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1991

Town of

ORFORD

NEW HAMPSHIRE

*Annual
Report*

For the Year Ended December 31, 1991

Annual Report
of the
Officers
of the
TOWN
of
ORFORD
NEW HAMPSHIRE



for the

Year Ending December 31, 1991

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TOWN DIRECTORY

SELECTMEN'S MEETING

Every Wednesday at 7:30 p.m., open to public discussion at 8:00 p.m. at the Town Office.

SELECTMEN'S OFFICE, 353-4889

Gail Shipman, Administrative Assistant
Office Hours: Monday 9:00 - 12:00 a.m.
Wednesday 5:00 - 7:30 p.m.
Thursday 12:00 - 3:00 p.m.
Town Office on Route 25A

PLANNING BOARD MEETING

Every third Monday at 7:30 p.m. at the Town Office

PLANNING ASSISTANT, 353-4889

The Assistant to the Planning Board is at the Town Office from 11:00 a.m. until 3:00 p.m. on the following dates:

April 3	July 3	Oct. 2
May 1	July 31	Oct. 30
May 29	Sept. 4	Dec. 4

She can answer your questions and, if you wish, put you on the agenda for the next Planning Board Meeting.

TOWN CLERK, 353-4858

Edna (Judy) Adams
Office Hours: Monday 8:30 - 11:00 a.m. & 1:00 - 7:00 p.m.
Tuesday through Thursday 8:30 - 11:30 a.m.
& 1:00 - 5:00 p.m.
Friday 8:30 - 11:30 a.m. & 1:00 - 4:00 p.m.
Office in home on Dublin Road

TAX COLLECTOR, 353-4831

Louise Mack
Office Hours: Daily after 4:30 p.m. (Please call first)
Office in home on Archertown Road

POLICE DEPARTMENT

Chief Harold Jarvis
Office: 353-4252
Emergency: 353-4347

ORFORD FREE LIBRARY

Tuesday 12:30 - 7:00 p.m.
Friday 12:30 - 5:30 p.m.

ORFORD SOCIAL LIBRARY

Thursday 5:00 - 7:00 p.m.
Friday 2:00 - 5:00 p.m.

FIRE WARDENS

Saturday 11:00 - 1:00 p.m.
For fire permits, call one of the following: 353-9070 -
Gerald Pease, 353-4502 - Arthur Dennis (deputy)
353-4834 - James Hook (deputy)

TOWN OFFICERS

Elected by non-partisan balloting on Town Meeting Day:

MODERATOR

Peter M. Thomson	353-9425	1992	2 year term
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SELECTMEN

Robin Taylor	353-9864	1992	3 year term
Robb Thomson	353-9041	1993	3 year term
Paul Goundrey	353-9813	1994	3 year term

TREASURER

Charles Peters	353-4508	1992	3 year term
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SUPERVISORS OF THE CHECK LIST

Laura Verry	353-9450	1992	6 year term
Teresa Hook	353-9079	1994	6 year term
Ruth Brown	353-9092	1996	6 year term

TAX COLLECTOR

Louise Mack	353-4831	1992	1 year term
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TOWN CLERK

Edna J. Adams	353-4858	1993	3 year term
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PLANNING BOARD

Martin May	353-9869	1992	3 year term
Harold Taylor	353-9806	1992	3 year term
James Nickels	353-9868	1993	3 year term
Craig Putnam	353-9636	1993	3 year term
Emily Bryant	353-9033	1994	3 year term
Thomas Trunzo Jr.	353-9871	1994	3 year term
Robin Taylor	353-9894	1992	Ex Officio
Paul Gaundrey			Alternate
Elizabeth Bischoff			Alternate
Paul Dalton			Alternate

Nominated and elected from the floor on Town Meeting Day:

AUDITOR

Joseph Arcolio	353-9504	1992	1 year term
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OVERSEERS OF PUBLIC WELFARE

Selectmen	353-4889	1992	1 year term
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FENCE VIEWERS

Mark Marsh	353-9007	1992	1 year term
H. Horton Washburn	353-4570	1992	1 year term

HEALTH OFFICER

Paul Goundrey 353-9813 1992 1 year term

SEXTON

Cemetery Commission 1992 1 year term

BUDGET ADVISORY COMMITTEE

James Hook 353-4834 1992 1 year term
Robert Palifka 353-9367 1992 1 year term
Herbert Verry 353-9450 1992 1 year term
Glyneta Thomson 353-4547 1992 1 year term
Harold Taylor 353-9806 1992 1 year term

LIBRARY TRUSTEES

Douglas Tifft 353-9975 1992 3 year term
Susan Kling 353-9870 1993 3 year term
Carol Boynton 353-4874 1994 3 year term

FIRE WARDS

Arthur Dennis 353-4502 1992 1 year term
Maurice Roberts Jr. 353-4859 1992 1 year term
James Hook 353-4834 1992 1 year term

PARKS AND PLAYGROUNDS

Dave Thomson 353-9607 1992 3 year term
Gene Dyke 353-9419 1993 3 year term
Paul Miyares 353-9878 1993 3 year term
William McKee 353-4520 1994 3 year term
David Braley 353-4525 1994 3 year term

CONSERVATION COMMISSION

Larry Taylor 353-9865 1992 3 year term
Julia Fifield 353-4881 1993 3 year term
Ralph Bischoff 353-4526 1993 3 year term
John O'Brien 353-9857 1994 3 year term
Vacant 1994 3 year term

TRUSTEES OF TRUST FUNDS

Judy Franklin 353-9835 1992 3 year term
Mark Blanchard 353-9873 1993 3 year term
Bruce Schwaegler 272-4817 1994 3 year term

CEMETERY COMMISSION

Julia Fifield 353-4881 1992 3 year term
Paul Messer 353-4883 1993 3 year term
Ruth Brown 353-9092 1994 3 year term

Appointed By The Selectmen:

	<u>FIRE CHIEF</u>		
Arthur Dennis	353-4502	1992	1 year term
	<u>POLICE CHIEF</u>		
Harold R. Jarvis III	353-4252	1992	1 year term
	<u>CIVIL DEFENSE DIRECTOR</u>		
Rita Pease	353-9070	1992	1 year term
	<u>ROAD AGENT</u>		
Peter Angwin	353-9366	1992	1 year term
	<u>BALLOT CLERKS</u>		
Helen Mack	353-9428	1992	2 year term
Alice Boone	353-4571	1992	2 year term
Judith Parker		1992	2 year term
Priscilla Harrington	353-4558	1992	2 year term

MINUTES OF THE 1991 TOWN MEETING
TOWN OF ORFORD
COUNTY OF GRAFTON, SS STATE OF NEW HAMPSHIRE

TOWN MEETING - MARCH 12, 1991

At a legal meeting of the Inhabitants of the Town of Orford, County of Grafton and State of New Hampshire, qualified to vote in Town Affairs; duly warned and holden in the Memorial Hall in said Town of Orford on Tuesday, the Twelfth day of March in the Year of our Lord One Thousand Nine Hundred and Ninety-One; the legal voters of said Town of Orford, transacted the following business:

The Annual Town Meeting of 1991 was opened at 4:05 by Moderator Peter Thomson: the ballots were counted and the polls were opened for casting Australian Ballots.

The Absentee Ballots were 8 in number and processed at 5:30 P.M.

The business meeting was called to order at 7:15 by Moderator Peter Thomson with a salute to the flag.

ARTICLE I: The following officers were elected by nominations from the floor to serve as indicated.

1 year term	Auditor:	Charles Peters
1 year term	Overseer of Welfare:	Selectmen
1 year term	Fence Viewers:	Mark Marsh H. Horton Washburn
1 year term	Health Officer:	Paul Gaundrey
1 year term	Sexton:	Cemetery Commission
1 year term	Budget Committee:	James Hook Herbert Verry Robert Palifka Glyneta Thomson Harold Taylor
1 year term	Fire Wards	Arthur Dennis Maurice Roberts James Hook
3 year term	Library Trustee:	Carol Boynton
3 year term	Parks & Playgrounds:	Linda Brooks Martha Roberts
3 year term	Conservation Commission:	Jon Hanson John O'Brien
3 year term	Trustee of Trust Funds:	Bruce Schwaegler
3 year term	Cemetery Commission:	Ruth Brown

ARTICLE II: VOTED to raise and appropriate the sum of FOUR \$438,623.00 HUNDRED THIRTY-EIGHT THOUSAND SIX HUNDRED TWENTY-THREE DOLLARS to include the following budget items:

\$ 13,000.00	Town Officers' salaries
23,600.00	Town Officers' expenses
750.00	Election & Registration Expense
5,000.00	Cemeteries
4,200.00	General Government Buildings
1,800.00	Reappraisal of Property

MINUTES OF THE 1991 TOWN MEETING - page 2

ARTICLE II:	(continued)
5,775.00	Planning Board Expense
4,200.00	Legal Expense
943.00	Regional Association
2,000.00	Contingency Fund
850.00	Tax Mapping
33,735.00	Police Department
15,050.00	Fire Department
88,900.00	Town Maintenance
22,900.00	General Highway Dept. Expense
4,000.00	Street Lights
25,000.00	Garbage Removal
3,000.00	Dump Closure
2,000.00	Recycling
4,010.00	Health Department
14,900.00	Ambulance
400.00	Animal Control
5,250.00	Welfare
	General Assistance
	Old Age Assistance
	Aid to Disabled
6,685.00	Libraries
8,350.00	Parks and Playgrounds
175.00	Patriotic Purposes
15,000.00	Principal of Long-term Bonds
4,400.00	Interest Expense-long term bonds
21,000.00	Interest Expense-tax anticipation notes
10,000.00	Bridge Replacement
1,000.00	Recycling Center
3,000.00	Tractor & Mower
3,500.00	Equipment Trailer
	CAPITAL RESERVE
4,800.00	Fire Truck
5,000.00	Truck #1
5,500.00	Truck #2
6,000.00	Grader
6,000.00	Loader
4,000.00	Reappraisal
10,000.00	Bridge Replacement
8,400.00	FICA, Retirement & Pension Contributions
33,550.00	Insurance
1,000.00	Unemployment Compensation

Motion: Paul Goundrey

Second: David Bischoff

PASSED WITH VOICE VOTE IN THE AFFIRMATIVE

Note: The motion by Larry Taylor and seconded by Susan Taylor to reduce the budget by \$5,000 and to reduce the Police Budget by that amount was defeated.

Paper Ballot Total Cast 129 No 94 Yes 35

MINUTES OF THE 1991 TOWN MEETING - page 3

ARTICLE III: VOTED to raise and appropriate the sum of NINE-
\$ 19,500.00 TEEN THOUSAND FIVE HUNDRED DOLLARS for
the purchase and equipping of a new 4WD Police
Cruiser and to authorize the withdrawal of all funds
on hand, including interest, from the Town Police
Cruiser Capital Reserve Fund and to raise the
balance to cover the remainder.

MOTION: Paul Goundrey
SECOND: Robb Thomson
Passed with voice vote in the affirmative

ARTICLE IV: VOTED to authorize the selectmen to sell by adver-
tized sealed bid the present Chevy Blazer Police
Cruiser.

MOTION: David Bischoff
SECOND: Julia Fifield
Passed with voice vote in the affirmative

ARTICLE V: VOTED to allow the Town to accept the Lenore
Niles Trust Fund in the amount of \$50,000.00.
(Fifty Thousand Dollars)

MOTION: Paul Goundrey
SECOND: Robin Taylor
Passed with voice vote in the affirmative.

ARTICLE VI: VOTED to appropriate the interest \$4,055.52 (Four
Thousand Fifty-five Dollars and Fifty-Two cents)
from the Lenore Niles Trust Fund for the purpose of
sponsoring residents and organizations of Orford with
financial aid for opportunities that otherwise would be
unattainable: (as defined in the Lenore Niles Trust
Fund Guidelines) and the planting of trees on Town
Property with the remaining funds.

MOTION: Paul Goundrey
SECOND: Robin Taylor
Passed with voice vote in the affirmative.

ARTICLE VII: Voted to establish an Expendable Trust Fund, in accord-
\$ 200.00 ance with RSA 31:19A, for the replacement and care of
trees on Town Property in the amount of Two Hundred
Dollars and to authorize the use and transfer of this
amount from the December 30, 1990 fund balance for
this purpose. Both the principal and interest of this
fund are expendable.

MOTION: Robb Thomson
SECOND: Paul Goundrey
Passed with a voice vote in the affirmative.

MINUTES OF THE 1991 TOWN MEETING - page 4

ARTICLE VIII: VOTED to establish the Fire Truck/Tanker Capital Reserve Fund as provided by RSA 35:1 and to raise and appropriate the sum of Two Thousand Five Hundred Dollars as an initial deposit.

MOTION: Robb Thomson
SECOND: Paul Goundrey
Passed with a voice vote in the affirmative.

ARTICLE IX: VOTED to establish the Dump Closure Capital Reserve Fund as provided by RSA 35:1 and to raise and appropriate the sum of Five Thousand Dollars as the initial deposit.

MOTION: Paul Goundrey
SECOND: Tom Trunzo
Passed with a voice vote in the affirmative.

ARTICLE X: VOTED to establish the Orfordville Town Buildings Capital Reserve Fund as provided by RSA 31:1 and to raise and appropriate the sum of Six Thousand Dollars as the initial deposit.

MOTION: Paul Goundrey
SECOND: Robin Taylor
Passed with a voice vote in the affirmative.

ARTICLE XI: VOTED to authorize the Selectmen to sell by sealed bid the tractor and gang mower formerly used to mow the Common and Community Field.

MOTION: David Bischoff
SECOND: Julia Fifield

Motion: Harry Franklin made the motion to move to Article 22, seconded by Paul Goundrey and passed with a voice vote.

ARTICLE XXII: VOTED to convey any and all interest that it may have in property of Judy Franklin, Lewis Franklin, and others on Indian Pond Road and to authorize the Selectmen to sign and deliver a Quitclaim Deed to the owners. (The purpose of this article is to clear up the title to the property owned by Judy Franklin and others with regard to tax sales in 1939 and 1940. The Town conveyed the property to Arthur L. Franklin by deed dated March 27, 1942. Recorded in the Grafton County Registry of Deeds, Book 710, Page 311. Arthur L. Franklin and his

ARTICLE XXII: (continued)

heirs and successors have owned the property since 1926. The Selectmen received an opinion from the Town Attorney that the Town has no interest in this real estate.)

MOTION: David Bischoff

SECOND: Julia Fifield

Passed with a voice vote in the affirmative.

ARTICLE XII: VOTED to authorize the Selectmen to convey to Larry & Susan Taylor parcel 008-029-035, a lot in the Sunday Mountain Development, in return for an easement on the Taylor's land for the reconstruction at the intersection of Indian Pond Road and Archertown Road.

MOTION: David Bischoff

SECOND: Paul Goundrey

Passed with a voice vote in the affirmative.

ARTICLE XIII: VOTED to authorize the Selectmen to appoint the Highway Agent as provided in RSA 231:62.
(Effective March 1992)

MOTION: David Bischoff

SECOND: Robin Taylor

Paper ballot	Total Cast -	119
	YES	67
	NO	52

ARTICLE XIV: VOTED to expand the Parks & Playgrounds Committee from five (5) to seven (7) members, to include representatives from the Swim and Ski Programs.

MOTION: David Bischoff

SECOND: Julia Fifield

Passed with a voice vote in the affirmative.

ARTICLE XV: VOTED to discontinue completely that portion of Mason Road from its intersection with Archer-town Road up to its intersection with the new Norris Road Extension.

MOTION: Paul Goundrey

SECOND: Robin Taylor

Passed with a voice vote in the affirmative.

ARTICLE XVI: VOTED to authorize the selectmen to hire money in anticipation of taxes.

ARTICLE XVI: (continued)

MOTION: Paul Gaundry

SECOND: Julia Fifield

Passed with a voice vote in the affirmative.

ARTICLE XVII. VOTED TO PASS OVER this article to adopt the provisions of RSA 72: 43-f for the adjusted elderly exemptions from property tax as the public hearing was not held and the Selectmen want more time to gather information on the exemption requirements.

MOTION: Robb Thomson

SECOND: Paul Goundrey

ARTICLE XVIII: VOTED to authorize the Selectmen to apply for and receive Federal Disaster Assistance Funds through the State Disaster Coordination Office and to expend the funds so received to repair the damage to Town Roads and/or Bridges caused by any disaster for which Federal Funds are available.

MOTION: David Bischoff

SECOND: Paul Goundrey

Passed with a voice vote in the affirmative.

ARTICLE XIX: VOTED to authorize the Selectmen to convey any real estate acquired by the town by Tax Collector's deed. Such conveyance shall be by deed following public auction or the property may be sold by advertised sealed bids or may be otherwise disposed of as justice may require, pursuant to RSA 80:80.

MOTION: Paul Goundrey

SECOND: Elizabeth Bischoff

Passed with a voice vote in the affirmative

ARTICLE XX: VOTED to authorize the Selectmen to apply for, receive and expend federal and state grants which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the Town may legally appropriate money.

MOTION: David Bischoff

SECOND: Paul Goundrey

Passed with a voice vote in the affirmative.

ARTICLE XXI: VOTED to authorize the Selectmen to accept on behalf of the Town gifts, legacies and devises made to the town in trust for any public purpose, as permitted by RSA 31:19.

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ARTICLE XXI: (continued)

MOTION: David Bischoff
SECOND: Paul Goundrey
Passed with a voice vote in the affirmative.

ARTICLE XXIII: Since there were no reports, this Article was passed over.

MOTION: Paul Goundrey
SECOND: Robb Thomson

ARTICLE XXIV: Under other business, Judith Parker expressed thanks to the public officials who give of themselves and time on behalf of the town.

Priscilla Harrington expressed concerns for recycling and volunteered her services to this effort.

Robin Taylor expressed thanks to Floyd Marsh for his help in furnishing the truck at the school each Saturday morning for recycling of some materials.

Paul Goundrey expressed appreciation on behalf of the Town to Hattie Davis for 40 years as a ballot Clerk; to Mildred Sunderhauf for many years as a member of the Cemetery Commission and to the planning board members who will be replaced by an elected board - Rendell Tullar, Chuck Clifford, Pat Hammond, Ruth Brown, Kathy Baker, and Maurice Roberts Jr.

The Ballot Box was closed at 10:35.

The results of the Australian voting follows:

Road Agent:	Peter Angwin	147 votes
Write-ins:	Larry Taylor	3
	Weymouth Pike	3
	Roger Noyes	25
	Allen Waterbury	1
	Charles Waterbury	1
	George Schwarz	1
	Richard Pierson	1

Selectman for three years:

	Paul Goundrey	119
	P. Chase Kling	92
Write-ins:	Glyneta Thomson	1
	Gary Mosely	1
	Jim McGoff	1

MINUTES OF THE 1991 TOWN MEETING - page 8

The results of the Australian voting (continued):

Tax Collector for one year:

	Louise Mack	119 votes
Write-ins:	Grita Knapp	1
	Linda Gordon	1
	Linda Aldrich	1
	Judy Franklin	1

Planning Board Members for one year:

	Martin May	130
	Harold Taylor	167
Write-Ins	George Schwarz	2
	Loretta Raynes	1
	Louella Weeks	1
	Judy Franklin	1
	Mark Marsh	1
	Rendell Tullar	1
	Mark Blanchard	1
	Stephen Jones	1
	John Karol	1
	Joan Harris	1
	Meldrim Thomson	1
	Charles Parker	1
	Syd Lea	1
	Chase Kling	1
	Marion Hook	1
	Charles Clifford	1
	Larry Taylor	1

Planning Board Members for two years:

	James Nickels	133
	Craig Putnam	161
Write-ins:	James Hook	3
	Ruth Brown	2
	Judy Franklin	3
	Rendell Tullar	3
	Bill Wilson	2
	Lean Weeks	1
	Joan Harris	1
	Bill Baker	1
	John Karol	1
	John O'Brien	1
	Peter Thomson	1
	Calvin Dyke	1
	Alan Hebb	1
	Carl Streeter	1
	Ralph Parker	1
	Arthur Dennis	1
	Allen Waterbury	
	Richard Pierson	1

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Planning Board Members for two years:

Write-ins: (continued)

Mark Harris	1
David Bischoff	1
Elizabeth Bischoff	1
Virgil Mack	1
Shirley Waterbury	1
Paul Messer	1

Planning Board Members for Three Years:

Emily Bryant	150
Thomas Trunzo	115
Write-ins:	
Pat Hammond	3
Peter Thomson	2
Shirley Waterbury	2
Ruth Brown	3
Thomas Thomson	2
James Hook	2
Virgil Mack	2
Floyd Marsh	1
Bruce Schwaegler	1
Paul Messer	1
Marion Hook	1
Roy Daisey	1
Arthur Dennis	1
John Karol	1
George Schwarz	1
Kathy Baker	1
Judy Franklin	1
Ralph Bischoff	1
Linda Aldrich	1
John O'Brien	1
Marion Hook	1

The results were read by Moderator Peter Thomson. The Ballot Box sealed and meeting adjourned at 11:25 p.m.

A true record, attest

A True COPY of Record, Attest

EDNA J. ADAMS, Clerk March 19, 1991

TOWN OF ORFORD
STATE OF NEW HAMPSHIRE
ANNUAL TOWN MEETING WARRANT

TO THE INHABITANTS OF THE TOWN OF ORFORD, County of Grafton, in said state, qualified to vote on Town Affairs:

You are hereby notified to meet at Memorial Hall in said Orford on Tuesday the 10th day of March next, at seven o'clock in the evening to act on the following subjects:

Article 1. To choose all necessary Town Officers. The polls will be open from four o'clock in the afternoon and will close no earlier than nine o'clock in the evening for you to cast your ballot for the following officers:

Moderator	2 year term
Selectman	3 year term
Tax Collector	1 year term
Treasurer	1 year term
Planning Board Member	3 year term
Planning Board Member	3 year term
Supervisor of the Checklist	6 year term

and to vote on anything that may be on your ballot.

Article 2. (To vote by Official Ballot) To see if the Town will vote to adopt the "Flood Plain Development Ordinance" pursuant to RSA:675:3.

This article will be voted on by Official Ballot which will contain the following question:

"Are you in favor of the adoption of the Town of Orford "Flood Plain Development Ordinance" as proposed by the Planning Board?"

Topical Description: This ordinance will establish the minimum standards relating to construction and development in the flood hazard areas so that the owners of property in those areas may obtain flood insurance.

There will be no discussion at the Town Meeting and voting will take place on this question during the time the polls are open.

Article 3. To see if the Town will vote to raise and appropriate the sum of \$448,233.00 (Four Hundred and Forty-Eight Thousand, Two Hundred and Thirty-Three Dollars) to include the following budget items:

<u>General Government</u>	
Executive	\$ 23,530.00
Election, Registration, Vital Statistics	6,350.00
Financial Administration	11,650.00
Revaluation of Property	2,650.00
Legal Expenses	4,500.00
Planning	5,960.00
General Government Buildings	4,200.00
Cemeteries	5,000.00
Insurance	20,695.00
Regional Association	943.00
Personnel Administration	21,505.00
Other General Government (Contingency Fund)	4,000.00

<u>Public Safety</u>	
Police Department	31,795.00
Ambulance	15,500.00
Fire Department	15,050.00

<u>Highways, Streets and Bridges</u>	
Highways & Streets	111,700.00
Bridges	2,000.00
Street Lighting	4,000.00

<u>Sanitation</u>	
Solid Waste Collection	4,680.00
Solid Waste Disposal	23,570.00
Solid Waste Cleanup	3,000.00

<u>Health</u>	
Pest Control	500.00
Health Agencies	4,130.00

<u>Welfare</u>	
Direct Assistance	3,330.00
Intergovernmental Welfare Payments	1,670.00

<u>Culture & Recreation</u>	
Parks and Playgrounds	8,350.00
Libraries	7,674.00
Free Library	4,130.00
Social Library	3,544.00
Patriotic Purposes	175.00

Debt Service

Principal of Long-Term Bonds	\$ 10,000.00
Interest Expense - Long-Term Bonds	3,380.00
Interest Expense - Tax Anticipation Notes	22,000.00

Capital Outlay

Bridge Replacement	6,000.00
Tractor & Mower	1,496.00
Radar	850.00
Office Equipment	600.00

Operating Transfers Out

<u>Payments to Capital Reserve Funds</u>		
Fire Truck	4,800.00	
Fire Truck/Tanker	4,000.00	
Truck #1	5,000.00	
Grader	6,000.00	
Loader	7,000.00	
Reappraisal	4,000.00	
Bridge Replacement	10,000.00	
Dump Closure	5,000.00	
Town Buildings	6,000.00	
Police Cruiser	4,000.00	55,800.00

Article 4. To see if the Town will vote to appropriate the sum of \$27,225.00 for the purchase and equipping of a new one-ton town truck and to authorize the withdrawal of \$18,600.00 from the Town Truck #2 Capital Reserve Fund and to raise the balance of \$8,625.00 by general taxation and to authorize the Selectmen to trade in the 1986 Chevy one-ton truck.

Article 5. To see if the Town will vote to raise and appropriate the sum of \$5,500.00 to be put in Town Truck #2 Capital Reserve Fund. (This article will be passed over if Article 3 passes in the affirmative.)

Article 6. To see if the Town will vote to raise and appropriate the additional sum of \$3,500.00 for General Highway Repairs. (This article will be passed over if Article 3 passes in the affirmative.)

Article 7. To see if the Town will vote to establish the Tractor / Mower Capital Reserve Fund as provided by RSA 35:1 and to raise and appropriate the sum of \$1,500.00 as an initial deposit.

Article 8. To see if the Town will vote to appropriate the interest, \$4,228.75, from the Lenore Niles Trust Fund for the purpose of planting trees on town-owned property, improving community recreation facilities and sponsoring residents and organizations of Orford with financial aid for opportunities that otherwise would be unattainable.

Article 9. To see if the Town will vote to authorize the Selectmen to sell by sealed bid the 1976 GMC dump truck.

Article 10. To see if the Town will vote to discontinue completely the portion of old Route 25A at the foot of Dame Hill Road between the Eldon Rodimon property and the Bruce Hook property (to the west of Dame Hill Road) and between the Edward Ruiz property and Orford volunteer Firemen's lot and the State of New Hampshire's right of way (to the east of Dame Hill Road). This portion of the old road has not been in use since the State relocated that portion of Route 25A.

Article 11. (By Petition) To see if the town will vote to raise and appropriate the sum of \$929.98 (nine hundred twenty-nine dollars and ninety-eight cents) for the following items as billed to the town by the Clerk for services and expenses for the year ending December 31, 1991:

Office and equipment use	\$180.00
Town Services	450.00
Mileage reimbursement	249.98
Notary fee	50.00

Article 12. (By Petition) To see if the Town will vote to include the Town Clerk in the group Health Insurance Plan that is offered to other elected, appointed and/or hired officials within the town and to raise and appropriate the sum of \$3,000.00 (three thousand dollars) for the premium.

Article 13. To see if the Town will vote to authorize the Selectmen to hire money in anticipation of taxes.

Article 14. To see if the Town will authorize the Selectmen to apply for and receive Federal Disaster Assistance Funds through the State Disaster Coordination Office and to expend the funds so received to repair the damage to Town Roads and/or Bridges caused by any disaster for which Federal Funds are available.

Article 15. To see if the town will vote to authorize the Selectmen to convey any real estate acquired by the town by tax collector's deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice may require, pursuant to RSA 80:80.

Article 16. To see if the Town will vote to authorize the Selectmen to apply for, receive and expend federal and state grants which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the Town may legally appropriate money.

Article 17. To see if the Town will vote to authorize the Selectmen to accept gifts of personal property, other than cash, to the Town for any public purposes. This authorization in accordance with RSA 31:95-e shall remain in effect until rescinded by a vote of the Town Meeting. (Majority vote required.)

Article 18. To see if the Town will vote to authorize the Selectmen to accept on behalf of the town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Article 19. To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

Article 20. To transact any other business that may legally come before said meeting.

Given under our hand and seal at Orford this 12th day of February in the year of our Lord, one thousand, nine hundred and ninety-two.

PAUL J. GOUNDREY
ROBIN L. TAYLOR
ROBB R. THOMSON
Board of Selectmen
Town of Orford

A true copy:
Attest:

PAUL J. GOUNDREY
ROBIN L. TAYLOR
ROBB R. THOMSON
Board of Selectmen,
Town of Orford

BUDGET OF THE TOWN OF ORFORD
(New Format)

PURPOSES OF APPROPRIATION	W. A. No.	Appro- priations 1991	Actual Ex- penditures 1991	Appro- priations 1992
<u>Acct.</u>				
<u>No. General Government</u>				
4130 Executive	3	\$ 22,750.	\$ 24,065.	\$ 23,530.
4140 Election, Reg. & Vital Statistics	3	4,850.	5,246.	6,350.
4150 Financial Admin.	3	9,750.	10,228.	11,650.
4152 Revaluation of Prop.	3	2,650.	1,976.	2,650.
4153 Legal Expense	3	4,200.	4,610.	4,500.
4191 Planning & Zoning	3	5,775.	8,731.	5,960.
4194 General Gov't Bldg.	3	4,200.	2,650.	4,200.
4195 Cemeteries	3	5,000.	6,170.	5,000.
4196 Insurance	3	22,100.	21,406.	20,695.
4197 Adv. & Regional Ass.	3	943.	943.	943.
4155 Personnel Adminis.	3	20,850.	17,440.	21,505.
4199 Other Gen. Gov't Contingency fund	3	2,000.	8,000.	4,000.
<u>Public Safety</u>				
4210 Police	3	33,735.	28,284.	31,795.
4215 Ambulance	3	14,900.	17,053.	15,500.
4220 Fire	3	15,050.	15,180.	15,050.
<u>Highways & Streets</u>				
4312 Highways and Streets	3	109,800.	107,351.	111,700.
4313 Bridges	3	2,000.		2,000.
4316 Street Lighting	3	4,000.	3,727.	4,000.
<u>Sanitation</u>				
4323 Solid Waste Collect.	3	4,680.	4,680.	4,680.
4324 Solid Waste Disposal	3	22,320.	21,292.	23,570.
4325 Solid Waste Clean-up	3	3,000.		3,000.
<u>Health</u>				
4414 Pest Control	3	400.	493.	500.
4415 Health Agencies & Hospitals	3	4,010.	4,009.	4,130.
<u>Welfare</u>				
4442 Direct Assistance	3	4,054.	1,358.	3,330.
4444 Intergovernmental Welfare Payments	3	1,196.	1,196.	1,670.
<u>Taxes</u>				
4520 Parks and Recreation	3	8,350.	7,811.	8,350.
4550 Library	3	6,685.	6,685.	7,674.
4583 Patriotic Purposes	3	175.	48.	175.

BUDGET OF THE TOWN OF ORFORD - 2
(New Format)

PURPOSES OF APPROPRIATION	W.A. No.	Appro- priations 1991	Actual Ex- penditures 1991	Appro- priations 1992
<u>Acct.</u>				
<u>No. Debt Service</u>				
4711 Princ. -Long Term				
Bonds & Notes	3	\$ 15,000.	\$ 15,000.	\$ 10,000.
4721 Interest-Long Term				
Bonds & Notes	3	4,400.	4,393.	3,380.
4723 Interest on TAN	3	21,000.	23,009.	22,000.
Interest Grader Loan			496.	
<u>Capital Outlay</u>				
Bridge Replacement	3	10,000.	1,220.	6,000.
Tractor Mower	3	3,000.	2,991.	1,496.
Radar	3			850.
Office Equipment	3			600.
1 Ton Highway Truck	4			27,225.
Cruiser		19,500.	19,110.	
Recycling Center		1,000.	1,000.	
Equipment Trailer		3,500.	3,409.	
<u>Operating Transfers</u>				
<u> Out</u>				
4914 To Capital Reserve				
Funds	2,7	54,800.	54,800.	57,300.
TOTAL APPROPRIATIONS		\$471,623.	\$456,060.	\$476,958.

SPECIAL NOTICE

The 1992 Budget has been reformatted to comply with the new chart of accounts issued by the Department of Revenue Administration.

For the purposes of clarity, both the new format and the old format have been printed in the Town Report. The Budget according to the old format is on the next page.

February 12, 1992

PAUL J. GOUNDREY
ROBIN L. TAYLOR
ROBB R. THOMSON
Selectmen of the
Town of Orford

BUDGET OF THE TOWN OF ORFORD
(Old Format)

PURPOSES OF APPROPRIATION	Appro- priations 1991	Actual Ex- penditures 1991	Proposed Budget 1992
GENERAL GOVERNMENT			
Town Officers' Salary	\$ 13,000.	\$ 13,528.	\$ 15,000.
Town Officers' Expenses	23,600.	25,251.	24,780.
Election & Registration Expense	750.	760.	1,750.
Cemeteries	5,000.	6,170.	5,000.
General Government Buildings	4,200.	2,650.	4,200.
Reappraisal of Property	1,800.	1,314.	1,800.
Planning	5,775.	8,731.	5,960.
Legal Expense	4,200.	4,610.	4,500.
Regional Association	943.	943.	943.
Contingency Fund	2,000.	8,000.	4,000.
Tax Mapping	850.	662.	850.
PUBLIC SAFETY			
Police Dept.	33,735.	28,284.	31,795.
Fire Dept.	15,050.	15,180.	15,050.
HIGHWAYS, STREETS & BRIDGES			
Town Maintenance	88,900.	79,588.	89,800.
General Highway	22,900.	27,764.	23,900.
Street Lighting	4,000.	3,727.	4,000.
SANITATION			
Garbage Removal	25,000.	25,415.	26,250.
Dump Closure	3,000.	00.	3,000.
Recycling	2,000.	557.	2,000.
HEALTH			
Health Department	4,010.	4,009.	4,130.
Ambulance	14,900.	17,053.	15,500.
Animal Control	400.	493.	500.
WELFARE			
General Assistance	5,250.	2,555.	5,000.
CULTURE & RECREATION			
Libraries:	6,685.	6,685.	7,674.
Parks and Playgrounds	8,350.	7,811.	8,350.
Patriotic Purposes	175.	48.	175.
DEBT SERVICE			
Principal of Long Term Bonds	15,000.	15,000.	10,000.
Interest Expense-Long Term Bonds	4,400.	4,393.	3,380.
Interest Expense-TAN	21,000.	23,009.	22,000.
Interest Expense-Grader Loan	0.	496.	0.

BUDGET OF THE TOWN OF ORFORD - 2
(Old Format)

PURPOSES OF APPROPRIATION	Appro- priations 1991	Actual Ex- penditures 1991	Proposed Budget 1992
CAPITAL OUTLAY			
Bridge Replacement	\$ 10,000.	\$ 1,220.	\$ 6,000.
Recycling Center	1,000.	1,000.	0.
Tractor and Mower	3,000.	2,991.	1,496.
Equipment Trailer	3,500.	3,409.	0.
Radar		0.	850.
Office Equipment		0.	600.
OPERATING TRANSFERS OUT			
Fire Truck	4,800.	4,800.	4,800.
Truck #1	5,000.	5,000.	5,000.
Truck #2	5,500.	5,500.	0.
Grader	6,000.	6,000.	6,000.
Loader	6,000.	6,000.	7,000.
Reappraisal	4,000.	4,000.	4,000.
Bridge Replacement	10,000.	10,000.	10,000.
Fire Truck/Tanker	2,500.	2,500.	4,000.
Dump Closure	5,000.	5,000.	5,000.
Town Buildings	6,000.	6,000.	6,000.
Tractor/Mower			1,500.
Cruiser			4,000.
MISCELLANEOUS			
Federal Taxes	8,400.	6,683.	8,200.
Insurance	33,550.	31,894.	33,000.
Unemployment Compensation	1,000.	270.	1,000.
SUBTOTAL	<u>\$452,123.</u>	<u>\$436,950.</u>	<u>\$449,733.</u>
New Cruiser	19,500.*	19,110.	0.
New Town Truck (to replace 1 ton)	0.	0.	27,225.**
TOTAL	<u><u>\$471,623.</u></u>	<u><u>\$456,060.</u></u>	<u><u>\$476,958.***</u></u>

* The balance raised by general taxation for the cruiser was \$6,535.

** The balance to be raised by general taxation for the new town truck will be \$8,625.

*** The total amount raised by general taxation in 1991 was \$458,658. The total amount raised by general taxation in 1992 would be \$458,358.

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - SUMMARY

	Appropriation	Disbursements	Unexpended Balance	Over-Draft
<u>GENERAL GOVERNMENT</u>				
Town Officers' Salary	\$ 13,000.00	\$ 13,528.10	\$	\$ 528.10
Town Officers' Expenses	23,600.00	25,250.68		1,650.68
Election & Registration Expense	750.00	759.50		9.50
Cemeteries	5,000.00	6,169.77		1,169.77
General Government Buildings	4,200.00	2,650.19	1,549.81	
Reappraisal of Property	1,800.00	1,314.25	485.75	
Planning	5,775.00	8,731.07		2,956.07
Legal Expenses	4,200.00	4,609.50		409.50
Regional Association	943.00	943.00		
Contingency Fund	2,000.00	8,000.00		6,000.00
Tax Mapping	850.00	662.40	187.60	
<u>PUBLIC SAFETY</u>				
Police Department	33,735.00	28,284.12	5,450.88	
Fire Department	15,050.00	15,179.86		129.86
<u>HIGHWAYS, STREETS & BRIDGES</u>				
Town Maintenance	88,900.00	79,587.46	9,312.54	
General Highway	22,900.00	27,763.85		4,863.85
Street Lighting	4,000.00	3,727.18	272.82	
New Equipment	0.00			
<u>SANITATION</u>				
Garbage Removal	25,000.00	25,415.00		415.00
Dump Closure	3,000.00	0.00	3,000.00	
Recycling	2,000.00	557.22	1,442.78	

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - SUMMARY - 2

	Appropriation	Disbursements	Unexpended Balance	Over-Draft
<u>HEALTH</u>				
Health Department	\$ 4,010.00	\$ 4,009.00	\$ 1.00	\$ 2,153.26
Ambulance	14,900.00	17,053.26		92.99
Animal Control	400.00	492.99		
<u>WELFARE</u>				
General Assistance	5,250.00	2,554.75	2,695.25	
<u>CULTURE & RECREATION</u>				
<u>Libraries:</u>				
Free Library	6,685.00	6,685.00	0.00	
Social Library				
Parks & Playgrounds	8,350.00	7,810.61	539.39	
Patriotic Purposes	175.00	47.72	127.28	
<u>DEBT SERVICE</u>				
Principal of Long Term Bonds	15,000.00	15,000.00	0.00	
Interest Expense: Long-Term Bonds	4,400.00	4,392.50	7.50	
Interest Expense: T. A. N.	21,000.00	23,009.02		2,009.02
Interest Expense: Grader Loan	0.00	495.51		495.51
<u>CAPITAL OUTLAY</u>				
Bridge Replacement	10,000.00	1,220.00	8,780.00	
Recycling Center	1,000.00	1,000.00	0.00	
Tractor and Mower	3,000.00	2,990.76	9.24	
Equipment Trailer	3,500.00	3,409.14	90.86	
Cruiser	19,500.00	19,110.26	389.74	

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - SUMMARY - 3

	Appropriation	Disbursements	Unexpended Balance	Over-Draft
<u>OPERATING TRANSFERS OUT</u>				
Fire Truck	\$ 4,800.00	\$ 4,800.00	\$ 0.00	
Truck #1	5,000.00	5,000.00	0.00	
Truck #2	5,500.00	5,500.00	0.00	
Grader	6,000.00	6,000.00	0.00	
Loader	6,000.00	6,000.00	0.00	
Reappraisal	4,000.00	4,000.00	0.00	
Bridge Replacement	10,000.00	10,000.00	0.00	
Fire Truck/Tanker	2,500.00	2,500.00	0.00	
Dump Closure	5,000.00	5,000.00	0.00	
Town Buildings	6,000.00	6,000.00	0.00	
<u>MISCELLANEOUS</u>				
Federal Taxes	8,400.00	6,682.90	1,717.10	
Insurance	33,550.00	31,893.83	1,656.17	
Unemployment Compensation	1,000.00	270.00	730.00	
<u>TOTALS</u>	\$471,623.00	\$456,060.40	\$ 38,445.71	(\$ 22,883.11)
<u>NON-APPROPRIATED EXPENDITURES</u>				
Building Study Fund	\$ 3,994.00	\$ 2,246.65	\$ 1,747.35	
Fire Truck	41,000.00	39,929.48	1,070.52	
County Tax		71,406.00	NA	
Exp. Trust: Trees	200.00	200.00	0.00	
Discounts, Abatements & Refunds		15,479.01	NA	
Niles Fund Interest		3,300.00		
School District		1,301,000.00		
Taxes Bought by Town		121,550.63	NA	
Temporary Loans		802,000.00		

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 4

Town Officers' Salaries

Adams, Edna J.	\$ 1,050.00	
Bunten, Evelyn	692.61	
Goundrey, Paul	692.62	
Mack, Louise	8,728.10	
Peters, Charles A.	461.75	
Taylor, Robin	692.62	
Thomson, Robb	692.62	
Tomes, Marian	230.87	
WGSB, Federal Taxes	286.91	\$13,528.10

Town Officers' Expenses

Adams, Edna J.	\$ 3,364.69
Bradford National Bank	15.00
Brown's River Bindery	1,500.00
Bunten, Evelyn S.	14.18
Butch's Kitchen	52.50
Butterworth's	355.10
Carol A. Elliot, Reg. of Deeds	141.10
Clark Business Machines	30.64
Cottonstone Farm	50.00
De N Ro	52.50
Fletcher Printing	70.20
Gnomen Copy	79.07
Goundrey, Paul	100.00
Grafton County Probate Court	1.00
Hanover District Court	20.00
Hauger, Richard	165.00
Intuit	126.85
L. L. Bean Inc.	100.00
Loring, Short & Harmon	259.44
Magee Greydon Freeman	565.28
Municipal Computer Service Inc.	299.77
NET	658.95
NH City & Town Clerk's Assoc.	20.00
NHGFDA	75.00
NHMA	525.00
Peters, Charles A.	7.50
Postmaster, Town of Orford	631.54
Selectmen, Petty Cash	142.45
Shipman, Gail	11,223.67
Shipman, Gail T.	214.78
T & M Associates	70.00
Taylor, Robin	100.00
The Gibby Press	2,886.10
Thomson, Robb	100.00
Town & Country Copies	12.64
Twin State Typewriter	32.42
Valley News	18.48
WGSB	114.00

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 5

Town Officers' Expenses (continued)

WGSB, Federal Taxes	\$ 1,055.83	\$ 25,250.68
Copier Receipts		(305.62)
Reimbursement		(37.38)
		<u>\$ 24,907.68</u>

Election

Boone, Alice	\$ 28.00	
Brown, Ruth	77.93	
Harrington, Priscilla	28.00	
Hook, Teresa	108.29	
Mack, Helen	28.00	
Mt. Cube Press	132.50	
Parker, Judith	29.00	
Thomson, Peter	45.00	
Valley News	105.64	
Verry, Laura	156.70	
WGSB, Federal Taxes	<u>20.44</u>	\$ 759.50
Copies		(12.00)
		<u>\$ 747.50</u>

Cemeteries

Orford Cemetery Commission	\$ 5,000.00	
WGSB, Federal Taxes	<u>1,169.77</u>	\$ 6,169.77
Orford Cemetery Com.		(1,169.77)
		<u>\$ 5,000.00</u>

Town Buildings

Boone, Paul D.	\$ 65.00	
CVEC	690.73	
Fogg's Hardware	4.99	
O'Donnell, Dennis	1,018.00	
Perry's Oil Service	397.17	
Pike, Betty	452.53	
Selectmen, Petty Cash	<u>21.77</u>	\$ 2,650.19

Reappraisal

Selectmen, Petty Cash	\$ 14.25	
United Appraisal Co.	<u>1,300.00</u>	\$ 1,314.25

Planning

Angwin, Peter	\$ 33.76	
ASNH	52.50	
Bryant, Emily	7.10	
Hammond, Patricia	35.68	
Hauger, Richard	450.00	
Lawrence F. Gardner	2,111.15	
Natural Resource Consulting Ser.	825.00	
Selectmen, Petty Cash	7.60	

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 6

Planning (continued)

Shipman, Gail	\$	94.50	
UVLS Council		4,945.10	
Valley News		168.68	\$ 8,731.07
Fees & Study Reimbursements			(2,250.00)
			<u>\$ 6,481.07</u>

Legal Expense

Laurence F. Gardner	\$	4,609.50	\$ 4,609.50
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Regional Association

UVLS Council	\$	943.00	\$ 943.00
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Contingency Fund

Bankeast	\$	8,000.00	\$ 8,000.00
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Tax Maps

Butman	\$	614.73	
WGSB, Federal Taxes		47.67	\$ 662.40

Police Department

Brooks, Rudolph	\$	5,664.40	
Brooks, Rudolph S.		26.52	
Burlington Free Press		90.72	
Butterworth's		102.28	
Dutille, Douglas		35.00	
Fogg's Hardware		5.35	
Guy Gannett Publishing		55.16	
Jarvis III, Harold		11,782.79	
Jarvis III, Harold R.		50.88	
Loring Short & Harmon		18.75	
Magee Greydon Freeman		135.52	
Morey's Uniforms		1,115.10	
NET		816.12	
N. H. Retirement System		2,070.85	
Orford Servicenter		885.83	
Perry's Oil Service		1,049.28	
Postmaster, Town of Orford		29.00	
Selectmen, Petty Cash		37.11	
Specialty Pencils		157.93	
Tee's Plus		36.22	
Town of Hanover		1,037.99	
Treasurer, State of N. H.		163.95	
Twin State Typewriter		42.50	
Union Leader Corp.		37.20	
Valley News		15.84	
Vermont Color		13.90	
Village Auto Parts		58.10	
WGSB, Federal Taxes		2,749.83	\$ 28,284.12
Permits & Copies			(143.75)
			<u>\$ 28,140.37</u>

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 7

Fire Department

Andrews, Henry	\$	23.09	
Anton Enterprises		456.80	
Bailey Brothers		25.72	
Barnes, Erva		24.15	
Coffin's Garage		2,660.38	
Conway Assoc.		185.00	
Conway Assoc.		185.00	
Cramer Electric		87.05	
Dennis, Arthur		436.13	
Fairlee Fire Brigade		500.00	
Godfrey, Wayne		46.17	
Greenwood Fire Apparatus		867.00	
Hebb, Allen		66.98	
Hook, James		46.17	
Huntington, Larry		24.15	
Johnson, Mark		9.23	
Marsh, Mark		110.82	
Middlesex Fire Equipment		1,530.54	
NEDIAFC		25.00	
Orford Servicenter Inc.		529.54	
Orford Volunteer Fire Dept.		2,760.00	
Ossipee Mountain Electronics		66.25	
Fease, Gerald		55.88	
Philip W. Noyes Co.		2,058.55	
Phoenix Distributors		32.03	
Pierce Enterprises		140.00	
Piermont Fire Department		45.00	
Reed, Donald		23.09	
Roberts Jr., Maurice		74.94	
Ron Morse, Treasurer		89.80	
Sanborn, Franklin		78.50	
Sanborn, Stephen		131.59	
Smith, Guy		32.32	
Streeter, Dennis		87.78	
Taylor, Larry		64.64	
Town of Hanover		1,224.39	
UVRESA		50.00	
Village Auto Parts		235.81	
WGSB, Federal Taxes		76.52	
Woodward, Robert		13.85	
Reimbursement			\$ 15,179.86
			(308.18)
			<u>\$ 14,871.68</u>

Town Maintenance

Akzo	\$	6,079.28
Angwin, Peter		21,660.42
Arthur Whitcomb Inc.		631.15
Blaktop Inc.		14,780.57
Bruce R. Gray & Sons		210.00
Burtco		2,735.22

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 8

Town Maintenance (continued)

Claremont Chemicals	\$	558.65	
Connecticut Valley Trucking		250.00	
Gordon, Jeff		173.16	
King Lumber		172.80	
Linrock Inc.		2,397.50	
May, Martin		58.88	
Morse Tree & Crane Service		1,500.00	
Morton R. Bailey Construction		1,966.50	
Nutter, Theodore		504.49	
O'Brien Forestry Services		2,066.75	
Pierson Excavating		70.00	
Pike, Jr., Weymouth		2,532.89	
Randy Witcher		580.00	
Sayre Gravel		738.50	
Stearns, Brent		3,933.14	
Twin State Sand & Gravel		32.50	
W. B. & R. L. Martin Inc.		801.56	
WGSB, Federal Taxes		9,001.91	
Young, James		6,141.59	
			\$ 79,587.46

General Highway

Allard's Rental	\$	60.00
B-B Chain Co.		652.06
Barrett Equipment		311.39
Bond Auto-Bradford		158.77
Butman, Herb		4,893.88
Claremont Chemicals		51.73
Clark's Truck Center		139.48
Consolidated Truck Equip. Sales		213.69
CVEC		594.84
D & S Auto Electric		35.00
E. W. Sleeper Co.		559.50
Ed's Equipment Service		45.82
EZ Steel & Fabrication		105.00
Fogg's Hardware		364.57
Hawkensen Enterprises		20.00
K-Ross		143.03
Kibby Equipment Inc.		871.68
Lawson Products Inc.		158.64
M & M Equipment Inc.		605.81
Magee Greydon Freeman		29.81
Miller Auto Co.		210.50
NET		674.83
New England Equipment Co.		1,626.30
Newton's		56.00
North Country Equipment Corp.		3.02
Northern Petroleum Co.		653.44
Northern States Tire & Auto Serv.		280.00
Oakes Brothers Inc.		30.69

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 9

General Highway (continued)

Perry's Oil Service Inc.	\$ 9,499.15	
Phoenix Distributors	72.77	
Reynolds & Son Inc.	520.12	
Shur Auto Parts	1,498.12	
Treasurer, State of N. H.	1,529.60	
Tuck Press	28.00	
University of N. H.	16.50	
Valley News	39.60	
Village Auto Parts	87.69	
Wilson Tire	922.88	\$ 27,763.85
Sale of concrete blocks		(160.00)
		<u>\$ 27,603.85</u>

Street Lighting

CVEC	\$ 3,727.18	\$ 3,727.18
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Garbage Removal

Conn. Valley Trucking Inc.	\$ 200.00	
Consumat Sanco Inc.	20,535.00	
Floyd Marsh Rubbish Removal	4,680.00	\$ 25,415.00
Trash Tickets		(2,065.00)
		<u>\$ 23,350.00</u>

Recycling

Angwin, Peter B.	\$ 10.00	
Connecticut Valley Trucking	50.00	
Floyd Marsh Rubbish Removal	400.00	
Gnomen Copy	36.96	
Postmaster, Town of Orford	60.26	
Shur Auto Parts	1,000.00	\$ 1,557.22

Home & Community Health Care

HCHC	\$ 4,009.00	\$ 4,009.00
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Ambulance

Upper Valley Ambulance	\$ 17,053.26	\$ 17,053.26
Reimbursements		(1,268.25)
		<u>\$ 15,785.01</u>

Animal Control

Corliss, Rodney	\$ 115.50	
Treasurer, State of NH	136.00	
Upper Valley Humane Society	140.00	
Wheeler & Clark	101.49	\$ 492.99

General Assistance

Senior Citizen's Council	\$ 1,196.00	
General Assistance Disbursement	1,358.75	\$ 2,554.75
Medicare Reimbursement		(1,079.00)
		<u>\$ 1,475.75</u>

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 10

Libraries

Orford Free Library	\$ 3,985.00	
Orford Social Library	2,700.00	\$ 6,685.00
Orford Social Library		167.08
		<u>\$ 6,517.92</u>

Parks and Playgrounds

Arthur Whitcomb Inc.	\$ 127.43	
Bannerman Sign & Promo	73.00	
Blackmount Equipment Inc.	254.80	
Brooks, Keith	3,426.25	
BSN Sports	402.60	
Cathy Berghuis	20.82	
Dartmouth Skiway	355.00	
E. T. & H. K. Ide Inc.	13.00	
Farm Plan	196.07	
Floyd Marsh Rubbish Removal	475.00	
Fogg's Hardware	24.10	
Jay's Portable Toilets	765.00	
Orford Servicenter	286.54	
Osborne, Amy Elizabeth	494.95	
State of New Hampshire	32.00	
Thomson, David	42.99	
Valley News	15.75	
Village Auto Parts	8.19	
Weeks, Wayne	445.00	
WGSB, Federal Taxes	352.12	\$ 7,810.61
Swim Program		(240.00)
		<u>\$ 7,570.61</u>

Patriotic Purposes

Patriotic Flag Co.	\$ 47.72	\$ 47.72
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Bonds and Notes

The Connecticut National Bank	\$ 15,000.00	\$ 15,000.00
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Interest Expense

Bankeast	\$ 495.51	
The Connecticut National Bank	4,392.50	
WGSB	23,009.02	\$ 27,897.03

Capital Outlay

Bob Pringle Chevrolet	\$ 17,354.00
Dutille, Douglas	222.60
Dynamic Designs	85.00
Fogg's Hardware	16.86
Greenwood Fire Apparatus	32,637.50
Jarvis III, Harold R.	39.77
John Deere Leasing Co.	2,990.76
Kibby Equipment Inc.	90.11
MacCorquodale, Craig	3,200.00
Middlesex Fire Equipment	4,689.00

DETAIL OF DISBURSEMENT BY ORDER OF SELECTMEN - 11

Capital Outlay (continued)

North Country Equipment	\$	56.17	
Orford Servicenter Inc.		50.00	
Ossipee Mountain Electronics		2,997.75	
Philip W. Noyes Co.		809.92	
Sanborn, Steve		114.00	
Shur Auto Parts		1,040.14	
Tom's Auto Repair		46.00	\$ 66,439.58

Bridge Construction

Southworth Paint Co.	\$	1,220.00	\$ 1,220.00
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Building Study Fund

Carol A. Eliot, Register	\$	28.50	
Laurence F. Gardner		2,218.15	\$ 2,246.65

Capital Reserve Funds

Trustees of Trust Funds	\$	54,800.00	\$ 54,800.00
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Federal Taxes

N. H. Retirement System	\$	1,329.42	
WGSB, Federal Taxes		5,353.48	\$ 6,682.90

Insurance

Compensation Funds of N. H.	\$	4,030.40	
M. C. Wheeler Insurance Agency		1,063.00	
NHMA Insurance Trust		10,487.43	
NHMA-PLIT Inc.		16,313.00	\$ 31,893.83
Insurance Refund			(1,130.92)
			\$ 30,762.91

Unemployment Compensation

State of N.H. - U. C.	\$	270.00	\$ 270.00
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STATEMENT OF APPROPRIATIONS
 ASSESSED FOR THE TAX YEAR 1991
 CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

PAUL J. GOUNDREY
 ROBIN TAYLOR
 SELECTMEN OF THE
 Town of Orford

April 10, 1991

Appropriations

<u>General Government</u>	
Town Officers' Salaries	\$ 13,000.
Town Officers Expenses	23,600.
Election and Registration Expenses	750.
Cemeteries	5,000.
General Government Buildings	4,200.
Reappraisal of Property	1,800.
Planning and Zoning	5,775.
Legal Expenses	4,200.
Advertising and Regional Association	943.
Contingency Fund	2,000.
<u>Public Safety</u>	
Police Department	33,735.
Fire Department	15,050.
Tax Mapping	850.
<u>Highways, Streets and Bridges</u>	
Town Maintenance	88,900.
General Highway Department Expenses	22,900.
Street Lighting	4,000.
<u>Sanitation</u>	
Recycling	2,000.
Garbage Removal	25,000.
<u>Health</u>	
Health Department	4,010.
Hospitals and Ambulances	14,900.
Animal Control	400.
<u>Welfare</u>	
General Assistance	5,250.
Old Age Assistance	
Aid to the Disabled	
<u>Culture and Recreation</u>	
Library	6,685.
Parks and Recreation	8,350.
Patriotic Purposes	175.
<u>Debt Service</u>	
Principal of Long-Term Bonds & Notes	15,000.
Interest Expense- Long-Term Bonds & Notes	4,400.
Interest Expense-Tax Anticipation Notes	21,000.

APPROPRIATIONS AND TAXES - Continued

<u>Capital Outlay</u>	
Dump Closure, Recycling Center, Tractor, Trailer	\$ 20,500.
Cruiser, Trees, etc.	23,556.
<u>Operating Transfers Out</u>	
Payments to Capital Reserve Funds	41,300.
Fire Truck/Tanker, Dump Closure, Buildings	13,500.
General Fund Trust (RSA 31:19a)	200.
<u>Miscellaneous</u>	
FICA Retirement & Pension Contributions	8,400.
Insurance	33,550.
Unemployment Compensation	<u>1,000.</u>
TOTAL APPROPRIATIONS	\$475,879.

ESTIMATED REVENUES

<u>Taxes</u>	
Yield Taxes	13,000.
Interest and Penalties on Taxes	2,000.
Land Use Change Tax	8,080.
<u>Intergovernmental Revenues - State</u>	
Shared Revenue - Block Grant	14,275.
Highway Block Grant	30,903.
<u>Licenses and Permits</u>	
Motor Vehicle Permit Fees	72,000.
Dog Licenses	1,200.
Business Licenses, Permits and Filing Fees	3,000.
<u>Charges for Services</u>	
Income from Departments	3,000.
<u>Miscellaneous Revenues</u>	
Interest on Deposits	4,000.
Sale of Town Property	1,500.
Insurance Dividend	1,130.
Ambulance Reimbursements	1,000.
<u>Other Financing Sources</u>	
Withdrawals from Capital Reserve	12,871.
Withdrawals from General Fund Trusts	4,056.
Income from Trust Funds	200.
Fund Balance	<u>54,722.</u>
TOTAL REVENUES AND CREDITS	\$246,937.

OVERLAY

	<u>TAX CREDITS</u>		\$ 6,000.
Paraplegic, Double Amputees	<u>Limits</u>	<u>No.</u>	Estimated
owning special homesteads	Unlimited		<u>Tax Credits</u>
Totally and permanently disabled	\$700	3	Exempt
Other War Service Credits	50	64	\$ 2,100.
TOTAL NUMBER & AMOUNT		<u>67</u>	<u>3,200.</u>
			5,300.

SUMMARY INVENTORY OF VALUATION
TOWN OF ORFORD in Grafton County
CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

PAUL J. GOUNDREY
ROBIN L. TAYLOR
ROBB R. THOMSON
Selectmen of the
Town of Orford, N.H.

August 28, 1991

<u>Description of Property</u>	<u>Acres</u>	<u>1991 Assessed Valuation</u>
<u>Value of Land Only</u>		
Current Use (At Current Use Values)	22,688	\$ 1,266,198
Residential	998	6,542,536
Commercial/Industrial	4	12,500
<u>Value of Buildings Only</u>		
Residential		23,703,121
Manufactured Housing		786,100
Commercial/Industrial		336,500
Exemptions: 2 Blind	\$15,000	30,000
9 Elderly	90,000	88,100

Public Utilities - Electric Plants

New England Power Co.	\$226,850
New Hampshire Electric Coop.	290,600
Conn. Valley Electric	208,800
Total	<u>\$726,250</u>

Type of Elderly Exemption - Expanded Elderly - Adopted in 1986		PAYMENTS IN LIEU OF	
ELDERLY EXEMPTION COUNT		TAXES	
4 at	\$ 5,000 = \$20,000		
3 at	10,000 = 30,000	State and Federal Forest Land	
2 at	20,000 = 40,000	Municipality	
	<u>\$90,000</u>	\$1,259	

CURRENT USE REPORT

	<u>Granted in Prior Yrs. No. of Acres</u>	<u>Granted for 1991 No. of Acres</u>	<u>Totals No. of Acres</u>
Farm Land	1,410.5	36.	1,446.5
Forest Land	17,633.5	1,137.3	18,770.8
Wild Land			
1) Unproductive	739.6		739.6
2) Productive	1,181.3	112.	1,293.3
3) Natural Preserve	30.3		30.3
Recreation Land			
Wet Land	452.5	(48.)	404.5
Flood Land	3.		3.
Total Number of Acres Exempted under Current Use			22,688
Total Number of Acres Taken Out of Current Use			1

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION

October 16, 1991

Town of ORFORD
Board of Selectmen

Received

Your 1991 Tax Rate has been computed and set. The tax rate, its breakdown, the amount to be committed to the tax collector, the appropriations due other units of government, the amount of overlay and the assessment used to calculate the tax rate are listed below as follows:

1991 Tax Rate and Commitment

1991 Tax Rate	\$	49.57
1991 Amount of tax to be Committed to Tax Collector		1,643,156.

1991 Tax Rate Breakdown

<u>Units of Government</u>	<u>Tax Rates</u>
Town/City	7.12
School	40.34
County	<u>2.11</u>
Combined Rate (Town/City, School & County)	49.57

Due Other Units of Government

Due School District	1,363,704.
Due County	71,406.

Other Pertinent Information

1991 Overlay	5,938.
Net Valuation Used in Setting the Tax Rate	33,255,105.

October 9, 1991

ANDREA M. REID
Director

DEPARTMENT OF REVENUE ADMINISTRATION

TAX RATE COMPUTATION FOR ORFORD

Tax Rates

Net Assessed Valuation \$33,255,105.

	Town/City Portion		
Appropriation	475,879.		
Revenues	<u>246,937.</u>		
Net Appropriation	228,942.		
Add: Overlay 5,938			
Credits <u>5,300</u>	<u>11,238.</u>		
	240,180.		
Less Shared Revenue			
Returned to Town	<u>3,435.</u>		
Approved Town Effort		236,745.	
Municipal Tax Rate			7.12

	School Portion		
Net School Assessment	1,363,704.		
Less Shared Revenue			
Returned to Town	<u>22,272.</u>		
Approved Tax Amount		1,341,432.	
Regional School Assessment		<u>0.</u>	
Approved School Effort		1,341,432.	
School Tax Rate			40.34

	County Portion		
Net County Assessment	71,406.		
Less: Shared Revenue			
Returned to Town	<u>1,127.</u>		
Approved County Amount		70,279.	
County Tax Rate			<u>2.11</u>

Combined Tax Rate 49.57

Commitment Analysis

Total Property Taxes Assessed	1,648,456.
Less: Credits	5,300.
Add: Precinct Commitment	<u>0.</u>
Property Tax Commitment	<u><u>\$1,643,156.</u></u>

	Proof of Rate	
Valuation	Tax Rate	Assessment
33,255,105	\$49.57	\$1,648,456.

DEPARTMENT OF REVENUE ADMINISTRATION

Town of ORFORD

School District of Orford

Your report of appropriations voted and property taxes to be raised for the 1991-92 school year has been approved on the following basis:

Total School Appropriation:	\$1,753,190
Total School Revenues and Credits	<u>389,486</u>

Net School District Assessment:	\$1,363,704
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Net School District Assessment	<u>0</u>
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Approved School Effort	<u><u>\$1,363,704</u></u>
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Approved School District Tax Rate:	40.34
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October 9, 1991

ANDREA M. REID, CPA
Director

FINANCIAL REPORT

PART I - GENERAL FUND - Revenues and Expenditures for the Period

Jan. 1, 1991 to Dec. 31, 1991

A. REVENUES - Modified Accrual

	Account No.(a)	Amount(b)
1. <u>Revenue from Taxes</u>		
a. Property Taxes	3110	\$1,649,888.
b. Land Use Change Taxes	3120	6,956.
c. Resident Taxes	3180	
d. Yield Taxes	3185	23,647.
e. Payments in lieu of Taxes	3186	1,257.
f. Other Taxes	3189	
g. Interest and Penalties on Delinquent Taxes	3190	24,993.
h. TOTAL		<u>\$1,706,741.</u>
2. <u>TOTAL Revenues for Education Purposes</u>		
a. Business licenses and permits	3210	70.
b. Motor Vehicle Permit Fees	3220	74,934.
c. Building Permits	3230	
d. Other Licenses, Permits and Fees	3290	5,248.
e. TOTAL		<u>80,252.</u>
4. Revenue from the federal govern- ment		
a. Housing and urban renewal	3311	
b. Environmental protection	3312	
c. Other federal grants and reimbursements Federal Tax Refund	3319	4,671.
d. TOTAL		<u>4,671</u>
5. <u>Revenue from the State of N. H.</u>		
a. Shared Revenue Block Grant	3351	41,110.
b. Highway Block Grant	3353	30,903.
h. TOTAL		<u>72,013.</u>
6. <u>Revenue From Other Governments</u>		
Intergovernmental Revenue-Other	3379	1,079.
7. <u>Revenue From Charges for Services</u>		
a. Income from Departments	3401	3,437.
b. Water Supply System Charges	3402	
c. Sewer User Charges	3403	
d. Garbage-refuse Charges	3404	2,065.
e. Other Charges	3409	
TOTAL		6,581.

PART I - GENERAL FUND - Modified Accrual (Continued)

A. REVENUE - Modified Accrual (Continued)

	Account No. (a)	Amount (b)
8. <u>Revenue from Miscellaneous Sources</u>		
a. Special Assessments	3500	
b. Sale of Municipal Property	3501	\$ 1,555.
c. Interest on Investments	3502	3,362.
d. Rents of Property	3503	
e. Fines and Forfeits	3504	113.
f. Insurance dividends & reimb.	3506	1,131.
g. Contributions and donations	3508	25.
h. Other miscellaneous sources not otherwise classified	3509	<u>3,899.</u>
i. TOTAL		10,085.
9. <u>Interfund Operating Transfers In</u>		
a. Transfers from special revenue	3912	
b. Transfers from capital projects	3913	
c. Transfers from proprietary funds	3914	
d. Transfers from capital reserve fund	3915	65,667.
e. Transfers from trust and agency funds	3916	<u>3,300.</u>
f. TOTAL		68,967.
10. <u>Other financial sources</u>		
a, b, c, d,		0.
11. <u>TOTAL REVENUES FROM ALL SOURCES</u>		\$1,949,310.
12. <u>FUND BALANCE</u> (Beginning of year)		<u>158,673</u>
13. <u>GRAND TOTAL</u>		<u>\$2,107,983.</u>
		Total
B. EXPENDITURES - Modified Accrual		<u>Expenditures</u>
		(b)
1. <u>General Government</u>		
a. Executive	4130	24,065.
b. Election, registration and Vital Statistics	4140	5,246.
c. Financial Administration	4150	10,228.
d. Revaluation of Property	4152	1,976.
e. Legal Expense	4153	4,610.
f. Personnel Administration	4155	17,440.
g. Planning and Zoning	4191	8,731.
h. General Government Building	4194	2,650.
i. Cemeteries	4195	6,170.
j. Insurance not otherwise allocated	4196	21,406.
k. Advertising and Regional Assoc.	4197	943.
l. Other General Government	4199	<u>8,000.</u>
m. TOTAL		111,465.

PART I. GENERAL FUND - Modified Accrual (Continued)

B. EXPENDITURES - Modified Accrual (Continued)

	Account No. (a)	Total (b) Expenditure
2. <u>Public Safety</u>		
a. Police	4210	\$ 28,284.
b. Ambulance	4215	17,053.
c. Fire	4220	15,180.
d. Building Inspection	4240	
e. Emergency Management	4290	
f. Other public safety	4299	
g. TOTAL		<u>\$ 60,517.</u>
3. <u>Highways and Streets</u>		
a. Administration	4311	
b. Highways and Streets	4312	107,351.
c. Bridges	4313	
d. Street Lighting	4316	3,727.
e. Other Highway, streets, bridges	4319	
f. TOTAL		<u>\$ 111,078.</u>
4. <u>Sanitation</u>		
a. Administration	4321	
b. Solid Waste Collection	4323	4,680.
c. Solid Waste Disposal	4324	21,292.
g. TOTAL		<u>\$ 25,972.</u>
5. <u>Water Distribution and Treatment</u>		
a, b, c, d, e,		0
6. <u>Health</u>		
a. Administration	4411	
b. Pest Control	4414	493.
c. Health Agencies and Hospitals	4415	4,009.
d. Other Health	4419	
e. TOTAL		<u>\$ 4,502.</u>
7. Total Expenditures for education purposes		0.
8. <u>Welfare</u>		
a. Administration	4441	
b. Direct Assistance	4442	1,358.
c. Intergovernmental Welfare payments	4444	1,196.
d. Vendor Payments	4445	
e. Other Welfare	4449	
f. TOTAL		<u>\$ 2,554.</u>
9. <u>Culture and Recreation</u>		
a. Parks and recreation	4520	7,811.
b. Library	4550	6,685.
c. Patriotic Purposes	4583	48.
e. TOTAL		<u>14,544.</u>

PART I. GENERAL FUND - Modified Accrual (Continued)

C. RECONCILIATION OF SCHOOL DISTRICT LIABILITY (Cont'd)

	Amount
2. ADD: School District assessment for current year	\$1,363,704.
3. TOTAL LIABILITY WITHIN CURRENT YEAR	<u>\$1,892,179.</u>
4. SUBTRACT: Payments made to school district within the municipality's year	(1,301,000.)
5. School district liability at the end of the municipality's year	591,179.

D. RECONCILIATION OF TAX ANTICIPATION NOTES

1. Short-term (TAN's) debt outstanding at beginning of fiscal year	\$ 0.
2. ADD: New issues during current year	802,000.
3. SUBTRACT: Issues retired during current year	(802,000.)
4. Short-term (TAN'S) debt outstanding at end of fiscal year	0.

PART II. GENERAL FUND BALANCE SHEET

As of December 31, 1991

A. ASSETS	Acct. No.	1/1/91 (b)	12/31/91 (b)
1. <u>Current Assets</u>	(a)		
a. Cash & equivalents	1010	\$ 167,860.	\$106,040.
b. Investments	1030		
c. Taxes Receivable	1080	472,516.	391,019.
d. Tax liens receivable	1110	53,184.	125,750.
i. TOTAL ASSETS		<u>\$ 693,560.</u>	<u>\$622,809.</u>
B. LIABILITIES AND FUND EQUITY			
1. <u>Current Liabilities</u>			
e. Due to School Districts	2075	\$ 528,475.	\$591,179.
j. Other Payables	2270	9,186.	9,228.
k. TOTAL LIABILITIES		<u>\$ 537,661.</u>	<u>\$600,407.</u>
2. <u>Fund Equity</u>			
a. Reserve for encum- brances	2440		5,660.
b. Reserve for special purposes	2490	\$ 3,994.	1,747.
d. TOTAL FUND EQUITY		<u>\$ 3,994.</u>	<u>\$ 7,407.</u>
3. TOTAL LIABILITIES AND FUND EQUITY		\$ 541,655	\$607,814.

PART III. GENERAL FUND

A. FIXED ASSET GROUP OF ACCOUNTS

As of December 31, 1991

Acct. No. (a)	1/1/91 Debit (b)	1/1/91 Credit (c)	12/31/91 Debit (d)	12/31/91 Credit (e)
1610	\$ 144,500.			
1620	1,524,000.			
1640	764,690.			
1670	40,800.			
8. TOTAL	<u>\$2,473,990.</u>			

B. LONG-TERM DEBT GROUP OF ACCOUNTS

As of December 31, 1991

1. Bond proceeds not used	1810				
2. Amount to be provided for the retirement of long-term debt	1820	\$ 65,000.	\$ 50,000.		
3. Notes and bonds payable - long-term	2310			\$ 65,000.	\$ 50,000.
5. TOTAL		<u>\$ 65,000.</u>	<u>\$ 50,000.</u>	<u>\$ 65,000.</u>	<u>\$ 50,000.</u>

DEBT GROUP

C. LONG-TERM OF A/Cs

Description Purpose(a) Annual installment (b)

Description Purpose(a)	Annual installment (b)	Interest rate (c)	Date of last payment (d)	Bonds o/s 1/1/91 (e)	Bonds o/s 12/31/91 (h)
1. \$81,000. Fire Truck Purchase	\$15,000.	6.75%	1-91	\$65,000.	\$ 50,000.
8. TOTAL				\$65,000.	\$ 50,000.

PART III. GENERAL FUND (Continued)

D. ANNUAL REQUIREMENTS TO AMORTIZE
ALL GENERAL OBLIGATION

DEBT AS OF DECEMBER 31, 1991 for the ENSUING FIVE YEARS

	Year (a)	Principal (b)	Interest (c)	Total (d)
1.	1992	\$ 10,000.	\$ 3,380.	\$ 13,380.
2.	1993	10,000.	2,700.	12,700.
3.	1994	10,000.	2,025.	12,025.
4.	1995	10,000.	1,350.	11,350.
5.	1996	10,000.	680.	10,680.
6.	SUBTOTAL	\$ 50,000.	\$ 10,135.	\$ 60,135.
7.	Remaining periods of debt	0.	0.	0.
8.	TOTAL	\$ 50,000.	\$ 10,135.	\$ 60,135.

PART VI. SUPPLEMENTAL INFORMATION

A. ALL FUNDS ADDITIONAL

REVENUE	Account No. (2)	Total
Parks and Recreation	3409	\$ 240.

B. INTERGOVERNMENTAL EXPENDITURES

Purpose (a)	Account No. (b)	Amount Paid to Other Local Governments
Schools		\$1,301,000.
All other - County	4931	71,406.

C. DEBT OUTSTANDING, ISSUED,
AND RETIRED

Long-Term Debt Purpose (a)	Bonds during 1991 Issued (c)	Outstanding 12/31/91 General Obligations (e)
All Other Debt	\$65,000	\$50,000.

D. SALARIES AND WAGES

Total Salaries and Wages Paid to all Employees
of the Town \$ 94,926.66.

PAUL J. GOUNDRY Selectmen
ROBB M. THOMSON of Orford

February 19, 1992

FINANCIAL REPORT - Continued

PART XV - SCHEDULE OF CITY/TOWN PROPERTY
(As of December 31, 1991)

<u>Description</u>	<u>Value</u>
Town Hall, lands and buildings	\$ 118,900
Furniture and equipment	5,600
Libraries, lands and buildings	92,400
Furniture and equipment	7,000
Police Department	
Equipment	3,500
Fire Department	
Equipment	195,500
Highway Department, lands and buildings	70,290
Equipment	249,000
Materials and Supplies	8,000
Parks, Commons and Playgrounds	73,500
Schools, lands and buildings, equipment	1,586,500
All lands and buildings acquired through Tax Collector's deeds.	40,800
8-29-16	\$2,800
8-29-50	4,100
8-29-37	3,800
8-29-21	4,100
8-29-42	3,800
8-29-18	2,800
8-29-41	4,100
8-29-29	4,100
8-29-39	4,100
8-29-40	4,100
8-29-45	3,000
Cemeteries	<u>23,000</u>
TOTAL	<u><u>\$2,473,990</u></u>

STATEMENT OF BONDED DEBT
STATEMENT OF BONDED DEBT
TOWN OF ORFORD

December 31, 1991

Showing Annual Maturity of Outstanding Bond

Fire Truck Bond
1989
6.75%

<u>Maturities</u>	<u>Original Amount \$81,000</u>
1992	\$ 10,000
1993	10,000
1994	10,000
1995	10,000
1996	<u>10,000</u>
	TOTAL \$ 50,000

TREASURER'S REPORT
In Account With
THE TOWN OF ORFORD, New Hampshire

RECEIPTS

Cash on Hand, January 1, 1991	\$ 158,673.96
State of New Hampshire	72,012.55
Louise Mack, Tax Collector	
1991 Property Tax	\$1,264,002.46
1991 Yield Tax	23,361.84
1990 Property Tax	361,179.89
1990 Yield Tax	284.66
Interest	22,451.26
Tax Sales Redeemed	24,705.56
Cost of Tax Sale	2,542.00
Land Use Change Tax	6,955.71
	\$1,705,483.38
Edna J. Adams, Town Clerk	
Motor Vehicle Registration	74,934.00
Boat Registration	504.60
Dog Licenses	1,132.00
	76,570.60
Woodsville Guaranty Savings Bank	
Tax Anticipation Note	802,000.00
Interest on Checking Account	3,361.53
	805,361.53
Reimbursement of Federal Taxes	
Cemetery Commission	1,169.77
Social Library	167.08
	1,336.85
Ambulance Reimbursements	1,268.25
Copier Receipts	305.62
Fines, Municipal Court	113.00
From Federal Government	
Federal Tax Refund	4,670.79
Payment in Lieu of Taxes	1,257.00
	5,927.79
Withdrawals from Capital Reserve	65,667.34
Income from Departments	6,630.31
Income from Niles Fund	3,300.00
Insurance Adjustment Refund	1,130.92
Licenses, Permit and Fees	1,288.00
Refund Escrow Account	1,200.00
Miscellaneous Income	94.20
Sale of Town Property	1,555.00
Trash Tickets	2,065.00
	\$2,909,984.30
TOTAL RECEIPTS	\$2,909,984.30

TREASURER'S REPORT - Continued
Page 2 of 2

EXPENDITURES

Transfer of Funds	\$ 802,000.00	
Other Disbursements	<u>2,011,172.11</u>	\$2,813,172.11
Cash on Hand December 31, 1991		<u>96,812.19</u>
		<u>\$2,909,984.30</u>

AS OF THE PRINTING OF THE TOWN REPORT, THE TOWN
ACCOUNTS HAVE NOT BEEN AUDITED.

TAX COLLECTOR'S REPORT
Fiscal Year Ended December 31, 1991
- DR. -

	<u>1991</u>	<u>1990</u>	<u>Prior</u>
<u>Uncollected Taxes - Beginning of Fiscal Year</u>			
Property Taxes		\$472,230.93	\$
Yield Taxes		284.66	1,417.05
<u>Taxes Committed to Collector</u>			
Property Taxes	\$1,650,057.00	257.00	
Land Use Change Tax	8,402.51		
Yield Taxes	13,036.88		
<u>Added Taxes</u>			
Property Tax	1,055.00		
<u>Overpayments</u>			
a/c Property Taxes	3,497.00		
<u>Interest Collected on Delinquent Tax</u>	<u>592.09</u>	<u>15,762.06</u>	
TOTAL DEBITS	<u><u>\$1,676,640.48</u></u>	<u><u>\$488,534.65</u></u>	<u><u>\$ 1,417.05</u></u>
- CR. -			
<u>Remitted to Treasurer During Fiscal Year</u>			
Property Taxes	\$1,258,888.25	\$470,591.93	
Land Use Change Tax	6,955.71		
Yield Taxes	12,266.32	284.66	
Interest on Delinquent Taxes	592.09	15,762.06	
<u>Abatements Allowed</u>			
Property Taxes	6,919.00	1,896.00	
<u>Uncollected Taxes End of Fiscal Year</u>			
Property Taxes	388,801.75		
Land Use Change Tax	1,446.80		
Yield Taxes	<u>770.56</u>		<u>1,417.05</u>
TOTAL CREDITS	<u><u>\$1,676,640.48</u></u>	<u><u>\$488,534.65</u></u>	<u><u>\$ 1,417.05</u></u>

TAX COLLECTOR'S REPORT

SUMMARY OF TAX LIEN ACCOUNTS
Fiscal Year Ended December 31, 1991

- D R. -

Tax Lien on Account of Levies of

	<u>1990</u>	<u>1989</u>	<u>1988</u>
<u>Balance of Unredeemed Taxes</u> <u>Beginning of Fiscal Year 1/1/91</u>		\$45,128.37	\$ 8,055.68
<u>Taxes Executed to Town</u> <u>During Fiscal Year</u>	\$121,550.63		
Interest Collected After Lien Execution	<u>400.86</u>	<u>1,842.64</u>	<u>2,888.58</u>
TOTAL DEBITS	<u><u>\$121,951.49</u></u>	<u><u>\$46,971.01</u></u>	<u><u>\$10,944.26</u></u>

- CR. -

<u>Remittance to Treasurer</u> <u>During Fiscal Year</u>			
Redemptions	\$ 24,773.72	\$15,469.29	\$ 7,785.07
Interest and Cost after Lien	400.86	1,842.64	2,888.58
Deeded to Town during year	376.17	310.25	270.61
Unredeemed Taxes End of Year	<u>96,400.74</u>	<u>29,348.83</u>	<u> </u>
TOTAL CREDITS	<u><u>\$121,951.49</u></u>	<u><u>\$46,971.01</u></u>	<u><u>\$10,944.26</u></u>

TOWN CLERK'S FINANCIAL REPORT

Edna J. Adams, Town Clerk, in account with the Town of Orford for the Year Ending December 31, 1991

Automobile Account for 1991

1251 Cars Registered

Tax Collected	\$74,934.00
Town Clerk Fees	1,686.00
Municipal Agent Fees	<u>2,696.50</u>

TOTAL CAR REVENUE COLLECTED \$ 79,316.50

Dog Account for 1991

259 Dogs Licensed

License Fees	\$ 1,073.00
Penalties	60.00
Fees	<u>129.50</u>

TOTAL DOG REVENUE COLLECTED \$ 1,262.50

MARRIAGES

State Fees Sent	\$ 462.00
Municipal Agent Fees	<u>112.00</u>
TOTAL MARRIAGE FEES COLLECTED	\$ 574.00

Boat Account - State Agent

State Fees	\$ 780.00
Town Tax	504.60
Fees	<u>105.00</u>
TOTAL BOAT REVENUE COLLECTED	\$ 1,389.60

OHRV Account - State Agent

State Fees	\$ 480.00
Fees	<u>19.00</u>
TOTAL REVENUE COLLECTED	\$ 499.00

TOTAL REVENUE COLLECTED FOR DUMP TICKETS \$ 438.00

A TRUE RECORD OF ACCOUNTS FOR THE YEAR ENDING DECEMBER 31, 1991

ATTEST:

EDNA J. ADAMS, Clerk
January 3, 1992

ATTENTION TO DOG & CAT OWNERS

Because of the increased threat of Rabies, PLEASE TAKE ADVANTAGE OF THE RABIES CLINIC SCHEDULED FOR APRIL 8, 1992 AT THE ORFORD FIRE STATION from 6:30 p.m. to 7:30 p.m. The Oxbow Veterinary personnel will be giving the following shots:

Dog Rabies	\$ 5.00
Dogs EPI Vaccine (distemper, etc.)	10.00
Cats Rabies & Dis- temper	10.00
Cats Leukemia	12.00

Orford Licensing will be available for your convenience.

There is a leash law within the Town of Orford. Pet owners should be aware that you are liable for any property or personal damage that your Pet may do and in some cases you may be required to pay TWICE the damage amount. (RSA 466:19 & RSA 466:20)

APRIL IS DOG LICENSING MONTH

Fees:	Male or female	\$ 7.00
	Neutered animal	4.50
	Animal belonging to Senior Citizen	2.00
Groups:	5 or less	12.00
	10 or less	20.00
	25 or less	25.00

\$1.00 additional for each animal
over 25.

Proof of rabies and neutering is required when licensing.

Licensing can be done by mail if copy of rabies certificate and return postage are included.

January 22, 1992

EDNA J. ADAMS, Clerk

SELECTMEN'S REPORT

This was a busy year for the Selectmen. With most taxpayers straining under the effects of a full-scale recession, we felt the need to be conservative in planning this year's budget. The overall total for 1992's Town Budget, as proposed, is \$300.00 less than the 1991 appropriation. Credit for this feat is owed to the many departments which were able to meet or beat our requested 5% cap on budget requests. One notable increase is in the Contingency Fund. We doubled that appropriation due to concerns about potential legal expenses as a result of a lawsuit filed against the Town regarding the Stonehouse Mountain Subdivision.

In a voluntary pay cut, Louise Mack reduced her bill for services to the Town in 1991 by about 20%! Louise feels that the economic crisis is affecting so many of us that she wanted to do something to help. Thank you Louise.

We spent a fair amount of time in 1991 assessing the impact on the Town of a proposed 15-lot subdivision on Stonehouse Mountain Road. Review of engineering reports, traffic impact studies and an on-site survey of the road led to a proposed cost-sharing agreement between the Town and the developer. Under this agreement the developer would bear the bulk of costs for improvements to the Orfordville-Lyme Center Road should the development take place.

We also allotted many hours to the process of recruiting a new Police Chief. Our search led us to select Chief Harold (Hal) Jarvis, who has a solid professional background and is a long-time Upper Valley resident. Chief Jarvis has energetically pursued the continuation and expansion of the D. A. R. E. (Drug Abuse Resistance Education) Program in the Orford Schools.

1991 saw no major bridge reconstruction projects. We continued to allot funds to Capital Reserve for future major work while undertaking some repair and maintenance of bridges this year. The reconditioning of White's Bridge on Archertown Road was begun and a full inspection was undertaken on Week's Bridge. Paving was completed on Indian Pond Road Bridge.

Road work included blasting of ledge and paving on Indian Pond Road. Through a cooperative effort with Bruce Schwaegler, a section of the Piermont Heights Road was reconstructed.

Town Truck #2, a one-ton Chevy purchased in 1987 is entering its fifth year of service, and has become problem-prone. It is proposed that we purchase a new truck to replace it. In order to do this we must raise an amount of \$8,625.00. This amount plus the vehicle's trade-in value and the balance in the Capital Reserve Fund will be sufficient to purchase a new vehicle. Careful review of the costs and benefits of this purchase have convinced us that it would be wise at this time.

A recycling storage facility has been set up at the Town Garage. Please use it. You may bring in glass, aluminum, newspaper, cardboard, tin cans, and plastic soda and milk jugs every Saturday between 10:00 a.m. and noon. Floyd Marsh is largely the one to credit for establishing our recycling program.

The New Hampshire banking collapse has affected progress on Orford's cable television system. Grassroots Cable Systems indicates that the capital needed to construct systems is severely limited. When funding is arranged, hopefully this year, Orford will be Grassroots' top priority system.

To initiate a program aimed at restoring the Mall to its former appearance, twelve trees were planted last Fall. They were selected and placed with the guidance of Elmer Brown. The Selectmen have applied for a grant to supplement town funds for future plantings.

The Floodplain Development Ordinance is once again an issue to be considered at Town Meeting. Information was distributed by mail in January, and at two public meetings. The complete proposed ordinance is available at the Post Office and at the Town Office. Passing the ordinance is essential if our neighbors who live in the floodplain are to be able to secure flood insurance, a mortgage, or home equity loans. Failure to pass the ordinance will result in Orford's immediate suspension from the National Flood Insurance Program. The Planning Board and the Selectmen recommend that you support this measure.

We are sorry to note the passing of a dedicated Town servant. Evelyn Buntin, our Treasurer, passed away last Fall after serving the Town most capably and with good humor for ten years.

The Selectmen thank the many volunteers on whom the Town depends so heavily. Special mention goes to Marian Tomes who filled the Treasurer's position after Evelyn Buntin's passing. Charles Peters was subsequently appointed Treasurer, and will run for election to the position this year. Joseph Arcolio was appointed to the auditor position in Mr. Peter's place, and will also seek election from the floor on Town Meeting Day. We thank all of these folks for their generosity in serving the Town.

Toni Pease, our Civil Defense Director, is to be commended on her work to develop a thorough Emergency Management Plan for Orford. The plan is currently under review and will soon be adopted.

We were pleased to hear early in 1991 that the Orford Fast Squad would be revived. The efforts of the volunteers who have worked to re-form the group are sincerely appreciated. We were so pleased that the Fire Department took delivery of the long-awaited new engine last spring. We thank all the members involved for their efforts to oversee its completion to specifications.

Respectfully submitted,

PAUL J. GOUNDREY
ROBIN L. TAYLOR
ROBB R. THOMSON
Selectmen of the
Town of Orford

ORFORD CEMETERY COMMISSION
Financial Report

Cash on hand, January 1, 1991		\$ 1,185.35
<u>Receipts</u>		
Town of Orford	\$ 5,000.00	
Trustees of Trust Funds	2,000.00	
Miscellaneous	<u>125.00</u>	<u>7,125.00</u>
		<u><u>\$ 8,310.35</u></u>
<u>Disbursements</u>		
Wages and Federal Taxes	\$ 6,232.19	
Gas and Oil	223.92	
Repairs	154.63	
Supplies	238.58	
Dues	30.00	
Cleaning of Gravestones	1,000.00	
Miscellaneous	<u>345.00</u>	\$ 8,224.32
Cash on Hand, December 31, 1991		<u>86.03</u>
		<u><u>\$ 8,310.35</u></u>

JULIA FIFIELD
Chairman and Treas.
PAUL MESSER
RUTH BROWN

A THANK YOU TO ROBIN TAYLOR

We would like to take this opportunity to thank Robin Taylor for all the work and support he gave to the Board of Selectmen and the Town during the past three years.

Robin had the very difficult task of being the Selectmen's representative on the Planning Board which required many additional hours of his time.

Robin was instrumental in establishing Orford's Recycling program. He has laid a solid foundation for a program that will save the Town money for years to come.

Robin's thoughtful approach to the many issues, problems and needs of the Town will be missed.

PAUL GOUNDREY
ROBB THOMSON

ORFORD FAST SQUAD

The Orford FAST Squad reorganized under new Articles of Agreement filed with the Secretary of State in September. A request-for-support letter was mailed to all Orford Boxholders soon after.

A number of generous responses were received and we thank all who contributed. The majority of donations were used to purchase and update supplies and equipment.

Communication equipment was purchased with a portion of the Hazen Morey Trust Fund that was set up for the Orford FAST Squad by Charles H. Clifford.

We started responding to medical emergencies in September. Our membership is small but we continue to grow. One of our goals is to try to respond to all calls. This can only be achieved with an increase in members because of our work schedules and other responsibilities.

If anyone is interested in joining the Squad or can support us in other ways, we meet the first Tuesday of each month at 7:00 p. m. in the Social Library.

A. Sally Bean
Lou Anne Cain
Althea Goundrey
Lenny Miraldi
Eileen Murphy
Steve Sanborn

ORFORD FAST SQUAD
P. O. Box 139
Orford, N. H.

PARKS AND PLAYGROUNDS

1991 was another busy year with the mowing of the community's playgrounds, common and boat landings.

Improvements were made to the soft ball field, the boat landing dock and the docks at Indian Pond. Materials were purchased to improve the Little League field with special thanks going to Pat Tullar and the players' parents who donated their time to improve the quality and safety of the field.

Special thanks to Marty Roberts who has moved to Hanover, N. H. She has done a great job with the swim and ski programs.

Gene Dyke
Dave Thomson
Dave Braley
Bill McKee
Paul Mujares

SWIM PROGRAM REPORT

The 1991 Swim Program ran for the usual three weeks in July. We were fortunate to have an excellent teacher this year. 52 children participated with 18 being from Piermont. The Piermont children were charged \$12.00 to receive lessons. There is no charge for the children of Orford residents and taxpayers. In addition to the 52 children in regular classes, we had a special class for 8 children from the Orford Child Center.

The program ended with lunch and special games and awards.

A special thank you to all the parents who assisted throughout the program and to all the people who helped with the set-up and dismantling of the docks and finally to Marty Roberts who helped select our teacher and started the program this year.

CATHY BERGHUIS

SKI PROGRAM REPORT

The Ski Program continued to be an attractive activity for the K through High School children and all parents as evidenced by the increasing enrollment over the past several years. The 1990-91 program had 62 children enrolled, 17 volunteer instructors and many volunteer baby sitters, lodge monitors and general helpers to manage the 8 Wednesday afternoon programs. The present 1991-92 program has further increased to 75 children, 21 instructors and the usual wonderful group of helpers each week. This translates to over 30% of all Orford students participate. In the K through 8th grade, almost half of all students are active program skiers.

The purpose of the program is to offer school children the opportunity to learn the fundamentals of alpine skiing. We offer beginner, intermediate and advanced instruction on 8 consecutive Wednesdays with transportation to and from the Dartmouth Skiway in Lyme. The program is funded primarily by the participants (65%), the Orford Recreation Department (25%) and a private raffle of donated prizes (10%).

A special thank you this year to Cathy Berghuis and Margaret Wheeler for doing all the organizational work, Karen Tullar for managing the raffle and to all the faithful instructors and helpers, without which the program can not function. Skiing has been wonderful because of the snowmaking capability at the Skiway and all participants have shown remarkable skills improvement.

PAUL DALTON
Program Coordinator

ORFORD VOLUNTEER FIRE DEPARTMENT REPORT

In 1991 the Orford Volunteer Fire Department responded to 26 calls. The types of calls were as follows:

Structural	1	Car Accidents	4
Mutual Aid	5	Fire Alarms	5
Chimney	8	Power Lines	2
Car Fire	1		

On 24 May 1991 the Orford Volunteer Fire Department received the new Engine 1 from Emergency One Incorporated of Ocala Florida. Engine 1 was delivered by the Greenwood Fire Apparatus Incorporated of North Attleboro, Massachusetts.

The Lukas' "Jaws of Life" tool was used three times last year to extract trapped motorists. Two of these incidences were in Bradford, Vermont, and one incident was in Orford. The Orford Volunteer Fire Department provides the Lukas Tool to surrounding communities i. e. Bradford, Fairlee and Piermont as part of the Mutual Aid Agreement. The "Jaws of Life" was purchased by the Orford Volunteer Fire Department in December of 1990 with funds received from the original Orford F. A. S. T. Squad.

We have seen a large increase in the number of calls in the last year, but the members of the Fire Department voted to hold our budget to last year's appropriation because of the state of the economy.

Respectfully submitted,

ARTHUR DENNIS
Orford Fire Chief

UPPER VALLEY HOUSEHOLD HAZARDOUS WASTE COMMITTEE

The Upper Valley Household Hazardous Waste Committee held its eighth annual collection of household hazardous waste materials on May 4, 1991.

The 1990 annual collection collected 53 drums and about 100 cars had to be turned away due to budget restraints. In 1991, due to an increased budget, no one had to be turned away and 60 drums were collected. Last May, over 383 households were served. This increase in community participation shows that citizens are aware of the importance of keeping toxic materials out of landfills and are willing to support such a program with their own efforts.

The Committee receives the major portion of its financial support from regional landfills in the Upper Valley. In addition, contributions from local businesses and organizations, grants from the states of New Hampshire and Vermont, and on-site donations have made it possible for us to conduct eight annual Collection Days. However, each year costs increase for the disposal of the hazardous materials at out-of-state licensed facilities. This year, the Committee is looking for additional funds so that all residents who come to the site can be served.

The next Collection Day will be held on Saturday, May 2, 1992. Area residents are welcome.

ORFORDVILLE SCHOOL BUILDING COMMITTEE

At the 1990 Annual Meeting, the Town of Orford voted to accept title to the Orfordville School building from the Orford School District. The sum of \$5,750.00 was raised and appropriated to cover the transfer of title and associated legal fees, insurance, test pits and septic design. At the end of 1991 there was \$1,747.35 remaining in this account. The transfer of title still has not been completed due to title difficulties. In the interim a lease was executed with the School District so that insurance and expenses would be picked up by the Town. It is expected that the title will be cleared this year.

The present Orfordville Building Committee members are: David Bischoff, Alice Boone, Robert "Tim" Dyke, Bruce Schwaegler and Robb Thomson.

The Committee met in January 1992 to re-affirm its position as outlined in the 1990 Annual Report and recommended that another \$6,000.00 be placed into the Capital Reserve Fund established at the 1991 Town Meeting.

If the recommendations outlined in last year's report are followed, the Orfordville School would be converted to Town Offices in 1993. No further recommendations were made regarding the Town Hall, Orfordville Free Library or the present Town Office.

THE ORFORD FREE LIBRARY

Orford Free participated again with the Orford Social Summer Reading Program. This year, Ruth L. Brown, Martha Roberts, and Sarah Schwaegler used their talents to capture the children's interests through stories and activities - of life in the city, experiments one can perform with food stuffs in the kitchen, and of the dependency of insects and plants upon each other as well as the methods of seed dispersal.

Both second and fourth grades continued to visit the library twice monthly until summer vacation. We had students from two family schools visit us and students from a private school found resources for their research projects.

Our IBM computer has become a very useful tool for locating books in our interlibrary loan program. Requested books arrive by mail on an average of two to three days after request has been received.

A special THANK-YOU to four members, David Braley, Russell Collins, Paul Dalton, and Virgil Mack, of the Orford Lion's Club who painted the ell and the trim on our library making a fine improvement in its appearance.

This past summer, Jenny Mack served as an apprentice librarian at our library from May through August.

We appreciate the assistance and support provided not only by the Town, but also by the Friends of the Orford Libraries, by Carol Boynton, Doloris Dyke, and Barbara Hall. Our thanks to

members of the community who have given us books, magazines and reference material.

The North Country Office of the State Library located in Twin Mountain has been an ever present resource for our library through book loans, staff guidance in bringing the library up to State standards, through education of library procedures such as building and weeding of book collections and useful library usage of computer. It is with alarm that we see staff reduced from this office because of state government cut-backs

Statistics:

Circulation:	Adult fiction:	201	Juvenile Fiction:	377
	Non-fiction:	93	Non-Fiction:	372
	Magazines:	42	Magazines:	31
	Paperbacks:	43	Paperbacks:	153
		<u>379</u>		<u>933</u>

Audio-visual		
tapes:	6	
	<u>385</u>	933

Total Circulation: 1,312

New books purchased:

Adults:	26	Juvenile:	58
Gifts	35		50
	<u>61</u>		<u>108</u>

New books:	84
Gifts	<u>85</u>
Total	169

Financial Report

RECEIPTS

Cash on Hand January 1, 1991	\$ 823.39
From Town of Orford	3,985.00
Uncashed checks	130.40
Gift from Friends of Orford Libraries	500.00
Gifts	<u>65.00</u>
	\$ 5,503.79

DISBURSEMENTS

Books	\$ 1,190.87
Magazines	234.76
Supplies	323.48
Postage	4.00
Librarians	800.00
State Library Dues	40.00
Fuel	738.07
Maintenance	
Yard Care	52.00
Furnace Service	28.00
Telephone	320.42
State Librarians Meetings	40.00
Stop Check Payments	12.00
Student Intern	<u>21.50</u>
	\$ 3,805.10
Balance in Checking December 31, 1991	<u>1,698.69*</u>
	\$ 5,503.79

*Includes gifts of \$565.00 designated for updating Reference Collection. Balance to meet expenses of first quarter of 1992.

Library Trustees:

Douglas Tifft, Chairman
 Sue Kling, Secretary
 Carol Boynton, Treasurer

Librarian:
 Laura W. Verry

THE ORFORD SOCIAL LIBRARY

The Orford Social Library experienced a banner year. We are most happy that our library continues to fill a definite place in our little town. Our Function Room is used by various groups as follows:

The Elementary School has again staged a very interesting and well-attended Art Show with work done by many students.

The Quackenbush Studio sponsored a group of young people teaching them skills in photography. Their project was interviewing and photographing Orford Citizens. The results of their work terminated with a very interesting and creative exhibit.

The Friends of Orford Libraries continued their evening events hosting speakers Mrs. Alice Hodgson, Dr. Lawrence Kilham, Calley Avery and Mrs. Happy Griffiths.

The Orford organizations that used our Function Room are C. P. A. Course, the Water Board and the Fast Squad.

The Orford School organized a Historic Tour of the Village and the library was used as a meeting place and for refreshments given by the Lions Club.

These meetings plus our regular Library brought 2,584 visitors to the Library.

We purchased twenty-one adult books and one hundred and six children's books. There were twenty-seven adult and ten children's books donated and eighteen videos purchased through donations for the purpose.

The summer reading program was successful with twelve awards presented.

Story hours for children have continued throughout the year. Also a special Puppet Show was presented by Lisa Taylor.

The Trustees wish to thank our Librarian, Sheila Thomson, for her most efficient work and for the many, many hours of volunteer time she spends at the building making sure our Library is operating smoothly. We also thank the young girls who serve us on Saturdays.

There are many volunteers without whom our Library could not function. To them go our very grateful thanks. The "Friends" who preside over our Thursday evening hours, and Kathy Berghuis and Sheri Tullar who help with the School Children have our thanks.

Last but not least, we thank our Fairlee friend, Judy Pierson, who works on our Adult Collection labelling and cataloguing.

Thanks also are given to Arthur Dennis, Paul Messer and Ralph Parker who in many ways keep our Library functioning and our grounds well-kept.

Statistics:

Circulation

Adult Fiction	728	Videos	61
Adult NonFiction	254	Magazines	72
Juveniles	<u>1,621</u>	Cassettes	21
Total	2,603		

ORFORD SOCIAL LIBRARY - page 2

Statistics: (continued)

Reference Questions	137
In Library Use	148

Trustees:

Julia M. Fifield, Chairman
Ellen Gluek, Treasurer
Charlotte Keller, Secretary
Phyllis Lawrence

Sara Putnam
Robert Davis
Alice Hodgson
Honorary and
Archivist

Financial Report

Receipts

Cash on Hand January 1, 1991	\$ 45.81
Town of Orford	2,700.00
Gifts	1,198.60
Interest	2,488.90
Capital Funds	638.00
	<hr/>
	\$7,071.31

Disbursements

Librarians	\$1,510.71
Heat	1,722.68
Light (CVEC)	588.84
Supplies	85.84
Books/Videos	1,289.51
Water	70.00
Telephone	458.73
Post Office Box	21.50
Snow and Lawn	370.00
Social Security	167.08
Dues	70.00
Insurance	638.00
	<hr/>

\$6,992.89

Cash in Bank December 31, 1991

78.42

\$7,071.31

ELLEN R. GLUEK
Treasurer

ORFORD PLANNING BOARD REPORT

In 1991, the Planning Board became an elected rather than an appointed body, as voted by the 1990 Town Meeting. The newly elected board included two new members (James Nickels and Thomas Trunzo), two members who had previously been alternates (Martin May and Harry Taylor), and three members who were on the previous board (Emily Bryant, Craig Putnam, and Selectman Robin Taylor). Alternates Elizabeth Bischoff and Paul Dalton were appointed. One additional position of alternate remains to be filled.

During the year, three lot line adjustments were made (for a net loss of 1 building lot, since in one case three lots were combined into two), three minor subdivisions were approved (adding three building lots), and one major subdivision was approved (adding four lots with five building sites). Two cases of mobile homes being added to an existing lot were considered.

The proposed subdivision of a 376 acre parcel on Stonehouse Mountain Road into 15 lots, mentioned in the 1990 Town Report, was denied by the Planning Board in 1991. The denial is currently being appealed in Grafton County Superior Court. This application drew much attention in Orford and in Lyme, and was the subject of many hours of consideration by the board, the subdivider, abutters of the parcel, and members of the public. This being a larger subdivision than the board has addressed previously, there were some new issues raised, such as the use of sprinklers for fire protection and the contribution by the subdivider towards road improvement costs. The change of board in the middle of the application process prolonged the procedure.

Also during 1991, road construction specifications in the Orford Subdivision Regulations were amended and now include a new category of road, Privately Maintained Country Lane, which can serve 1-6 dwellings. The reduced requirements for the country lane may make it feasible for new construction to occur further back from main thoroughfares, reducing the number of driveway cuts and maintaining the rural look of roadsides.

A Capital Improvements Plan was adopted, as were additional sections of the Orford Master Plan.

New State legislation required that commercial gravel pit operators file closure plans by August 4, 1991.

TOM TRUNZO
Chairman

EMILY BRYANT
Vice Chairman

ORFORD POLICE REPORT

First I would like to take this opportunity to express my gratitude to everyone that has assisted the Orford Police Department this past year. Orford is truly a superb community in which to work and you should be very proud of your willingness to get involved. A special thank you is extended to Chief Arthur Dennis and the members of the Orford Fire Department as well as David and Brenda Thomson.

The Orford Police Department experienced many changes this year which are to be expected with a new Chief of Police; some of these changes were:

1. The town's police cruiser was replaced. In putting the new cruiser to work, you noted that it has been "marked" with a light bar on its roof and door markings. This was done for two specific purposes, #1: it is proven fact that a high police visibility is deterrent to crime and #2: based upon the problems of the Upper Valley area over the past ten years or so, I wanted to make sure that if you were stopped at night for any reason, you knew who was stopping you.
2. The Federal/State UCR (Uniform Crime Report) system was adopted and implemented which allows for better tracking of internal reports and gives us direct contact with the federal and state governments in regards to obtaining statistical data on crime within our community, the state and this geographic area.
3. Ties were reestablished with the New Hampshire Highway Safety Agency. In doing this, an avenue of potential grant monies was made available to us and numerous safety materials (pamphlets, etc.) were obtained at no cost and placed within the town libraries, selectmen's office, town clerk's office and the school.

It should also be noted that a general safety program geared towards youngsters in grades K through 3rd was brought into the school and was well received as it was presented by a robot named "Capt. Smyle". Once again, this was done at no cost as it was presented by members of the New Hampshire Highway Safety Agency.

4. Not having a police shoulder patch that Orford could call its own, I approached the school with an idea to begin a patch contest with a history program about Orford. This program had never been done before in this area and with its presentation, it was found to be well received by the students. It was shown that learning can be fun and exciting with the roots of Orford being passed onto another generation.
5. RSA 159:6, License to Carry, allows for the fees collected from the issuance of Pistol Permits to be utilized by the law enforcement department of the town in which the pistol permit was issued. As I process these applications while working for the town, I turn these monies back to the town.
6. Other materials obtained this past year that will improve the service I can provide to the community include a portable radio, a broom, a shovel and a first-aid kit. These materials are carried within the cruiser for response to varied calls.

ORFORD POLICE REPORT - page 2

As I have always been committed to the youth of the communities that I have served in, I have brought this tradition to Orford. Programs presented included a "Bicycle Safety Program, and plans have been made to begin the D. A. R. E. program within the elementary school.

Statistical information for the year follows. You will note an increase, in excess of 100%, over calls for service; some of this can undoubtedly be the direct result of difference in record-keeping. However, a notable increase in calls is also reflected:

<u>Criminal Complaints</u>	<u>Number of Cases</u>	<u>Criminal Complaints</u>	<u>Number of Cases</u>
Burglary	9	Stolen Vehicle Re-	
Theft	9	covered	1
Criminal Mischief	8	Criminal Trespass	3
Assaults (Simple)	1	Bad Checks	7
Disorderly Conduct	2	Littering	2
Stolen Vehicle (Unfound)	1	Aggravated Felonious	
		Sexual Assault	1
<u>Motor Vehicle Complaints</u>	<u>Number of Cases</u>	<u>Motor Vehicle Comp.</u>	<u>Cases</u>
Accidents	20	Motorist Assisted	8
MV Complaints	24	Parking Complaints	9
<u>Other Complaints</u>	<u>Number of Cases</u>	<u>Other Complaints</u>	<u>Cases</u>
Domestic	18	Neighbor Disputes	3
Fire Assists	8	Found Property	1
Vacant Residence	28	Welfare Checks	5
Checks		Pistol Permit Ap-	
Dog Complaints	59	plications	12
Other Animal Calls	26	Juvenile Prints	5
Events Covered	30	Record Checks	5
Assist Other Agencies	37	Permits: Games of	
Administrative Relays	8	chance	1
Alarm Responses	13	Missing Persons	3
Request for Reports	8	Juvenile	9
Suspicious persons/ Vehicles	28	Untimely Deaths	2
		Miscellaneous	70
<u>Total Complaints/Service Reports</u>			<u>484</u>

A total of -196- traffic stops were effected during this past year with the primary violation being that of speed.

In closing, I would like to state that a police department/police officer, is only as good as the community they serve. If you see something strange or something that just doesn't seem right, please report it to the police. I can be reached through the office number of 353-4252; however, if you have an emergency and need my response right away, please call 353-4347, the Hanover Dispatch Center.

HAROLD JARVIS
Chief of Police

ROAD AGENT'S REPORT FOR 1991

This year we tried to concentrate on ditching and removing rocks and ledges from the roads to make grading a little quicker and easier. In keeping with our bridge replacement program, we redecked the bridge that goes to McGovern's off the Piermont Heights Road. We have also started preliminary work on the bridge by Week's to determine the best way to handle this replacement or repair and have started paint work on the White's bridge over Jacobs Brook. I have tentatively scheduled the replacement of the first bridge on Grimes Hill Road.

I would like to briefly explain how we function during the different types of winter storms. Our first priority is the bus routes and schoolyard and then the heavier traveled roads and then the roads where there are steep hills and so forth. It takes an average of 12 hours to plow and sand every road during a snowstorm and longer in an ice storm. We have one truck that holds 2 yards of sand and another truck that holds 5 yards and approximately 30 or so miles to cover. That means a lot of return trips to refill the sanders. Now this might not sound too difficult to do and get the bus routes done and everyone off to work or wherever they need to go, but most of our roads are dead end. That means we have to cover approximately a hundred miles a storm just to plow and sand and that doesn't count the trips back and forth for sand. I know it must seem like forever when you are waiting for us to get to your road during an ice storm, but believe me when you are driving a truck on a sheet of ice and backing down our roads in the dark, it is a trick just to stay on the road.

Over the past 30 or so years of driving emergency vehicles, I have learned that it is better to get there safely and complete your task than not to get there at all and risk wrecking a valuable piece of equipment. We are doing our best to get the job done in a safe and economical manner.

Respectfully submitted,

PETER ANGWIN
Road Agent

REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF ORFORD FOR THE YEAR ENDING DECEMBER 31, 1991

DATE	NAME OF TRUST FUND (COMMON TRUSTS SHOWN FIRST)	TYP	HOW INV (V/E)	PRINCIPAL			INCOME			TOTAL END OF YEAR BALANCE		
				% SHR	BEGINNING BALANCE	NEW FUNDS CREATED	GAINS OR LOSSES	ENDING BALANCE	% SHR		INCOME AMOUNT	EXPENDED IN YEAR
TOTAL COMMON CEMETERY TRUSTS												
				\$79,503.87	\$900.00	\$0.00	\$80,403.87	\$20,077.40	\$7,543.44	\$2,000.00	\$25,620.84	\$106,024.71
CAPITAL RESERVES AND OTHER TOWN FUNDS:												
1974	TOWN OF ORFORD/ FIRE TRUCK (1H 4WB)		CD	\$28,493.91	\$21,207.82		\$7,286.09	\$29,942.22	\$1,661.59	\$31,592.19	\$11.62	\$7,297.71
1989	TOWN OF ORFORD/ FIRE TRUCK (next)		CD	\$9,000.00	\$4,800.00		\$13,800.00	\$451.83	\$779.38		\$1,231.21	\$15,031.21
1991	TOWN OF ORFORD/ FIRE TRUCK-TANKER		MH		\$2,500.00		\$2,500.00				\$0.00	\$2,500.00
1983	TOWN OF ORFORD/ TRUCK #1		CD	\$3,000.00	\$5,000.00		\$8,000.00		\$254.05		\$254.05	\$8,254.05
1987	TOWN OF ORFORD/ TRUCK #2		CD	\$11,161.96	\$5,500.00		\$16,661.96	\$891.60	\$987.28		\$1,878.88	\$18,540.84
1978	TOWN OF ORFORD/ POLICE CRUISER		CD	\$11,154.19	\$11,154.19		\$0.00	\$1,214.95	\$596.07	\$1,811.02	\$0.00	\$0.00
1983	TOWN OF ORFORD/ GRADER		CD	\$4,355.81	\$6,000.00		\$10,355.81	\$105.84	\$366.08		\$471.92	\$10,827.73
1983	TOWN OF ORFORD/ LOADER		CD	\$12,305.66	\$6,000.00		\$18,305.66	\$2,403.79	\$1,221.76		\$3,625.55	\$21,931.21
1987	TOWN OF ORFORD/ REAPPRAISAL		CD/MH	\$26,000.00	\$4,000.00		\$30,000.00	\$3,751.34	\$2,749.00		\$6,500.34	\$36,500.34
1989	TOWN OF ORFORD/ BRIDGES		CD/MH	\$3,000.00	\$10,000.00		\$13,000.00	\$250.11	\$269.87		\$519.98	\$13,519.98
1991	TOWN OF ORFORD/ TREES CARE & REPL.		CD/PB		\$300.00		\$300.00		\$1.01		\$1.01	\$301.01
1991	TOWN OF ORFORD/ DUMP CLOSURE		MH		\$5,000.00		\$5,000.00				\$0.00	\$5,000.00
1991	TOWN OF ORFORD/ TOWN BUILDINGS		MH		\$6,000.00		\$6,000.00				\$0.00	\$6,000.00
1983	TOWN OF ORFORD/ IMPR H/CAP		CD	\$1,000.00			\$1,000.00	\$459.40	\$124.06		\$583.46	\$1,583.46
1983	TOWN OF ORFORD/ COMM. FIELD		CD	\$731.58			\$731.58	\$338.63	\$90.98		\$429.61	\$1,161.19
1984	TOWN OF ORFORD/ COMM. FIELD (GIFT OF HAZEN MOREY)		PB	\$200.00			\$200.00	\$98.64	\$16.85		\$115.49	\$315.49
1985	TOWN OF ORFORD/ COMM. FIELD TRUST (GIFT OF HAZEN MOREY)		CD	\$6,905.54			\$6,905.54	\$4,557.40	\$1,228.57		\$5,785.97	\$12,691.51
1987	TOWN OF ORFORD/ SCHOLARSHIP FUND (GIFT OF HAZEN MOREY)		CD	\$5,000.00			\$5,000.00	\$1,185.74	\$583.36		\$1,769.10	\$6,769.10
1985	TOWN OF ORFORD/ BENEFIT H.S. STUDENTS (GIFT OF HENTA SAWYER)		CD	\$3,383.58			\$3,383.58	\$357.03	\$302.23		\$659.26	\$4,042.84
1989	TOWN OF ORFORD/ SCHOOL FUND FOR EXCEL. (GIFTS TO FUND BY INDIVIDUALS)		CD/PB	\$11,510.82	\$5,850.00		\$17,360.82	\$857.99	\$1,183.59	\$615.00	\$1,426.58	\$18,787.40
1991	TOWN OF ORFORD/ LEMORE NILES FUND		MH		\$50,000.00		\$50,000.00		\$7,528.75	\$3,300.00	\$4,228.75	\$54,228.75
1991	ORFORD SCOO DIST. - BLDG RESERVE		MH		\$5,000.00		\$5,000.00		\$211.51		\$211.51	\$5,211.51
1987	ORFORD SCHOOL DIST. - H/C RESERVE		PB	\$341.21			\$341.21	\$59.96	\$24.57		\$84.53	\$425.74
1949	ORFORD SCHOOL DISTRICT (ALICE HANN)		MF	\$974.01			\$974.01	\$41.04	\$84.36	\$125.40	\$0.00	\$974.01
1986	DUE DEPOSITOR IN ERROR		CT	\$50.41	-\$50.41		\$0.00				\$0.00	\$0.00
TOTAL FUNDS HELD				\$218,072.55	\$84,437.58	\$0.00	\$302,510.13	\$67,044.91	\$27,808.36	\$39,443.61	\$55,409.66	\$357,919.79

Notes: Disbursed \$52,800.01 for 4WD Fire Truck (total incl 1990 payments \$58,928.92), \$12,965.21 for Police Cruiser, School Fund for Excellence paid out \$615 for the Intensive Phonics Workshop, and the Niles Fund provided a \$600 scholarship for Emily Blanchard's student exchange to Australia and \$2700 for trees on the Mall.

10-FEB-1992
Respectfully submitted: Judy Franklin, Mark Blanchard, Bruce Schwaegler ::: Trustees.

SENIOR CITIZENS COUNCIL

Grafton County Senior Citizens Council, Inc. is requesting an appropriation in the amount of \$1,196.00 from the Town of Orford for 1992. This represents a per capita amount of \$6.36 for each of the 188 Orford residents aged 60 and older.

During 1991, 71 elders from your community of Orford received congregate or home delivered meals through the Grafton County Senior Citizens Council, Inc., used our transportation service, the services of our social worker or one or more of our other services designed to support the independence of older adults. GCSCC's cost to provide services for Orford residents in 1991 was \$4,140.00.

Enclosed is a report detailing services provided to your community during this past fiscal year. Should you have questions or concerns about this report or our request, I would be most happy to meet with you to discuss our services in more detail.

We very much appreciate Orford's support and look forward to serving older individuals in your community this coming year.

Sincerely
CAROL W. DUSTIN, ACSW
Executive Director

Statistics for the Town of Orford

October 1, 1990 to September 30, 1991

During this fiscal year, GCSCC served 71 Orford Residents (out of 188 residents over 60, 1990 Census).

<u>Services</u>	<u>Type of Service</u>	<u>Unit Cost</u>	=	<u>Total Cost of Service</u>
Congregate/Home Delivered	906 Meals	x \$4.22		\$3,823.00
Transportation	24 Trips	x 5.49		132.00
Adult Day Service				
Social Services	21.5 Half-hours	x 8.62		185.00

Number of Orford volunteers: 11. Number of Volunteer Hours: 2,017.5

GCSCC mails out Newsletters to approximate 59 Orford addresses.

GCSCC cost to provide services for Orford residents only	\$4,140.00
Request for Senior Services for 1991	<u>\$1,196.00</u>
Received from Town of Orford for 1991	\$1,196.00
Request for Senior Services for 1992	<u>\$1,196.00</u>

NOTES:

1. Unit cost from Audit Report for October 1, 1990 to Sept. 30, 1991.
2. Services were funded by: Federal and State Programs 48%, Municipalities, Grants & Contracts, County and United Way 15%, Contributions 13%, In-Kind donations 20%, Other 2%, Friends of GCSCC 2%.

HOME AND COMMUNITY HEALTH CARE REPORT

Home and Community Health Care of the Upper Valley, Inc. (HCHC) requests an allocation from the Town of Orford of \$4,130.00 for 1992.

HCHC is the not-for-profit, Medicare certified home care agency providing home health services to Orford residents. Our home care services include skilled nursing, physical therapy, occupational therapy, speech therapy, medical social work, home health aides, homemaker, Child Health Program clinics, WIC Nutrition Program food vouchers and education, and Parent Aide support for families. We also provide health promotion services in the form of Town Clinics. We use the Town of Orford funds to support services for which HCHC is not reimbursed and the granting of our full request insures the needed services are available to all Orford residents.

All of HCHC requests to New Hampshire towns are based on \$4.45 per capita using the Federal 1990 census figures. The rate is an increase of only \$0.09 per capita from the amount approved last year.

Once we have finished compiling our year end data, I will send you a Town Report summarizing services provided to Orford residents during FY 1991.

If you should have any questions or require further information, please do not hesitate to contact me.

TIMOTHY J. KITTREDGE
Executive Director

UPPER VALLEY - LAKE SUNAPEE COUNCIL

Who We Are. There are nine Regional Planning Commissions in New Hampshire and 12 in Vermont. Like the others, the Upper Valley Lake Sunapee Council is a private, non-profit corporation enabled by state legislation. Our organization consists of the following people:

Board of Directors: Each member town is entitled to at least two members on the Board of Directors. This Board is the Upper Valley Lake Sunapee Council, and approves the annual work program and budget.

Executive Committee: Most of the authority for overseeing day to day operations of UVLSC has been delegated to this Committee, made up of members of the Board of Directors. The Executive Committee meets monthly.

Staff: There are seven full-time and three part-time staff members. The full-time staff includes four planners, two community development specialists, and a secretary/receptionist. The part-time staff includes a bookkeeper, map/graphics person, and another planner.

Where The Money Goes. Most of the money comes from five major sources: dues, federal community development funds ("CDBG"), the states of New Hampshire and Vermont, local technical assistance via contracts with member communities and transportation planning. Overall, your dues support just over one-fifth of our operation. For each dollar of dues, we obtain nearly four dollars of additional funding which we use for services to the region.

Where the money goes is simple: people. We invest most of the money in our staff, buying brains, education, and experience. The rest pays for an office, telephones, small computers, and mapping equipment - the basics necessary for the people to do the job.

What We Do. Overall our duties fall into two categories:

- * Provide services to member Towns
- * Address regional issues.

Services to Towns

* Questions: We spend a lot of time on the telephone, at meetings, and in our office answering questions about planning issues, based on our cumulative experience and expertise.

* Answers: We provide detailed answers to detailed questions. Examples include: reviewing an ordinance, providing a linkage to a state or federal program, reviewing a proposed development project, explaining how a certain aspect of planning usually works, investigating what is appropriate in a given situation, exploring alternative solutions for a particular problem.

* Information: In addition to staff expertise we maintain a library of pertinent planning information. We are a US Census data affiliate.

* In-Depth Support: We do transportation planning, master plans, ordinances, natural resource planning, capital improvement programs, impact fee studies, opinion surveys, impact studies for large projects, and other special studies of many sorts. A number of towns also take advantage of our circuit rider planning program. Usually, we must charge in addition to dues for support in depth, to meet our expenses and break even. This type of support is available only to member communities. We do not do any work for private companies or individuals. These services are available at far less cost than comparable expertise from a private consulting firm.

Regional Issues.

* We also provide a forum for regional issues. Currently we are working regionally on transportation planning, community development, economic development, solid waste, hazardous waste, and studies related to Lake Sunapee and the Connecticut River. We are almost always able to support these efforts with state funds and/or special grants. Some of the state funding does vary depending on how much local support we have via dues.

Additional Areas of Special Expertise.

* Transportation Planning - Regional transportation planning is at the top of the list of regional concerns and priorities. We are working with member towns, the New Hampshire Department of Transportation, and the Vermont Agency of Transportation to assure that local and regional concerns are heard and addressed.

* Community Development - UVLSC administers Community Development Block Grant programs for member communities in New Hampshire. We also prepare grant applications to obtain funding under this program.

* GIS - Geographic Information Systems - We work with a number of member towns to provide maps and analyses for Master

Plans, utilities, and special land evaluation studies.

* Environmental Planning - Includes solid waste and water quality planning.

* Land Preservation - Support and cooperation with area land preservation efforts.

The Upper Valley Lake Sunapee Council looks forward to serving your community during the coming year. Please feel free to contact us for more information about specific activities in your community, or whenever we can be of assistance.

UPPER VALLEY AMBULANCE

The Upper Valley Ambulance, Inc. has continued to meet the complex challenge of providing emergency transport ambulance service to the eight town region. This year we have done 458 emergency transports from the area. In an effort to keep costs down for the townspeople, we have continued to diversify. We have done 91 non-emergency transports. Also, UVA has developed a contract with Dartmouth-Hitchcock Medical Center to transport radiation therapy patients from the Lebanon facility to Hanover for treatment and back. These activities allow us to maintain the same per resident fee of \$14 to the townspeople. Of course, even though we are doing these non-emergency services, there is no compromise of the ambulance service to serve its primary mission of providing emergency services. We continue to use a mix of full-time and part-time paid ambulance personnel to staff it. The day to day operations of the ambulance service are being expertly run by Paramedic John Vose and Kevin Cole who reports directly to the committee of Town Directors who are appointed by the selectmen of the towns. There are several factors which continue to be difficult to predict even though we have been in operation for over 17 months. These factors include exact operating costs, such as dispatching as well as the volume of emergency calls, amount and type of revenue to be generated, cost of renting a facility to house the emergency transport ambulance service. Reimbursement has been an issue and UVA expects to write off about \$20,000 in bad debts and uncollectible bills.

There are several advantages to the regional emergency transport ambulance service. It has been more responsive to the needs of the townspeople in the eight town area. The emergency transport ambulance service facility has served as a focal point for training for the local F. A. S. T. squads in the region. We've started a cadet program for high school students, and are currently sponsoring an EMT course in Fairlee.

You, as a resident of one of the eight towns, have the opportunity to support this vital service to the region. There are several ways you can take advantage of the opportunity to provide support.

First, and perhaps the most important, you can continue to support the regional emergency transport ambulance service with your vote at Town Meeting. Your vote is needed to approve operating costs for the Upper Valley Ambulance Service. Second, you can support the UVA with your tax deductible donation. Third, you can support the UVA Service with volunteering time. Contact your Town Director or Board of Selectmen if you need further information.

LARRY A. LANCASTER, Chair of Board

TRI-COUNTY COMMUNITY ACTION PROGRAM
Request for Funding, Town of Orford
Overview of Tri-County Community Action Program and Listen

Tri-County Community Action Program (CAP) provides comprehensive and effective outreach services to Orford residents. The services are provided locally through Lebanon In Service To Each Neighbor (LISTEN, Inc.). Both agencies are private nonprofit organizations incorporated in New Hampshire nearly 20 years ago. Tri-County CAP serves Grafton, Carroll and Coos counties while LISTEN's service area focuses on southern Grafton County in New Hampshire and northern Windsor County in Vermont.

CAP contracts with LISTEN each year to provide services to low and moderate income residents. The funding raised in the seven municipalities in the CAP/LISTEN service area forms the basis of LISTEN's contract fee for outreach services. The contract is revised each year to include the total of municipal funds raised in the calendar year. CAP does not deduct any administrative fee so the total appropriations from the seven area towns are paid to LISTEN.

LISTEN's relationship with CAP provides area residents with access to goods and services which would not otherwise be available through LISTEN. Area towns gain access to matching federal and state funds through CAP for emergency services (rent payments for homeless people, utility grants) which may otherwise be the financial responsibility of area towns and cities.

The program and financial information presented in this proposal is based on LISTEN for two reasons. First, LISTEN is the agency that actually expends the town funds after being routed through CAP. Secondly, each local CAP outreach service site then prepares the funding requests for municipalities within their service area since the local service site is most familiar with community policies and practices.

The Need for CAP outreach services. The CAP outreach objectives compliment LISTEN's mission: To ensure that Upper Valley residents have the resources to become economically independent. The economic health of the Upper Valley is reflected in the type and number of CAP outreach services provided at LISTEN. CAP requests funding support from area towns for two of the five programs offered at LISTEN: economic crisis assistance and self-help. LISTEN also acts as the local intake site for CAP's Fuel Assistance Program. However, Fuel Assistance is funded through CAP independent of municipal funds and this program area is not included in this request for funding.

The past two years have witnessed a dramatic increase in the demand for CAP outreach services. During 1991, LISTEN responded to increasing need for assistance including: emergency food pantry meals, utility assistance, budget counseling services, and community dinners. Form #6 of this proposal shows the results of twelve service objectives developed to meet the increasing demand for economic assistance.

The need for CAP outreach services in Orford can be directly related to the expansion of town welfare services. The number of residents requesting assistance from area towns has risen and bud-

get for the department has grown. Orford residents are regularly referred to LISTEN by the welfare department staff to both supplement town assistance and to provide on-going support such as budget counseling.

Coordination of Services . There are ten outreach service sites covered by the Tri-County Community Action Program. As one of the ten CAP sites, LISTEN cooperates and coordinates services to insure that, 1) clients do not receive benefits and services at multiple service centers, 2) clients continue to receive needed services should they move from one city or town to another. Since LISTEN serves both Vermont and New Hampshire residents, the agency is in a unique position to coordinate individual client services not only between municipalities but also between state agencies.

CAP outreach sites work in partnership with municipalities to meet residents' basic economic needs. Several CAP client grant programs use local matching funds. For example, emergency grants for rental housing may allow for one month's rental expense. LISTEN may work with the city to assist a homeless person so that the cost of obtaining housing will be divided equally between the city and LISTEN grants. During the past 12 months, LISTEN provided a total of \$14,496 in direct housing and utility grants to residents in the seven town CAP/LISTEN service area. While the town may provide vouchers to purchase perishable food items, clients are referred to LISTEN's food pantry for non-perishable goods. The value of food pantry goods provided to residents in the seven towns during the past twelve months is approximately \$15,000. These examples include just three of LISTEN's twelve service objectives which may be funded through this request.

LISTEN will make referrals to other agencies for needed client services rather than duplicating the existing services available. Headrest and the Haven both have shelter space and may be called upon to provide temporary shelter while efforts are underway to secure long-term housing. Likewise, both the Haven and Headrest may refer clients for self-help programs offered at LISTEN to develop the individual's ability to become independent. During times when LISTEN is closed, clients are referred to Headrest for immediate assistance. Food and clothing from LISTEN is made available to Headrest as needed to provide back-up support on nights and weekends. There are many other examples of situations when LISTEN will work with other private and public agencies to ensure that services are coordinated to both prevent duplication and provide continuity of services to the individual.

GRAFTON COUNTY COMMISSIONERS REPORT

In a continuing effort to communicate more directly with Grafton County citizens, we take great pleasure in submitting the following report for your information.

During the past year, the County Nursing Home has continued to provide excellent care for approximately 120 elderly and infirm residents while complying with the increased demands of new federal regulations. In November we opened a unit designed to meet the needs of patients with Alzheimer's disease and similar afflictions, which has been very well received by residents, families and staff.

Inmates in the House of Corrections have been benefited from the Thresholds/Decision-making program, taught by volunteers who help their clients prepare for more productive lives in jail and on the outside. A grant from the Attorney General's Office has also provided us with a substance abuse counselor for the jail.

New projects were also initiated at the County Farm. The pigery was reinstated (20 piglets were born to 3 sows in October), and a lilac nursery was added through the State Lilac Commission (lilacs will be ready for distribution to public agencies in the spring). The farm also planted extra potatoes for contribution to local food pantries throughout the county, a project we plan to continue in future years.

Since September the Commissioners have worked with the Sheriff, Assistant Sheriff and members of the County Legislative Delegation to review the County Dispatch Center and revise the fees charged for telephone answering and radio dispatching services. Discounts were eliminated for 1992 and fees based on actual use are planned beginning in 1993. Copies of the Study Committee's report are available at the Commissioners' Office.

For the second year in a row we were able to reduce county taxes while maintaining necessary county services. The Commissioners intend to continue to hold the line on expenses, but do expect a modest tax increase next year due to the elimination of surpluses generated unanticipated increases in nursing home revenues.

This past year the County distributed over \$78,000 in state incentive Funds to local agencies to prevent out-of-home placements of troubled children and youth. The County also provides a Youth and Family Mediation Program available free of charge in the Lebanon, Littleton and Plymouth areas.

The Board of Commissioners has made great strides in expanding efforts to inform our constituents about county government. Tours of county facilities, a mock trial for school children, and an open house took place during the County Government Week in April, and plans are underway for an even broader program for the coming year (April 5-11). We held a special information session for local officials in September, have spoken to school and civic groups, and developed a slide presentation to show people what the county does.

GRAFTON COUNTY COMMISSIONERS REPORT - page 2

In closing, we wish to express our sincere appreciation to local officials and agencies and the citizens for continued interest and cooperation in our efforts to serve you. The public is invited to attend our regular meetings at 9:15 a.m. on Thursdays at the County Administration Building in North Haverhill. The Commissioners also welcome the opportunity to speak or show our slides to students and civic groups. Please call our office at 787-6941 for further information or to request a speaker.

Respectfully submitted,

Betty Jo Taffe, Chairman
District #3 (603-786-9836)

Gerard J. Zeiller, V. Chairman
District #1 (603-448-1909)

Raymond S. Burton, Clerk
District #2 (603-747-3662)

Annual Report
of the
School Board
of the
ORFORD SCHOOL DISTRICT
for the
Fiscal Year July 1, 1990 to June 30, 1991

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ANNUAL REPORT
OF THE ORFORD SCHOOL DISTRICT
Orford, New Hampshire
1991

The School Board of the School District of Orford herewith submits its Annual Report.

SCHOOL DISTRICT ORGANIZATION

<u>School Board</u>	<u>Term Expires</u>
Katherine H. Blanchard, Vice-Chairman	1992
Mark S. Harris, M.D., Chairman	1992
Jane P. Hebb	1994
Gary F. Quackenbush	1994
Thomas H. Trunzo, Jr.	1993

Peter M. Thomson, Moderator

Edna J. Adams, Clerk

Edna J. Adams, Treasurer

Charles Peters, Auditor 1992

Joseph Della Badia, Superintendent of Schools

Susan D. Hollins, Assistant Superintendent

William H. Moorman, Business Manager

Patricia M. Davenport, Principal

Robert M. Thatcher, Assistant Principal

SCHOOL DISTRICT WARRANT
State of New Hampshire

Grafton, S. S.

School District of Orford

To the inhabitants of the School District of Orford qualified to vote in District affairs:

You are hereby notified to meet at Memorial Hall in said District on Friday, March 6, 1992 at 4:00 P.M. to act on the following subjects:

ARTICLE 1. To choose by non-partisan ballot a Moderator, a Clerk, a Treasurer, and an Auditor, each to serve one year, an Auditor to serve two years, and two members of the School Board, each to serve three years. (Polls will open no later than 4:00 P.M. and will close no earlier than 9:00 P.M.)

NOTE: ARTICLES 2 THROUGH 8 WILL NOT BE CONSIDERED UNTIL 7:00 P.M.

ARTICLE 2. To see if the District will authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, provided that (1) such money is used for legal purposes for which a school district may appropriate money, (2) the School Board holds a public hearing on the expenditure of such money before it is expended, and (3) the expenditure of such money does not require the expenditure of other School District funds.

ARTICLE 3. To see what sum of money the District will raise and appropriate as a deficit appropriation, in addition to the 1991-92 appropriation voted on March 9, 1991, for the purpose of funding extraordinary special education costs.

ARTICLE 4. To see what sum of money the District will raise and appropriate to comply with RSA 273-A (Public Employee Labor Relations Law) regarding establishment of salaries and economic benefits for teachers.

ARTICLE 5. To see if the District will raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to purchase two sets of doors for Memorial Hall (\$3,000.00) and for lighting improvements, including the Academy Building hallway (\$2,000.00).

ARTICLE 6. To see if the District will raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be added to the Capital Reserve Fund established on March 9, 1990 under the provisions of RSA 35:1, such appropriation to be for the purpose of funding major improvements or renovations to the school buildings.

ARTICLE 7. To see what sum of money the District will raise and appropriate. In addition to the sums appropriated under Articles 4, 5, and 6 above, for the support of schools, for the payment of salaries for school district officials and agents and for the payment of statutory obligations of the District.

ARTICLE 8. To transact any other business that may legally come before this meeting.

Given under our hands and seals at said Orford this eighteenth day of February, 1992.

KATHERINE H. BLANCHARD, Vice
Chair

GARY F. QUACKENBUSH

MARK S. HARRIS, M. D., Chair

THOMAS H. TRUNZO, Jr.
Secretary

JANE P. HEBB

SCHOOL BOARD
SCHOOL DISTRICT
OF ORFORD

ANNUAL REPORT OF THE DISTRICT PRINCIPAL

Faculty:

Two teachers joined the Orford School District Faculty this year.

Sharen Conner received a B.A. from Bennington College and Masters in Education from the College of Saint Joseph. She has taught at the Greenwood School, Putney, Vermont, South Royalton and Woodstock High Schools. Sharen serves as the special education teacher for students in grades seven through twelve.

Gary Barton, the fourth grade teacher, has taught at the Ver-shire and Newbury Elementary Schools and the Bank Street School for Children in New York. Gary received his B.A. from Framingham College and is currently enrolled in a masters program with Antioch.

Educational Program:

Elementary-preschool-grade 5

A pre-school outreach program started this past summer.

Deborah O'Brien visited the homes of Orford children three through five years of age to meet with parents and to discuss early childhood development skills and to explain the school's role in the education of pre-school children.

The faculty considered the results of an evaluation of the language arts program K-5 completed last year. A series of in-service activities related to the report were held. The topics discussed were Journal Use in the Classroom, Interactive Teacher Modeling in Language Arts, Interactive reading/writing, How to apply Interactive Reading-Writing in all curriculum areas, Strategies for Observing Children and Self Monitoring.

In addition, two Orford teachers served on an S. A. U. #22 committee which reviewed spelling instruction in all the schools, looked at best practices and wrote a Scope and Sequence for Spelling. The review was conducted by Dr. Louisa Cook-Moats. The math curriculum K-8 was also reviewed and a skills check list developed for each grade level.

Middle School:

A computer literacy, library research, and keyboarding course was added at the middle school level. Required for all seventh and eighth graders, this course is taught by Mrs. Ball, the librarian, Mrs. Hanley, Business education teacher, and Mr. Lowry, Computer teacher.

The sixth graders are involved in a new course, Minorities in America. In addition to reading from their text, they have had a series of speakers including Dartmouth Music Professor, Hafiz Shabbazz, Andy Steward, an attorney and former Chairman of New Hampshire's Advisory Committee to the U. S. Civil Rights Commission, Rev. Paul Chapman, a member of Dr. Martin Luther King's Southern Christian Leadership Conference, and Dr. Vincent Collins, a child and adolescent psychiatrist at the Dartmouth-Hitchcock Media Center.

The course culminates with a three-day stay at the Brooklyn, New York Poly-Prep Middle School.

High School:

Probability and Statistics was added to the high school math offerings. All students in grades ten and eleven have been involved in an S. A. T. preparation course.

The interdisciplinary project for this year focuses on New Hampshire Lakes and Rivers.

Buildings and Grounds:

The resurfacing of Memorial Hall was completed last summer. Additional renovations included the construction of a computer lab in the middle school, and the installation of new lighting, and exterior doors in the academy building.

Community Involvement:

A new program which facilitates and encourages community and faculty input into the educational program and administration of the schools was begun. The Community Advisory Committee is composed of representative faculty members who meet with me weekly and parents who join the discussion on a monthly basis. The group includes parents not only from Orford, but also from communities sending tuition students.

The Middle School Parent Teacher Support Group continues to be very active, meeting on a regular basis to plan fund raising events and special activities for the children.

The Booster Club's financial support enabled us to build a new computer lab and to purchase the necessary equipment.

Private donations have been used to purchase a computer and printer for the high school resource room, the Information Access System for the library, science equipment for grades three and five and to fund visiting artists in the schools.

The faculty and I are very grateful for your continued support.

PATRICIA M. DAVENPORT
Principal

COMPARATIVE YEARLY ENROLLMENTS
FOR OCTOBER FIRST OF EACH YEAR

Year	Kindergarten	1	2	3	4	5	6	7	8	9	10	11	12	Total
1982	11	10	14	15	9	9	16	18	12	14	16	18	18	180
1983	3	10	10	15	15	9	10	17	17	12	14	18	19	169
1984	6	5	10	9	16	13	11	10	18	28	15	15	18	174
1985	15	9	5	11	8	18	14	11	11	34	26	16	18	196
1986	11	17	8	5	12	10	16	14	13	26	34	27	15	208
1987	20	13	17	9	8	12	10	27	19	32	31	33	25	256
1988	11	21	14	17	7	10	14	21	29	27	34	36	31	272
1989	16	10	23	13	16	8	8	23	21	36	26	35	32	267
1990	22	17	11	25	16	17	5	11	19	17	26	26	32	244
1991	14	19	14	10	21	13	14	10	13	21	20	31	21	221

ORFORD SCHOOL DISTRICT

Instructional Staff as of January 1, 1992

Anna D. Alden	Music
Marguerite J. M. Ames	Grade 3
Eileen T. Ball	Media Generalist
Richard J. Barsotti	Science
Gary E. Barton	Grade 4
Sharon E. Boffey	Reading Consultant - K-Grade 3
Brian M. Catabriga	Mathematics
Sharen T. Conner	Special Education
M. Briget Fariel	Social Studies
Karen J. Fryer	Grade 5
Sharon Gray-Richardson	Leave of Absence
Phyllis A. Hanley	Business Education
Sandra C. Harris	Guidance Counselor
Roberta T. Hodge	Learning Disabilities
Susan B. Kling	Grade 2
Roberta W. Kucer	English and Spanish
Theresa L. Langley	Grade 1
Barry R. LeBarron	Industrial Arts
James M. Lowry	Computer Science and English
Amy A. Nickerson	Social Studies (grades 6-8)
	English (grades 9 & 10)
Deborah T. O'Brien	Kindergarten
Philip F. Pierson	Art
William R. Saadeh	Science
Barbara H. Smith	Mathematics
Wallace G. Smith	English and
	Social Studies (grades 6-8)
George S. Talbot	French
Nancy T. H. Thatcher	Home Economics
Olga T. Valencia	Science (grades 6-8) and
	Physical Education (K-Grade 8)

ORFORD SCHOOL DISTRICT

REPORT OF SCHOOL DISTRICT TREASURER

Fiscal Year July 1, 1990 to June 30, 1991

Cash on Hand, July 1, 1990 (Treasurer's Bank Balance)		\$	293.42
Received from Selectmen; Current Appropriation	\$1,275,000.00		
Revenue from State Sources	61,846.03		
Revenue from Federal Sources	18,902.12		
Received from Tuitions	316,669.60		
Received as Income from Trust Funds	104.88		
Received from all other sources	<u>112,304.02</u>		
Total Receipts			1,784,826.65
Total Amount Available for Fiscal Year (Balance and Receipts)			1,785,120.07
Less School Board Orders Paid			<u>1,790,309.26</u>
Balance on Hand, June 30, 1991 (Treasurer's Bank Balance)		\$	(5,189.19)

EDNA J. ADAMS
District Treasurer

AUDITORS' CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the Treasurer of the School District of Orford of which the above is a true summary for the fiscal year ending June 30, 1991 and find them correct in all respects.

CHARLES PETERS
ROBB R. THOMSON

The financial statements on the next pages have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principals. This method of accounting recognizes accounts receivable and accounts payable as revenue and expense in the year in which earned or incurred rather than the year in which received or paid. The School District Treasurer's books of account are maintained on the cash basis in accordance with generally accepted public school practices.

ORFORD SCHOOL DISTRICT

BALANCE SHEET

June 30, 1991

ASSETS

Cash in Bank, June 30, 1991	\$ (5,189.19)
Petty Cash	300.00
Accounts Receivable	19,569.36
Prepaid Expenses	93,368.13
Investments	-0-
Deposits w/Vendors	<u>300.00</u>
GRAND TOTAL	\$ 108,348.30

LIABILITIES

Deferred Revenue	92,817.00
Accounts Payable	13,109.27
In-School Conference Reserve	<u>163.12</u>
Total Liabilities	\$ 106,089.39
Surplus (excess of Assets over Liabilities)	<u>2,258.91</u>
GRAND TOTAL	\$ 108,348.30

Status of School Notes and Bonds

Outstanding at Beginning of Year	\$1,235,000.00
Issued During Year	-0-
Payment on Principal of Debt	<u>75,000.00</u>
Outstanding at End of 1990-91 Fiscal Year	\$1,160,000.00

SCHOOL ADMINISTRATIVE UNIT #22
 REPORT OF 1991-92 SALARIES TO BE PAID
 BY THE
 STATE AND LOCAL SCHOOL DISTRICT

	<u>Superintendent</u>	<u>Assistant Superintendent</u>	<u>Business Manager</u>
Total	\$ 87,675.00	\$ 61,225.00	\$ 55,765.00
State	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Local	\$ 87,675.00	\$ 61,225.00	\$ 55,765.00

Breakdown of
Local Contributions

Dresden	\$ 82,486.00
Hanover	48,647.00
Lyme	20,293.00
Orford	21,434.00
Norwich	<u>31,805.00</u>
 TOTAL	 \$204,665.00

ORFORD SCHOOL DISTRICT
1992/93 REVENUE BUDGET

Category	1990/91	1991/92	1991/92	1991/92	1992/93
	Actual	Original Budget	Revised Budget	Projected	Revenue Estimate
Balance Carry-Forward	\$ 5	\$ 0	\$ 326	\$ 326	\$ 0
Local Sources:					
Regular Appropriation	1,152,183	1,291,649	1,333,704	1,333,704	1,331,591
Deficit Appropriation	30,000	0	0	15,000	0
Tuition	316,631	358,200	303,170	317,328	359,000
Checking Account Interest	2,788	2,000	2,000	2,000	2,000
Trust Fund Income	105	200	200	200	200
Rent and Miscellaneous	0	0	0	0	0
Total Local Sources	1,501,707	1,652,049	1,639,074	1,668,232	1,692,791
State Sources:					
Foundation Aid	32,903	8,971	21,354	21,354	24,571
Building Aid	22,650	22,650	22,650	22,650	22,650
Catastrophic Aid	0	0	9,936	9,936	0
Vo Tech Tuition/Trans.	12,289	20,020	10,350	12,370	14,400
Total State Sources	67,842	51,641	64,290	66,310	61,621
Federal Sources:					
PL 94-142	2,225	2,500	2,500	5,400	5,000
Food & Nutrition	17,000	17,000	17,000	17,000	0
Forest Reserve	608	0	0	0	0
Total Federal Sources	19,833	2,500	2,500	5,400	5,000
GRAND TOTAL	1,589,387	1,706,190	1,706,190	1,740,268	1,759,412

ORFORD SCHOOL DISTRICT
EXPENDITURE BUDGET

ACCOUNT DESCRIPTION	1990/91	1991/92	1991/92	1992/93
	Actual	Original Budget	Projected	Budget Proposal
REGULAR INSTRUCTION:				
Teacher Salaries - Instructional	\$ 556,923	\$ 610,230	\$ 612,354	\$ 620,925
Ed. Asst. Salaries - Instructional	18,501	14,600	19,927	20,070
Substitutes	19,812	9,000	11,700	9,000
Supplies, Books, Equipment, Repairs, etc.	31,679	35,875	37,669	31,400
Voc School Tuition	14,850	27,000	15,000	19,200
TOTAL REGULAR INSTRUCTION	641,765	696,705	696,650	700,595
SPECIAL EDUCATION:				
Teacher Salaries - Special Ed.	22,467	38,150	37,689	39,374
Ed. Asst. Salaries - Special Ed.	14,924	15,260	9,316	10,477
Tutors - Special Ed.	5,519	0	1,807	2,000
Contracted Special Ed. Services	15,825	9,000	18,000	14,100
Contracted Speech Therapy Services	15,945	17,000	21,586	16,400
Special Ed Tuition	18,653	31,550	39,825	71,500
Other Special Ed Expenses	1,309	700	700	400
TOTAL SPECIAL EDUCATION	94,642	111,660	128,923	154,251
Co-curricular/Athletics	22,468	30,780	31,196	24,712
Health Services (Nurses, etc.)	5,808	5,955	6,006	6,165
Guidance Counselor, etc.	30,665	33,635	33,694	22,595
Staff Development	8,665	10,550	16,563	10,485
LIBRARY EXPENSES:				
Librarian's Salary	26,316	28,820	29,741	30,665
Library Books, Supplies, etc.	5,441	5,010	5,092	3,300
TOTAL LIBRARY	31,757	33,830	34,833	33,965

ORFORD SCHOOL DISTRICT
EXPENDITURE BUDGET

ACCOUNT DESCRIPTION	1990/91	1991/92	1992/93
	Actual	Original Budget	Projected Budget Proposal
<u>DISTRICT ADMINISTRATION:</u>			
SAU Central Office Assessment	\$ 64,380	\$ 70,835	\$ 64,383
Other District Administration Expenses	5,259	4,735	3,050
TOTAL DISTRICT ADMINISTRATION	69,639	75,570	67,433
<u>SCHOOL ADMINISTRATION:</u>			
Principal's Salary	47,401	49,300	51,270
Assistant Principal's Salary	21,166	22,700	22,690
School Secretary's Salary	16,826	17,350	18,170
Telephone	9,951	7,700	9,700
Other School Administration Expenses	11,148	8,400	11,100
TOTAL SCHOOL ADMINISTRATION	106,492	105,450	112,930
<u>FRINGE BENEFITS:</u>			
Medical Insurance	85,403	107,770	126,995
Dental Insurance	12,439	15,500	17,050
Social Security	66,474	70,475	73,855
Other Fringe Benefits	20,629	28,500	33,866
TOTAL FRINGE BENEFITS	184,945	222,245	251,766
<u>CUSTODIAL /MAINTENANCE:</u>			
Custodial Salaries	49,185	47,910	49,450
Custodial Overtime and Subs	6,043	3,400	7,500
Contracted Maintenance Services	11,524	11,500	11,000
Property/Liability Insurance	10,170	7,310	7,700
Electricity	16,387	19,680	19,000
Heat	12,231	20,750	18,300
Other Plant Operation Expenses	15,412	13,975	13,665
TOTAL PLANT OPERATIONS	120,952	124,525	126,615

ORFORD SCHOOL DISTRICT
EXPENDITURE BUDGET

<u>ACCOUNT DESCRIPTION</u>	<u>1990/91 Actual</u>	<u>1991/92 Original Budget</u>	<u>1991/92 Projected</u>	<u>1992/93 Budget Proposal</u>
Pupil Transportation	\$ 79,147	\$ 85,950	\$ 86,450	\$ 91,540
Food Service Subsidy	5,137	5,000	0	0
Site and Buildings / Capital Outlay	13,374	13,000	21,154	10,000
Debt Service	156,609	151,335	151,330	146,360
GRAND TOTAL	\$1,572,065	\$1,706,190	\$1,738,591	\$1,759,412

VITAL RECORDS IN TOWN REPORTS

It is permissible to list vital events in a town report providing you conform to the following Administrative Rules:

Vit 703.02 (m) When publishing vital events in town reports, the following may be used in accordance with RSA 126:14:

(1) A written request from a resident that a particular vital event be omitted from the town report shall always be granted.

(2) A written request from a resident registrant that a certain event be published in the town report, even when it involves the birth of a child to an unwed mother, shall be granted.

(3) Items of information that may be shown in a town report shall be as follows:

TYPE OF RECORD	ITEMS THAT MAY BE INCLUDED IN THE TOWN REPORT:
	DATE OF EVENT ALWAYS PERMITTED.
Birth	Child's name, name of father, name of mother, place of birth;
Death	Name of deceased, place of death, name of father, maiden name of mother;
Marriage	Groom's name and place of residence, bride's name and place of residence.

VITAL RECORDS RECORDED IN THE VITAL RECORDS
 OF THE TOWN OF ORFORD FOR THE YEAR ENDING DECEMBER
 31, 1991 FOLLOWING THE RULE VIT. 703.02 IN ACCORDANCE
 WITH RSA 126:14 THE FOLLOWING INFORMATION IS PROVIDED
 FOR PUBLICATION:

<u>Date</u>	<u>Child's Name</u>	<u>Parent's Name</u>	<u>Place of Birth</u>
Jan. 7	Sean Patrick	Anne & Patrick Delaney	Hanover
March 4	Evelyn Long	Linda & George Economy	Hanover
May 11	Jennifer Anne Marie	Laurie & Stacy Noyes	Lebanon
June 7	Theresa Christine	Carol & Keith Brooks	Hanover
June 30	Lindsay Abigail	Jamie & James Tatham	Hanover
July 11	Elizabeth Blake	Bethany & John Miller	Lebanon
July 30	Sean Michael	Janice & Michael Grady	Lebanon
Aug. 8	Christopher Bryant	Catherine & Thomas Fulton	Lebanon
Oct. 5	Sean Michael	Sherry & Alan Marsh	Lebanon
Dec. 12	Jenna Kathleen	Jennifer & Blair McNutt	Lebanon

The above Records of Birth are recorded in the Vital
 Records of the Town of Orford.

A true list as received and recorded, Attest: 1-3-92
 EDNA J. ADAMS, Clerk

MARRIAGES

<u>Date</u>	<u>Groom</u>	<u>Residence</u>	<u>Bride</u>	<u>Residence</u>
12-30-90	Albert Plante	Orford	Gertrude Prescott	Orford
1-20-91	James Tatham	Orford	Jamie Raymond	Orford
5- 4-91	Mark Malloy	Wallingford, CT	Melissa Howard	North Thetford, VT
6-23-91	Donald Weisburger	Orford	Robin Phillips	Orford
6-29-91	Mark Sutton	Orford	Cindy Sweat	Orford
7-13-91	Donald Whitaker	New York, N. Y.	Marie Benzemann	New York, N. Y.
8- 9-91	Alfred Randall	Orford	Benita Burnell	Orford
8-17-91	Michael Rich	Hanover	Sheena Giesing	Orford
8-24-91	Kurt Gendron	Orford	Tanya Stygles	Orford
8-24-91	George Lamphere	Bethesda, MD.	Jean Smoke	Orford
9-14-91	Bruce Streeter	Orford	Audrey Trussell	Orford
9-23-91	Taylor Soper	Orford	Vicki Greenwood	Lebanon
10- 5-91	John Wurtz	Bradford, VT	Sandra Fay	Bradford, VT
10-31-91	Joseph Scharzenberger	St. Veit, Austria	Caitlin Watson	Orford

The above records of Marriage are recorded in the Vital Records of the Town of Orford

A true list as received and recorded Attest: 1-3-92

EDNA J. ADAMS CLERK

DEATHS

<u>Date</u>	<u>Name of Deceased</u>	<u>Place of Death</u>	<u>Father</u>	<u>Maiden Name of Mother</u>
12- 5-90	Alexander Moffat	Bradford, VT	Alexander Moffat	Sally Decamp
1-22-91	Maurice Knights	Hanover	Roy Knights	Della Wheeler
2-21-91	Ida Archer	Hanover	Unknown	Unknown
8- 7-91	Ernest Marsh	Orford	Walter Marsh	Rita Goddard
8- 2-91	D. Truman Barrett	Hanover	Day Barrett	Carrie Brown
10-14-91	Evelyn Bunten	Orford	Claude Stephenson	Evelyn Deneauville
8-12-91	Marcia Willis	Hanover	Lewis Simmons	Alice Smith

The above records of Deaths are recorded in the Vital Records of the Town of Orford

A true list as received and recorded. Attest: EDNA J. ADAMS, Town Clerk 1-3-92

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