implement a Domicile Risk Assessment Program this year where our crews will go to the homes of our elderly citizens and assess their homes for potential fall hazards, and make recommendations for a safer home environment in the hopes of preventing an injury from occurring.

An opportunity you as a resident of a member town can take advantage of is our Subscription Service. The yearly membership fee entitles you to medically necessary Emergency Medical Services at no additional cost to you. Subscription applications are available at your local Town Offices, at Upper Valley Ambulance's Business Office in Fairlee, or area places of business. Call (802) 333-4043 for further information.

Larry A. Lancaster  
Chair, Board of Directors



## UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

The Upper Valley Lake Sunapee Regional Planning Commission is a voluntary association of thirty-one towns. The Commission is concerned with the development of comprehensive plans for beneficial and balanced economic, environmental and social growth in the Region. It functions as a research, resource and informational agency and, when appropriate, acts to obtain Federal, State and other approvals, grants-in-aid, loans and similar assistance for individual member towns and for the Region. The Commission provides technical assistance to member communities in the areas of planning (land use, transportation, water quality, etc.), mapping, community development, grantsmanship and grant administration. In addition, regional studies, such as our Regional Transportation Plan, and regional projects, such as household hazardous waste collections and the Connecticut River Scenic Byway Study, are undertaken to the benefit of more than one community.

In the past year, services such as our Planning Board training series and library, which features maps, planning resources and U.S. Census data, were available to all of our member communities. Orford residents have taken advantage of some of these services.

In 1996, our work specifically for the Town of Orford included:

- Provided information about cost per pupil in area towns.
- Recommended way to administer subdivision regulations when the subdivision involves two dwellings on a lot rather than new lot lines.
- Discussed the definition of subdivision and what types of projects are subject to subdivision regulations.
- Provided OSP population estimates and projections.
- Provided circuit-riding planner services.
- Met with Planning Board to review Scenic Byway Inventory.
- Conducted traffic counts at six locations.
- Wrote successful grant application to fund and staff an economic development program for our ten Grafton County Communities.
- Created and provided map of agricultural lands, prime agricultural soils and protected lands.
- Provided and updated copy of Community Development Plan to support CDBG application.

Our Commission looks forward to serving Orford in the coming year.



**VISITING NURSE ALLIANCE OF VERMONT  
AND NEW HAMPSHIRE, INC.**

We are very grateful for the continued support Orford provides to help VNA meet the home care and hospice needs of its community members. Here are some crucial points to consider regarding the importance of funding VNA programs in your town.

- VNA services are available to persons of all ages and all economic means.
- Hospital discharge planners and attending physicians work closely with VNA to decide a course of treatment for each home health care patient.
- Our VNA staff from the Bradford Branch provides skilled services for people who:
  - are recovering from surgery, have an acute illness, or disability
  - require long term care
  - need support and symptom control during a terminal illness
- Town funds help provide care for people who do not have adequate insurance or the ability to pay.

Changes in health care systems nationally are placing the very heart of patient care responsibility in the hands of home care agencies. VNA is pleased to help ensure a health care safety net for the people of Orford.

The following services were provided in the Town of Orford during the past year.

	<u>Visits 7-1-95 to 6-30-96</u>
Nursing	975
Physical Therapy	248
Speech Thereapy	2
Occupational Therapy	23
Social Services	6
Home Health Aide	1,613
Homemaker	190
TOTAL	3,057
Hospice of the Upper Valley Volunteer Program	
Volunteers: Hours	85 Hours
Volunteers: Families Served	4 Families
Screening Clinics: Attendance	138 Persons
Flu Clinics: Attendance	94 Persons
WIC:	45 Families Served, 291 Visits

On behalf of the patients and families we serve, thank you for your continuing support.

Elizabeth J. Davis, RN, MPH  
Chief Executive Officer

**Annual Report  
of the  
Orford School District**

**Orford  
New Hampshire**

**Fiscal Year July 1, 1995 to June 30, 1996**

**ANNUAL REPORT**  
**Of the**  
**ORFORD SCHOOL BOARD**  
**Fiscal Year July 1, 1995 to June 30, 1996**

**TABLE OF CONTENTS**

	PAGE
School District Organization . . . . .	89
Warrant for Annual Meeting, 1997 . . . . .	90
Minutes of Annual Meeting, March 15, 1996 . . . . .	92
Warrant for Special Meeting, January 14, 1997 . . . . .	99
Minutes of Special Meeting, January 14, 1997 . . . . .	100
Annual Report of the Principal . . . . .	101
Comparative yearly Enrollments . . . . .	103
Instructional Staff as of January 1, 1997 . . . . .	104
Auditors' Report . . . . .	105
General Fund Revenues, June 30, 1996 . . . . .	106
General Fund Expenditures, June 30, 1996 . . . . .	108
SAU 22 Assessments . . . . .	111
Revenues and Expenditures, 1995-96, 1996-97, 1997-98 . . . . .	112

**ANNUAL REPORT  
OF THE ORFORD SCHOOL DISTRICT**

**Orford, New Hampshire**

**1996**

The School Board of the School District of Orford herewith submits its Annual Report.

**SCHOOL DISTRICT ORGANIZATION**

<b>School Board</b>	<b>Term Expires</b>
Richard Dion	1999
Janice Grady, Secretary	1997
Bethany B. Miller, Chair	1998
Jonathan Sands	1997
Sherre L. Tullar, Vice-Chair	1997
Peter M. Thomson, Moderator	1997
Edna J. Adams, Clerk	1997
Edna J. Adams, Treasurer	1997
Joseph Della Badia, Superintendent	
Mary Ellen Gallagher, Assistant Superintendent	
William H. Moorman, Business Manager	
George S. Burlison, Principal (Resigned 1/1/97)	
Leonard J. Berliner, Interim Principal	
Barry R. LeBarron, Assistant Principal	



SCHOOL DISTRICT WARRANT

STATE OF NEW HAMPSHIRE

Grafton, S. S.

School District of Orford

To the inhabitants of the School District of Orford qualified to vote in District affairs:

You are hereby notified to meet at Memorial Hall in said District on Friday, March 14, 1997 at 4:00 P.M. to act on the following subjects:

ARTICLE 1: To choose by non-partisan ballot a Moderator, a Clerk, and a Treasurer, each to serve one year, one member of the School Board to serve one year and two members of the School Board to serve three years.

(POLLS WILL OPEN NO LATER THAN 4:00 P.M. AND WILL CLOSE NO EARLIER THAN 9:00 P.M.)

NOTE: ARTICLES 2 THROUGH 10 WILL NOT BE CONSIDERED UNTIL 7:00 P.M.

ARTICLE 2: To hear the Report of the Orford Committee for Educational Partnerships established at the Annual District Meeting on March 15, 1996.

ARTICLE 3: To see if the School District will authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, provided that (1) Such money is used for legal purposes for which a school district may appropriate money, (2) The School Board holds a public hearing on the expenditure of such money before it is expended, (3) The expenditure of such money does not require the expenditure of other School District funds, and (4) The funds are exempt from all provisions of RSA 32 relative to limitation and expenditure of school district monies.

ARTICLE 4: To see if the School District will reauthorize the Committee to study the advisability of withdrawing from School Administrative Unit #22 which Committee was originally authorized by vote of the District on January 14, 1997.

ARTICLE 5: To see if the School District will determine and fix the salaries of school district officers as follows: school district treasurer \$400.00; school district clerk \$50.00; school district moderator \$50.00. (The School Board recommends this action.)

ARTICLE 6: To see if the School District will vote to raise and appropriate the sum of Two Million Five Thousand Five Hundred Eighty Seven Dollars (\$2,005,587.00) for the payment of salaries for School District officials and agents and for the payment of statutory obligations of the District for the 1997-98 fiscal year. (The School Board recommends this action.)

NOTE: This number reflects the School Board's best efforts to present a budget which will result in no tax increase next year.

ARTICLE 7: Shall we adopt the provisions of RSA 194-B, implementing a charter and open enrollment school program? (INSERTED BY PETITION)

ARTICLE 8: Shall no more than **0 percent** of the district's current pupil enrollment be eligible for tuition to attend charter and open enrollment schools located outside the school district? (INSERTED BY PETITION)

ARTICLE 9: Shall no more than **0 percent** of the district's current pupil enrollment be eligible for the tuition to attend charter and open enrollment schools located inside the school district? (INSERTED BY PETITION)

ARTICLE 10: To transact any other business that may legally come before this meeting.

Given under our hands and seals at said Orford this 18th day of February, 1997.

Richard Dion  
Janice Grady, Secretary

Bethany B. Miller, Chair  
Jonathan Sands  
Sherre L. Tullar, Vice Chair

School Board,  
School District of Orford

**MINUTES OF ANNUAL MEETING  
ORFORD SCHOOL DISTRICT  
FRIDAY, MARCH 15, 1996**

**ARTICLE 1:** The Annual School District Meeting was called to order at 4:12 p.m. by Moderator Peter Thomson. The ballots were counted (584) and the polls were opened to cast ballots for the School District officers for the ensuing year.

(Articles 2 through 9 would not be considered until 7:00 p.m.)

At 7:10 p.m., Moderator Thomson called the meeting into session and led the Flag Salute. The following announcements were made: the Class of '98 was selling calendars in the hall, the Booster Club is asking for new members, and that walk-in registrations would cease at 7:00 p.m.

The motion by Tom Trunzo, seconded by Bob Palifka to suspend the reading of the warrant passed by a unanimous voice vote in the affirmative.

**ARTICLE 2:** The report of the study committee established at the March, 1995 Annual School District Meeting to consider ways of best providing secondary education to Orford students was presented by Paul Goundry. The findings and recommendations are: After 10 months and 23 meetings, plus participation in the Roundtables, the Orford High School Study Committee makes the following conclusions and strong recommendations:

We urge the passage of the Warrant article prepared by the committee. In this article, we have tried to set a course for the study of a regional approach by giving a specific agenda which must go beyond the Academy building and other towns joining Orford High School to solve Orford's problem. This is a significantly different approach. During the two-year study period, the following must also be accomplished:

1. In order for the town to make informed decisions on the fate of the high school, and given the fact that we have one of the highest per pupil costs in the state, the School Board must appoint a committee of concerned individuals to re-examine our school system and develop a vision, plan and costs for their schools.
2. Additionally, the Orford School Board not raise the Orford School District tax rate during the two year study period. Increases in the budget could be offset by aggressive marketing, grants, or private donations.

While everyone who has taken part in discussion concerning the high school all agree that a regional approach is in the best interests of the town of Orford and probably neighboring towns, we must be prepared in the event it does not become a reality.



3. Activate present or create a new Building Committee to investigate in detail the costs associated with and how to accomplish the renovation, reconstruction, and equipping of the Academy building.
4. Given the recent actions and pending warrant articles of sending towns, the School Board and administration must immediately re-examine the efforts they undertake to recruit tuition students and develop and implement a new plan.
5. The Town must recognize that the present tuition revenue is a significant portion of the high school budget, but that the tuition rate this income represents does not cover the actual cost per student. However, if this revenue falls significantly, the cost of Orford High School will become prohibitive.

For the success of these recommendations, the school and town communities must work together to establish and maintain all aspects of the school system. The school must utilize the diverse experiences and expertise of the residents of Orford.

The process that this committee has been through in the past ten months has been very arduous. The issues that are being investigated are difficult and the emotions that are involved are very intense. The process was not made any easier by rumors circulating around town, and the strained relationship with the school administration that developed when the Committee began to take a detailed look at the high school. When George Burlison resigned from the Committee after only six meetings, the school community lost its direct line of communication and input into the working of the Committee. After this, it seemed to be more difficult to receive requested information from the administration and the SAU. This strained relationship culminated with SAU's 2/14/96 presentation of "Orford's Options" to the Orford School Board.

A concern the committee had from the beginning was that we not be a repeat of the past. We have tried to look critically at the overall issues affecting the high school, realizing that it is providing a sound education to the students. It is now up to the Town to decide the future and direction of Orford's schools.

Respectfully submitted,

Paul Goundry  
Mark Johnson

Ginny Marino  
Quentin Mack  
Don Weisburger

Sue Turpin paid tribute to the Study Committee for their hours of work and recommendations to the school district. A hearty round of applause was given to the committee.

Pat Hammond asked Superintendent Della Badia if he would give his opinion on the recommendations and the report. Mr. Della Badia's reply was that he felt the



committee was going in the right direction and heartily approved the recommendations. Mr. Burlison fielded a question on tuition and why the numbers change so frequently, and explained that they have no way of knowing for sure until the students show up for class in the fall. Even then, there may be drop-outs and additions. The number for the 1996-97 year given now is a pure guess.

The motion to accept the report and act on the motion by the Study Committee was made by Nance Johnson, seconded by Sherre Tullar was passed in the affirmative by voice vote.

**ARTICLE 3:** We, the undersigned Orford Voters do petition the Orford School Board to include the following Warrant Article in the 1996 Orford School District Warrant.

To see if the town will act to accept the following recommendations of the Orford High School Study Committee:

That a Committee be appointed; two members each by the School Board and the Board of Selectmen, and one member by the Moderator, to fully explore, negotiate, and endorse a plan for an educational partnership with neighboring towns. Such a core committee would:

1. Be charged with providing an interim report at the 1997 school meeting and conclusive findings at the 1988 school meeting, and recruit additional members;
2. Be provided with funds not to exceed \$5,000.00 for appropriate professional feasibility studies and research;
3. Begin feasibility studies with neighboring towns and the local educational community, who will provide representation in discussion groups charged to research the areas of:
  - a) regional interest
  - b) financial requirements
  - c) school management and administration
  - d) curriculum design

(Inserted by petition) (The majority of the School Board recommends this article.)

Motion: Tom Trunzo      Second: Carol Perry

This motion was carried with a show of hands. 120 - Yes 50 - No. An effort to contain the study period to one year was defeated.

The ballot box was closed for casting ballots for School District Officers (10:10 p.m.).

**ARTICLE 4:** The undersigned registered voters of the Town of Orford, NH hereby petition the Orford School Board to include the following article on the Annual School District Meeting Warrant:

Whereas the Town of Orford has reached the outer limits of what it can raise to fund the public education of its children;

Whereas in 1995 the Town voted to appoint a special committee to study alternative ways of providing secondary education to high school students and there has been significant opportunity for public discussion;

Whereas the cost of operating Orford High School has resulted in the next-to-highest per student tax burden in some 31 area towns (UVLSRPC 1993 report);

Whereas because the Orford tuition rate is much higher than alternate area schools, surrounding towns are beginning to designate high schools other than Orford;

Whereas tuition income is crucial to the financial viability of Orford High School and cannot be reliably forecast until the sending towns know the future of the school;

Whereas a late 1995 town-wide survey indicated a majority of voters who responded favored an open voucher vs. continuing present maintenance of a high school (67 yes, 27 no);

It is petitioned that the School District see if it will vote to direct the School Board to determine all legal action necessary to close the Orford High School and establish a date certain for closure while maintaining and maximizing the local educational opportunities for elementary and middle students within the financial ability of the Town to support. Such completed action, including the date certain for closure, shall be reported to the Town no later than the last scheduled School Board meeting in June 1996. (Inserted by petition) (The School Board does not recommend this article.)

Motion to pass over his article: Tom Trunzo      Second: Mark Blanchard

After Jonathan Sanders made the point that if this article were to be passed over, it could be taken up at a later time in the meeting, perhaps after the majority of the interested voters had departed, Tom Trunzo withdrew the motion to pass over, Mark Blanchard withdrew his second.

Motion to act on the article as appears was made by Mark Blanchard and seconded by Tim Dyke.

Paper ballots were used. Total cast: 301 Yes - 87 No - 211 with three spoiled.

**ARTICLE 5:** Voted in the affirmative by voice vote that the School District authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, provided that (1) such money is used for legal purposes for which a school district may appropriate money, (2) The School Board holds a public hearing on the

expenditure of such money before it is expended, and (3) The expenditure of such money does not require the expenditure of other School District funds.

Motion: Paul Messer                      Second: Sara Schwaegler

**ARTICLE 6:** Voted in the affirmative by voice vote that the School District raise and appropriate the sum of \$250.00 to help support the Claremont Lawsuit Coalition which comprises the five districts (Claremont, Allenstown, Pittsfield, Lisbon and Franklin) which have sued the State of New Hampshire for the right of all children to have an equal opportunity to receive an adequate education regardless of the relative wealth or lack thereof of the town in which such children happen to live due to New Hampshire's near total reliance on property taxes to fund education. (The majority of the School Board recommends this appropriation.)

Motion: Tom Trunzo                      Second: Carol Perry

**ARTICLE 7:** Voted that the School District raise and appropriate the sum of One Thousand Dollars (\$1,000.00) to be added to the Capital Reserve Fund created on March 9, 1990, under provisions of RSA 35:1, for the purpose of funding major improvements or renovations to the school buildings. (The School Board recommends this action.)

Motion: David Bischoff                      Second: Julia Fifield

**ARTICLE 8:** To see if the School District will vote to raise and appropriate the sum of Two Million, One Hundred Forty-one Thousand, Seven Hundred Thirty six Dollars (\$2,141,736.00) in addition to the sums appropriated under Articles 6 & 7 above, for the support of schools, for the payment of salaries for School District officials and agents, and for the payment of statutory obligations of the District for the 1996-97 fiscal year. (The School Board recommends this action.)

Motion: Sandra Nordstrom

Motion: A motion made by Tom Trunzo for this article was to reduce the above amount by \$21,000.00 (Twenty-one Thousand Dollars) because the OTA had agreed to reduce their contract by this amount.

Sandra Nordstrom agreed to changing her original motion to \$2,120,736.00 to agree with Tom's figures. Second: Sherre Tullar.

Bruce Schwaegler made a motion to reduce the \$2,120,736.00 by another \$20,000, making the amount to be raised \$2,100,736.                      Second: Joe Arcolio

The amended motion passed with a voice vote and the motion to raise \$2,100,736.00 (Two Million One Hundred Thousand, Seven Hundred thirty-six Dollars) passed with an affirmative voice vote.



Richard Dion made the following motion: That the formation of a school budget advisory committee be established in a manner to be inclusive of at least the following characteristics and that formal presentation of details in its establishment be presented to the community no later than the school board meeting of June, 1996; that this committee be established unofficially if necessary, pending a warrant article at next year's school district meeting for official establishment; to conduct a thorough review of the entire school budget K-12 with an objective to provide specific recommendations to ensure cost-effective high quality education for all Orford students.

Further, for the coming year, the Budget Advisory Committee will be established as a sub-committee of the school board, providing its advice and findings to the board and the community as a whole. The members of the committee to be one school board member, an appointed school administrator and five members of the community chosen by the school board through expression of interest of those who want to participate and the school board chair as ex-officio, and that a warrant article be introduced for the 1997 annual meeting asking the voters to establish the budget advisory committee on a permanent basis with membership elected by the voters.

Tom Trunzo spoke in favor of this motion and requested that anyone who might be interested in serving, attend the next school board meeting.

**ARTICLE 9:** To transact any other business that may legally come before this meeting.

Richard Dion requested the following be recorded in the legal minutes of this annual meeting: That the citizens of the Town of Orford recognize with pride the placing of the OM teams at the competitions held last week at the Northern Regions. The Orford teams had four first place, two second place, and one third place finishes. Further, that the citizens of the Town of Orford congratulate the entire team for its being awarded the only and much coveted trophy representing their highest levels of creativity for its projects an award rarely granted, and

That the citizens of the Town of Orford do hereby with this proclamation wish the teams well at the NH state level final competition, knowing that the students will do their best in representing the pride and determination of our community.

The motion was affirmed by a round of applause.

Janice Grady presented Tom Trunzo with a gift certificate to the Dartmouth Book Store in appreciation of his years of service to the Orford Schools.

The results of the Australian Ballot:  
School Board Member: Richard Dion 179 votes

Write-ins: Tom Trunzo and Quentin Mack each had three write-in votes; the following



each had two write-in votes: Paul Dalton, Paul Messer, Judy Franklin, Harold Taylor; one write-in vote each for Stephen Spottswood, Pat Tullar, John Sands, Doug Tift, William McKee, Paul Boone, Theresa Taylor, Joyce McKee, Judy Pushee, Beth Miller and Jim McGoff.

Clerk: Edna J. Adams 205 votes

Write-ins: Debbie Matyka had five write-in votes; Judy Franklin, Sue Taylor and Tim Dyke each had one write-in vote.

Moderator: Peter M. Thomson 214 votes

Write-in: Tom Trunzo had one write-in vote

Treasurer Edna J. Adams 203 votes

Write-ins: four write-in votes for Debbie Matyka; one write-in each for Judy Franklin, Ruth Brown, Harold Adams, John O'Brien, and Paul Dalton.

The ballot box was sealed and the meeting adjourned at 11:15 p.m.

Respectfully submitted,

Edna J. Adams  
Orford School District Clerk

**SCHOOL DISTRICT WARRANT**

**STATE OF NEW HAMPSHIRE**

**Grafton, S. S.**

**School District of Orford**

To the inhabitants of the School District of Orford, in the County of Grafton, and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Orford Elementary School in said District on Tuesday, January 14, 1997, at 7:30 P.M. to act on the following subject:

To see if the District will authorize the formation of a committee to study the advisability of Orford School District withdrawing from School Administrative Unit #22 in accordance with RSA 194-C-2.

Given under our hands and seals at said Orford this seventeenth day of December, 1996.

Richard Dion  
Janice B. Grady, Secretary

Bethany B. Miller, Chair  
Sherre L. Tullar

School Board,  
School District of Orford

**SCHOOL DISTRICT MEETING  
STATE OF NEW HAMPSHIRE**

County of Grafton

Orford School District

January 14, 1997

At a legal meeting of the registered voters of the Orford School District held on January 14, at 7:30 P.M., in the multi-purpose room in the Orford Elementary School, the following article was discussed: To see if the District will authorize the formation of a committee to study the advisability of the Orford School District withdrawing from School Administrative Unit #22 in accordance with RSA 194-C-2.

The meeting was called to order at 7:30 P.M., by Moderator Peter Thomson with a salute to the flag. After reading the article to be discussed, the meeting was open to questions. Superintendent Joseph Della Badia was present as well as Attorney David Bradley to answer questions.

It was explained that with the change in the law, that any district may withdraw from a supervisory district after presenting a plan for all services provided by the supervisory district to be continued. A superintendent is not necessary if these services can be adequately provided in the plan which must be approved by the State Education Board. The vote to withdraw must be by a 60% majority.

After a half hour of questions it was decided that a committee consisting of 2 board members, 5 community members appointed by the Moderator and the Superintendent as the ex-officio member would be formed. Moderator Thomson asked that any interested persons contact him for consideration.

The time frame for the committee is loose, and the committee will need to be re-authorized at the annual meeting for the ensuing year.

A voice vote was called for with a definite vote in the affirmative.

The meeting was adjourned at 8:05.

Respectfully submitted,

Edna J. Adams  
School District Clerk

To: **The School Board, Superintendent of Schools and Citizens of the Orford School District:**

I respectfully submit this, my first annual report as interim Principal of the Orford School.

We are currently in a period of transition as we look forward to preparing our trimester block scheduling for the high school students for the upcoming school year. It is our hope that block scheduling will enable students more flexibility to enroll in a broader scope of courses over their four years here. In addition to this, we are still proceeding with curriculum updates/revisions. Language Arts, Guidance, Health, Technology and Mathematics have been completed, we will be embarking upon science and history next.

The seven sub-committees of the School Board have continued to provide consistent input to the Board and Principal to assist us with community input on how Orford Schools could grow from here. The adult education classes have resumed again this year thanks to the staff on board. Current offerings for this winter were: Ground Zero to Cyber-Ace, Furniture Refinishing/Construction/Restoration, Travel French, Novels of the American West, Black and White Photography, Poetry Writing Workshop, Introduction to Pottery, Getting Acquainted with King Lear, Tox Mox Cooking, Book Making, Russian Short Story: Talks and Tea and Open Mike.

This year, we have again been fortunate to have an Artist-In-Residence come to our school for a week long program in poetry for our third grade and some of our high school English classes. Many thoughts of appreciation go to our Booster club for providing the funds for this enrichment program.

The 368th Combat Engineers have continued to work on the Academy Building with our long range plant improvements set forth by Mr. Burlison. Their next scheduled weekend is in March of 1997.



Our School To Work Initiative (OSTWI) brought in an excess of \$78,000 to enhance our present curriculum. Joe Stallsmith and Barry LeBarron, along with several staff and community members were successful in bringing this program to Orford. Many people are working to implement its goals. An on-site Greenhouse, Desk Top Publishing Center and upgraded Business Computer work station will help students K-12 enhance their curriculum studies to be better prepared for the 21st century world of work.

In conclusion, I would like to thank all the staff, students and community members for their show of warmth upon my recent arrival here at Orford. I look forward to working with the Orford School Board, community members, faculty and staff in providing our students with a superb academic learning environment.

Sincerely,

Leonard Berliner, Ed.D.  
Principal

**ORFORD SCHOOL DISTRICT  
COMPARATIVE YEARLY ENROLLMENTS  
FOR OCTOBER FIRST OF EACH YEAR**

Year	Kindergarten	1	2	3	4	5	6	7	8	9	10	11	12	Total
1986	11	17	8	5	12	10	16	14	13	26	34	27	15	208
1987	20	13	17	9	8	12	10	27	19	32	31	33	25	256
1988	11	21	14	17	7	10	14	21	29	27	34	36	31	272
1989	16	10	23	13	16	8	8	23	21	36	26	35	32	267
1990	22	17	11	25	16	17	5	11	19	17	26	26	32	244
1991	14	19	14	10	21	13	14	10	13	21	20	31	21	221
1992	20	12	19	20	12	24	17	29	12	25	30	19	32	271
1993	18	14	11	18	16	9	21	20	30	22	25	30	18	252
1994	16	14	13	10	13	15	10	27	18	34	20	25	28	243
1995	13	13	14	14	11	17	14	15	29	24	35	22	17	238
1996	14	11	13	14	14	14	15	21	16	31	26	30	16	235

ORFORD SCHOOL DISTRICT

INSTRUCTIONAL STAFF AS OF JANUARY 1, 1997

Anna D. Alden	Music
Richard J. Barsotti	Science
Gary E. Barton	Grade 3
Sharen T. Conner	Special Education
Barbara D. Conroy	Grade 5
Patricia A. Erwin-Ploog	Media Generalist
M. Bridget Fariel	Social Studies and Curriculum Coord.
Lauren M. Fiekers	French
Karen J. Fryer	Grade 4
Phyllis A. Hanley	Business Education
Bonnie L. Harris	Mathematics and Science
Michael Ivanoski	English, Grades 6-8
Susan B. Kling	Grade 2
Roberta W. Kucer	English and Spanish
Theresa L. Langley	Grade 1
Richard D. Newton	Physical Education
Deborah T. O'Brien	Kindergarten & Reading Recovery
Charles L. Papirmeister	Technology Coordinator
Philip F. Pierson	Art
Eric O. Reichert	English
Barbara H. Smith	Mathematics
Joseph L. Stallsmith	Guidance
Karen L. Strickling	School Psychologist
Kristen A. Surprenant	English and Social Studies
Nancy T. H. Thatcher	Home Economics
Robert M. Thatcher	Physical Education
Roberta L. Traub	Special Education
Olga T. Valencia	Science, Grades 6-8

## **INDEPENDENT AUDITOR'S REPORT**

To The Board  
Orford School District  
Orford, New Hampshire

We have audited the accompanying general-purpose financial statements of the Orford School District as of and for the year ended June 30, 1996, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Orford School District management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Orford School District as of June 30, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The individual and combining fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Orford School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

**GRZELAK AND COMPANY, P.C., CPA's**

**August 12, 1996**



## ORFORD SCHOOL DISTRICT

**Schedule of General Fund Revenues and Other Financing Sources - Estimated and Actual**  
For the Year Ended June 30, 1996

	Current Year Estimate			Actual	Variance Favorable or (Unfavorable)
	Original Estimate	Changes (Net)	Final Estimate		
<b>REVENUES AND OTHER FINANCING SOURCES</b>					
<b>SCHOOL DISTRICT ASSESSMENT</b>					
District Assessment	1,415,384	0	1,415,384	1,415,384	0
Deficit Appropriation	0	0	0	0	0
	<u>1,415,384</u>	<u>0</u>	<u>1,415,384</u>	<u>1,415,384</u>	<u>0</u>
<b>TUITION</b>					
Regular Day School	497,892	0	497,892	494,016	(3,876)
Special Education	0	0	0	0	0
Vocational Education	0	0	0	0	0
Other	0	0	0	0	0
	<u>497,892</u>	<u>0</u>	<u>497,892</u>	<u>494,016</u>	<u>(3,876)</u>
<b>OTHER LOCAL REVENUE</b>					
Earnings on Investments	3,000	0	3,000	3,669	669
Pupil Activities	1,000	0	1,000	0	(1,000)
Trust Fund Income	100	0	100	0	(100)
Other Local Sources	100	0	100	19,264	19,164
	<u>4,200</u>	<u>0</u>	<u>4,200</u>	<u>22,933</u>	<u>18,733</u>
<b>INTERGOVERNMENTAL SOURCES</b>					
Foundation Aid	53,326	0	53,326	53,326	0
School Building Aid	19,500	0	19,500	19,500	0
Area Vocational School	8,545		8,545	8,545	0
Driver Education	0		0	0	0
Catastrophic Aid	0		0	0	0
Other	500		500	0	(500)
	<u>81,371</u>	<u>0</u>	<u>81,871</u>	<u>81,371</u>	<u>(500)</u>
<b>REVENUE FROM MISCELLANEOUS SOURCES</b>					
Other	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

OPERATING TRANSFERS IN

From Special Revenue Funds	0	0	0
From Capital Projects Funds	0	0	0
From Capital Reserve Funds	0	0	0
From Trust and Agency Funds	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>

OTHER FINANCING SOURCES

Proceeds from Long-Term Debt	0	0	0
Other	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>

TOTAL REVENUES AND OTHER

FINANCING SOURCES	1,999,347	0	1,999,347
		<u>2,013,704</u>	<u>14,357</u>

UNRESERVED FUND BALANCE

USED TO REDUCE TAXES	<u>43,802</u>
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TOTAL REVENUES, OTHER

FINANCING SOURCES AND	
USE OF FUND BALANCE	<u>2,043,149</u>

Schedule 2  
ORFORD SCHOOL DISTRICT

Schedule of General Fund Expenditures and Other Financing Uses - Budget and Actual  
For the Year Ended June 30, 1996

	Beginning Reserve Items (Expenditures Only)	Budget Voted	Transfers (Net)	Budget Total	Ending Reserve Items (Expenditures Only)	Actual	Variance Favorable or (Unfavorable)
<b>EXPENDITURES AND OTHER FINANCING USES</b>							
<b>INSTRUCTION</b>							
Regular Programs	0	925,212	0	925,212	9,500	881,678	34,034
Special Programs	0	159,915	0	159,915	0	179,613	(19,698)
Vocational Programs	0	0	0	0	0	0	0
Other Instructional Programs	0	35,390	0	35,390	0	33,922	1,468
Adult/Continuing Education	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
	0	1,120,517	0	1,120,517	9,500	1,095,213	15,804
<b>PUPIL SERVICES</b>							
Attendance and Social Work	0	0	0	0	0	0	0
Guidance	0	33,724	0	33,724	0	33,225	499
Health	0	12,857	0	12,857	0	13,545	(688)
Psychological	0	0	0	0	0	0	0
Speech Pathology & Audiology	0	0	0	0	0	0	0
Other Pupil Services	0	0	0	0	0	0	0
	0	46,581	0	46,581	0	46,770	(189)
<b>INSTRUCTIONAL STAFF SERVICES</b>							
Improvement of Instruction	0	19,550	0	19,550	5,389	19,054	(4,893)
Educational Media	0	30,808	0	30,808	0	25,796	5,012
Other Instructional Staff Services	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
	0	50,358	0	50,358	5,389	44,850	119
<b>GENERAL ADMINISTRATION</b>							
School Board	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0
Other	0	3,750	0	3,750	0	11,178	(7,428)
Office of the Superintendent	0	61,646	0	61,646	0	61,646	0
Special Area Administrative Services	0	0	0	0	0	0	0
Other General Administrative Services	0	3,426	0	3,426	0	0	3,426
	0	68,822	0	68,822	0	72,824	(4,002)

SCHOOL ADMINISTRATION SERVICES

Administration	0	401,843	0	401,843	0	379,931	21,912
Other	0	0	0	0	0	0	0
	0	401,843	0	401,843	0	379,931	21,912

BUSINESS SERVICES

Fiscal	0	0	0	0	0	0	0
Operation & Maintenance of Plant	0	134,818	0	134,818	0	129,450	5,368
Pupil Transportation	0	89,400	0	89,400	0	92,946	(3,546)
Procurement	0	0	0	0	0	0	0
Other Business Services	0	0	0	0	0	0	0
	0	224,218	0	224,218	0	222,396	1,822

MANAGERIAL SERVICES

Administration	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

OTHER SUPPORT SERVICES

Support	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

COMMUNITY SERVICES

Community Service	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

FACILITIES ACQUISITION & CONSTRUCTION

Facilities Acquisition	0	0	0	0	0	0	0
Construction	13,326	7,500	0	7,500	1,755	23,080	(4,009)
	13,326	7,500	0	7,500	1,755	23,080	(4,009)

OTHER OUTLAYS

Other	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

DEBT SERVICE

Principal on Long Term Debt	0	65,000	0	65,000	0	10,000	55,000
Interest on Long Term Debt	0	57,310	0	57,310	0	27,727	29,583
Interest on Notes Payable	0	0	0	0	0	0	0
Other Debt Service Charges	0	0	0	0	0	0	0
	0	122,310	0	122,310	0	37,727	84,583



OPERATING TRANSFERS OUT

To Special Revenue Funds	0	0	0	0	0	0	0	0
To Capital Project Funds	0	0	0	0	0	0	0	0
To Proprietary Funds	0	0	0	0	0	0	0	0
To Capital Reserve Funds	0	1,000	0	1,000	0	0	1,000	0
To Trust & Agency Funds	0	0	0	0	0	0	0	0
	0	1,000	0	1,000	0	0	1,000	0

SUPPLEMENTAL APPROPRIATIONS

Other	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

TOTAL EXPENDITURES AND

OTHER FINANCING USES	13,326	2,043,149	0	2,043,149	16,644	1,923,791	116,040
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SCHOOL ADMINISTRATIVE UNIT 22  
 REPORT OF ADMINISTRATIVE ASSESSMENTS  
 1996-97

District Assessments	Percent	Amount
Hanover	23.571	\$189,467
Norwich	17.340	139,381
Dresden	41.510	333,663
Lyme	9.713	78,074
Orford	7.866	63,228
<hr/>		
<b>Total</b>	100.000	803,813
	Revenues From Other Sources	<u>5,131</u>
	<b>SAU 22 OPERATING BUDGET</b>	<b>\$808,944</b>

ORFORD SCHOOL DISTRICT  
REVENUES, 1997/98

CATEGORY	1995/96 TOTAL YEAR ACTUAL	1996/97 ORIGINAL	1996/97 REVISED	1996/97 TOTAL YEAR ESTIMATE	1997/98 PROPOSED
Balance Carry-Forward	43,803	20,000	43,822	43,822	10,000
Local Sources:					
Approp. for Operating Budget	1,415,384	1,482,010	1,480,241	1,480,241	1,479,213
Approp. for Spec. Warrant Arts.	0	0	0	0	0
Total Tax Appropriation	1,415,384	1,482,010	1,480,241	1,480,241	1,479,213
Tuition	494,016	542,950	520,100	441,663	450,824
Checking Acct Interest	3,668	3,500	3,500	3,600	3,500
Trust Fund Income	0	50	50	50	50
Gate Receipts	521	1,000	1,000	1,000	1,000
Workers' Comp Refund	8,020	0	0	6,500	6,000
Rent & misc.	2,398	0	0	0	0
Total Local Sources	1,924,007	2,029,510	4,550	11,150	1,940,587
State Sources:					
Foundation Aid	53,326	27,136	29,523	29,523	25,000
Building Aid	19,500	19,500	19,500	19,500	19,500
Catastrophic Aid	0	0	0	0	0
Kindergarten Aid	0	0	0	0	0
Vo Tech Tuition/Transp	8,545	10,340	8,750	13,040	10,000
Total State Sources	81,371	56,976	57,773	62,063	54,500
Federal Sources:					
PL 94-142	0	0	0	0	0
PL 94-142 (Special)	0	0	0	0	0
PL 89-313	0	0	0	0	0
Dept of Agric. Grant	487	0	0	0	0
Medicaid	7,839	500	500	0	500
Total Federal Sources	8,326	500	500	0	500
TOTAL OPERATING BUDGET	2,057,507	2,106,986	2,106,986	2,038,939	2,005,587

ORFORD SCHOOL DISTRICT  
EXPENDITURES, 1997/98

DESCRIPTION	1995/96	1996/97	1996/97	1996/97	1997/98
	TOTAL YEAR ACTUAL	ORIGINAL	REVISED	TOTAL YEAR ESTIMATED	PROPOSED
<b>REGULAR INSTRUCTION:</b>					
Teacher Salaries - Instructional	825,483	868,970	868,970	840,013	843,823
Local Remedial Services	10,075	11,000	11,000	10,779	13,041
Ed Asst Salaries - Instructional	12,930	9,223	9,223	9,510	9,274
Substitutes	10,388	11,000	11,000	9,462	10,500
Supplies	23,245	23,000	23,365	22,868	18,005
Books	9,431	9,990	10,660	10,407	9,809
Equipment	21,424	12,304	11,694	11,667	9,000
Copier Expenses	16,780	9,000	9,000	9,816	9,000
Contracted Service, Repairs, etc	3,106	4,050	3,625	3,856	3,800
Voc School Tuition	8,825	11,250	11,250	14,400	14,800
<b>TOTAL REGULAR INSTRUCTION</b>	<b>941,687</b>	<b>969,787</b>	<b>969,787</b>	<b>942,778</b>	<b>941,052</b>
<b>SPECIAL EDUCATION:</b>					
Teacher Salaries - Spec Ed	63,656	66,976	66,976	66,976	83,594
Ed Asst Salaries - Spec Ed	56,305	58,900	58,900	42,141	32,960
Speech Therapy Salaries	19,862	20,404	20,404	19,455	24,252
Contracted Special Ed Services	36,685	41,465	41,465	40,981	21,700
Spec Ed Tuition	806	2,175	2,175	2,375	2,916
Other Spec Ed Expenses	2,300	1,500	1,500	1,763	1,500
<b>TOTAL SPECIAL EDUCATION</b>	<b>179,614</b>	<b>191,420</b>	<b>191,420</b>	<b>173,691</b>	<b>166,922</b>
Co-curricular/Athletics	33,922	33,775	33,775	33,613	25,113
Health Services (Nurse, etc)	13,545	15,862	15,862	13,955	13,866
Guidance Books, Supplies, Asst	2,902	2,500	2,500	4,627	3,382
Staff Development	18,779	13,930	13,930	13,686	11,200
Curriculum Development	275	1,000	1,000	1,041	1,000
Library Books, Supplies, Asst, etc	12,991	15,316	15,316	15,017	12,267
<b>DISTRICT ADMINISTRATION:</b>					
SAU Central Office Assessment	61,646	63,228	63,228	63,228	56,428
Other District Admin Expenses	11,178	13,479	13,479	13,467	6,750
<b>TOTAL DISTRICT ADMINISTRATION</b>	<b>72,824</b>	<b>76,707</b>	<b>76,707</b>	<b>76,695</b>	<b>63,178</b>



DESCRIPTION	1995/96	1996/97	1996/97	1996/97	1996/97	1997/98
	TOTAL YEAR ACTUAL	ORIGINAL	REVISED	TOTAL YEAR ESTIMATED	PROPOSED	
<b>SCHOOL ADMINISTRATION:</b>						
Principal's Salary	55,000	56,650	56,650	57,885	56,100	
Asst Principal's Salary	18,678	18,746	18,746	16,965	17,117	
School Secretary's Salary	20,862	26,884	26,884	27,148	27,148	
Additional Office Help	750	750	1,000	1,000	0	
Telephone	7,104	10,000	10,000	7,757	9,000	
Salary increase pool - non-union	0	0	0	0	3,000	
Other School Admin. Expenses	11,853	13,060	12,810	14,203	7,875	
<b>TOTAL SCHOOL ADMINISTRATION</b>	<b>114,247</b>	<b>126,090</b>	<b>126,090</b>	<b>124,958</b>	<b>120,240</b>	
<b>FRINGE BENEFITS:</b>						
Medical Insurance	117,888	139,236	139,236	121,017	129,682	
Dental Insurance	18,734	19,084	19,084	18,759	19,229	
Social Security	89,523	94,357	94,357	87,997	91,640	
Life Insurance	1,576	1,692	1,692	1,836	1,512	
Disability Insurance	764	816	816	562	526	
Workers' Comp Insurance	7,354	7,074	7,074	11,542	11,646	
Retirement	26,700	31,349	31,349	26,824	33,412	
Unemployment	3,145	4,050	4,050	3,811	3,708	
<b>TOTAL FRINGE BENEFITS</b>	<b>265,684</b>	<b>297,658</b>	<b>297,658</b>	<b>272,348</b>	<b>291,355</b>	
<b>CUSTODIAL/MAINTENANCE:</b>						
Custodial Salaries	50,476	53,765	53,765	50,276	48,778	
Custodial Overtime/Subs/Summer	11,437	7,900	7,900	11,263	9,135	
Contracted Maintenance Services	16,584	14,000	14,000	13,843	14,000	
Property/Liability Insurance	9,968	11,000	11,000	11,012	11,000	
Electricity	19,443	20,000	20,000	20,462	20,500	
Heat	10,315	15,000	15,000	13,000	14,000	
Other Plant Operation Expense	12,227	19,230	19,230	21,030	16,930	
<b>TOTAL PLANT OPERATIONS</b>	<b>130,450</b>	<b>140,895</b>	<b>140,895</b>	<b>140,886</b>	<b>134,343</b>	
Pupil Transportation	92,946	92,150	92,150	98,125	101,200	
Food Service Subsidy	0	0	0	0	0	
Site & Bldgs / Capital Outlay	11,509	12,000	12,000	11,716	7,000	
Debt Service	122,310	117,896	117,896	112,896	113,469	
<b>GRAND TOTAL BUDGET</b>	<b>2,013,685</b>	<b>2,106,986</b>	<b>2,106,986</b>	<b>2,036,032</b>	<b>2,005,587</b>	

**VITAL RECORDS  
OF THE TOWN OF ORFORD  
For the Year Ended December 31, 1996**

**BIRTHS**

DATE	CHILD'S NAME	FATHER and MOTHER	PLACE OF BIRTH
01/29/96	Nicholas Lee Marsh	Alan Trent Marsh Sherry Ellen Wurtz Marsh	Lebanon, NH
02/10/96	Dakota Paul Day	Dusti Ann Day	Lebanon, NH
02/25/96	Hanna Foster Rockwell	Adam Todd Rockwell Toni Lee Gray Rockwell	Lebanon, NH
05/18/96	Ellen Catherine Cook	Brian Richard Cook Kathryn Lynn Cartier Cook	Lebanon, NH
07/10/96	Marcus John Dyke	Adam Joseph Dyke Donna Althea Dempsey Dyke	Haverhill, NH
09/06/96	Samuel Louis Emerson	Melvin Paul Emerson Amy Lou Messer Emerson	Lebanon, NH
09/19/96	Clayton Robert Rich	Daniel Jonathan Rich Andrea Elizabeth Pickering Rich	New London, NH
09/21/96	Lauren Catherine Daisey	Amos Frederick Daisey Holly Christine Lemay Daisey	Haverhill, NH

## MARRIAGES

DATE	GROOM	RESIDENCE	BRIDE	RESIDENCE
03/31/96	James C. Durkee	Orford, NH	Susan A. Tuttle	Orford, NH
05/18/96	Gary R. Siemons	Orford, NH	Raquel J. Welch	Orford, NH
05/26/96	Charles Billings, Jr.	Boulder, CO	Karen M. MacDonald	Boulder, CO
07/13/96	Donald A. Tatham	Orford, NH	Gretchen E. Edington	Wentworth, NH
07/20/96	Scott D. Trombley	Orford, NH	Kelly J. Baade	Fairlee, VT
08/17/96	Gregory DeLaurier	Somerville, MA	Jeannette M. Frey	Somerville, MA
08/24/96	Brian W. Goodrich	Orford, NH	Becky A. Benjamin	Orford, NH
09/21/96	Jeffrey G. Lister	Orford, NH	Jennifer M. Dyke	Orford, NH
12/07/96	Larry Salmons, Jr.	Orford, NH	Kimberly M. Ouimet	Orford, NH

## DEATHS

DATE	NAME OF DECEASED	FATHER	MOTHER	PLACE OF DEATH
05/04/96	Irene E. Pearson	Carl Lindgren	Emma Anderson	Rumney, NH
09/08/96	Donald A. Tatham	Arthur Tatham	Mary Brown	Lebanon, NH
10/02/96	Barbara A. Deford	John Spadora	Joan Leduc	Orford, NH
10/27/96	Lauren C. Daisey	Amos Daisey	Holly Lemay	Lebanon, NH
12/17/96	Sandra L. Nordstrom	Unknown	Pearl Nordstrom	Orford, NH

The above Vital Records of Births, Marriages and Deaths have been duly recorded as received.

Deborah Williams-Matyka

TOWN CLERK





TOWN OF ORFORD  
P.O. BOX F  
ORFORD, NH 03777

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